

**MINUTES OF SPECIAL COUNCIL MEETING OF THE YARRIAMBICK SHIRE COUNCIL HELD AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9.30 AM ON WEDNESDAY 9 DECEMBER 2015**

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**1 WELCOME**

**2 ACKNOWLEDGEMENT**

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

**3 PRAYER**

*Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.*

*Amen*

**4 PRESENT**

Crs R Kingston, Cr T Grange, A McLean, Cr K Zanker, Cr H Ballentine, Cr G Massey, Ray Campling (Chief Executive Officer), James Magee (Director Infrastructure & Planning) and Bernardine Schilling (Executive Assistant)

**5 APOLOGIES**

Cr L Woods

**6 CONFIRMATION OF MINUTES**

Ordinary Meeting of Council – 25 November 2015

Closed Session of Council – 25 November 2015

Statutory Meeting of Council – 27 November 2015

**Moved Cr K Zanker seconded Cr G Massey the Minutes of the Ordinary Meeting of Council and Closed Session of Council held on 25 November 2015 and Statutory Meeting of Council held on 27 November 2015 be confirmed.**

**Carried**

**7 REPORTS FOR DECISION**

- 7.1 Council Delegates for 2016
- 7.2 Road Safety Act Authorisations
- 7.3 Municipal Emergency Management Plan V1.1 2015
- 7.4 Country Football & Netball Program 2015/2016

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## 7.1 Council Delegates for 2016 – Prepared by Ray Camppling

GWM Water Regional Recreation Water Users Group	H Ballentine
GWM Water Community Consultative Mallee Users Group	A McLean
Grampians Central West Waste & Resource Recovery Group	A McLean
Henty Highway Committee	H Ballentine/G Massey
Internal Audit Committee	K Zanker/ L Woods
Livestock Saleyards Association of Victoria	R Kingston
Municipal Association of Victoria	K Zanker/H Ballentine
Municipal Emergency Management Planning Committee	T Grange
North Western Municipalities Association	K Zanker/H Ballentine
Rail Freight Alliance	R Kingston
RoadSafe Wimmera	L Woods
Rural Financial Counselling Services, Victoria – Murray Mallee	K Zanker
Seasonal Conditions Committee	A McLean
Sunraysia Highway Improvement Committee	A McLean
Wimmera Mallee Sustainability Alliance	R Kingston
Victorian Agriculture Sustainability Project	R Kingston/H Ballentine
Victorian Local Governance Association	L Woods
Volunteering Western Victoria	K Zanker
Warracknabeal Saleyards Committee	R Kingston
Wimmera Development Association	T Grange/L Woods - Community Rep
Wimmera Mallee Tourism Association	H Ballentine/T Grange
Wimmera Regional Library Service	G Massey
Wimmera Southern Mallee Regional Transport Group	T Grange
Western Highway Action Committee	T Grange
WORDS Steering Committee	K Zanker
Yarriambiack Chaplaincy Council	G Massey
Yarriambiack Creek Advisory Committee	A McLean
Yarrilinks – Yarriambiack Landcare Group	A McLean/G Massey
Yarriambiack Tourism Association	H Ballentine/T Grange/G Massey

### Recommendation

That Council ratify delegates to Committees as presented for 2016.

**Moved Cr H Ballentine seconded Cr T Grange that Council ratify delegates to Committees as presented for 2016.**

**Carried**

**7.2 Road Safety Act Authorisations under the Road Safety Act 1986 – Prepared by Greg Wilson**

As reported at Council's Forum meeting held Wednesday, 11 November 2015 I spoke in regards to Council's Local Law officers having the relevant authorisations under the Road Safety Act 1986.

The purpose of this authorization will allow the issuing of tickets to those that repeatedly do the wrong thing, from parking in disabled parking spots without a valid permit, parking over footpaths and trucks parking illegally and causing damage to the shoulders of our roads.

**Recommendation**

That Council supports its officers having authorisation under the Road Safety Act 1986 for the following sections:-

**s.84BE (1)** function of receiving a statement under this section

**s.84BE (4, (5) and 5A)** power to decide to accept statements as effective statements for the purpose of this part

**s.84BE (6)** duty to cause notice to be served on the statement giver stating whether the enforcement official accepted the statement as an effective statement

**S.84BF** power to cancel acceptance of a statement

**s.87 (1)** power to serve or cause to be served a parking infringement notice

**Moved Cr T Grange seconded Cr K Zanker that Council supports its officers having authorisation under the Road Safety Act 1986 for the following sections:-**

**s.84BE (1)** function of receiving a statement under this section

**s.84BE (4, (5) and 5A)** power to decide to accept statements as effective statements for the purpose of this part

**s.84BE (6)** duty to cause notice to be served on the statement giver stating whether the enforcement official accepted the statement as an effective statement

**S.84BF** power to cancel acceptance of a statement

**s.87 (1)** power to serve or cause to be served a parking infringement notice

**Carried**

**7.3 Municipal Emergency Management Plan V1.1 2015 – Prepared by Mick Evans**

**Attachment: MEMP V1.1  
MEMP V1.1 list of changes  
Minutes of MEMPC 27<sup>nd</sup> October 2015**

**Introduction**

The Yarriambiack Municipality Municipal Emergency Management Plan (MEMP) V1.1 2015 has been produced pursuant to Section 20(1) of the Emergency Management Act 1986. This plan addresses the prevention of, response to and recovery from emergencies. It is the result of the co-operative effort the Municipal Emergency Management Planning Committee.

**Discussion**

Version 1 of the MEMP was adopted by Council on 10 April 2013. Version 1.1 was presented and accepted by the MEMPC on Thursday, 27 October 2015 where they accepted the recommended changes as per the attached List of changes. The majority of the changes relate to changes in legislation, departmental restructures and recommendations from the MEMP audit 2014. There are no changes to the operational fabric of the document from the previous version.

**Link to Council Plan**

Goal One – Community Engagement: Provide high level Municipal Emergency Management planning and preparedness, mitigation, response and recovery in accordance with Council's Municipal Emergency Management Plan and Emergency Recovery Plan.

**Financial Implications**

The cost of plan production is covered by the Municipal Emergency Resource Program funding which funds the Wimmera Emergency Management Partnership Agreement across the four Wimmera Shires.

**Risk Management Implications**

Nil

**Communications Strategy**

The plan will be available for the public via the Yarriambiack Shire Council web site. All members of the committee will receive a copy for distribution through their respective organisations. A copy is held by the State Library of Victoria.

**Next Steps**

Version 2 of the Municipal Emergency Management Plan will be developed in 2016.

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**Recommendation**

That Council adopts the Municipal Emergency Management Plan V1.1 2015.

**Moved Cr T Grange seconded Cr H Ballentine that Council adopts the Municipal Emergency Management Plan V1.1 2015.**

**Carried**

## MEMP VERSION 1.1 LIST OF CHANGES



Item	Change	Reason
<b>Department Names</b>	Updated changes in department names throughout the document	Changes of organisations names
<b>Footer</b>	Included page number, version control and date	Recommendation of audit
<b>Legislation reference</b>	Now includes reference to Emergency Management Act 2013 and to Grampians Regional Plans	Recommendation of audit
<b>Version Control Table</b>	Combined tables from previous version and updated	Recommendation of audit
<b>Contents Page</b>	Added Table of Figures	Accessible record of figures
<b>Part 1.7</b>	Contact numbers and names in plan will now be checked following MEMPC meetings	Recommendation of audit
<b>Part 1.7</b>	Audit date changed to 2017	Three years from the previous audit
<b>Part 1.9 and 3.1</b>	Consultation with DEDJTR added to recovery activities	Recommendation of audit
<b>Part 2.1</b>	Insert Map	Recommendation of audit
<b>Part 2</b>	Profile has been condensed and references updated. This includes updating the summary of fires, community profiles, population growth and decline, Department of Health Modelling data, data from annual reports and council websites, communications information, bus routes and sources of plague.	Updated information available
<b>Part 2.4, 5.5</b>	Updated list of greatest risks for the community	Updated information available
<b>Part 3.4</b>	Included direction to call other meetings	Recommendation of audit
<b>Part 3.5</b>	Updated diagram to reflect changes in committee	Recommendation of audit
<b>Part 3.5</b>	Remove description of recovery and community committees	Combined into MEMPC
<b>Part 3.7.3</b>	Incident Controller added to Activation Phase - Responsibilities	Recommendation of audit
<b>Part 3.7.5</b>	Removal of reference to Local Fire Advisory Committee	Recommendation of audit
<b>Part 3.9</b>	Work has been completed on websites	Worked completed
<b>Part 4</b>	Information on Control and Support Agencies table has been updated	In accordance with Emergency Management Manual Victoria
<b>Part 4.2</b>	Definition of Classes of Emergency have been added	Definition from Emergency Management Act 2013
<b>Part 4.10, 5.11, 5.12</b>	Removal of "Management of Public Appeals" for Red Cross	Service no longer provided by Red Cross
<b>Part 4.14, 5.11</b>	Reference to NRIS changed to Register. Find. Reunite (R.F.R.)	Name of service has changed
<b>Part 4.14</b>	Added training section	As per other Wimmera MEMPC plans
<b>Part 5</b>	Update reference to the MEMPC rather than a separate recovery committee	As per change to committee structure
<b>Part 5.6</b>	Inclusion of agricultural in environments	As per policy changes
<b>Part 5.9</b>	Combined part 6.8 with 5.9 regarding Post Impact	Duplication of information

## MEMP VERSION 1.1 LIST OF CHANGES



	Assessment	
<b>Part 5.10.13</b>	Removal of Division Response Committees	Divisional arrangements no longer apply
<b>Part 5.10.13</b>	Added the effects of agriculture to description of Department of Health and Human Services	As per policy changes
<b>Part 5.12</b>	Removal of Red Cross as leading coordinator for the provision of food and water to recovery agencies. This is now the responsibility of the Control Agency	As per Red Cross recommendations
<b>Part 5.12</b>	“Single Incident Emergency Assistance Only” added to Australian Red Cross	As per Red Cross recommendations
<b>Diagram 5.1</b>	Inclusion of agricultural environment	As per policy change
<b>Part 6.2.2</b>	Removed section for Food and Water (Catering)	No longer apply
<b>Appendix A - contacts</b>	Contact numbers updated.	Contact details have changed
<b>Appendix A - contacts</b>	Clearly label as business contact only. Reference to detailed contact lists included	Recommendation of audit
<b>Appendix D - Distribution list</b>	Made into a template which includes area for record keeping, including neighbouring shires	Recommendation of audit
<b>Appendix E- Terms of reference</b>	Removal of the recovery committee terms of reference	As per committee restructure
<b>Part 3.4 and Appendix E - Terms of reference</b>	Committee will only meet three times per year.	Recommendation of audit
<b>Appendix A - Business Contact List</b>	Added Rural Northwest Health and Dunkmunkle	Recommendation of audit
<b>Appendix G- Emergency Risk Assessment</b>	Removed Appendix G and added to Supporting Plans and Arrangements	As per other Wimmera plans
<b>Changes incorporated from committee feedback</b>		
<b>Part 1.8</b>	Following disclaimer added “Please note that the 2013 Emergency Management Act works concurrently with the existing provisions in the Emergency Management Act 1986 which remains in force.”	Recommendation from VicPol
<b>Part 2.5</b>	Provided extra information on flooding in Yarriambiack Shire, particularly the history of floods in Warracknabeal	Recommendation from GWM Water
<b>Figure 13</b>	Included DEDJTR as Control Agency for Exotic Animal	Recommendation from

## MEMP VERSION 1.1 LIST OF CHANGES



	Disease and Plant Pest/Disease	DEDJTR
<b>Part 3.8</b>	Added reference to Initial Impact Assessment function carried out by Victoria Police	Recommendation from VicPol
<b>Part 4.3</b>	Removal of reference to VicPol responsibility at State level which is now the responsibility of the Emergency Management Commissioner	Recommendation from VicPol
<b>Part 5.12</b>	Changed lead coordinator of Fencing/Assets for Primary Producers and Rural Land Managers as DELWP. Also added "or 50% of the fence repair costs" to the description of service provided	Recommendation from DELWP
<b>Part 5.12</b>	Change of agency from DEDJTR to EPA to provide advice for the disposal of dead stock. Disclaimer provided that in the absence of EPA, DEDJTR can assist. DEDJTR also added as "other providers"	Recommendation from DEDJTR
<b>Appendix C</b>	Disruption of an essential service added to definition of emergency	Recommendation from VicPol
<b>Appendix C</b>	Change of reference as no longer a Divisional Emergency Response Coordinator	Recommendation from VicPol



#### **7.4 Country Football & Netball Program 2015/2016 – Prepared by Dennis Smith**

Under the Country football and Netball Program guidelines Council can submit one application requesting a grant of up to \$100,000 or up to three smaller applications requesting a combined total grant amount of \$100,000.

Council advertised for Community Expressions of Interest for the above program with a closing date of Friday, 27 November. Two Expressions of Interest were received and both of these align with the program guidelines. Council is only able to submit one of these applications due to the grant required for each. Details of these E.o.I.'s are as follows:

##### **Anzac Park Netballers Change Facility Construction**

This is stage one of the overall project of upgrading the football and netball facilities at Anzac Park.

The project involves construction of a new netball change room incorporating showers, toilets and wash basins. It is proposed to locate the new building between the south side of the existing Community Centre building and the netball court. The building will incorporate a full length highlite window on the south side, which will allow those inside the change room to view the netball whilst not allowing an outside view into the change room. The south side will also include an undercover, stepped, viewing area.

This new facility will also accommodate female umpires who virtually have nowhere to change at present and quite a few go over the road and shower at the coach's residence.

Currently during the season, the netballers change in the small female toilets in the Community Centre.

During the finals match the participating netballers had to change in the swimming pool change rooms, located to the east of the netball court.

The approximate capital expenditure is in the vicinity of \$105,000 + G.S.T. and coupled with \$30,000 in-kind the total project cost would be \$135,000. This would allow an application requesting a grant of \$90,000 with \$15,000 community cash. A grant requested of \$100,000 is possible depending on the final design. Note: all figures indicative only at this stage.

##### **Hopetoun Recreation Reserve Lighting Upgrade**

It could be said that this project is the final piece of the jigsaw in the Hopetoun Rec. Res. upgrade.

The project is to install 4 x 25 metre high light towers to provide lighting of the oval to football night game illumination standard. It is proposed to include infrastructure on the towers so that in the future light globes can be installed to bring the illumination up to night cricket standard.

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The approximate capital expenditure is in the vicinity of \$183,000 + G.S.T., with in-kind being irrelevant to the grant amount (although there will be ample community in-kind provided), a grant of \$100,000 would be requested, leaving a community cash component of \$83,000. As the timeframe for work would not be until the start of the next financial year at the earliest, the Rec. Res. Committee is comfortable with this cash amount.

## **Discussions held**

Michelle Anderson of S.R.V. re-iterated that both would meet the guidelines and that she would support either on the following provisos:

Anzac Park: provided the new facility incorporated AFL Preferred Facilities Guidelines for shared change rooms;

Hopetoun: would support night game lighting standard if H.D.F.L. agreed to night games there, otherwise would support an application for training standard lighting. I subsequently called Bruce Petering of AFL Victoria and he stated that night games had never been mentioned as no team in that league has the facilities to hold a night game – the H.D.F.L. played one night game last year at Horsham City oval. He also stated he would support either of the applications.

## **Funding Alternatives**

If there is another round of C.F.N.P. next year (and no decision has been made on this) both would fit. The other alternative, and again both would fit, is the next round of the Community Sports Infrastructure Fund, and both the C.F.N.P. (?) and C.S.I.F. would be for works in 2017/2018 Financial Year.

## **Recommendation**

That the Anzac Park Netballers Change Facility project be submitted for funding under this round of the Country Football and Netball Program and that the Hopetoun Recreation Reserve Lighting be considered a priority for the next round of the Community Sports Infrastructure Fund.

This recommendation is based solely on the fact that the Hopetoun Community Centre Upgrade project received \$73,000 from the 2013/14 Country Football and Netball Program and that in the last 10 years Anzac Park has had no major funding for community infrastructure.

**Moved Cr T Grange seconded Cr K Zanker that the Anzac Park Netballers Change Facility project be submitted for funding under this round of the Country Football and Netball Program and that the Hopetoun Recreation Reserve Lighting be considered a priority for the next round of the Community Sports Infrastructure Fund.**

**Carried**

**8 GENERAL BUSINESS (including strategic direction and specific issues)**

Cr A McLean gave brief update on the Northern fire.

Cr T Grange acknowledged report 'Know you Council'.

Cr T Grange also spoke in regards to a proposal of creating a Domestic Animal Committee to work in with Council next year.

Cr H Ballentine asked Council if the 'Women on Farms' program could be advertised by Council once finalised.

**9 CLOSED SESSION**

Moved Cr K Zanker seconded Cr H Ballentine that Council move into Closed Session.

Carried

Moved Cr G Massey seconded Cr T Grange that Council move back into Open Session.

Carried

Moved Cr H Ballentine seconded Cr G Massey that Council adopt the Resolutions from the Closed Session of Council.

Carried

**10 MINUTES FROM MEETINGS**

**11 ATTACHMENTS / REPORTS**

NIL

**12 NEXT MEETING**

The next meeting of Council will be held on Wednesday, 27 January 2015 at 9:30am at Warracknabeal.

**13 CLOSE 10:06am**

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**Mayor**