

MINUTES OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL HELD ON WEDNESDAY 14 NOVEMBER 2012 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9:30 AM

1 WELCOME

2 ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Crs K Zanker, H Ballentine, T Grange, A McLean, G Massey, L Woods, R Kingston, Ray Campling (Chief Executive Officer) & James Magee (Director Infrastructure & Planning).

5 APOLOGIES

6 CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 10 October 2012

Moved Cr R Kingston seconded Cr G Massey the Minutes of the Ordinary Meeting of Council held on 10 October 2012 be confirmed.

Carried

Statutory Meeting of Council – 02 November 2012

Moved Cr H Ballentine seconded Cr T Grange the Minutes of the Statutory Meeting of Council held on 2 November 2012 be confirmed.

Carried

7 DECLARATION OF CONFLICT OF INTEREST

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor/Delegate Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Works Report
- 10.6 Community Services Report
- 10.7 Infrastructure Services Report
- 10.8 Community Development Projects Report

11 REPORTS FOR DECISION

- 11.1 Finance Report
- 11.2 Revenue Report
- 11.3 Transfer of Land at 101 Cromie Street, Rupanyup to Ambulance Victoria
- 11.4 Land Owner Consent Agreements for Quarries
- 11.5 Council Delegates 2013
- 11.6 SHARE Community Grants
- 11.7 Amended Road Management Plan

10.1 Mayor's Report – prepared by Cr Kylie Zanker**Mayor Kylie Zanker**

11 October	Officially Opened the Warracknabeal Show
12-13 October	Cultivate Conference held in Mildura. Focusing upon visual arts, tourism and marketing of townships
17 October	Wimmera Uniting Care - NILS (No interest Loan Scheme) Micro Finance 5 th Birthday celebrations
18 October	Officially Opened the Woomelang Flower Show
21 October	Officially Opened the Giant Mallee Fowl Hens at Patchewollock
28 October	Declaration of Council
30 October	Council Pre-Statutory Meeting
2 November	Statutory Meeting of Council
7 November	Wimmera Volunteers Meeting
10 November	Warracknabeal Fire Brigade Annual Combined Dinner
13 November	Neighbourhood House AGM

10.2 Councillor's Reports**Cr A McLean**

17 October	Attended the Sunraysia Highway Improvement Committee meeting in Birchip
29 October	Attended the funeral of Cr Ray Hewitt
30 October	Attended Council Pre-Statutory meeting
2 November	Attended Council Statutory meeting
7 November	Attended Yarriambiack Creek Advisory Committee meeting at Brim

Cr H Ballentine

18 October	Participated in SHARE Grants Evaluation
18 October	Chaired election of new Committee of Hopetoun Swimming Pool
22 October	Chaired election of new Committee for Lake Lascelles / Lake Corrong Committee of Management
28 October	Attended Declaration of Election of Councillors at the Yarriambiack Shire Office
30 October	Attended Wimmera Mallee Tourism Association meeting in Warracknabeal
30 October	Attended Pre-Statutory meeting at the Yarriambiack Shire Council
2 November	Attended Statutory meeting at the Yarriambiack Shire Council and was sworn in as Councillor for the next four years
5 November	Attended Melbourne Cup Day with the Hopetoun Senior Citizens
11 November	Attended Remembrance Day Celebrations with the Hopetoun Community

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Cr G Massey

30 October Attended Council Pre-Statutory meeting
2 November Attended Council Statutory meeting
12 November Attended Yarriambiack Chaplaincy Meeting in Beulah

Cr L Woods

30 October Attended Council Pre-Statutory meeting
2 November Attended Council Statutory meeting
11 November Attended Remembrance Day Celebration in Warracknabeal
13 November Neighbourhood Committee of Management meeting

Cr R Kingston

10 October Rupanyup Show
10 October Attended the Wimmera Mallee Housing Investment Steering Committee meeting in Horsham, led by Department of Planning & Community Development
19 October Attended Livestock Saleyards Association of Victoria Board meeting in Bendigo
24 October Attended GWM Water Community meeting in Lubeck regarding channel decommissioning issues in the area
25 October Wimmera Mallee Housing Investment Steering Committee meeting in St Arnaud. Met with successful tenderer regarding scope and plan for project
29 October Yarriambiack Tourism Association meeting in Minyip
30 October Attended Pre-Statutory meeting at the Yarriambiack Shire Council
2 November Attended Council Statutory meeting
8 November Rupanyup Flood Concert meeting
12 November Rupanyup Consultative Committee meeting

Cr T Grange

- 29 October Cr R Kingston & I attended the Yarriambiack Tourism Committee meeting held at the Minyip Recreation Reserve. Seems to be progressing very well. Still in the process of developing website, pamphlets, etc. Marianne Ferguson (SHARE Program Coordinator) seems to be very much on top of things and heading in the right direction
- 30 October Attended Pre-Statutory meeting at the Yarriambiack Shire Council
- 31 October Attended the Rupanyup/Minyip Community Bank AGM at the Rupanyup Recreation Complex. Very encouraging just how much this organisation puts back into the community in Dunmunkle Ward
- 4 November Attended Minyip Fire Brigade's open day for their new building, great facilities. Seems to be attracting new volunteer members, particularly those who can respond during the day. This has been a major problem faced in the past and indeed faced by other volunteer organisations
- 2 November Attended Council Statutory meeting
- 4 November Met with Colleen, the new proprietor of Emma's Cafe to congratulate her on her new venture and to wish her well. "Great coffee if anyone is in Minyip"
- 7 November Attended Minyip Progress Association general meeting. Another very important organisation struggling to get members. In my opinion the association needs to re-connect with the community. Along with the support of my colleague Cr R Kingston, perhaps we can help in working out a strategy
- 11 November Attended Remembrance Day Celebration in Rupanyup
- 12 November Attended Rupanyup Consultative meeting with Cr Ray Kingston
- 13 November Attended Wimmera Development Association meeting

10.3 Chief Executive Officer – Activity Report – Prepared by Ray Campling

- Met with Terry Lewis, Department of Primary Industries – update
- Met with Graham Campbell, Department of Sustainability & Environment – Kellalac Recreation Reserve
- Attended official opening of the Warracknabeal Show
- Met with Graeme Arthur, Wimmera Southern Mallee Crime Prevention Committee – various matters
- Met with Geoffrey Lord, University of Ballarat
- With Mayor, Kylie Zanker and James Magee, met with the Warracknabeal Town Hall Committee – various matters
- Met with Keith Jackson, Regional Development Victoria – SHARE Program
- Met with Ron Ritchie, Victorian Electoral Commission (VEC) – Council Elections
- Attended Woomelang & District Development Association meeting – GWM Water Quality survey results
- Met with Dean Miller, North Western Municipalities Association
- Attended Rural Council's Victoria meeting in Melbourne
- Met with Fiona Werner, Council's VEC Electoral Officer on several occasions
- Attended Wimmera Development Association monthly meeting
- Met with Paul Hargraves, Ararat Police – various matters
- Attended Wimmera Southern Mallee Regional Plan Committee meeting in Horsham
- Attended Northern Grampians Shire Councillor Ray Hewitt's, Life Celebration and Ceremony at the St Arnaud Town Hall
- Attended Department of Primary Industries State Executive Presentation in Horsham
- Attended Council Pre-Statutory meeting
- Met with Warracknabeal Secondary College – employment opportunities within the Local Government Sector
- Met with Chris Porter, Telstra Regional Manager
- Officiated at the Council Statutory meeting
- Attended Wimmera Southern Mallee Crime Prevention meeting in Edenhope

10.4 Director Infrastructure & Planning Report – Prepared by James Magee**Regional Aviation Fund**

Council is preparing to make application to the above fund to rehabilitate and improve the aerodromes at Warracknabeal, Hopetoun and Patchewollock.

Driscoll Engineering will assist Council in the assessment of the pavements and developing the plan and application.

Mick Evans, Gary Driscoll and I met with the Manager, Aviation Services, Kieran Donovan late October to consider the feasibility of Council lodging such an application.

A contribution by Council is required as the State Government favours partnership arrangements. Council has programmed \$150,000 for capital improvements to aerodromes in both the 2013/14 and 2014/15 financial years. The funding if successful will enable significant works to be done including:

- gravelling of grass cross strips at Hopetoun and Warracknabeal
- gravel re-sheeting of the landing strip in Patchewollock
- resealing works at Warracknabeal
- reconstruction of sealed strip at Hopetoun
- replacement of pilot activated lighting at Warracknabeal and Hopetoun

A two staged submission is envisaged, with the first stage to be lodged early 2013.

Beulah Weir Pool

The installation of two weir gates at Beulah has been completed as has the removal of the majority of the southern earth weir.

Asset Engineer – Prepared by Mick Evans

- Continuing to follow protocol for new road names as per Geographical Names procedures for the road “Peppercorn way”
- Continued with the process of reviewing the Road Management Plan
- Looked at opportunities for future funding and started the process of developing a long term Asset Renewal Program for the Shire Aerodromes with Driscoll Engineering Services
- Collated data for the Department of Planning & Community Development Asset Management Data Collection Survey
- Started to review and collect data for the STEP Asset Renewal Calculations report for Ian Mann (CT Management)
- Completed the recommended reports and data collection to meet the required agreement guidelines for the Roads to Market Projects

Environment – Prepared by Geoff Harvey

- Held quarterly review with environmental monitor, Planet Footprint
- Followed up on issues raised in quarterly review
- Tree inspections
- Arranged removal of dead and nuisance trees
- Emergency Management Committee meeting
- Attended information session with Department of Sustainability & Environment re changes to Native Vegetation Clearance Guidelines
- Attended Advanced Driver Training Course
- Held discussions with VicRoads re roadside weeds
- Attended Planet Footprint Webinar on Energy Efficient Depot Management
- Met with Barengi Gadjin Land Council staff re Cultural Heritage issues and permits

Technical Support – Prepared by Nathan McLean

- Assisted the Design Engineer with surveying
- Traffic Counter activation and reports
- Road Management Plan data into Asset Asyst
- Hopetoun Depot quotes

Technical Services – Prepared by Tony Brennan

- Processed various Civica Requests as needed
- Updated vehicle checklists and plant machinery checklists with vehicle changeovers as required
- Produced quarterly Vehicle and Plant Checklist reports and email to relevant Managers
- Carried out Aerodrome Inspections twice weekly during October
- Issued Road Opening Permits as needed for various minor works
- Monitored all 'Dial Before You Dig' enquiries throughout the Shire to assess if a road opening permit was required

Warracknabeal Regional Livestock Exchange – Prepared by Tony Brennan

- Completed review, updated and amended the National Saleyards Quality Assurance Program in conjunction with the Warracknabeal Regional Livestock Exchange Quality Manual to the latest version
- Last sheep sale for 2012 was held on Wednesday, 31 October 2012
- Begun updating of all pen Numbers and yard plans to match current layout

Risk & Safety Report – Prepared by Barry Sullivan

- JMAPP Audit & MAV Audits review. Public Liability Audit Information is currently being compiled by management and myself for the up and coming JMAPP Audit and the MAV Audit review on risk and safety processes of Council and Council properties
- Housekeeping and safety audits have been completed at all of the Hopetoun Depots and the Beulah Depot. This means all depots have now been audited throughout the Shire. Work Supervisors have six months to improve the safety standards and housekeeping at their depots, before the next audit occurs
- Outdoor OH&S Officer and I attended an Echelon Forum at Wycheproof covering Plant Risk Assessments, OH&S Committees, Claims Segmentation, Occupational Violence and Emergency Plans
- Southern representatives attended a WorkSafe Breakfast at Horsham covering chemical management. Representatives had the opportunity to talk to WorkSafe staff and regional OH&S Representatives
- Three staff attended an Advanced Driver Training Course in Horsham
- Computers have been issued to all OH&S Representatives at Council Depots to improve communication and information sharing between the main office and outdoor safety staff

10.5 Works Report – Prepared by Brian Poulton**Capital Works Program – Roads and Streets 2012-2013**

URBAN ROAD PROJECTS	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
King Street Brim (\$119,715)	%	November 2012		Road Reconstruction & Seal - Shire
Byrne Street Yaapeet (\$8,400)	100%	September 2012	September 2012	Shoulder Reconstruction & Seal - Shire
Strachan Street Hopetoun (\$34,500)	%	November 2012		Road Reconstruction & Seal - Shire
Mandeville Street Hopetoun (\$11,025)	100%	July 2012	July 2012	Shoulder Reconstruction & Seal - Shire
Gladstone Street Beulah (\$7,700)	%	November 2012		Shoulder Reconstruction & Seal - Shire
Hope Road Hopetoun (\$8,610)	100%	July 2012	July 2012	Shoulder Reconstruction & Seal - Shire
Conran Street Hopetoun (\$8,750)	100%	July 2012	July 2012	Shoulder Reconstruction & Seal - Shire
Dingwell Street Beulah (\$8,820)	%	November 2012		Shoulder Reconstruction & Seal - Shire
Bell Street Beulah (\$1,680)	%	November 2012		Shoulder Reconstruction & Seal - Shire

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URBAN ROAD PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Degenhardt Street Murtoa (\$9,775)	%	January 2013		Road Reconstruction & Seal - Shire
Friend Street Murtoa (\$32,775)	%	January 2013		Road Reconstruction & Seal - Shire
Munro Street Murtoa (\$13,110)	%	November 2013		Road Reconstruction & Seal - Shire
McDonald Street Murtoa (\$22,724)	%	August 2012	September 2012	Road Reconstruction & Seal - Shire
Rabi Park Car Park Murtoa (\$15,000)	%	December 2012		Signage & Resurfacing
Cemetery Road Warracknabeal (\$117,300)	%	November 2012		Road & Shoulder Reconstruction - Shire
Gardiner Street Warracknabeal (\$51,117)	%	November 2012		Road Reconstruction & Seal - Shire
Pyers Street Warracknabeal (\$18,802)	%	November 2012		Road Reconstruction & Seal - Shire
Rose Street Warracknabeal (\$16,388)	10%	November 2012		Road Reconstruction & Seal - Shire

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RURAL PROJECTS	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Bell Street Beulah (\$10,005)	%	December 2012		Kerb & Channel Contractor
Galaquil West Road (\$29,932)	%	May 2013		Construction & Realign Shire
Patchewollock – Tempy Road (\$250,793)	%	September 2012	November 2012	Road Reconstruction & Seal - Shire
Sea Lake - Lascalles (\$185,557)	%	December 2012		Road Reconstruction & Seal – Shire
Brim West Road (\$126,274)	%	April 2013		Road Reconstruction & Seal – Shire
Galaquil East Road (\$323,050)	%	February 2013		Road Reconstruction & Seal – Shire
Galaquil East Road (\$276,983)	%	February 2013		Road Reconstruction & Seal – Shire
Rainbow Road Rosebery (\$69,129)	%	May 2013		Road Reconstruction & Seal – Shire
Lascalles West Road (\$86,521)	%	March 2013		Road Reconstruction & Seal – Shire
Harts Road Beulah (\$187,072)	%	January 2013		Road Reconstruction & Seal – Shire
Thomas Road Murtoa (\$276,400)	%	April 2013		Road Reconstruction & Seal – Shire
Ashen Jacksons Road (\$44,210)	%	March 2013		Road Reconstruction & Seal – Shire
Dimboola – Minyip Road (\$153,208)	%	March 2013		Road Reconstruction & Seal – Shire

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RURAL PROJECTS	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Glenorchy Road (\$214,782)	%	January 2013		Road Reconstruction & Seal - Shire
Minyip Rich Avon Road (\$66,396)	80%	October 2012		Road Reconstruction & Seal - Shire
Minyip Rich Avon Road (\$33,527)	80%	October 2013		Road Reconstruction & Seal - Shire
Mount Pleasant Road (\$50,276)	%	February 2013		Road Reconstruction & Seal - Shire
Mount Pleasant Road (\$12,277)	%	February 2013		Road Reconstruction & Seal - Shire
Cemetery Road Murtoa (\$168,365)	%	November 2012		Road Reconstruction & Seal - Shire
Lah Angle Road (\$389,344)	100%	September 2012	October 2012	Road Reconstruction & Seal - Shire

Footpath Program 2011/2012

PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Foundry Street Minyip (\$14,582)	%	March 2013		Quarry Dust Maintenance
Wimmera Street Minyip (\$4,815)	%	March 2013		Quarry Dust Maintenance
Main Street Speed (\$3,768)	%	November 2012		Concrete Maintenance
Breen Street Murtoa (\$2,153)	%	March 2013		Quarry Dust Maintenance
Bowman Street Warracknabeal (\$2,770)	%	December 2012		Quarry Dust Maintenance
Jamouneau Street Warracknabeal (\$2,093)	%	February 2013		Concrete Maintenance
McLeod Street Murtoa (\$6,007)	%	February 2013		Quarry Dust Maintenance
Miller Street Murtoa (\$7,383)	%	February 2013		Quarry Dust Maintenance
Begg Street Warracknabeal (\$10,047)	%	November 2012		Concrete Maintenance
Coral Avenue Warracknabeal (\$11,861)	%	November 2012		Concrete Maintenance
Gardiner Street Warracknabeal (\$14,652)	%	December 2012		Concrete Maintenance
Phillips Street Warracknabeal (\$15,000)	%	December 2012		Concrete Maintenance
Scott Street Warracknabeal (\$61,260)	%	October 2012		Concrete Maintenance
Werrigar Street Warracknabeal (\$16,885)	%	November 2012		Concrete Maintenance

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PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Cumming Street Hopetoun (\$9,070)	80%	November 2012		Concrete Maintenance
Garrard Street Hopetoun (\$50,097)	100%	September 2012	November 2012	Concrete Maintenance
Garrard Street – Cumming Street Hopetoun (\$8,254)	80%	November 2012		Quarry Dust Maintenance
Various \$10,000	%			Short Sections Concrete
Various \$10,000	%			Pedestrian Crossings

Gravel Re-sheet Works

Total Gravel Re-sheet Works 62.490km

Completed Works

- *Yarto Speed Road
- *Davey's Road
- *Gawith Road
- *Wynne Road
- *Adlers Road

Completed Works 24.350km
Gravel Shoulders

- *Sheep Hills Bangerang Road

Global Contract – Completed flood Works (24.960km)

- | | |
|------------------|--------------------|
| *3LK Road | *Miller's Road |
| *Burnt Clay Road | *Connelly Parade |
| *Florence Road | *Len Matthews Road |
| *Teasdale Road | *Hill Crest Road |
| *Kinsellas Road | *Crams Road |
| *Loeligers Road | *Rabls Road |
| *Roscrea Road | *Nelson Parade |

10.6 Community Services – Prepared by Gavin Blinman

Kindergartens

Annual meetings for kindergartens and information nights for next year's families have commenced.

Enrolments so far for 2013 across the Shire are 81, a little down on this year's numbers, Hopetoun and Warracknabeal have dropped a bit, but services are recommencing in Beulah. A community meeting has been held in Beulah and correspondence has been forwarded to the Beulah Primary School and the Department of Early Education & Child Development (DEECD) about the recommencement.

We now have to submit a number of applications to conform to the new national standards for funding for Beulah.

I have arranged with the DEECD, Ballarat to meet with the Minister for Early Years Senior Advisor in December to discuss the Wimmera Transport report. Given recent media announcements of cutbacks in regional school bus schemes, we really need to highlight issues for rural families as much as we can.

Aged and Disability

Staff ramped up advertising for the Portsea Camp this year – interest has waned in the last couple of years and we are keen for the camp to be seen as an event for all young people. Other events and the perception that the camp is only for the disadvantaged needed to be addressed.

Home & Community Care staff recently completed the department qualification upgrade for assessment staff, a Vocational Graduate Certificate Course held over a few weekends.

The second senior's concert in Hopetoun was a great success, with 70 seniors enjoying the afternoon.

Information on the public holidays and Christmas arrangements will be going out to all Meals on Wheels clients soon.

Environmental Health / Local Laws

Food inspections have continued this month, two complaints have been dealt with, one of which was a serious breach of the Food Standards Code. In both cases the premises will be monitored over the next few months.

Two new food businesses have opened in Minyip and Warracknabeal.

Council's Blue Green Algae Monitoring Program has recommenced for the summer. All weir pools have been inspected, with no signs of algae detected. At this stage we do visual inspections and commence sampling in December / January.

Onsite wastewater assessments at the new CFA sheds for Rosebery and Patchewollock have been completed.

An onsite wastewater complaint concerning wastewater in a residential street has been followed up and the owner is co-operating with Council to rectify the issue.

The Environmental Health Officer has updated his skills at the annual Food Safety Forum in Melbourne, with the forum covering the new egg standards, amendments to the food act and a new state-wide register for mobile and temporary premises.

Fire prevention inspections are well underway, towns in the North and Central parts of the Shire have been completed. At least 250 notices have been issued so far which is disappointing; the usual clear up rate is about 50% prior to re-inspection.

People need to be aware that the fines for non-compliance have increased from \$280 to \$1,500.

Once re-inspections are completed, our contractor will be ready to clean blocks where necessary.

Cats remain an issue with all cat cages in use.

Dog owners have been more diligent with only two dogs being placed in the pound this month.

We are still having issues with pet owners keeping too many animals on their premises.

Youth

Our Youth Worker in the south continues to work with local schools and Neighbourhood House to provide support to the young people in this area.

Over the November / December period, the youth workers will be starting to review youth services and look at a youth plan for the Shire that maps the next five years direction for the youth program.

Emergency Relief

Only eight vouchers were given out this month, with five of these being first time clients. This seems to be the trend now, with many of our emergency relief clients being short term in our Shire.

Clients who attend more than once are generally on budget plans and not frequent customers. We are seeing younger clients who are living away from home for various reasons.

Referrals for other support services are increasing in this group.

CART volunteers attended personal support training in Horsham this month.

Volunteer Transport

Eight clients were transported 1,416 kilometres this month; as we move towards Christmas demand drops of slightly as specialists take leave.

Maternal and Child Health

The baby boom has continued with 26 babies born since July, mostly in the south (Minyip).

The nurses are looking at another 18 babies being born from October to January, with only two in the northern area, with the rest in Warracknabeal or the southern area.

Children's Week activities are complete, a \$500 grant was used to purchase books on healthy eating for the kindergartens and the nurses visited and read the books and gave them to the kindergartens.

Immunisations rates for babies in our Shire continues to be high, the nurses are ensuring this by communicating regularly with families and new mothers groups.

10.7 Infrastructure Services Report – Prepared by Bernie Naylor

Contract C170/2012 – Tipping Truck and Dog Trailer

Council advertised for the supply and delivery of one (1) Tipping Truck and a Three Axle Dog Trailer based at Warracknabeal.

Tenders for this contract closed on Monday, 24 September 2012.

Council received nine (9) tenders for the abovementioned contract.

Tenders to be evaluated in closed session.

Contract C173/2012 – Sealing of Various Local Roads

Council called tenders for the sealing of various local roads within the municipality.

This tender is a three year tender and is the second time we have advertised this way, previously it was done every year.

By going for three years we achieved a more competitive tender.

Tenders closed on Friday, 26 October 2012.

Council received three (3) tenders and these will be evaluated in closed session.

Channel Decommissioning

Cr Kingston and I attended a meeting in Lubeck with the Wal Wal / Lubeck Landcare Group, GWM Water and representatives from the CMA and Northern Grampians Shire Council on Wednesday, 24 October 2012.

The aim of this meeting was to discuss the many issues in this area regarding channel decommissioning and also the drainage plan.

Yarriambiack Shire Council has advised GWM Water that we shall take responsibility for structures in this area. Council does not want our roads to form an obstruction to the flow of water during rain and flood events.

The main issue for the Landcare Group is that funding be sorted to undertake a study which will identify the drainage lines and what areas would be affected during flood events.

Once this study is completed it will map the natural flood lines throughout the area, assist Council in identifying which structures should remain and also indicate to landowners how their properties would be affected.

GWM Water intend to take back the comments from this meeting to their Board.

Former Sheep Hills Landfill

Two years ago Council closed the Sheep Hills Landfill to the public but following many requests it was opened four (4) times a year for a farmer's day.

There was very little hard waste material that came to the site on these days.

I am now proposing that this former unlicensed landfill site be permanently closed and the site be rehabilitated and revegetated.

Woomelang Retirement Unit

The Woomelang Retirement Units Committee contacted me regarding the construction of another unit.

They have purchased a block of land in Dettman Lane behind the existing units for the new unit.

Following discussions with the Planning and Building Department, there maybe enough room to construct three (3) units on this site in the future.

We are currently obtaining soil tests to ascertain the suitability of the soil for septic services which will determine the number of units for this site.

Following these results, Council can then discuss the project with the committee.

Drainage – Gardiner Street, Warracknabeal

Following the major rain events we had in the previous year and the issues we had in Gardiner Street regarding storm water drainage for that particular area, Council has engaged Rob Hudson from Midbrook Constructions to investigate two areas of concern:-

- Design underground stormwater drainage that would connect the system east of Elizabeth Street to that on the corner of Molyneaux and Gardiner Streets.

The design for the underground drainage has now been completed

- Pump capacity at the corner of Gardiner and Scott Streets – undertake investigation to install a second pump in the pit

The type of pump has been selected and Phil Zanker is doing electrical design and pricing for new pump.

Contract C171/2012 Supply and Delivery of One Grader

Council has advertised for the supply and delivery of one (1) Grader based at Murtoa.

Tenders for this contract closed on Friday, 2 November 2012 and Council received four (4) tenders for the abovementioned contract.

Tenders to be evaluated in closed session.

Moved Cr R Kingston seconded Cr H Ballentine that standing orders be suspended at 10:30am.

Carried

Moved Cr R Kingston seconded Cr H Ballentine that standing orders be resumed at 10:45am.

Carried

10.8 Business, Economic & Community Development Report – Prepared by Jaye Macumber

Meetings Attended

01/10/2012	Sally Gebert, Warracknabeal Commercial Hotel
01/10/2012	Richard Wilken, Warracknabeal
02/10/2012	Warracknabeal Action Group (WAG)
03/10/2012	Dianne Marchment & Warracknabeal Water-Ski Committee
03/10/2012	Brian Coghill, Warracknabeal Refrigeration & Air-conditioning
03/10/2012	Kathryn Wilken, Warracknabeal Home Timber & Hardware
03/10/2012	Neville Ezard, Warracknabeal Mensland
03/10/2012	Richard McGinniss, Geoffrey's Mens & Boyswear, Warracknabeal
03/10/2012	Minyip Community Consultation
05/10/2012 & 09/10/2012	David Kershaw re new Panel Beater and Boat Detailer for Warracknabeal
05/10/2012	Kyle George, George Tank Services, Warracknabeal
05/10/2012	Lance Huebner re Y-Fest
05/10/2012	Murtoa Big Weekend Opening Ceremony
08/10/2012	Ben Bentley, Warracknabeal
08/10/2012	Y/Fest October meeting
09/10/2012	Damien Harberger re Hopetoun Panel Beater
09/10/2012	Joe McClelland, Department of Business and Innovation
15/10/2012	Information & Communication Technologies in Agriculture Forum, Wimmera Development Association
18/10/2012	SHARE Grant Evaluation Panel
19/10/2012	ACE Radio/3WM re Tourism Advertising
19/10/2012	Beulah Business Centre re Art Show
19/10/2012 & 29/10/2012	Brian Kay of Copper Strike Ltd re Mineral Sands
22/10/2012	Patchewollock Post Office and Hotel, Lascelles Hotel and Art Gallery Woomelang Post Office and Northwest Ag
22/10/2012	Meeting with Melissa Mitchell, Woomelang Co-Op
25/10/2012	Victorian Multicultural Community Grant Information Session and Workshop, Ballarat
26/10/2012	Workstream 5 Project Intensive, Municipal Association of Victoria, Melbourne
30/10/2012	Bill, Railway Hotel Murtoa
30/10/2012	Bob Trotter, RST Concrete Garden Statues and Pots - Murtoa
30/10/2012	John Drum, Butcher, Minyip
30/10/2012	Colleen, Emma's Cafe, Minyip

Community Development

Rupanyup Flood Concert – Committee in place, concert planned for late February / early March.

Warracknabeal Water Ski Competition to take place 31 January – 2 February 2013. Permit applications to be submitted.

Model Glider competition in Warracknabeal to be held in April 2013. Permit applications to be submitted.

Business Development

Meeting held for Y/Fest 2013.

Warracknabeal Traders Christmas Festival; further meetings held. Meetings for street parade closure permits scheduled for early November.

Met with David Kershaw to discuss his plans for a VACC approved Smash Repairs and Boat Detailing business in Warracknabeal.

Council continues to work with Hopetoun Co-Op and Damien Harberger in relation to the subdivision and progress of the future development of a Smash Repairs business in Hopetoun.

Council liaised with several business owners from Warracknabeal, Minyip, Murtoa, Lascelles, Patchewollock, Woomelang and Hopetoun to discuss their future plans within the Shire.

Follow-up with Colleen, Emma's Cafe re opening in November.

Community Projects – Prepared by Dennis Smith**Country Football and Netball Program 2011/2012**

Re-sheeting works for the Hopetoun Netball Courts Upgrade project have been completed with Synpave to be applied mid to late November.

Beulah Recreation Reserve Lighting Upgrade

The new light towers have been erected, underground power installed and globes installed. The only remaining works are to modify the existing light brackets and to install new globes to the modified brackets. This will be carried out over the forthcoming weeks.

Murtoa Angling Club Clubhouse

Internal works are completed with an expected completion of all external works to be late December/early January.

Hopetoun Golf Club Synthetic Tees

Installation of the new synthetic tees is approximately 70% complete.

Rupanyup Tennis Courts

All works have now been completed on the six courts.

Warracknabeal Streetscape Stage Three

Works have commenced at the Tourist Information Centre and are anticipated to be completed early to mid January. Work at the roundabout is expected to commence within the next two weeks and also be completed early January.

Warracknabeal Golf Club Clubhouse Redevelopment

Work is anticipated to commence late November and take four to five months to complete.

Community Assistance Grants

The first round for 2012/13 has been advertised in the local press with a closing date of Friday, 30 November.

SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson**Community Engagement Consultant**

145 Community Post Cards were received from across the Shire that asked residents to identify what is important to them and what projects they would like to see in their community. Information gained from the cards will assist us in the development of the initial draft of community action plans for each community. The draft community action plans will be circulated for comment prior to the final plans being prepared.

Governance Training

Governance Training for community groups was held at the Beulah Business & Information Centre on Thursday, 1 November. Approximately 26 people attended the training that represented over 15 organisations from Beulah, Rupanyup, Woomelang, Hopetoun and Warracknabeal. The training was conducted by SED Consulting and covered topics such as legal requirements, effectiveness of committees, financial responsibilities and risk management.

SHARE Community Grants

The evaluation panel met on Thursday, 18 October to discuss applications received for the 4th round of funding.

Wimmera Mallee Tourism Association

The Monthly Photo and Video Competition is now open and entries can be found at www.wimmeramalleetourism.com.au The Facebook Page is continuing to grow with 185 people who 'Like' the page.

Yarriambiack Tourism Association

The Yarriambiack Tourism Association meeting held in Minyip on Monday 29 of October discussed the establishment of a Facebook Page to assist with promotion of local tourism attractions and events. A draft social media policy is currently being circulated for comment.

Mark Mellington from Parks Victoria also attended the meeting and initial discussions are taking place for the possible opening of some tracks within Wyperfeld National Park. The opening of tracks in the park will have the potential to attract additional 4WD visitors to the region.

11 REPORTS FOR DECISION

11.1 Finance Report – Prepared by Anita McFarlane

The Finance Report as at October 2012 will be tabled.

Recommendation

The Finance Report as at October 2012 be received.

Moved Cr T Grange seconded Cr L Woods that Finance Report as at October 2012 be received.

Carried

11.2 Revenue Report – Prepared by Chantelle Pitt

The Revenue Report as at November 2012 will be tabled.

Recommendation

The Revenue Report as at November 2012 be received.

Moved Cr T Grange seconded Cr G Massey that Revenue Report as at November 2012 be received.

Carried

11.3 Transfer of Land at 101 Cromie Street, Rupanyup to Ambulance Victoria Lot 10 on Plan of Subdivision 009934 – Prepared by James Magee

At its meeting 14 December 2011, Council successfully moved a recommendation to transfer the above mentioned allotment for the purpose of construction of an ambulance facility. All costs of the transfer are to be borne by the transferee.

Council has received the “Transfer of Land” form which requires signing and sealing by Council.

Recommendation

That Council Sign and Seal the ‘Transfer of Land’ form (*as tabled*).

Moved Cr R Kingston seconded Cr T Grange that Council Sign and Seal the ‘Transfer of Land’ form as tabled.

Carried

11.4 Land Owner Consent Agreements for Quarries – Prepared by James Magee

Yarriambiack Shire Council is currently in the process of obtaining Land Owner Consent Agreements to extend two quarries (Anderson's and Drum's) and also establish three new quarries (Webster's, Ey's and Hofmaier's).

A Common Seal is required by Council on these Land Owner Consent Agreements to continue the process with Department of Primary Industries.

Recommendation

That Council Sign and Seal the Land Owner Consent Agreements (*as tabled*).

Moved Cr T Grange seconded Cr H Ballentine that Council Sign and Seal the Land Owner Consent Agreements as tabled.

Carried

11.5 Council Delegates for 2013 – prepared by Ray Campling

GWM Water Regional Recreation Water Users Group	H Ballentine
GWM Water Community Consultative Mallee Users Group	A McLean
GWM Water Channel Decommissioning	R Kingston
Grampians Waste Management Group	A McLean/G Massey
Internal Audit Committee	K Zanker/ G Massey
Municipal Association of Victoria	R Kingston
Municipal Emergency Management Planning Committee	T Grange
North Western Municipalities Association	R Kingston
Rail Freight Alliance	K Zanker
RoadSafe Wimmera	T Grange
Sunraysia Highway Improvement Committee	A McLean
Wimmera Mallee Sustainability Alliance	R Kingston
Livestock Association Victoria	R Kingston
Warracknabeal Saleyards Committee	R Kingston
Wimmera Development Association	L Woods/T Grange - Community Rep
Wimmera Mallee Tourism Association	H Ballentine/L Woods
Wimmera Regional Library Service	G Massey
Wimmera Regional Transport Group	T Grange
Wimmera Volunteers Inc	K Zanker
Yarriambiack Chaplaincy Council	G Massey
Yarriambiack Creek Advisory Committee	A McLean
Warracknabeal Neighbourhood House	L Woods
Yarrilinks	G Massey/A McLean
Yarriambiack Tourism Association	H Ballentine/T Grange/L Woods
Western Highway Action Committee	T Grange

RECOMMENDATION

That Council ratify delegates to Committees as presented for 2013.

Moved Cr L Woods seconded Cr H Ballentine that Council ratify delegates to Committees as presented for 2013.

Carried

11.6 SHARE Community Grants – Prepared by Marianne Ferguson

Council extensively advertised the SHARE Community Grants Program for a period of four weeks throughout the Shire with the evaluation and selection of the applications taking place on 18 October 2012. The total funding available in the 4th round was \$27,500 Inc GST.

The evaluation panel consisted of the following representatives;-

Councillor Helen Ballentine

Councillor Geoff Lovel

Community Member, Les Jones

Manager Community, Business & Economic Development – Jaye Macumber

Community Development Officer – Marianne Ferguson

24 applications were received requesting a total of \$81,575.25

14 applications are recommended for funding as detailed below:-

APPLICATION NO.	NAME OF ORGANISATION	DESCRIPTION OF REQUEST	FUNDING REQUESTED	FUNDING ALLOCATED
1	Brim Lions Club	New Years Eve festive celebrations, jumping castle, fireworks and BBQ tea	\$4000	\$1100
2	Hopetoun Swimming Pool Committee	Pump shed renovation	\$4500	\$2100
3	Minyip Progress Association	Upgrade the computer system at Emma's Cafe to allow for use by visitors	\$2397	\$2397
4	Murtoa College	Advertising, catering and equipment for the "MATES" program	\$ 400	\$ 400
5	Murtoa Mechanics Institute & Free Library	Purchase and install solar panels	\$5000	\$3000
6	Minyip Murtoa Football Netball Club	Floor coverings	\$5000	\$1500
7	Murtoa Racing Club	Purchase of a lawn tractor	\$4100	\$3300
8	Rupanyup A & P Society	Purchase lap top	\$1000	\$1000
9	Rupanyup Tennis Club	Tennis court upgrade - Concrete spoon drain to court edge and replacing posts, wire fencing mesh and gates	\$2650	\$2650
10	Sheep Hills Mechanic Institute	Rewiring kitchen and adding power points	\$2500	\$2500
11	Warrack Warriors – Woodbine Inc.	Contribution for the Tri State Games in Mt Barker (disability athletes)	\$2069	\$2069
12	Warracknabeal Anzac Park Memorial Trustees	Purchase and install 4 park settings	\$4706	\$1180

YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

MINUTES

14 NOVEMBER 2012

APPLICATION NO.	NAME OF ORGANISATION	DESCRIPTION OF REQUEST	FUNDING REQUESTED	FUNDING ALLOCATED
13	Warracknabeal Neighbourhood House & Learning Centre Inc	Creating a child friendly space at the Warracknabeal Neighbourhood House by installing fall matting and a multi play centre. Also to purchase a coffee machine	\$3260.25	\$2300
14	Woomelang & District Bush Nursing Centre	Technical equipment for community events – TV, projector, computer and trolley	\$5000	\$2000
				\$27,496 Inc GST

Recommendation

That Council approve the above nominated projects under the 2012/2013 SHARE Community Grant Program.

Moved Cr R Kingston seconded Cr T Grange that Council approve the above nominated projects under the 2012/2013 SHARE Community Grant Program with exception of Application No 3 which has been withdrawn by the Minyip Progress Association.

Carried

11.7 Amended Road Management Plan – Prepared by Michael Evans

Council advertised its intention to review its Road Management Plan and invited submissions upon that review – no submissions were received.

The Plan was amended and the amended Road Management Plan advertised for comment for a period of 28 days, with the public submission period being from Friday, 28 September 2012 to Friday, 26 October 2012.

The Road Management Plan nominates standards for safety and inspections of Council roads; the following 2012 Plan sections were amended:-

5.1 Asset Management

In this system, 20% minimum of roads yearly are inspected and given a condition rating as to their serviceability and structural integrity.

5.9.1 Asset Condition Surveys

Asset condition surveys are conducted each year for the following asset categories:-

- **Sealed Roads** - 20% minimum per year
- **Gravel Roads** - 20% minimum per year
- **Footpaths** - 20% minimum per year

- **Kerb and Channel** - inspected on a three yearly interval
- **Street Furniture** - inspected on a three yearly interval
- **Bridges and Culverts** - inspected on a three yearly interval

5.9.3 Regular Maintenance Inspections – Footpaths – category ratings reversed to suit new Asset Management Plan.

Council's Footpath Hierarchy classifies each footpath in the municipality into one of three classifications dependent upon its use and function. These footpaths will receive inspections in accordance with the following:

Category	Inspection Frequency	Standards / Intervention level
1	12 monthly	As per Appendix B
2	2 yearly	As per Appendix B
3	No regular inspection	

5.13 Traffic Management

Council carries out Road Safety Audits on road construction projects with a budget in excess of \$100,000. The Road Safety Audit used, is the format contained within the VicRoads 'Roadworks Signage Code of Practice'.

Appendix B**Standards for Footpath Inspections**

Category ratings reversed to suit new Asset Management Plan

HERARCHY CLASSIFICATIONS

CATEGORY 1	Paths that link focal points such as: shopping areas, medical centres, schools, recreation facilities etc.
CATEGORY 2	Paths that are regularly used by a medium number of pedestrians. Most of these paths are in the residential areas.
CATEGORY 3	All other paths in use (many are not constructed). Also includes primarily paths used for recreational purposes. Eg. Beside Yarriambiack Creek and around Lake Marma at Murtoa.

	CATEGORY 1	CATEGORY 2	CATEGORY 3
Level difference 10mm - 20mm	H	M	L
Level difference > 20mm	VH	H	M
Central gap wider than 15mm and deeper than 20mm	VH	H	M
Edge drop off greater than 20mm	H	M	L
Vegetation intruding into the CLEAR AREA ZONE – width of path and height of 2 metres	H	M	L

Appendix L

Latest version of the Asset Management policy.

Appendix Q

Latest version of the Classifications for Road Hierarchy.

Inclusion of a new clause.

Exceptional Circumstances

Council will make every effort to meet its commitments under its Road Management Plan.

However, there may be situations or circumstances that affect Council's business activities to the extent that it cannot deliver on the service levels of the RM Plan. These include but are not limited to: natural disasters, such as fires, floods, or storms, or a prolonged labour or resource shortage, due to a need to commit or redeploy Council staff and/or equipment elsewhere.

In the event that the Chief Executive Officer (CEO) of Council has considered the impact of such an event on the limited financial resources of Council and its other conflicting priorities, and determined that the RM Plan cannot be met, then pursuant to Section 83 of the Wrongs Act, the CEO will write to Council's Officer in charge of its Plan and inform them that some, or all of the timeframes and responses in Council's RM Plan are to be suspended.

Once the scope of the event/s have been determined, and the resources committed to the event response have been identified, then there will be an ongoing consultation between Council's CEO and Council's Officer responsible for the RM Plan, to determine which parts of Council's Plan are to be reactivated and when.

Council statements to residents about the suspension or reduction of the services under the RM Plan will include reference to how the work that will be done has been prioritised and the period for which it is likely to be affected.

Recommendation

That the amended Road Management Plan as tabled dated July 2012 be adopted by Council.

Moved Cr R Kingston seconded Cr L Woods that Council adopt the amended Road Management Plan as tabled.

Carried

12 GENERAL BUSINESS (including strategic direction and specific issues)

Cr H Ballentine spoke on our retired Councillor, Geoff Lovel and his interest to continue his support and/or be involved in Tourism within the Yarriambiack Shire Council.

Cr L Woods indicated that a new secondary teacher with a qualification as a registered tour guide may be interested in volunteering her services in providing guided tours within our Yarriambiack Shire.

Cr G Massey expressed the importance of having Councillor representation at events such as Anzac Day and Remembrance Day.

13 CLOSED SESSION

Moved Cr T Grange seconded Cr R Kingston that Council move into Closed Session.

Carried

Moved Cr H Ballentine seconded Cr R Kingston that Council move back into Open Session.

Carried

Moved Cr H Ballentine seconded Cr T Grange that Council adopt the Resolutions from the Closed Session of Council.

Carried

14 MINUTES FROM MEETINGS

15 ATTACHMENTS / REPORTS

Rates Report – November 2012

Yarriambiack Shire Council – Income Statement by Resources for October 2012

Income Statement by Department for October 2012

Yarriambiack Shire Council Capital Expenditure for October 2012

Yarriambiack Shire Council Balance Sheet as at 31 October 2012

16 NEXT MEETING

The next meeting of Council will be held on Wednesday 12 December 2012 at 9:30am at Warracknabeal.

17 CLOSE 12:17pm

MAYOR