

MINUTES OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL HELD ON WEDNESDAY 12 DECEMBER 2012 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9:30 AM

1 WELCOME

2 ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Crs K Zanker, H Ballentine, T Grange, A McLean, G Massey, L Woods, R Kingston, Ray Campling (Chief Executive Officer) & James Magee (Director Infrastructure & Planning).

5 APOLOGIES

Wimmera Mail Times

6 CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 14 November 2012

Moved Cr L Woods seconded Cr R Kingston the Minutes of the Ordinary Meeting of Council held on 14 November 2012 be confirmed.

Carried

Closed Session of Council – 14 November 2012

Moved Cr T Grange seconded Cr G Massey the Minutes of the Closed Session of Council held on 14 November 2012 be confirmed.

Carried

7 DECLARATION OF CONFLICT OF INTEREST

Cr T Grange and Cr L Woods declared a Conflict of Interest in regards to Item 11.6 – Community Group Financial Assistance Scheme Grants.

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor/Delegate Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Works Report
- 10.6 Community Services Report
- 10.7 Infrastructure Services Report
- 10.8 Community Development Projects Report

11 REPORTS FOR DECISION

- 11.1 Finance Report
- 11.2 Revenue Report
- 11.3 Councillors Expense Entitlement Policy
- 11.4 Councillor Code of Conduct Policy
- 11.5 Contract 1606/0104 – Retail Supply of Electricity
- 11.6 Community Group Financial Assistance Scheme Grants
- 11.7 Application for Permit

10.1 Mayor's Report – prepared by Cr Kylie Zanker**Mayor Kylie Zanker**

16 November	Wimmera Volunteers AGM
19 November	Warracknabeal Kindergarten AGM
22 November	Attended Rural Financial Counselling Service AGM in Mildura
22 November	Local Learning Education Network (LLEN) 10 Year Celebration Dinner
26 November	Dunmunkle Health Services AGM – Rupanyup
27 November	Rural NorthWest Health AGM
28 November	Council Forum
28 November	Essential Services Commission – Water Pricing meeting
30 November	Wimmera Southern Mallee Councils – Regional Approach
2 December	Rupanyup Hospital and Nursing Home Christmas Lunch
2 December	Executive Committee meeting, Volunteering Western Victoria
3 December	Attended meeting with Gavin to Meet with Dr Sonia Sharp, Deputy Secretary, Early Childhood Development Group
4 December	Breakfast meeting with Senator Bridget McKenzie
10 December	CEO review with Julie Pettett – CEO, Volunteering Western Victoria
12 December	Transport Steering Group meeting

10.2 Councillor's Reports**Cr A McLean**

- 28 November Council Forum
- 4 December With CEO, met with Prue McCredden about Beulah Business Information Centre
- 12 December Attended Grampians Regional Waste Management Group Meeting at Stawell

Cr G Massey

- 28 November Council Forum
- 28 November GWM Water pricing review, Horsham
- 30 November Wimmera Southern Mallee Councils Induction to the Regional Approach
- 7 December Wimmera Regional Library Corporation, Horsham

Cr H Ballentine

- 14 November Attended Grampians Medicare Local Forum at Grains Innovation Centre Horsham - my invitation was originally as a private citizen as I have been involved with the Mallee Division of General Practice Community Consultative group since 2001 and now obviously the name changes and changes to boundaries includes Hopetoun in the Grampians region. When in attendance, I was referred to as Cr and I wish to know if Council wish me to represent Council or continue as a private citizen into the future
- 20 November Attended AGM and general meeting of Wimmera Mallee Tourism Association. I was elected as Deputy Chair and Treasurer; Cr Stuart McLean of Buloke Shire Council elected as Chair and James Goldsmith of Buloke Shire Council elected Secretary. New delegates have joined our committee from other Shires; Cr Lisa Woods is currently an observer on our behalf
- 30 November Attended Regional Forum - Grains Innovation Centre, Horsham
- 3 December Attended Senior Citizens Christmas Lunch at Senior Citizens Hall in Hopetoun
- 4 December Raised flag for International Volunteers Day in Hopetoun 10am - lunched with Senator Bridget McKenzie and Cr Lisa Woods in Hopetoun
- 11 December Wimmera Mallee Tourism meeting and Christmas Lunch

Cr L Woods

- 13 November Attended Warracknabeal Neighbourhood House AGM. Election of new office bearers, Cr Woods added to the Committee. Attended with Mayor, Kylie Zanker
- 20 November Attended Wimmera Mallee Tourism Inc AGM at Yarriambiack Shire Office Warracknabeal. Election of new office bearers and farewell to outgoing ones. Attended with Deputy Mayor, Helen Ballentine
- 22 November Attended the Local Learning Education Network (LLEN) Dinner, celebrating 10 years of service to the Wimmera Mallee. Attended with Mayor, Kylie Zanker and CEO, Ray Campling.
- 28 November Attended Council Forum
- 28 November Attended the Essential Services Commission public meeting in Horsham re GWM Water pricing 2013-2018 with Mayor Kylie Zanker, Cr Graeme Massey and CEO, Ray Campling
- 30 November Attended Councillor training at Grains Innovation Park, Horsham
- 4 December Hosted Senator Bridget McKenzie
- Breakfast meeting with Mayor Kylie Zanker
 - School tour - Warracknabeal Secondary College
 - Tour Neighbourhood House Warracknabeal
 - School Tour – Hopetoun P-12 College
 - School Assembly Hopetoun P-12 College
 - Lunch meeting with Deputy Mayor Helen Ballentine
- 11 December Attended Wimmera Mallee Tourism Inc final meeting for 2012 with Deputy Mayor, Helen Ballentine
- 11 December Attended Wimmera Development Association Board Meeting

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Cr R Kingston

- 20 November Wimmera CMA/GWM Water meeting re Lubeck/Southern Yarriambiack Shire drainage study in Horsham
- 20 November Murtoa Progress Association
- 23 November Livestock Saleyards Association of Victoria Board meeting in Kyneton
- 26 November GWM Water Channel Decommissioning Reference Group meeting in Warracknabeal
- 27 November Volunteering Western Victoria Community Governance Mentoring Think Tank in Melbourne. Interesting project with the potential to have a profound impact on volunteering locally and Australia wide
- 28 November Council Forum
- 30 November Wimmera Southern Mallee Councils Introduction to the Regional Approach; a very positive and practical concept that I hope continues
- 4 December Lake Marma Committee of Management meeting with Shire in Murtoa regarding proposed development of reserve

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12 DECEMBER 2012

Cr T Grange

14 November	Council meeting – Warracknabeal
16 November	Met with constituent in Murtoa re gutters in Degenhart Street
20 November	Met with constituent in Minyip re state of road in Mills Street
20 November	Attended Murtoa Progress Association meeting in Murtoa
21 November	Municipal Emergency Management Planning Committee and Municipal Recovery Manager meeting in Warracknabeal
22 November	Wimmera Transport Group meeting in Horsham
26 November	Attended Dunmunkle Health AGM - Rupanyup with Mayor and CEO
28 November	Council Forum – Warracknabeal
29 November	Met with Gavin Blinman and Iris Wiese in Minyip re maintenance needed at Minyip Senior Citizens Complex
29 November	Judge at Minyip Lions Club Youth of the Year Quest Dinner
30 November	Wimmera Southern Mallee Councils Forum in Horsham
2 December	Attended Rupanyup Hospital and Nursing Home Christmas Luncheon with Mayor, Kylie Zanker
4 December	Met with Lake Marma Committee of Management to discuss planning for Lake Complex – Cr R Kingston and James Magee (Director Infrastructure & Planning) also attended
10 December	Attended Wimmera RoadSafe meeting in Horsham
11 December	Attended Wimmera Development Association Board meeting in Horsham

10.3 Chief Executive Officer – Activity Report – Prepared by Ray Campling

- Attended Wimmera Health Care Group AGM
- Met with Geoffrey Lord, University of Ballarat – various
- Attended Wimmera CEO's meeting in Stawell
- Attended Wimmera Southern Mallee Growth Plan meeting in Horsham
- Met with Dean Miller, North Western Municipalities Association
- Attended VAGO briefing in Bendigo
- Met with Richard Scholten, Powercor Regional Manager
- Met with Peter Brown and Justine Linley – Wimmera Southern Mallee Regional Information Forum
- Met with Gavin Mahoney, Municipal Association of Victoria – various matters
- Attended Wimmera Southern Mallee Local Learning Education Network AGM with Mayor, Kylie Zanker and Cr Lisa Woods in Horsham
- Met with Ron Ritchie, Victorian Electoral Commission – finalise and review Council Election process
- Attended Dunmunkle Health Services AGM with Mayor, Kylie Zanker and Cr Terry Grange
- Met with David Brennan, CEO Wimmera Catchment Management Authority – various matters
- Attended VAGO Forum in Ballarat
- Met with Marc Amos, Regional Development Victoria – various matters
- Met with Graham Campbell, Department of Sustainability and Environment – various matters
- Attended RuralNorth West Health AGM with Mayor, Kylie Zanker
- With Mayor Zanker and Councillors' Woods and Massey, attended the Essential Services Commission / GWM Water – water pricing meeting in Horsham
- Attended Grampians Regional Management Forum meeting in Ballarat
- Participated in the Wimmera Southern Mallee Regional Information Forum at the Grains Innovation Park
- Attended Wimmera Development Association meeting in Horsham

10.4 Director Infrastructure & Planning Report – Prepared by James Magee**Drainage Plan**

Council, Wimmera Catchment Management Authority and GWM Water have agreed on the scope of a drainage study for Yarriambiack Shire from Lubeck to Sheep Hills. Flood modelling will be undertaken for various storm events to establish natural drainage lines now that channel systems are being decommissioned. This will assist Council in confirming the locations where structures are required across roads to facilitate drainage.

Lake Marma Development Proposal

The Committee of Management for Lake Marma are currently in the initial planning stage of some development on the eastern sides of the lake.

Council representatives met with committee members on Tuesday, 4 December 2012. The proposal included:

- relocating the boat ramp
- construction of car parking facilities
- changes to internal access roads.

Environment – Prepared by Geoff Harvey

- Held discussions with Department of Sustainability and Environment re threatened species in Shire
- Tree inspections, Murtoa and Hopetoun
- Surveying in Warracknabeal
- Yarrilinks reports
- Emergency Management Group meeting
- Attended Council Forum with representative of Sunburst Solar re Power Purchase Agreement

Technical Support – Prepared by Nathan McLean

- Assisted the Design Engineer with surveying
- Rainbow Yaapeet Road audit
- Dimboola Minyip Road audit
- Road Management Plan data into Asset Asyst
- Hopetoun Depot quotes
- Custom Fleet – lease vehicle review

Assets – Prepared by Michael Evans

- Started the process of developing a long term Asset Renewal Program for the Shire Aerodromes with Driscoll Engineering Services
- Still reviewing and collecting data for the STEP Asset Renewal Calculations Report for Ian Mann (CT Management)
- Reviewed and updated staff structure and OH&S flow charts
- Attended Emergency Management meetings as required
- Addressed different issues relating to Emergency Management documents.

Technical Services – Prepared by Tony Brennan

- Processed various Civica Requests as needed
- Updated vehicle checklists and plant machinery checklists with vehicle changeovers as required
- Carried out inspections and measured distances along roads to various gravel pit entrances within the Shire to allocate Rural Address Numbers
- Issued Road Opening Permits as needed for various minor works
- Monitored all Dial Before You Dig enquiries throughout the Shire to assess if a Road Opening Permit was required
- Continued with alterations to Warracknabeal Town Hall Agreement prior to signing
- Put proposal together for closing of a section of Lane 24 in Warracknabeal

Warracknabeal Regional Livestock Exchange – Prepared by Tony Brennan

- Investigated requirements to become a Meat Standards Australia approved for processors to source livestock from our facility
- Final sheep sale for 2012 held 31 October 2012. Numbers for this financial year currently 62,696 head
- Continued with updating of all pen numbers, yard plans, sprinklers, water troughs and tree locations etc so plans can be drawn up to match current layout

Design – Prepared by John Boehm**Flood Works Projects**

- Brim township drainage plan: In consultation with the Brim community an updated drainage plan is being compiled for Brim – this will involve maintenance works and maybe longer term culvert works
- Brim flood clean up and repair works: Repairs to the single culvert concrete outlet structure are complete (to stop leaks through the pit); Contractors have completed works on the overflow sill and drain at the outlet weir and repairs to the inlet weir concrete wall
- Investigations on the Murtoa bypass drain and flood control works: Construction works for this project are near completion
- Warracknabeal weir flood works: Clean up and earthworks are near completion on the flood overflow sills and rock beaching

Other Projects

- Survey and draft plans are in progress for a Woomelang Urban Development Plan, including a fuel outlet at Woomelang – the Woomelang community are involved with the development of the Plan for the shopping centre area
- Investigations on a drainage proposal for the Marma Lake Reserve and new tennis courts in Murtoa
- Assessments and reports to Planning Applications, specifically covering engineering issues
- Site plan for additional units in a new development at the Woomelang Retirement Village

Risk & Safety Report – Prepared by Barry Sullivan

- MAV and JMAPP audit information is currently being compiled with the support of management and the OHS Team for the up and coming audits early next year
- Eleven more staff will have completed the 5 day OHS course for managers, work and deputy work supervisors, OHS Reps & deputy representatives by 6 December. This will bring to date, 22 staff that are now qualified within Council in the 2004 OHS Legislation
- WorkHealth WorkSafe medical checkups were offered to all staff in November with 45 employees taking the opportunity to have their health checked. The health checks focused on blood pressure, blood glucose and cholesterol, waist measurement as well as Type 2 diabetes and heart disease risk
- Jason Hoffman and I attended a training session at Hindmarsh Shire on dealing with difficult people and situations. West Wimmera Shire staff also attended the training session
- Work site inspections are currently being conducted weekly to monitor Council's safety standards on-site. This includes the use of correct signage, the correct wearing of personal protective equipment and plant inspections. Contractor site inspections are also conducted weekly to monitor safety compliance
- The OH&S Structure to be reviewed and updated within the next few weeks
- Council will conduct a Sunsmart training session early next year.

10.5 Works Report – Prepared by Brian Poulton**Capital Works Program – Roads and Streets 2012-2013**

URBAN ROAD PROJECTS	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
King Street Brim (\$119,715)	100%	November 2012	November 2012	Road Reconstruction & Seal - Shire
Byrne Street Yaapeet (\$8,400)	100%	September 2012	September 2012	Shoulder Reconstruction & Seal - Shire
Strachan Street Hopetoun (\$34,500)	80%	November 2012		Road Reconstruction & Seal - Shire
Mandeville Street Hopetoun (\$11,025)	100%	July 2012	July 2012	Shoulder Reconstruction & Seal - Shire
Gladstone Street Beulah (\$7,700)	%	November 2012		Shoulder Reconstruction & Seal - Shire
Hope Road Hopetoun (\$8,610)	100%	July 2012	July 2012	Shoulder Reconstruction & Seal - Shire
Conran Street Hopetoun (\$8,750)	100%	July 2012	July 2012	Shoulder Reconstruction & Seal - Shire
Dingwell Street Beulah (\$8,820)	%	November 2012		Shoulder Reconstruction & Seal - Shire
Bell Street Beulah (\$1,680)	%	November 2012		Shoulder Reconstruction & Seal - Shire

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URBAN ROAD PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Degenhardt Street Murtoa (\$9,775)	%	January 2013		Road Reconstruction & Seal - Shire
Friend Street Murtoa (\$32,775)	%	January 2013		Road Reconstruction & Seal - Shire
Munro Street Murtoa (\$13,110)	%	November 2013		Road Reconstruction & Seal - Shire
McDonald Street Murtoa (\$22,724)	100%	August 2012	September 2012	Road Reconstruction & Seal - Shire
Rabl Park Car Park Murtoa (\$15,000)	%	December 2012		Signage & Resurfacing
Cemetery Road Warracknabeal (\$117,300)	80%	November 2012		Road & Shoulder Reconstruction - Shire
Gardiner Street Warracknabeal (\$51,117)	%	November 2012		Road Reconstruction & Seal - Shire
Pyers Street Warracknabeal (\$18,802)	%	November 2012		Road Reconstruction & Seal - Shire
Rose Street Warracknabeal (\$16,388)	100%	November 2012	November 2012	Road Reconstruction & Seal - Shire

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RURAL PROJECTS	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Bell Street Beulah (\$10,005)	%	December 2012		Kerb & Channel Contractor
Galaquil West Road (\$29,932)	%	May 2013		Construction & Realign Shire
Patchewollock – Temy Road (\$250,793)	100%	September 2012	November 2012	Road Reconstruction & Seal - Shire
Sea Lake - Lascelles (\$185,557)	%	December 2012		Road Reconstruction & Seal – Shire
Brim West Road (\$126,274)	%	April 2013		Road Reconstruction & Seal – Shire
Galaquil East Road (\$323,050)	%	February 2013		Road Reconstruction & Seal – Shire
Galaquil East Road (\$276,983)	%	February 2013		Road Reconstruction & Seal – Shire
Rainbow Road Rosebery (\$69,129)	%	May 2013		Road Reconstruction & Seal – Shire
Lascelles West Road (\$86,521)	%	March 2013		Road Reconstruction & Seal – Shire
Harts Road Beulah (\$187,072)	%	January 2013		Road Reconstruction & Seal – Shire
Thomas Road Murtoa (\$276,400)	%	April 2013		Road Reconstruction & Seal – Shire
Ashen Jacksons Road (\$44,210)	%	March 2013		Road Reconstruction & Seal – Shire
Dimboola – Minyip Road (\$153,208)	%	March 2013		Road Reconstruction & Seal – Shire

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RURAL PROJECTS	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Glenorchy Road (\$214,782)	%	January 2013		Road Reconstruction & Seal - Shire
Minyip Rich Avon Road (\$66,396)	80%	October 2012	November 2012	Road Reconstruction & Seal - Shire
Minyip Rich Avon Road (\$33,527)	100%	October 2013	November 2012	Road Reconstruction & Seal - Shire
Mount Pleasant Road (\$50,276)	%	February 2013		Road Reconstruction & Seal - Shire
Mount Pleasant Road (\$12,277)	%	February 2013		Road Reconstruction & Seal - Shire
Cemetery Road Murtoa (\$168,365)	%	November 2012		Road Reconstruction & Seal - Shire
Lah Angle Road (\$389,344)	100%	September 2012	October 2012	Road Reconstruction & Seal - Shire

Footpath Program 2011/2012

PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Foundry Street Minyip (\$14,582)	%	March 2013		Quarry Dust Maintenance
Wimmera Street Minyip (\$4,815)	%	March 2013		Quarry Dust Maintenance
Main Street Speed (\$3,768)	%	November 2012		Concrete Maintenance
Breen Street Murtoa (\$2,153)	%	March 2013		Quarry Dust Maintenance
Bowman Street Warracknabeal (\$2,770)	%	December 2012		Quarry Dust Maintenance
Jamouneau Street Warracknabeal (\$2,093)	%	February 2013		Concrete Maintenance
McLeod Street Murtoa (\$6,007)	%	February 2013		Quarry Dust Maintenance
Miller Street Murtoa (\$7,383)	%	February 2013		Quarry Dust Maintenance
Begg Street Warracknabeal (\$10,047)	%	November 2012		Concrete Maintenance
Coral Avenue Warracknabeal (\$11,861)	%	November 2012		Concrete Maintenance
Gardiner Street Warracknabeal (\$14,652)	%	December 2012		Concrete Maintenance
Phillips Street Warracknabeal (\$15,000)	%	December 2012		Concrete Maintenance
Scott Street Warracknabeal (\$61,260)	50%	November 2012		Concrete Maintenance
Werrigar Street Warracknabeal (\$16,885)	%	November 2012		Concrete Maintenance

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PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Cumming Street Hopetoun (\$9,070)	100%	November 2012	November 2012	Concrete Maintenance
Garrard Street Hopetoun (\$50,097)	100%	September 2012	November 2012	Concrete Maintenance
Garrard Street – Cumming Street Hopetoun (\$8,254)	100%	November 2012	November 2012	Quarry Dust Maintenance
Various \$10,000	%			Short Sections Concrete
Various \$10,000	%			Pedestrian Crossings

Total Gravel Re-sheet Works 62.490km

Completed Works – November

*Gama South

*Myall Road

Completed Gravel Re-sheet Works 27.230km

Gravel Shoulders – November

*Minyip – Rich Avon Road

10.6 Community Services – Prepared by Gavin Blinman

Kindergartens

Enrolment figures are now looking like 80 for 2013 across our Shire; numbers have gone up slightly since we called for enrolments in October.

Attended a Department of Early Childhood & Development Local Solutions to Local Issues forum in Halls Gap recently and presented a paper on the Wimmera Early Years Transport Support Project.

Following on from this, Mayor Zanker and I met with Dr Sonia Sharp, Deputy Secretary of Early Childhood in Ballarat on Tuesday, 4 December to discuss early years' issues in rural areas including the transport issues being faced across our Shire.

Council have signed the acceptance for the Hopetoun Kindergarten capital upgrade grant and now look forward to moving on the start and project setup for this.

Aged and Disability

Portsea Camp – we have 25 children registered to attend the camp on January 11 – 17; we also have four volunteers including a male.

Another long term HACC staff member retired this month. Warracknabeal's Rosie Schilling retires with 24 years service completed, fortunately we have just employed a new staff member to take her place and another returns from long term leave.

HACC office staff attended the annual HACC Grampians forum in Halls Gap to update their skills and network with other providers'.

The Improving Liveability for Older Person's (ILPI) community meetings to introduce the U3A network received a mixed response across the Shire.

At Rupanyup we had a fantastic turnout of about 40 people, unfortunately in Warracknabeal and Hopetoun the response was very poor. The reference group members will now need to meet and discuss next steps as we progress the ILOP for next year.

Following an incident at Rupanyup, Centre Based Meals staff have reviewed all procedures and taken steps to reduce any risks.

Centre Based Meals finish on Friday, 21 December 2012 and recommence on Monday 21 January 2013.

The Health Alliance are working on recent transport report findings for our Shire, a working party, which includes the Yarriambiack Shire Council are now looking for ways of developing a community transport service in our towns.

HACC staff have increased their summer heat wave watch with clients, ensuring that fans and air conditioners are working and that cold water is in the fridges of clients living alone.

Environmental Health / Local Laws

Food inspections continued this month to check compliance by a local business, standards have remained good.

Council has advertised recently to make everyone aware of the new temporary food business registrations that are now required to be completed on-line.

Annual food business and accommodation and health registrations have been sent out, due date for all of these is the end of December. Compliance with this is generally ok.

Two onsite wastewater applications have been received this month in Warracknabeal and in the far north of the Shire.

Local Laws focus has been on the completion of re-inspections for fire prevention, the contractor is currently clearing blocks in Warracknabeal. Pleasing to see an improvement in compliance with about 70% of people being served notices clearing their blocks, an improvement to last years rate of 50%.

Youth

Council continues to operate with a reduced youth team; Ali Baker is now spending time in Warracknabeal as well as Murtoa.

Emergency Relief

Council is seeing a slight increase in demand for this service as we move towards Christmas; Council assist by referring needy people to the Christian Food Bank for hampers.

Volunteer Transport

Nine clients were transported 2,522 kilometres this month.

Maternal and Child Health

New babies continue to keep the nurses busy in Warracknabeal and in the south. We are making good use of the nursery equipment program for vulnerable families and the nurses have ordered four new cots in the last two months.

We recently hosted a regional Maternal Child Health (MCH) meeting at Murtoa. Council will review MCH coverage for the holiday period at their next team meeting.

Motioned Moved by Cr R Kingston seconded Cr H Ballentine that a Letter of Support be written to Regional Deputy Director Early Years DEECD, Keryl Thomas.

Carried

Motioned Moved by Cr R Kingston seconded Cr T Grange that CEO, Ray Campling writes Letters of Thanks to other prospective supporters.

Carried

10.7 Infrastructure Services Report – Prepared by Bernie Naylor

Hopetoun Operations Depot

With the pavement area and fencing of the new operations depot in Hopetoun having now been completed, Council has now obtained the building permit for the construction of the new workshop for the site.

The shed is 30m X 15m and will be used for the maintenance of Council's plant in the Northern area.

It is anticipated that construction will commence in the New Year.

Next stage will be the Site office and amenities room including toilets and shower.

Channel Decommissioning

Further to a meeting in Lubeck with the Wal Wal – Lubeck Landcare Group, GWM Water and representatives from the CMA and Northern Grampians Shire Council on Wednesday, 24 October; Council has now had a meeting with CMA & GWM Water to discuss the possibility to undertake a study which will identify the drainage lines and what areas would be affected during flood events.

Once this study was completed it would map the natural flood lines throughout the area, assist Council in identifying which structures should remain and also would indicate to landowners how their properties would be affected.

This appears to be a positive development for this area.

Warracknabeal Landfill/Transfer Station

As I previously advised Council, we have had some concerns regarding the life of the existing unlicensed landfill site at Warracknabeal.

I have now undertaken a site audit and inspection of the site with an earth moving contractor to ascertain how we can increase the life of this site.

It appears that Council can increase the life of the site using landfill for hard waste by about six to eight years.

These works will commence in the New Year and take about two weeks to complete and will involve the redistribution of material around the site.

Concrete Crushing

Council have engaged Local Mix from Geelong to undertake concrete crushing at Murtoa and Warracknabeal.

These works have now been completed with approximately over 3,000 tonne at Murtoa, 4,000 tonne at Warracknabeal and about 2,500 at Hopetoun having been recycled.

Council intends to put this material in stock for Council use at this stage.

Recycling Events Trailer

Through the Grampians Regional Waste Management Group Council has been able to purchase a Waste/Recycling Events Trailer.

This is a tandem trailer with both waste and recycling bins on it and information regarding the disposal of waste and recycling materials.

It is available free of charge to community groups throughout the municipality for use at community events.

The Waste Management Group has advertised the availability of the trailer but to date, there has only been a small amount of interest.

We encourage groups to take advantage of this equipment.

10.8 Business, Economic & Community Development Report – Prepared by Jaye Macumber

Meetings Attended

01/11/2012	David Kershaw re new Panel Beater and Boat Detailer for Warracknabeal
01/11/2012	Robert Sharp from Sharpy's Spray Painting, Warracknabeal
02/11/2012	Warracknabeal Statutory Council
05/11/2012	3WM / MIXX FM Horsham
08/11/2012	Rupanyup Flood Benefit Concert
12/11/2012	Kathryn Wilken from Home Timber and Hardware, Warracknabeal
12/11/2012	Y-Fest November meeting, Warracknabeal
13/11/2012	Prue McCredden, Beulah Business Centre
14/11/2012	Damien Harberger re Hopetoun Panel Beater at Hopetoun Industrial Estate
15/11/2012	3WM / MIXX FM Horsham
16/11/2012	Colleen from Emma's Cafe, Minyip
21/11/2012	Municipal Recovery Management Committee, Warracknabeal
22/11/2012	Tim James, SED Consulting
22/11/2012	John Drum, Butcher at Minyip
26/11/2012	Pauline Faye, Department of Planning & Community Development

Community Development

Rupanyup Flood Concert – Committee in place. Concert planned for late February / early March.

Water-Ski competition in Warracknabeal, 31 January – 2 February 2013. Awaiting permit applications.

Model Glider competition in Warracknabeal, April 2013. Awaiting permit applications. Connected competition organizers with Warracknabeal Action Group (WAG).

Business Development

Meeting held for Y/Fest 2013.

Warracknabeal Traders Christmas Festival; further meetings held. Street parade closure permits organized.

Hopetoun Co-Op subdivision and progress follow-up with Damien Harberger.

Met with several business owners from Warracknabeal, Minyip, Murtoa, Lascelles, Patchewollock, Woomelang and Hopetoun to discuss their plans within the Shire.

Internal review completed of Warracknabeal Leisure Centre.

SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson**Community Action Plans**

The initial draft of community action plans for each community has been completed. The plans will be reviewed prior to circulation in the community with the final plans currently being prepared.

Woomelang Jacki Mac Park

A new playground has been installed at the Jacki Mac Park with funding obtained from the Victorian Floods 2011 Program Grant. Landscaping in the near future will complete the project.

Wimmera Mallee Tourism Association

The Annual General Meeting for Wimmera Mallee Tourism was held on Tuesday, 20 November 2012. The Facebook Page is continuing to grow with currently 208 people who 'Like' the page.

Yarriambiack Tourism Association

The Yarriambiack Tourism Facebook Page has now been established to assist with promotion of local tourism attractions and events. A Yarriambiack Tourism logo will be drafted for comment in the near future.

11 REPORTS FOR DECISION

11.1 Finance Report – Prepared by Anita McFarlane

The Finance Report as at November 2012 will be tabled.

Recommendation

The Finance Report as at November 2012 be received.

Moved Cr T Grange seconded Cr L Woods that Finance Report as at November 2012 be received.

Carried

11.2 Revenue Report – Prepared by Chantelle Pitt

The Revenue Report as at December 2012 will be tabled.

Recommendation

The Revenue Report as at December 2012 be received.

Moved Cr L Woods seconded Cr A McLean that Revenue Report as at December 2012 be received.

Carried

11.3 Councillors' Expense Entitlement Policy – Prepared by Ray Campling

One of the roles of the Council organisation is to resource the Councillors in their day to day representation of the Yarriambiack Shire community. As such duties will necessarily incur additional expenditure above and beyond Councillors' normal expenses covered by their allowance; provision for financial support has been made and is outlined in this policy.

These guidelines give a broad overview of how the Council can provide assistance to the Councillors in carrying out their functions.

The Local Government Act 1989 (Section 75) provides for the reimbursement of "necessary out of pocket expenses" incurred while performing duties as a Councillor. The basic test that will be applied to determine whether or not an expense is lawfully incurred is whether the expenditure is necessary because it is either supplemental to or incidental to or consequent on the exercise of Council functions. Where this criteria is satisfied and a Councillor has incurred an out of pocket expense, this expense may be reimbursed by Council.

Recommendation

That the Councillors' Expense Entitlement Policy be adopted.

Moved Cr R Kingston seconded Cr G Massey that the Councillors' Expense Entitlement Policy be adopted.

Carried

11.4 Councillor Code of Conduct Policy – Prepared by Ray Campling

The residents of the Yarriambiack Shire have a right to expect the business of Council to be conducted with efficiency, fairness, impartiality and integrity.

This Code is applicable to Councillors. It does not override or affect the legislation which applies to Local Government but guides Councillors in what is accepted practice and behaviour.

The Local Government Act 1989 requires Councillors to act honestly, responsibly and with a reasonable degree of care and diligence when carrying out their duties.

The Councillors of the Yarriambiack Shire are committed to working together and with the Chief Executive Officer and officers as a co-operative and constructive team to ensure the shared vision for the Shire becomes reality.

Recommendation

That the Councillor Code of Conduct be adopted.

Cr T Grange seconded Cr R Kingston moved motion for the Code of Conduct to be Laid on the Table until 13 February 2013 Forum to be adopted at the March Council Meeting.

Carried

11.5 Contract 1606/0104 'Retail Supply of Electricity' – Prepared by Bernie Naylor

Procurement Australia tendered the abovementioned contract on the 14th August, 2012 with tenders closing on the 5th September, 2012.

The contract is for the Retail supply of electricity to Large Market metered sites, Small Market metered sites, metering and data services.

The term of the contract is from 1st July, 2013 to 30th June, 2016 plus Two (2) 12 Month options available at Procurement Australia's discretion.

Council has 49 sites which are affected by this contract through the Small Market metered sites.

Following the evaluation process undertaken by Procurement Australia, Council would achieve a 7% saving on its existing contract by accepting the tender from AGL.

The existing contract value for our sites is \$80,487.

Recommendation

That Council endorse the action of Procurement Australia in accepting the tender from AGL for contract 1606/0104 being the Retail supply of electricity to Large Market metered sites, Small Market metered sites, metering and data services.

The term of the contract is from 1st July, 2013 to 30th June, 2016 plus Two (2) 12 Month options available at Procurement Australia's discretion.

Moved Cr A McLean seconded Cr T Grange that Council adopt the above recommendation.

Carried

Cr T Grange and Cr L Woods left Council Chambers at 10:25am due to a declaration of Conflict of Interest in regards to Item 11.6 – Community Group Financial Assistance Scheme Grants.

11.6 Community Group Financial Assistance Scheme Grants – December 2012 – Prepared by Jaye Macumber

Background

Council received 27 applications for funding under this scheme of which 25 conformed to the criteria (two applicants had received funding in the June 2012 round). The total budget for this round was \$10,025.00.

Summary of Applications Received – December 2012 Round of Funding

Community Group	Project Details	Amount Requested	Amount Recommended
Beulah & District Public Swimming Pool	Purchase Shelving	\$500	\$420
Beulah Junior Tennis	Ball Machine	\$500	\$420
Beulah Senior Citizens Indoor Bowls	Purchase New Bowls	\$500	\$420
Beulah Tennis Club	Upgrade Guttering Tennis Shed	\$500	\$420
Brim Sports & Community Club	Purchase Electric Wall Oven	\$500	\$420
Hopetoun Country Women's Association	Purchase Seat Table & Australia Day Breakfast	\$495	\$420
Hopetoun Cricket Club	Purchase Score Board and Equipment	\$500	\$420
Lake Marma CoM	Purchase Wooden Bollards	\$500	\$420
Minyip Golf Club Inc	Upgrade Honour Boards	\$500	\$420
Minyip Men's Shed	Hand Drill	\$300	\$260
Minyip Progress Association	Purchase Curtains	\$500	\$420
Minyip Tennis Club	Purchase Shade Sail	\$500	\$420
Murtoa Angling Club	Purchase Cupboard	\$500	\$420
Murtoa Lions Club	Purchase Crate for Trailer	\$500	\$420
Murtoa Mechanics Institute & Free Library Inc	Purchase Tables	\$500	\$420
Patchewollock Progress Association	Purchase Flag	\$440	\$400
Rupanyup SES	Earth Works around SES Building	\$500	\$420
Warracknabeal Band & Scout Hall	Spouting on Band Scout Hall	\$500	\$420
Warracknabeal Girl Guide Parent Support Group	Maintenance Guide Hall	\$500	\$420
Warracknabeal Scout Group	Purchase Fridge Freezer	\$500	\$420
Warracknabeal Town Hall CoM	Purchase Whiteboard	\$350	\$320
Woomelang & District Bush Nursing Centre Craft Ladies	Purchase Wooden Quilt Hangers	\$250	\$225
Woomelang Bowling Club Inc	Maintenance Shade Sail Support Poles	\$500	\$420
Woomelang Playgroup	Purchase Seat/Table	\$500	\$420
Yaapeet Community Club	Purchase Solar Lighting	\$500	\$420
		Total	\$10,025

Recommendation

That Council approve the payment of the above grants.

Moved Cr H Ballentine seconded Cr G Massey that Council approve the payments of the above grants.

Carried

Cr T Grange and Cr L Woods returned to Council Chambers at 10:30am.

Moved Cr H Ballentine seconded Cr L Woods that standing orders be suspended at 10:30am.

Carried

Moved Cr H Ballentine seconded Cr R Kingston that standing orders be resumed at 11:00am.

Carried

11.7 Application for Permit – Prepared by Greg Wilson

Under the Yarraimbiack Shire Council Local Law, Narelle Bramfit of 7 Goudie Street, Speed is applying for a permit to keep six dogs at residence stated above.

All surrounding houses were given an 'Objection to Permit' letter with only two objections received.

The objections received expressed the following concerns:-

- One of the dogs has jumped the fence and scared a lady walking past
- fencing to keep the animals housed and secured properly is not adequate

Recommendation

That Council supports the application permit for a maximum of five dogs for a trial period of three months. After the three month trial period has ceased and no issues have been reported regarding the dogs, Council will extend permit for the full twelve months with regular random inspections.

Moved Cr A McLean seconded Cr R Kingston that Council supports the application permit for a maximum of five dogs for a trial period of three months with the following additions made to the application permit:-

- **20 foot fence to be erected**
- **Permit for number of dogs to be reduced on death of any one of these animals**
- **3 month trial period**

After the three month trial period has ceased and no issues have been reported regarding the dogs, Council will extend permit for the full twelve months with regular random inspections.

Carried

12 GENERAL BUSINESS (including strategic direction and specific issues)

Cr T Grange discussed issues in relation to the new Fire Service Levy to be implemented in July 2013 by State Government.

Moved Cr H Ballentine seconded Cr T Grange that Council write to the Department of Planning & Community Development to extend their public consultation period for the Draft of the Wimmera Southern Mallee Regional Growth Plan for a further three months.

13 CLOSED SESSION

Moved Cr H Ballentine seconded Cr A McLean that Council move into Closed Session.

Carried

Cr H Ballentine declared a Conflict of Interest in regards to Closed Session and left Council Chamber at 12 noon.

Cr H Ballentine returned to Council Chambers to 12:10pm.

Moved Cr L Woods seconded Cr T Grange that Council move back into Open Session.

Carried

Moved Cr T Grange seconded Cr G Massey that Council adopt the Resolutions from the Closed Session of Council.

Carried

14 MINUTES FROM MEETINGS

15 ATTACHMENTS / REPORTS

Rates Report – December 2012

Yarriambiack Shire Council – Income Statement by Resources for November 2012

Income Statement by Department for November 2012

Yarriambiack Shire Council Capital Expenditure for November 2012

Yarriambiack Shire Council Balance Sheet as at 30 November 2012

16 NEXT MEETING

The next meeting of Council will be held on Wednesday 13 February 2013 at 9:30am at Warracknabeal.

17 CLOSE 12:15pm

Mayor