

**MINUTES OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL HELD ON WEDNESDAY 11 DECEMBER 2013 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9:30 AM**

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**1 WELCOME**

**2 ACKNOWLEDGEMENT**

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

**3 PRAYER**

*Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.*

*Amen*

**4 PRESENT**

Crs A McLean, R Kingston, K Zanker, G Massey, L Woods, H Ballentine, T Grange, Ray Campling (Chief Executive Officer), James Magee (Director Infrastructure & Planning) and Bernardine Schilling (Executive Assistant).

**5 APOLOGIES**

**6 CONFIRMATION OF MINUTES**

Ordinary Meeting of Council – 13 November 2013

**Moved Cr L Woods seconded Cr H Ballentine the Minutes of the Ordinary Meeting of Council held on 13 November 2013 be confirmed.**

**Carried**

Closed Session of Council – 13 November 2013

**Moved Cr T Grange seconded Cr Zanker the Minutes of the Closed Session of Council held on 13 November 2013 be confirmed.**

**Carried**

## **7 DECLARATION OF CONFLICT OF INTEREST**

## **8 BUSINESS ARISING**

**8.1 Action List from last meeting**

**8.2 Ongoing and Pending Action List**

## **9 PETITIONS**

## **10 REPORTS**

### **Corporate Reports**

10.1 Mayor's Report

10.2 Councillor/Delegate Reports

10.3 Chief Executive Officer – Activity Report

10.4 Director Infrastructure & Planning Report

10.5 Capital Works Program Report

10.6 Community Services Report

10.7 Infrastructure Services Report

10.8 Economic & Community Development Report

## **11 REPORTS FOR DECISION**

11.1 Finance Report

11.2 Revenue Report

11.3 Instrument of Delegation Revocation 'Warracknabeal Regional Livestock Exchange'

11.4 Request for the Naming of Un-named Lane in Murtoa

11.5 Municipal Rate Relief 'New Houses Policy'

11.6 Instrument of Delegation Revocation 'Yarriambiack Tourism Committee of Management'

11.7 Lease of Council Land to Emmett Motors (Rupanyup) Pty Ltd, 18 Cromie Street, Rupanyup (Former Works Depot)

11.8 Purchase and Development of Land – Hopetoun Industrial Estate

11.9 Investment Policy

**10.1 Mayor's Report – prepared by Andrew McLean****Mayor Andrew McLean**

14 November	Attended Draft Statewide Waste and Resource Recovery Infrastructure Plan Presentation in Mildura
16 November	Officiated in the unveiling of the Uhe Track sign in Murtoa with Councillor T Grange
20 November	Attended the Local Government Ministerial and Mayors Forum and Dinner in Melbourne
21 November	Attended Grampians Regional Management Forum end of year Dinner at Ararat
25 November	Attended the Annual General Meeting of Dunmunkle Health Service at Murtoa
26 November	Attended the Waste Management Forum in Horsham (combined meeting with both Grampians and Desert Fringe Waste Management Groups)
26 November	Attended the Annual General Meeting of Rural Northwest Health in Warracknabeal
27 November	Council Forum
29 November	Attended the North Western Municipalities Association Meeting in Ouyen
29 November	Attended the Strategic Planning Meeting of Rural Councils Victoria in Ouyen
03 December	Attended the Board Meeting of Grampians Regional Waste Management Group in Stawell
04 December	Attended the Sunraysia Highway Improvement Committee Meeting in Birchip
04 December	Met with CEO Ray Campling – various matters
05 December	Attended the Municipal Association of Victoria Mayoral Program in Melbourne
06 December	Attended the Wimmera Southern Mallee Regional Councillor Conference in Horsham
06 December	Attended the Minyip Show Committee Meeting in Minyip

**10.2 Councillor's Reports****Cr R Kingston**

28 November	Chaired Lighting the Regions Project Steering Group Teleconference
01 December	Stonehaven Lodge Christmas Lunch, Rupanyup
04 December	Meeting with CEO and Mayor
06 December	Attended the Wimmera Southern Mallee Regional Councillor Conference in Horsham
06 December	Attended the Minyip Show Committee Meeting in Minyip
09 December	Volunteer Mentoring Program Steering Committee Meeting, Melbourne

**Cr K Zanker**

13 November	Wimmera Regional Library Creative Writing Awards Night
14 November	Volunteering Western Victoria Annual General Meeting
19 November	Walk to School Day – walked with St Mary's Primary School
21 November	Wimmera Uniting Care Annual General Meeting
21 November	Volunteering Western Victoria Signatory Meeting
26 November	Attended Rural Northwest Health Annual General Meeting
27 November	Council Forum
27 November	Volunteering Western Victoria General Meeting
28 November	Attended Yarriambiack Business Leaders Meeting
28 – 29 November	Mildura Rural Financial Counselling Governance Workshop with Steve Bowman

**Cr L Woods**

- 19 November Attended the Wimmera Drug Action Task Force Meeting on 'The Dangers of Prescription Medication' at Horsham College Trade Training Centre
- 22 November On behalf of Mayor A McLean, attended the 2013 Hairdressing and Beauty Student Awards at the University of Ballarat, Horsham Campus
- 22 November Council Forum
- 02 December ICE Crystal Methamphetamine Community Forum, Horsham
- 03 December Warracknabeal Neighbourhood House Committee Meeting and Christmas Breakup
- 08 December Prelude to Christmas, Anglican Church Warracknabeal
- 10 December Attended Wimmera Development Association Meeting

**Cr G Massey**

- 14 November Attended opening 'Rethink' Exhibition – Regional Waste Management Groups, Horsham
- 15 November Our Lady of Help Christian School, Murtoa – 'Walk to School' Breakfast with Community Services Manager, Gavin Blinman
- 15 November Attended Wimmera Regional Library Board Meeting, Horsham
- 20 November Warracknabeal Special Developmental School – 'Walk to School' Breakfast
- 25 November Yarriambiack Chaplaincy Meeting, Beulah
- 27 November Council Forum
- 29 November Yarriambiack Creek Development Committee funding announcement by Peter Walsh MP for \$220,000 towards Pedestrian Bridge, Rainbow Road, Warracknabeal. Met with Peter Walsh MP, Cr H Ballentine and Cr T Grange for coffee after announcement
- 06 December Wimmera Southern Mallee Councillor's Regional Approach Forum
- 09 December Chaired Anzac Park Trustee's Annual General Meeting, Warracknabeal

YARRIAMBIACK SHIRE COUNCIL

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**Cr H Ballentine**

- 19 November            Attended Wimmera Mallee Tourism Association Meeting at Buloke Shire Council Office, Donald
- 20 November            Attended funding announcement by Peter Crisp MP for Mallee Bush Retreat, Hopetoun
- 20 November            Attended funding announcement by Peter Crisp MP for Woomelang Development Association
- 20 November            Attended Annual General Meeting of Beulah Historical Learning & Business Group at Beulah Business Centre
- 21 November            Attended meeting with Pam Cupper, Dorian Doti, Jaye Macumber & Cr Lisa Woods to discuss the 'Hands on Learning' Program and what funding might be accessible in the future to assist
- 22 November            Attended the burial of past Karkaroc Councillor Phil Schache at Hopetoun Cemetery
- 27 November            Council Forum
- 29 November            Yarriambiack Creek Development Committee funding announcement by Peter Walsh MP for \$220,000 towards Pedestrian Bridge, Rainbow Road, Warracknabeal.  
Met with Peter Walsh MP, Cr G Massey and Cr T Grange for coffee after announcement
- 30 November            Visited Mallee Sunset Gallery to view new product range for Christmas – homemade cards etc
- 02 December            Attended Hopetoun Senior Citizens Christmas Luncheon at Senior Citizens Hall, Hopetoun
- 06 December            Attended Councillor's Regional Approach Regional Forum, Horsham

**Cr T Grange**

- 14 November Attended Grampians Regional Waste Management Group – ‘Rethink Display’ with Cr Graeme Massey who was representing the Mayor
- 16 November Participated with the Mayor in the official launch of the Uhe Track in Murtoa (a very special occasion for Jenny Williams and the Uhe family – one of the original pioneers of the area)
- 19 November Wimmera Regional Transport Group Meeting in Horsham
- 19 November Murtoa Progress Association Meeting, Murtoa
- 20 November Chaired the Municipal Emergency Management Planning Committee, Warracknabeal
- 21 November Met with a resident of Minyip – various matters including drainage problems
- 24 November Met with a Minyip resident – various matters and concerns
- 26 November Live ABC radio interview with Dan Glover on the state of the Murtoa Police Station
- 27 November Council Forum
- 28 November Represented the Mayor at the Northern Grampians Shire Council Statutory Meeting at Stawell, this event incorporated the swearing in of a new Councillor and the election of the Mayor. Also attended the lighting of the township Christmas tree.
- 29 November Attended the SHARE Meeting, Minyip
- 29 November Met with a resident of Murtoa – various matters and concerns
- 29 November With the Yarriambiack Creek Development Committee, Crs Massey and Ballentine and James Magee (Director Infrastructure & Planning) I attended the funding announcement of \$220,000.00 by the Hon Peter Walsh, Minister for Water for a swing bridge over the Yarriambiack Creek, Rainbow Road, Warracknabeal
- 06 December Attended the Councillor’s Regional Approach Forum, Horsham
- 09 December Attended the RoadSafe Wimmera Committee Meeting, Horsham
- 10 December Attended the Wimmera Development Association Board Meeting, Horsham

**10.3 Chief Executive Officer, Activity Report – Prepared by Ray Campling**

- Attended Rural Councils Victoria Meeting in Melbourne
- Attended Wimmera Southern Mallee Mining Sector Plan Meeting in Horsham
- Met with Jo Bourke, Wimmera Development Association Executive Officer
- Met with Marc Amos, Regional Development Victoria
- Attended Volunteering Western Victoria Annual General Meeting in Horsham
- Met with Catherine Derbyshire, Department of Justice
- Met with Gavin Mahoney, Municipal Association of Victoria
- Attended Wimmera Health Care Group Annual General Meeting at the Grains Innovation Park, Horsham
- Met with CEO Peter Brown, Horsham Rural City Council – Councillor’s Regional Approach Forum
- Met with Ron Ritchie, Contract Manager – Victorian Electoral Commission
- Attended the Uhe Track Opening at Rabl Park, Murtoa
- Met with CEO Tony Doyle, Hindmarsh Shire Council – Rural Summit
- Attended Wimmera Development Association Meeting in Horsham
- Attended the Minister for Local Government, Mayors & CEO’s Forum in Melbourne
- Met with Tim Shaw – ‘Let’s Read’ Program
- Met with Melissa Mitchell, Woomelang and District Development Association
- Attended the Grampians Regional Management Forum Dinner at Ararat
- Attended the Dunmunkle Health Services Annual General Meeting in Murtoa
- Met with CEO Barry Elvish, Wimmera Uniting Care
- Attended the Grampians Regional Management Meeting in Ararat
- Attended the North Western Municipalities Association Meeting and Rural Councils Victoria Session in Ouyen
- Attended the Rural Northwest Health Annual General Meeting in Warracknabeal
- Attended Wimmera Southern Mallee LLEN Meeting and Dinner in Horsham
- Met with Mayor Andrew McLean and Deputy Mayor Ray Kingston – various matters
- Attended Councillor’s Regional Approach Forum in Horsham



## **10.4 Director Infrastructure & Planning Report – Prepared by James Magee**

### **Collaborative Procurement of Bituminous Sealing**

Update Council on the progress of the procurement of bituminous sealing through collaborative tendering.

#### **Background**

The Wimmera Grampians Group of Councils through the Wimmera Regional Procurement Excellence Network (WRPEN) secured funding from Local Government Victoria to assist with the procurement of a contractor for the annual supply of bituminous sealing using a collaborative tendering process. This approach has recently been used by the Central Highlands group of Councils for the same service.

Currently, the five Councils in the project collectively spend approximately \$5M per annum on bituminous sealing. It is expected this collaborative approach will provide savings by advertising one higher value contract package (comprising five individual contracts), than by advertising five smaller contracts at separate times. Northern Grampians Shire Council is the lead Council for the project.

#### **Current Status**

A consultant has been appointed to carry out a review of each Council's Procurement Policy and to provide technical expertise in developing a tender document that meets the needs of all Councils.

It should be noted it is a requirement of the Local Government Act to carry out a review of Council's Procurement Policy each year. The consultant has provided the report below.

#### **Consultant's Report**

A review was carried out of existing Councils' Procurement Policies with reference to Municipal Association of Victoria Model Procurement Policy (Updated) August 2011, and to the Department of Planning & Community Development Victorian Local Government Best Practice Procurement (LGBPP) Guidelines 2013.

Following the review, the consultant met with each Council's procurement officer/s to discuss specific requirements and possible updates in line with the MAV model and LGBPP Guidelines. The information was collated and presented to the procurement group on 1 November 2013. The final reviews of the policies are to be undertaken by Council staff before presenting to Council for adoption. The revised policy will need to be adopted by Council to allow for collaborative tendering to occur under the policy.

The consultant has received copies of the specifications of current contracts for bituminous sealing from each Council and carried out a review. The consultant has met separately with Council's bituminous sealing technical officers to discuss the specific needs of each Council. A draft specification is currently being developed to cover the needs of all Councils, and to include updates in technology and terminology. It is expected that a workshop with the technical group will be held during November. Following the workshop, it is expected a full draft specification will be available for review by early December with an expectation of going to tender in March 2014.

**Financial Implications**

It is expected that the collaborative approach to seeking and appointing a contractor for bituminous sealing will provide savings to Council. The tendering process however will allow Council to not accept a tender regardless of the other councils in the group accepting a tender.

**Demolition Works in Scott Street, Warracknabeal**

Demolition works on two shop fronts in Scott Street, Warracknabeal were completed 29 November 2013. The works were undertaken by the owner as the properties had become a risk to public safety. Council's Jaye Macumber is working with the owner of the land regarding future plans for the area.

**Mellis Road**

Subsequent to community requests, an upgrade to Mellis Road has been undertaken. Gravel re-sheeting was carried out on 5km of road at an approximate cost of \$78,000. The remaining earth sections have been ripped and reformed.

**Technical Support – Prepared by Nathan McLean**

- Footpath Inspections and Data Entry with Tim Bryce in all towns

**Environment – Prepared by Geoff Harvey**

- Picked up Native Vegetation on Roadsides signs from Bevanart
- Attended Street Lighting Group meeting in Horsham
- Picked up trees for Scott Street, Warracknabeal
- Supplied Letters of Support for Woomelang-Lascalles and Hopetoun Landcare Groups for funding applications
- Inspected proposed works at Speed re Bunker extension
- Attended Yarriambiack Creek Committee Meeting, Brim
- Met on site with Department of Environment and Primary Industries and Country Fire Authority staff re ecological burning of roadsides
- Attended Emergency Management Exercise
- Inspect Warracknabeal street trees
- Attended Environmental Law for Council's as Land Managers training, Horsham
- Held discussions with Shire's solicitors re unauthorised tree clearance
- Responded to various requests/complaints from ratepayers

**Technical Services – Prepared by Tony Brennan**

- Process various Civic Requests as needed
- Issue Road Opening Permits as needed for various minor/major works
- Monitor all 'Dial Before You Dig' enquiries throughout the Shire to assess if a Road Opening Permit is required
- Continued with data inputs to produce map showing houses along gravel roads throughout the whole Shire
- Continued with inspections as required for storm water discharge outlets/connections as required by the Building and Planning Department

**Warracknabeal Regional Livestock Exchange**

- Resurface all holding pens as required due to contamination of sheep waste etc
- Next sale 6 February 2014
- Obtain quotes during summer break for roof area over drafting races and lighting of loading ramps at Northern end of facility

**Assets – Prepared by Mick Evans**

- Continued supervising the data validation and GIS layer implementation of the footpath network, at the same time as a condition assessment as per the Road Management Plan
- Working on data validation of Council's Road Hierarchy
- Started validating data for the STEP Program Report (Council's renewal gap)
- Developed a Policy Review Flow Chart for Council
- Ongoing work on the development of Levels of Service Plans for Council with the Asset Management Working Group
- Attend an Environmental Law for Council as Land Managers Course in Horsham

**OH&S**

- Making progress with external consultants with the development of Council's new Risk Register
- Met with Brad Ead AFS Chartered Accountants in regards to the development of Council's new Risk Register, Risk Management Policy and Risk Management Framework
- Update the Warracknabeal Stadium Emergency Evacuation Plans

**Emergency Management**

- Carried out the planned Emergency Management exercise
- Registered Council's plant on the Department of Environment & Primary Industries Plant Register to be able to be used in a fire event if needed
- Attended the first fire season update meeting at the Incident Control Centre in Horsham
- Municipal Emergency Management Planning Committee Meeting
- Municipal Recovery Management Meeting

**Design – Prepared by John Boehm****Council Capital Works Program 2013/2014****Surveys, Designs, Plans and Set out:**

- Concrete Kerb and Channel replacements (Contract Works):
  - Market Street, Minyip – Section: McLeod Street to Foundry Street (north side);
  - Degenhardt Street, Murtoa – McDonald Street to Hamilton Street;
  - Miller Street, Murtoa (Marma Street to Breen Street)
- Concrete Footpath Replacement Sections:
  - Hopetoun – Maternal & Child Health Centre, Dennys Street and Mandeville Street;
  - Warracknabeal – O'Brien Street (Section 1: Anderson Street to Beggs Street; Section 2: Beggs Street to Campbell Street)
- Centreline reference for reconstruction of the Lah Angle Road

**Community Grant Projects**

- Update plans for the Beulah Weir proposal

**Other Projects**

- A Drainage Proposal for the south west sub-catchment area of Murtoa Township. There are a number of drainage and flood risk issues that can be addressed
- Set out foundation pads for the new lunchroom/office, Hopetoun Depot project
- Assessments and reports for Planning and Drainage Discharge Applications



**10.5 Capital Works Program 2013/2014 – Prepared by Brian Poulton**

<b>Roads &amp; Streets – Urban Roads</b>				
<b>Project</b>	<b>% Completed</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Comments</b>
<b>Anderson Street Warracknabeal (\$80,150)</b>	<b>100%</b>	<b>October 2013</b>	<b>October 2013</b>	<b>Construct &amp; Widen Seal</b>
Degenhardt Street Murtoa (\$20,480)		January 2014		Construct & Widen Seal
Market Street Minyip (\$56,133)		January 2014		Pavement Renewal
Simson Street Brim (\$14,960)		January 2014		Construct & Gravel
Hopetoun Street Beulah (\$31,232)		February 2014		Pavement Renewal 75 / 100mm Overlay
Hopetoun West Road Hopetoun (\$9,309 )		May 2014		Construct & Widen Seal
Mackenzie Street Beulah (\$14,894)		February 2014		Construct & Seal
<b>Phillips Street Beulah (\$73,625)</b>	<b>90%</b>	<b>October 2013</b>		<b>Shoulder Seal &amp; Hotmix Works (2 Sections)</b>
Marma Street Murtoa (\$20,000)				Bus Shelters

## YARRIAMBIACK SHIRE COUNCIL

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<b>Roads &amp; Streets – Rural Roads</b>				
<b>Project</b>	<b>% Completed</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Comments</b>
Banyena Pimpinio Road (\$108,736)		January 2014		Pavement Renewal
<b>Glenorchy Road (\$134,893)</b>	<b>100 %</b>	<b>October 2013</b>	<b>November 2013</b>	<b>Construct &amp; Seal</b>
<b>Lah Angle Road (\$441,674)</b>	<b>50%</b>	<b>October 2013</b>		<b>Pavement Renewal Hewitt's Quarry</b>
Longerenong Road (\$30,000)				Construct Floodway & Reconstruct Pavement
Banyena Pimpinio Road (\$313,232)		March 2014		Pavement Renewal
<b>Rupanyup Road (\$313,325)</b>	<b>100%</b>	<b>October 2013</b>	<b>October 2013</b>	<b>Kolmix Overlay Fulton Hogan</b>
<b>Rosebery Rainbow Road (\$266,990)</b>	<b>100%</b>	<b>October 2013</b>	<b>October 2013</b>	<b>Kolmix Overlay Fulton Hogan</b>
<b>Brim West Road (\$181,262)</b>	<b>100%</b>	<b>October 2013</b>	<b>October 2013</b>	<b>Kolmix Overlay Fulton Hogan</b>
<b>Sea Lake Lascelles Road (\$219,998)</b>	<b>70%</b>	<b>November 2013</b>		<b>Construct, Widen &amp; Seal Anderson's Quarry</b>
<b>Patchewollock Tempy Road (\$309,672)</b>	<b>100%</b>	<b>September 2013</b>	<b>October 2013</b>	<b>Construct &amp; Seal Burn's Quarry</b>
Hopetoun Yaapeet Road (\$512,524)		January 2014		Construct, Widen & Seal

<b>Gravel Shoulders</b>				
<b>Project</b>	<b>% Completed</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Comments</b>
Ailsa Road (\$21,400)		January 2014		
Banyena Pimpinio Road (\$46,267)		February 2014		
Blue Ribbon Road (\$50,686)		January 2014		
<b>Minyip Dimboola Road (\$47,080)</b>	<b>100%</b>	<b>December 2013</b>	<b>December 2013</b>	<b>YSC – Sandstone Drum’s Quarry</b>
Minyip Rich Avon Road (\$20,159)		February 2014		
Rupanyup Road (\$109,568)		January 2014		
<b>Watchem Warracknabeal Road (\$38,071)</b>	<b>100%</b>	<b>November 2013</b>	<b>November 2013</b>	<b>YSC – Sandstone Hewitt’s Quarry</b>
Beyal Road (\$34,818)		November 2013		
<b>Sheep Hills Bangerang Road (\$163,731)</b>	<b>100%</b>	<b>October 2013</b>	<b>November 2013</b>	<b>YSC – Sandstone Hewitt’s Quarry</b>



<b>Gravel Re-Sheets</b>				
<b>Project</b>	<b>% Completed</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Comments</b>
Boundary Road (Northern Zone) (\$14,328)				Limestone
Burroin Road (\$27,860)	<b>100%</b>	<b>September 2013</b>	<b>September 2013</b>	<b>YSC – Sandstone Hallam’s Quarry</b>
Centre Hill Road (\$33,830)				Limestone
Hopevale Road (\$19,422)				Limestone
Jim Jollys Road (\$11,144)				Limestone
Jollys Road (\$13,850)				Limestone
King Road (\$40,254)				Sandstone
Kellys Road (\$39,482)				Limestone
Lah Angle Road (\$13,032)				Sandstone
McFarlanes Road (\$43,780)				Sandstone
<b>Martins Road (\$17,955)</b>	<b>100%</b>	<b>October 2013</b>	<b>October 2013</b>	<b>YSC – Sandstone Hewitt’s Quarry</b>
Maroskis Road (\$47,123)				Limestone
Phelans Road (\$19,582)				Limestone
Quicks Road (\$28,815)				Sandstone

<b>Gravel Re-Sheets (continued)</b>				
<b>Project</b>	<b>% Completed</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Comments</b>
Rosebery Rainbow Road (\$16,044)				Limestone
Sheep Hills Bangerang Road (\$25,021)				Limestone
Turriff Silo Road (\$10,507)				Limestone
<b>Wirrbibial Road (\$18,786)</b>	<b>100%</b>	<b>September 2013</b>	<b>September 2013</b>	<b>YSC – Sandstone Hewitt's Quarry</b>
Whites Road North (\$65,073)				Limestone
Yaapeet Kenmare Road (\$48,514)				Limestone
Ailsa Exchange Road (\$4,923)				Sandstone
<b>Areegra Road (\$92,310)</b>	<b>100%</b>	<b>October 2013</b>	<b>November 2013</b>	<b>YSC – Sandstone Hewitt's Quarry</b>
Boolite Donald Road (\$20,091)				Sandstone
Boolite Hall Road (\$18,679)				Sandstone
Burrum Banyena Road (\$13,901)				Sandstone
Coorong Swamp Road (\$52,490)				Sandstone
<b>Dogwood Road (\$23,023)</b>	<b>100%</b>	<b>December 2013</b>	<b>December 2013</b>	<b>YSC – Sandstone Drum's Quarry</b>
<b>Donald Laen Road (\$28,960)</b>	<b>100%</b>	<b>October 2013</b>	<b>October 2013</b>	<b>YSC – Quartz Great Western</b>

<b>Gravel Re-Sheets (continued)</b>				
<b>Project</b>	<b>% Completed</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Comments</b>
Dunmunkle Creek Road (\$12,308)				Sandstone
Johnston Road (\$5,358)				Sandstone
Kewell East Road (\$35,621)				Sandstone
Lutzes Road (\$19,982)				Sandstone
<b>Massey Road (\$27,150)</b>	<b>100%</b>	<b>August 2013</b>	<b>August 2013</b>	<b>YSC – Sandstone Hewitt's Quarry</b>
<b>Mellis Road (\$79,097)</b>	<b>100%</b>	<b>November 2013</b>	<b>November 2013</b>	<b>YSC – Sandstone Hewitt's Quarry</b>
Milgates Road (\$15,494)				Sandstone
<b>Millers Road (\$25,919)</b>	<b>100%</b>	<b>September 2013</b>	<b>September 2013</b>	<b>YSC – Quartz Great Western</b>
Nitschkes Road (\$23,168)				Sandstone
Schulz Road (\$35,621)				Sandstone
Schurmanns Road (\$18,534)				Sandstone

**Total Gravel Re-sheet Works – 67.690km**

**Total Works completed – 22.340km**

<b>Footpaths</b>				
<b>Project</b>	<b>% Completed</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Comments</b>
Anderson Street Warracknabeal (\$7,187)		December 2013		Concrete
<b>Beggs Street Warracknabeal (\$55,517)</b>	<b>100%</b>	<b>October 2013</b>	<b>December 2013</b>	<b>Concrete Brock Streeter</b>
Campbell Street Warracknabeal (\$14,231)		February 2014		Concrete
Craig Avenue Warracknabeal (\$6,900)		February 2014		Concrete
Foundry Street Minyip (\$13,273)				<b>Quarry Dust</b>
McLeod Street Minyip (\$10,637)		December 2013		Concrete
Gardiner Street Warracknabeal (\$15,237)		March 2014		Concrete
Werrigar Street Warracknabeal (\$15,956)		January 2014		Concrete
<b>O'Brien Street Warracknabeal (\$24,006)</b>		<b>December 2013</b>		<b>Concrete Brock Streeter</b>
Dennys Street Hopetoun (\$16,818)		January 2014		Concrete
Mandeville Street Hopetoun (\$6,469)		January 2014		Concrete
<b>Brook Street Woomelang (\$2,731)</b>	<b>100%</b>	<b>November 2013</b>	<b>November 2013</b>	<b>Concrete Willmore Contractors</b>
<b>Carr Street Woomelang (\$15,289)</b>	<b>100%</b>	<b>November 2013</b>	<b>November 2013</b>	<b>Concrete Willmore Contractors</b>
<b>Rabl Park Toilets Murtoa (\$11,979)</b>	<b>100%</b>	<b>September 2013</b>	<b>October 2013</b>	<b>Concrete Brock Streeter</b>

<b>Kerb &amp; Channel</b>				
<b>Project</b>	<b>% Completed</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Comments</b>
<b>Anderson Street Warracknabeal (\$128,821)</b>	<b>100%</b>	<b>October 2013</b>	<b>October 2013</b>	<b>Willmore Contractors</b>
Miller Street Murtoa (\$50,393)		December 2013		Willmore Contractors
<b>Market Street Minyip (\$75,433)</b>	<b>50%</b>	<b>December 2013</b>		<b>Willmore Contractors</b>
Degenhardt Street Murtoa (\$68,440)		December 2013		Willmore Contractors
Lloyd Street Murtoa (\$59,796)		January 2014		Willmore Contractors
<b>Phillips Street Beulah (\$89,831)</b>	<b>100%</b>	<b>September 2013</b>	<b>October 2013</b>	<b>Willmore Contractors</b>
<b>Carr Street Woomelang (\$25,040)</b>	<b>100%</b>	<b>November 2013</b>	<b>November 2013</b>	<b>Willmore Contractors</b>

## **10.6 Community Services – Prepared by Gavin Blinman**

### **Kindergartens**

Kindergartens Annual General Meetings are now almost complete and new Committee's are currently being formed for next year. Council will now work with the committees to develop Budgets and Plans for 2014.

Works at the Hopetoun Kindergarten is progressing slowly and staff are doing a great job providing services amongst the disruptions caused by the upgrade.

The verandah at the Minyip Kindergarten is almost complete.

### **Aged and Disability**

#### **HACC**

Commencing November we held our first 'Memory Lane Cafe' here in Warracknabeal. We decided to shift the venue to Warracknabeal due to the lack of Dementia clients and their carers not attending up at Hopetoun. After advertising, sending out flyers and making phone calls to other stakeholders Warracknabeal was totally unsuccessful with a no show at all. After much discussion we have decided to join the Health Expo scheduled for April. Health issues will be a focus and this would provide a perfect opportunity to educate people on Dementia, as it is a health issue that still remains hidden behind closed doors with many people in denial.

#### **Reflective Practice**

The attendance from our Home & Community Care Workers for training in Reflective Practice was pleasing, with 24 up-skilling within their work area. Val O'Brien travelled all the way from Chisholm University to take the training course. Over the next 12 months our staff will be attending training sessions regularly to keep them up-to-date.

#### **Healthy Ageing Project Officer**

West Wimmera, Hindmarsh and Yarriambiack are advertising for a Project Worker to promote Healthy Ageing through the provision of quality services or programs that meet the needs of the ageing client. The position will be based at West Wimmera Health Services, Nhill Hospital. The funding has been made available through Home & Community Care Services.

#### **Assessment Officer**

Bronwen Clayton has recently commenced as the new Assessment Officer for the Yarriambiack Shire Council and brings many years experience with her work in District Nursing, Palliative Care and as a Division 1 Nurse.

**Grampians HACC Best Practice Forum**

Michelle Hallam (Aged & Disability Services Officer), Bronwen Clayton and I attending the Best Practice Forum in Halls Gap. Topics covered were Guardianship, Power Of Attorney and Task Analysis to Support Goal Achievement. The Key Speaker for the two days was Beth Wilson, former Health Services Commissioner (a very funny lady to listen to, well worth attending).

**U3A**

The Dunmunkle U3A had now grown to seventy members and is hosting a number of activities; a copy of their newsletter will be tabled at the Council Meeting for your interest.

**Environmental Health / Local Laws**

Food premise inspections have remained ongoing in November, however, the number of inspections has reduced to allow for sufficient time to work on premises registration renewals, Council's Public Health & Wellbeing Plan and a Food Act matter that is currently being prepared for Court.

Onsite wastewater assessments have increased above normal numbers during the month of November. A total of six onsite wastewater applications were assessed, all at varying stages of the process.

Two inspections were arranged with potential buyers of food businesses. Assessments of these properties were undertaken with potential buyers present on both occasions. Transfer inspections are primarily conducted upon request to provide appropriate insight into the condition of a business that is for sale.

Work has continued on Council's Public Health & Wellbeing Plan, with the plan near completion. The plan has been developed and formatted and will be finalised once some final data and strategies have been developed and implemented into the plan.

The Environmental Health Officer attended the Immunisation Forum in Melbourne on 29 November 2013. The forum provided updates on the appropriate vaccines and the implementation, with additional information being provided to Council in how to best approach parents who are objectors to vaccine administration.

There were three dog attacks this month (in Minyip, Murtoa and Warracknabeal). All of these were on other animals; the attacks in Warracknabeal and Minyip have been investigated with fines now to be issued. The attack in Murtoa is being dealt with and we hope to have an outcome by the middle of next week.

Four dogs were surrendered to Council to be re-housed; two of these now have new owners.

Cats are on the increase as it is breeding season; we have had four cats and 23 kittens surrendered from Rupanyup, Beulah and several from Warracknabeal. Council received more calls to pick up cats and kittens from Hopetoun later this week.

Council received two calls from the RSPCA to look at animals in Rupanyup and Hopetoun relating to cruelty issues.

Fire prevention works: all inspections have been done with clean up works completed down as far as Minyip. The towns of Rupanyup, Murtoa and Lubeck left to action, all works will be completed by the end of next week. Further inspections will follow over the month of December. Blocks not picked up in the first round of inspections (due to the fact they were not overgrown) are now in need of notices, unfortunately Council will carry out inspections again.

There were a total of 244 notices sent out which is the smallest amount of notices in years, this identifies that people are starting to get the message. Non compliance at this stage is about 30% which again is a big improvement on last year.

Demolition of the shops in Scott Street, Warracknabeal were completed 29 November 2013..

### **Youth**

We are currently advertising for young people to join a reference group to progress the development of our Youth Plan. The first meeting of the reference group is scheduled for 9 December 2013 and it would be appreciative to have a Councillor on board as part of the process.

### **Emergency Relief**

Two 'No Interest Loans' applications supported this month, and only two emergency vouchers from our office were distributed this month. We have referred two other clients for financial counselling (as they had requested emergency assistance more than three times already this financial year).

### **Portsea Camp**

Numbers are great this year; we have 26 children attending the Portsea Camp. We have only secured one volunteer (Sue Martin) to attend the camp; hopefully we can secure one more volunteer to assist Sue. Volunteers will be assist with supervising the children on the bus and at the camp site.

### **Volunteer Transport**

Numbers are still up at the moment and a few already secured for the month of December. We are short of volunteer drivers at this time of the year due to Christmas and harvest.

Eight clients were transported 1,998 kilometres this month.

### **Meals on Wheels**

2014 Rosters have been sent out to volunteers and groups, at this stage no volunteers have declined. We had a great run in 2013 and would like to thank all Volunteers & Groups for their participation. We appreciate what they do for the communities and the elderly also appreciate this service. Over January we give the volunteers a well deserved break, so I will be looking for volunteers from Yarriambiack Shire Council Office (Indoor & Outdoor staff) to help deliver meals during January across the Shire.



### **Maternal and Child Health**

Busy month for the nurses with 6 new births (2 North, 2 South and 2 in Warracknabeal). Total new births = 28. Total enrolments = 38 to the end of November.

Immunisations will continue over the December and January period.

'Come Read With Us' training to be held 12 December 2013 at the Shire offices.

Maternal & Child Health Centres are closed over the Christmas break in line with Council closure.

Wimmera Health Care Group will notify Nanette Freckleton (Maternal & Child Health Nurse) by phone of any new babies born over this time to arrange home visits from 2 January 2014.

## **10.7 Infrastructure Services Report – Prepared by Bernie Naylor**

### **Contract C183/2013 – Water Truck**

Council has called tenders for the supply and delivery of one water truck based in Warracknabeal. This unit will replace Council's existing Scania prime move and water trailer.

With the availability of hydrants and tanks every 5kms on the Wimmera Mallee Water Pipeline we are able to go back to a smaller tanker on a bogey drive rigid truck.

Tenders closed on Monday, 25 November at 4.00pm.

Using the new Tenderlink system Council received 28 submissions.

Council will evaluate this tender in the Closed Session.

### **Contract C182/2013 – Stabilisation Works 2013-2014**

Council called tenders to undertake our stabilisation works for 2013-2014 on 15 November, 2013.

Tenders closed Wednesday, 4 December 2013.

This Tender will be evaluated in the Closed Session.

### **Works Supervisor**

Following the retirement of Mr Peter Jess (Superintendent of Works) Council advertised the position for the Central/Southern area of the Municipality.

This area includes the townships of Warracknabeal, Minyip, Rupanyup, Murtoa and Lubeck.

I am pleased to advise Council that Mr Warren Perris has been appointed to this position.

### **Domestic Asbestos Removal Kit – Pilot Program**

WorkSafe and Council have identified the significant public health challenge to all levels of Government caused by the poorly carried out removal and illicit dumping of asbestos waste from domestic renovations.

As a result, WorkSafe and Council have jointly developed and agreed to implement the Domestic Asbestos Removal Support Program to protect Council employees and the community.

As part of this agreement WorkSafe will supply Council with a predetermined quantity of Domestic Asbestos Removal Kits.

Council will then distribute these kits, either for a fee or free of charge, to DIY home owners to assist them in the removal and disposal of up to ten square metres of non friable (bonded) asbestos material.

Council will initially receive 50 Domestic Asbestos Removal Kits, once these have been used the kits are \$55 each to purchase.

### **Resource Centre Funding**

I have applied to the Grampians Regional Waste Management Group for funding to construct Re-use Centres at Hopetoun and Warracknabeal.

Council has been successful in obtaining funding to the value of \$40,000 for the construction of the Re-use Centres at these sites.

Following some further investigations I am hopeful of being able to also construct a Re-use Centre at the Murtoa Transfer Station as well as the other two sites.

### **Restructure of Waste Management Groups**

The Grampians Regional Waste Management Groups' Executive Officer is preparing Transitional Plans for the above mentioned restructure.

These plans include existing contracts, finance, assets and liabilities.

The Group is also seeking clarity in relation to these transitional plans.

## 10.8 Economic & Community Development Report – Prepared by Jaye Macumber

### Meetings Attended

06/11/2013	Principal Doug Walters, Minyip Primary School
07/11/2013	Leigh Hammerton, Murtoa Stick Shed Committee
07/11/2013	Belinda Roberts re: Marma Gully Hotel Murtoa
08/11/2013	Minyip A & P Society 2014 Show Committee
11/11/2013	Municipal Emergency Management Planning Committee & Municipal Recovery Management Meeting
11/11/2013	Rupanyup Consultative Committee
12/11/2013	John Hadley, Northwest Real Estate
13/11/2013	Kathryn Wilken, Warracknabeal Action Group
15/11/2013	2013 Cultural Tourism Summit at Phillip Island
19/11/2013	Jason Wright, Warracknabeal Brass Band
19/11/2013	Murtoa Progress Association
21/11/2013	Hopetoun P-12 College, Hands On Learning project with Cr H Ballentine and Cr L Woods
22/11/2013	Prit Thandi, Warracknabeal Police
22/11/2013	Scott Forbes, "Big Aussie Icons" magazine
25/11/2013	Russ Dunlop, Rupanyup Bowls Club
26/11/2013	Kathryn Wilken, Warracknabeal Action Group
26/11/2013	Jean Wise, Y/-Fest Warracknabeal Easter Committee
28/11/2013	Avril Hogan, Insight RIX
29/11/2013	David Matthews, Wimmera Grain Company and Richard Bales - RDV
02/12/2013	Sonny Johns, Rupanyup RSL
04/12/2013	Economic Development Officers Forum
06/12/2013	Belinda Roberts re: Marma Gully Hotel Murtoa
06/12/2013	CEO Martin Purslow, The National Trust of Australia (Victoria)

### Community Development

Shire Assistance provided to committees preparing for the following 2013/ 2014 events:

- Warracknabeal Action Group "2013 'Beals Christmas Festival'".
- Moyne Health Services Murray to Moyne Cycle Relay – 5 April, 2014.
- Warracknabeal Action Group Y/-Fest Committee '2014 Warracknabeal Y/Fest Easter Festival'.

Grant applications received and Shire assistance provided to Community Groups from: Patchewollock, Murtoa, Woomelang, Minyip, Beulah, Warracknabeal, Rupanyup, Hopetoun and Brim.

Discussions continued with Michelle Schilling from Rural Northwest Health re: Kinder-gym at Warracknabeal Leisure Centre; aiming to commence a six week Kinder-gym trial program in early 2014.

Department of Justice: 2013 Public Safety Infrastructure Fund application for Shire-wide upgrades to public safety continued with assistance from Prit Thandi from the Warracknabeal Police and Business Development Manager, Silvana White from Electronic Keying Australia.

### **Community Projects**

Abbreviations:    EOI = Expression of Interest  
                          RDV = Regional Development Victoria  
                          DOT = Department of Transport, Planning and Local Infrastructure

#### **Beulah Hall Kitchen Upgrade**

- An EOI for funding was lodged with RDV on 1 November 2013
- This is currently being revised based on a request from RDV for more information and more local funding

#### **Beulah Weir Gates**

- Assistance has been given to the Director of Infrastructure by preparing an EOI for funding a weir on the Yarriambiack Creek at the south end of Beulah
- Design drawings have been prepared by the Infrastructure Department
- The EOI has been approved by RDV
- A final application for funding is to be submitted ASAP
- A funding application has also been made for Natural Disaster Resilience Funding

#### **Beulah Multi Purpose Building & Minyip Seniors Building Upgrades**

- Approximately \$60K total project cost
- EOI for funding is being completed, to be then lodged with RDV

#### **Boolite Hall Upgrade**

- An initial meeting was held with the local hall committee on 24 October 2013 regarding needs for the Hall
- The committee will arrange quotes for planned works and a funding application will be prepared

#### **Brim Flagpole Rehabilitation**

- A quote for the work has been received
- A funding application to Veterans' Affairs will be submitted in December 2013

**Hopetoun Community Centre**

- A preliminary cost estimate has been done and draft EOI prepared
- This has been discussed with the local steering committee
- Community consultation will occur to determine commitment to the project given the size of the local contribution required

**Hopetoun RSL Building Upgrade and Patchwork Club Relocation**

- Quotes have been obtained and an EOI for funding was lodged with RDV on 2 October 2013
- RDV met with the RSL sub branch on 6 November 2013 to discuss funding of the project and has requested more justification for the project

**Hopetoun Mallee Bush Retreat Stage 5**

- RDV funding of \$60,000 was announced on 24 October 2013
- A Cultural Heritage site assessment was completed in September 2013 which gave clearance for the project to proceed
- The local committee is proceeding with the construction of the accommodation unit

**Lubeck Recreation Reserve Shelter**

- Shire staff met with the local committee to discuss the project
- The local committee is scoping and costing the project

**Minyip Bushland Reserve Resurfacing Project**

- Department of Transport (DOT) funding of \$4,000, Rupanyup Committee Bank funding of \$1,000 and RDV funding of \$7,800 have been approved
- Gravelling of the walking track has been completed
- The committee is planning a brochure and sign works at the moment

**Minyip Golf Club Photovoltaic System**

- Shire staff met with the committee to discuss the project
- The project is to be scoped and costed by the committee and reviewing alternative funding sources

**Minyip Tennis Club Court Upgrading**

- Some of the courts have poor drainage, are subject to differential concrete movement and have become unusable
- The committee is planning a study to recommend the best treatment for upgrading the courts

**Minyip Community Recreation Facility Extension**

- The community has been scoping this \$35,000 project and reviewing alternative funding sources

**Murtoa Lake Marma Stage 1 Redevelopment**

- Quotes have been obtained and an EOI for funding was lodged with RDV in November 2013
- Approximately \$205K total project cost

**Murtoa Streetscape Plan 2014**

- For the area bounded by McDonald Street commencing at Comyn Street, Marma Street (McDonald Street through to Duncan Street) and Duncan Street to Breen Street
- Combined with the development of a plan for a walking/cycling track through Barrabool Park, situated approximately 9 km south of Murtoa
- The community has been scoping this project

**Murtoa Installation of Ramp at the Murtoa Post Office**

- Cost - \$20,000
- The community has been scoping this project and reviewing alternative funding sources

**Patchewollock Walking Tracks**

- The project involves upgrading some walking tracks and the car park
- The project has been discussed on site with the Patchewollock Progress Association and Department of Transport. DOT are considering an application to fund an upgrade of the walking tracks and car park
- The Patchewollock Progress Association committed \$5,000 to the project dependant on DOT funding

**Patchewollock Railway Station Building Upgrade**

- Shire staff have met with the local Progress Association and Department of Transport to discuss and scope the project
- The project involves restoring the heritage listed railway station building to a reasonable standard
- The project needs to be costed and an application for funds made

**Rupanyup Golf Club Upgrade**

- The local committee is scoping the project and obtaining costs and reviewing alternative funding sources

**Rupanyup Bowls Club Synthetic Surface Upgrade**

- The local committee is scoping the project and reviewing alternative funding sources

**Rupanyup Railway Station Upgrade**

- The project involving the creation of an art space is to be scoped by the local committee and they are reviewing alternative funding sources. A Title Transfer is required first

**Rupanyup Consultative Committee Men's Shed Application**

- Full application has been lodged with Department of Human Services

**Rupanyup Consultative Committee History Book**

- Full application has been lodged for a definitive book on Rupanyup History
- The early days of Rupanyup – the shops, the settlers, the businesses etc. This would include a history of companies and people like Ackland's with photos etc
- The drought years – what it was like to farm during these periods
- A section on the men from Rupanyup who went to war, including a history of the RSL
- The floods – people's reminiscence of the floods
- The people who made Rupanyup
- A history of the Show Day, Barley Banquet etc

**Rupanyup RSL War Memorial Plaque and Paving**

- Funding was announced
- The local committee is proceeding with the construction of the Memorial

**Warracknabeal Lutheran Church Sounds of Africa Music Event**

- The concert was held on 2 November 2013 using RDV and other funding
- It was attended by approximately 600 people
- Considerable funding and in-kind contributions were made by the local Lutheran Church and community members to make this project happen
- The final report and acquittal needs to be done

**Warracknabeal Schools Music Workshop**

- This is a five day event planned for April 2014, involving children from all local schools
- The event has been partially funded by local schools
- RDV has declined an application for funding under the 'Putting Locals First' Program
- The local committee and Council are pursuing a number of other funding avenues to obtain 100% funding

**Warracknabeal Town Hall Sustainability Plan**

- RDV require the Hall Committee to complete a long term plan for upgrading the building supported by a business case before they will consider any grants for capital works
- An EOI for a \$10,000 forward planning/business plan study has been supported by RDV
- A final application for funding has been lodged

**Warracknabeal Town Hall Upgrade**

- The committee is scoping and costing the project and designing a new kitchen with a Design Consultant
- The first stage of the committee's priorities focuses on upgrading the kitchen and supper room



**Warracknabeal Wheatlands Museum Business/Marketing Plan**

- RDV require the Museum to complete a business and marketing plan before they will consider funding any capital works
- The committee has had an EOI approved for a business and marketing plan study to cost \$10,000
- A final application for funding has been lodged

**Warracknabeal Wheatlands Museum Foyer Construction**

- The committee has decided to proceed with the construction of the shell of the museum foyer extension using its own funds
- Revised contract drawings have been requested
- They plan to construct the fit-out when grant funds are available

**Warracknabeal Yarriambiack Creek Footbridge**

- RDV funding of \$220,000 was approved on 24 October 2013
- This was publicly announced by Peter Walsh, MP on 28 November 2013
- DOT funding of \$20,000 has been approved
- Soil testing on site was completed in November
- A site feature survey will be needed for tendering
- It is planned that the contract will be a design and construct contract and will be publicly advertised
- The local creek committee is hoping to provide in-kind assistance in the construction

**Woomelang Cronomby Tanks Walking Track Development**

- Walking tracks and the car park have been gravelled
- A planning permit for the toilet has been approved
- It has not been possible to obtain contractors and quotes to get this project completed by the deadline of November 2013
- The Department of Transport have now extended the deadline to June 2014 to allow the project to be completed, however the grant will not cover the revised cost estimate
- The committee and Council will need to pursue other funding sources in order to complete the project
- Additional walking tracks are planned subject to additional funding

**Yarriambiack Shire Council Caravan Parks: November**

- Warracknabeal: 110 visitors in total. 75 visitors from Victoria, 1 from Tasmania, 10 from South Australia, 11 from Queensland, 5 visitors from the Northern Territory and 8 visitors from New South Wales. 6 permanent residents living long-term
- Murtoa: still awaiting November site bookings at time of report. 3 permanent site-bookings for long-term residents
- Hopetoun: 143 visitors in total from Victoria, SA, Qld, Tas, NT NSW. 3 permanents living long-term

## **Business & Economic Development**

### **Hopetoun Industrial Estate**

- The estimated cost of the four lot subdivision is \$194,000
- RDV funding of \$82,500 was approved on 17 September 2013
- The remainder of funding is from Council
- A valuation of the property has been completed
- A draft plan of subdivision has been completed
- A cultural heritage report has been completed and given the project a clearance
- Design to comply with VicRoads conditions has commenced

### **Newsletter for Businesses**

- Bi-Monthly Newsletter for Businesses in The Yarriambiack Shire (2nd Edition for 2013/2014) released

### **Yarriambiack Caravan Parks Indigenous History Trail**

- The project needs to be costed and an application for funds made

### **Marma Gully Hotel Murtoa**

- Shire Assistance provided to potential new owner as she attempts to purchase the business

**Warracknabeal Leisure Centre – Prepared by Cheryl Woods****November Report**

Current Gym Memberships as of 2 December, 2013.

**Adults:**

6 monthly – 22

3 monthly – 13

Monthly – X 1

**Students:**

22 x Gold (5 days access per week)

2 x Silver (2 days access per week)

0 x Bronze (1 day access per week)

Casual visits Students & Adults x 17

Shire Staff: 4

Older Adults Strength Training Group: 4 sessions this month – ongoing Friday sessions x 1 hour (6-12 patrons per session)

Aerobics – Sarnia Hose nights: 4 sessions this month – ongoing Tuesday sessions x 1 hour (15-24 patrons per session)

**Squash**

4 x 3 month Memberships

8 Casual Squash Players

Squash x 50 visits – includes casual & signed up members

Warracknabeal Secondary College: Three sports teachers regularly make use of the Centre to hold their classes; 20 visits this month.

They have played sports such as, Basketball, Table Tennis & Volleyball as well as using the Gymnasium.

Special Developmental School: visited three times in November.

'Actives After School Communities' Program are delivering 1 x 7 week program this term.

Indoor Cricket: 26 registered with an average 12-15 attending each week. Indoor Cricket concludes 12 December 2013.

Tuesday Night Drop in Basketball is still quite popular with approximately 6-12 teenagers attending weekly with Secondary College teacher Jordan Chiang.

Wildcats training sessions: 4 sessions in November with up to 12 players on Tuesday nights following their weekly competition in Horsham on Monday nights.

1 x Milo Cricket session with 20 Primary School Age children attending due to inclement weather conditions, usually held at Anzac Park

**Community Projects – Prepared by Dennis Smith****Country Football and Netball Program 2012/2013**

The Activity Schedule from the Department of Transport, Planning and Local Infrastructure for the Minyip Murtoa Football Netball Club to upgrade the existing lighting to meet the minimum training illumination standard at the Murtoa Recreation Reserve has been received and returned with the required documentation.

Components and materials have been ordered and construction of the tower footings is anticipated to commence mid December.

**Community Facility Funding Program 2013/2014**

The Beulah Bowling Club Synthetic Surface installation has been completed and we are now arranging for Bowls Victoria approval. Project Acquittal documentation will be prepared in January 2014.

The Hopetoun Cricket Club Practice Facility construction has commenced with the concrete slab laid, posts, nets and synthetic surfaces installed. Some further synthetic surface material has been arranged and is expected to arrive mid December.

**Community Facilities Funding Program 2014/2015**

The Murtoa Bowling Club Synthetic Green project application has been approved with a grant of \$80,000 for a total project cost of \$153,000. We are now waiting for the Activity Schedule.

**Murtoa Angling Club Clubhouse**

Acquittal documentation has been prepared and submitted to the Department of Transport, Planning and Local Infrastructure.

**Warracknabeal Golf Club Clubhouse Redevelopment**

Work on the construction of the disabled toilet facility is complete and the ladies locker room and men's locker room are only awaiting carpet installation. The construction of the disabled access is expected to be completed mid December and acquittal documentation will be prepared immediately the project is completed.

**SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson****Regional Victoria Living Expo**

Bags for the upcoming Regional Victoria Living Expo have been created. The bags are available to local Consultative, Progress and Development Associations for the use of welcome packs for new residents.

**Tourist Information Centre**

The campaign to attract additional volunteers for the Warracknabeal Tourist Information Centre is continuing. From the initial advertising, two additional volunteers have offered their assistance to ensure the Centre is open from 9am to 5pm, 7 days a week.

**Yaapeet Local History Grant**

The Yaapeet Community Club has submitted an application to the Local History Grants Program 2013-2014 for funding to install two double sided information boards in Byrne Street. The project named 'Yaapeet History Trail Stage 1' will detail Yaapeet's history including buildings, farming, people, sporting activities and accolades.

**Yaapeet Turkey Bottom Ponds**

The Yaapeet Community Club is currently researching options for sealing the Yaapeet Turkey Bottom Ponds. The Ponds are located behind the information booth/post office boxes in Byrne Street and are filled by storm water.

**Yarriambiack Tourism**

The Yarriambiack Tourism Facebook Page continues to grow and currently has 408 'Likes'. The Yarriambiack Touring Guide is currently being redesigned to comply with Tourism Victoria's Jigsaw Branding. The Jigsaw logo was created to represent the tourism industry in Victoria and to become the brand identity for Victoria as a tourist destination.

An Introduction to Mobile Photography Workshop was conducted on 7 November at the Warracknabeal Neighbourhood House. Committee members who participated in the workshop were introduced to composition techniques, editing apps and the use of Instagram. The workshop will be conducted again at the Beulah Business and Information Centre on 20 February, 2014 for committee members who were unable to attend the initial workshop.

**Wimmera Mallee Tourism**

The paid advertising for the Wimmera Mallee Tourism Facebook Page is extremely successful and the Page currently has 852 'Likes'. Banners are currently being designed for the upcoming 2014 Adelaide and Melbourne Camping Shows.

**Woomelang Jackie Mac Park**

The project completion report for the Jackie Mac Park has been submitted to the Department of Sustainability & Environment Flood Recovery for Community Infrastructure Fund. The project included landscaping, paving, gypsum paths, seating, fencing and the installation of a new playground.

**Moved Cr R Kingston seconded Cr T Grange that standing orders be suspended at 10:35am.**

**Carried**

**Moved Cr HL Woods seconded Cr H Ballentine that standing orders be resumed at 11:50am.**

**Carried**

## **11 REPORTS FOR DECISION**

### **11.1 Finance Report – Prepared by Anita McFarlane**

The Finance Report as at November 2013 will be tabled.

#### **Recommendation**

The Finance Report as at November 2013 be received.

**Moved Cr T Grange seconded Cr G Massey that Finance Report as at November 2013 be received.**

**Carried**

### **11.2 Revenue Report – Prepared by Chantelle Pitt**

The Revenue Report as at December 2013 will be tabled.

#### **Recommendation**

The Revenue Report as at December 2013 be received.

**Report as at Moved Cr R Kingston seconded Cr K Zanker that Revenue December 2013 be received.**

**Carried**

**11.3 Instrument of Delegation Revocation, Warracknabeal Regional Livestock Exchange – Prepared by Tony Brennan**

The Warracknabeal Regional Livestock Exchange Committee was approved on 3 September 1996 by Council as a Section 86 Committee under the Local Government Act 1989.

Currently Council is managing the maintenance and cleaning of the facility as per the National Saleyards Quality Assurance Guidelines and the State Work Health and Safety Framework. Council is also managing the budget and payment of any expenses for the running of the facility.

At its meeting held on 8 November, 2013 the Warracknabeal Regional Livestock Exchange Committee voted to revoke the Instrument of Delegation in favour of an Advisory Committee status.

**Recommendation**

That Council revokes the Instrument of Delegation for the Warracknabeal Regional Livestock Exchange dated 3 March 1996.

**Moved Cr R Kingston seconded Cr K Zanker that Council revokes the Instrument of Delegation for the Warracknabeal Regional Livestock Exchange dated 3 March 1996.**

**Carried**



**11.4 Request for the Naming of Un-named Lane in Murtoa – Prepared by Nathan McLean**

Council received correspondence from Val Gregory requesting to recognition the Late Mr John Cade of Murtoa.

Val wishes to propose the un-named Lane linking the Wimmera highway to Munro Street in Murtoa be named Cade Lane in honour of his contribution to Murtoa.

Council followed due process of the Geographic Name Guidelines and advertised to the public that consideration be given to the naming of the un-named Lane to that of 'Cade Lane'.

**Recommendation**

Due to a large amount of enquires both for and against the naming of Cade Lane in Murtoa, it is of the opinion that the Lane linking the Wimmera Highway to Munro Street in Murtoa remain un-named.

**Moved Cr K Zanker seconded Cr G Massey that due to a large amount of enquires both for and against the naming of Cade Lane in Murtoa, it is of the opinion that the Lane linking the Wimmera Highway to Munro Street in Murtoa remain un-named.**

**Cr R Kingston moved an 'amendment' that the motion be replaced with 'Council reject the application to name the Un-named Lane to Cade Lane in Murtoa'.**

**Amendment was accepted by Cr K Zanker.**

**Carried**

**Moved Cr K Zanker seconded Cr G Massey that Council reject the application to name the Un-named Lane to Cade Lane in Murtoa.**

**Carried**

**Cr R Kingston moved motion seconded Cr K Zanker that Council engage with the Murtoa Progress Association and Community to establish a process to name remaining Un-named Lanes in Murtoa.**

**Carried**

**11.5 Municipal Rate Relief 'New Houses Policy' – Prepared by Chantelle Pitt**

Council's current Municipal Rate Relief Policy regarding new houses was last reviewed in 2011 and has since been reviewed and updated to include additional sustainable energy initiatives.

The objective of this policy is to encourage and provide incentive for the construction of new (or relocated) residential housing developments within this Shire which include sustainable water and energy initiatives.

**Recommendation**

That Council approve the reviewed and updated Municipal Rate Relief – New Houses Policy as presented.

**Moved Cr L Woods seconded Cr T Grange that Council approve the reviewed and updated Municipal Rate Relief – New Houses Policy as presented.**

**Carried**

**11.6 Instrument of Delegation Revocation 'Yarriambiack Tourism Committee of Management' – Prepared by Ray Camping**

The Yarriambiack Tourism Committee of Management was approved on 2 December, 2003 by Council as a Section 86 Committee under the Local Government Act.

Yarriambiack Tourism has representation from most towns within the Shire. Social media, skill development and the ongoing collation of promotional material has been the focus of the committee in recent years.

With the recent Local Government Audit, Council are currently reviewing all Section 86 Committees.

After consultation with members of the Yarriambiack Tourism Committee, the overwhelming consensus was that an Advisory Committee of Council should be established to replace the existing Section 86 Committee.

**Recommendation**

That Council revokes the Instrument of Delegation for the Yarriambiack Tourism Committee of Management dated 2 December, 2003 and establish the Yarriambiack Tourism Advisory Committee.

**Moved Cr H Ballentine seconded Cr T Grange that Council revokes the Instrument of Delegation for the Yarriambiack Tourism Committee of Management dated 2 December, 2003 and establish the Yarriambiack Tourism Advisory Committee.**

**Carried**

**11.7 Lease of Council Land to Emmett Motors (Rupanyup) Pty Ltd, 18 Cromie Street, Rupanyup (Former Works Depot) – Prepared by Bernie Naylor**

In 2010 Council was approached by Emmett Motors (Rupanyup) Pty Ltd, to ascertain whether they could lease the abovementioned property from Council.

Following discussions with Emmett Motors (Rupanyup) Pty Ltd, Council agreed to lease the property for \$2,000 per annum plus GST for a three year period.

Lease Agreement documents were prepared and signed by both parties.

Emmett's have now approached Council to extend the lease for a further five years as from 1 November, 2013.

The term will be \$2,200 per year plus GST with a 3% increase for each of the remaining four years.

New Lease Agreement documents have been prepared by Saines Lucas Solicitors.

**Recommendation**

That Council Sign and Seal the Agreement to lease the land being the 18 Cromie Street, Rupanyup (former Council Works Depot site), which is Lot 1 on TP 939114L described in Certificate of Title Volume 1192 Folio 244 to Emmett Motors (Rupanyup) Pty Ltd.

**Moved Cr T Grange seconded Cr H Ballentine that Council Sign and Seal the Agreement to lease the land being the 18 Cromie Street, Rupanyup (former Council Works Depot site), which is Lot 1 on TP 939114L described in Certificate of Title Volume 1192 Folio 244 to Emmett Motors (Rupanyup) Pty Ltd.**

**Carried**

**11.8 Purchase and Development of Land 'Hopetoun Industrial Estate' – Prepared James Magee and David Thompson**

1. Council has previously been given an information report on this subject
2. Council staff have been in negotiations with the Corrong Development Cooperative Ltd for the last two years regarding the development of an Industrial Estate on the Henty Highway at the south end of Hopetoun
3. The land consists of 1.887 hectares and is described as Lot 3 on Plan of Subdivision PS503195D
4. The land is currently owned by the Corrong Development Cooperative
5. Council plans to subdivide the land into four Lots
6. The Subdivision is estimated to cost \$194,000
7. It is funded \$82,400 by the State Government with the balance by Council
8. Council's contribution is in its Capital Works Budget for 2013/14 and 2014/15
9. The Cooperative has had considerable discussions with and is providing assistance to Mr Damian Harberger in the development of a panel repair business on Lot 1 of the proposed Subdivision
10. The valuation of Lot 1 is \$15,400 (inclusive of GST)

It has been agreed with the Cooperative that:

1. the Corrong Development Cooperative will sell the land to Council for \$5,400 (inclusive of GST)
2. Council will reimburse the Corrong Cooperative for expenses it has incurred to date on the Subdivision, estimated to cost approximately \$4,820
3. Council will sell Lot 1 of the Subdivision to Mr Damian Harberger for valuation
4. Mr Harberger will develop a panel repair business on Lot 1

**Recommendation**

It is recommended that:

- Council approve the purchase of 1.887 hectares of land on the Henty Highway at Hopetoun described as Lot 3 on Plan of Subdivision PS503195D from the Corrong Development Cooperative Ltd for the sum of \$5,400 (inclusive of GST)
- Council proceed with the subdivision of the property into four Lots
- Lot 1 be sold to Mr Damian Harberger in accordance with the Local Government Best Practice Guidelines for the Sale of Land
- Council Sign and Seal associated documentation as required

**Moved Cr H Ballentine seconded Cr R Kingston that:-**

- **Council approve the purchase of 1.887 hectares of land on the Henty Highway at Hopetoun described as Lot 3 on Plan of Subdivision PS503195D from the Corrongo Development Cooperative Ltd for the sum of \$5,400 (inclusive of GST)**
- **Council proceed with the subdivision of the property into four Lots**
- **Lot 1 be sold to Mr Damian Harberger in accordance with the Local Government Best Practice Guidelines for the Sale of Land**

**Carried**

**11.9 Investment Policy – prepared by Anita McFarlane (*Tabled*)**

The purpose of this Policy is to give a clear understanding of the process of investing Council's funds.

**Objectives**

- To maximise return on investments while maintaining an acceptable level of risk
- To establish a formal policy which will provide guidelines for making investment decisions, which in turn will achieve the first objective
- To provide benchmarks which will enable measurement of the investment portfolio's performance

**Recommendation**

That Yarriambiack Shire Council adopts the Investment Policy as presented.

**Moved Cr T Grange seconded Cr R Kingston that Yarriambiack Shire Council adopts the Investment Policy as presented.**

**Carried**

## **12 GENERAL BUSINESS (including strategic direction and specific issues)**

Cr T Grange passed on his condolences to the Niewand family from Minyip in the passing of John Niewand, former Councillor of Dunmunkle Shire.

Cr T Grange seconded by R Kingston moved motion for Council to send a formal letter to the Niewand family to acknowledge John Niewand's contribution to the Minyip community and offer Council's condolences.

Carried

## **13 CLOSED SESSION**

Moved Cr R Kingston seconded Cr L Woods that Council move into Closed Session.

Carried

Moved Cr H Ballentine seconded Cr T Grange that Council move back into Open Session.

Carried

Moved Cr R Kingston seconded Cr K Zanker that Council adopt the Resolutions from the Closed Session of Council.

Carried

## **14 MINUTES FROM MEETINGS**

## **15 ATTACHMENTS / REPORTS**

Planning Permit Activity Report for November  
Rates Report – December 2013  
Yarriambiack Shire Council – Income Statement by Resources for November 2013  
Income Statement by Department for November 2013  
Yarriambiack Shire Council Capital Expenditure for November 2013



**16 NEXT MEETING**

The next meeting of Council will be held on Wednesday, 12 February 2014 at 9:30am at Warracknabeal.

**17 CLOSE 11:45pm**

\_\_\_\_\_ **Mayor**

Application Identifier x (ppr v0.03)	Application type	Property Location								Estimated Cost of Works	Proposed Use or Development	Applicant Details					Date Application Received	Responsible Authority Outcome	Date of Responsible Authority Outcome	
		Street Address			Crown Description	Lot on Plan		Property PFI	CPN			Name	Address							
		Street Number, Name, Type	Locality	Postcode		Lot	Plan						Line One	Street Number, Name, Type	Locality	Postcode				State
1.2	1.3	1.4.1.1	1.4.1.2	1.4.1.3	1.4.4	1.4.5.1	1.4.5.2	1.4.2	1.4.3	1.7	1.8	1.9.1	1.9.1.0	1.9.1.1	1.9.1.2	1.9.1.3	1.9.1.4	2.1	4.1	4.2
TP07-13	New application	Dimboola Road	Warracknabeal	3393	45					\$4,000	Levie bank accross Yarriambiack Creek	Corey McFarlane	2 Phillips Street	Warracknabeal	3393	Vic	22/02/2013	Lapsed	11/11/2013	
TP31-13	New application	8 Algerian Street	Patchewollock	3491	CA 2011 Parish Patchewollock	2011	TP946101F			\$12,000	Use and Development of land for the construction of a Caravan Park	Greg Wallace	PO Box 7	Lascelles	3487	Vic	18/06/2013	In progress		
TP32-13	New application	82 Lyle Street	Warracknabeal	3393		2	PS114453			\$200,000	Development of Buildings & Works	Danielle and Andrew Barbetti	82 Lyle St	Warracknabeal	3393	Vic	24/06/2013	In progress		
TP55-13	New application	262 Henty Highway	Warracknabeal	3393		2	PS342448U			\$30,000	Relocate Existing Tanks & Shed Extensions	Scott Milne	251 Birchip Rd	Warracknabeal	3396	Vic	02/10/2013	Permit issued by delegate of Council	04/11/2013	
TP56-13	New application	48 Lake Street	Murtoa	3390						\$135,000	Erection of 4x25 metre Light Towers	Andy Delahunty	PO Box 74	Murtoa	3390	Vic	09/10/2013	Permit issued by delegate of Council	13/11/2013	
TP57-13	New application	6065 Stawell-Warracknabeal Rd	Minyip	3392	CA A Parish Nullan	A	TP72535Q			\$230,000	Develop site as a Industry repair and fabricating farm equipment	Peter Niewand	Knapdale, Stawell-Warracknabeal Rd	Minyip	3392	Vic	14/10/2013	In progress		
TP58-13	New application	9-11 Lyle St	Warracknabeal	3393	13, 19, 14, 15, 20, 21					\$100,000	Installation and use of additional classroom building	KHLA Building Design Pty LTd	30 Victoria St	Ballarat	3350	Vic	14/10/2013	Permit issued by delegate of Council	18/11/2013	
TP59-13	New application	7 Wal Wal Rd	Lubeck	3390	CA 3 Sec 4 Parish Marma					\$6,690	Construction of a Cricket Pavillion	Lubeck Memorial Reserve	3452 Horsham-Lubeck Rd	Lubeck	3385	Vic	21/10/2013	Permit issued by delegate of Council	05/11/2013	
TP60-13	New application	6 Church St	Woomelang	3485						\$0	Consolidation	Wes Pye	Suite 1, Level 1/270 Campbell St	Swan Hill	3585	Vic	23/10/2013	No permit required	07/11/2013	
TP61-13	New application	Lake Street	Murtoa	3390						\$6,000	Construct a Fishing Platform	Murtoa Angling Club	PO Box 90	Murtoa	3393	Vic	11/11/2013	In progress		
TP62-13	New application	897 Burnt Clay Rd	Longerenong	3401						\$80,000	Construction of a Shed/Garage & Aircraft Hanger	Vasko Drogriski	9 Houston St	Daylesford	3460	Vic	13/11/2013	In progress		
TP12-13/A	Amended permit application	42 Toole Street	Hopetoun	3396		1	TP296881U			\$0	Construction of a Shed	Alan Lynch	PO Box 1331	Horsham	3402	Vic	14/11/2013	Permit issued by delegate of Council	18/11/2013	
TP63-13	New application	62 Molyneaux St	Warracknabeal	3393		1	TP39607F			\$8,000	Construction of a Shed	Gerard & Mily McGaw	62 Molyneaux St	Warracknabeal	3393	Vic	18/11/2013	In progress		
TP64-13	New application	962 Daveys Rd	Kewell	3393		1 & 2	TP340962C				Subdivision	Kay Davey	2 Jardwa Ct	Horsham	3400	Vic	18/11/2013	In progress		
TP65-13	New application	19 Phillips St	Warracknabeal	3393	CA 1H Sec 12 Parish Werrigar					\$8,000	Construction of a Garage	Teaghan Smith	19 Phillips St	Warracknabeal	3393	Vic	20/11/2013	In progress		
TP66-13	New application	29 Speed Silo Rd	Speed	3488						\$60,000	Removal of Vegetation and construction of access track	Price Merrett	PO Box 313	Kerang	3579	Vic	26/11/2013	Permit issued by delegate of Council	27/11/2013	

# Rates Report - December 2013

Prepared by Chantelle Pitt

Rate Code	Ward Description	Total Income	Rebate Total	Receipts	Total
General Rates	Dunmunkle	\$ 2,700,665.63	\$ (47,183.00)	\$ (360,758.70)	\$ 2,292,723.93
	Hopetoun	\$ 2,992,016.04	\$ (34,597.28)	\$ (316,875.04)	\$ 2,640,543.72
	Warracknabeal	\$ 3,821,554.83	\$ (56,402.04)	\$ (476,937.67)	\$ 3,288,215.12
<b>Total</b>		<b>\$ 9,514,236.50</b>	<b>\$ (138,182.32)</b>	<b>\$ (1,154,571.41)</b>	<b>\$ 8,221,482.77</b>
120L Residential Garbage Service	Dunmunkle	\$ 125,577.24	\$ (8,505.07)	\$ (31,210.25)	\$ 85,861.92
	Hopetoun	\$ 102,098.51	\$ (6,779.36)	\$ (25,215.13)	\$ 70,104.02
	Warracknabeal	\$ 181,621.62	\$ (9,596.91)	\$ (47,154.56)	\$ 124,870.15
<b>Total</b>		<b>\$ 409,297.37</b>	<b>\$ (24,881.34)</b>	<b>\$ (103,579.94)</b>	<b>\$ 280,836.09</b>
120L Commercial Garbage Service	Dunmunkle	\$ 3,513.98	\$ -	\$ (1,569.76)	\$ 1,944.22
	Hopetoun	\$ 4,385.08	\$ -	\$ (1,844.17)	\$ 2,540.91
	Warracknabeal	\$ 4,097.43	\$ -	\$ (1,265.26)	\$ 2,832.17
<b>Total</b>		<b>\$ 11,996.49</b>	<b>\$ -</b>	<b>\$ (4,679.19)</b>	<b>\$ 7,317.30</b>
120L Rural Garbage Service	Dunmunkle	\$ 3,272.07	\$ (141.25)	\$ (501.50)	\$ 2,629.32
	Hopetoun	\$ 1,569.42	\$ -	\$ -	\$ 1,569.42
	Warracknabeal	\$ 5,231.40	\$ (51.33)	\$ (654.54)	\$ 4,525.53
<b>Total</b>		<b>\$ 10,072.89</b>	<b>\$ (192.58)</b>	<b>\$ (1,156.04)</b>	<b>\$ 8,724.27</b>
240L Residential Garbage Service	Dunmunkle	\$ 4,936.80	\$ (204.02)	\$ (2,061.49)	\$ 2,671.29
	Hopetoun	\$ 6,199.20	\$ (290.92)	\$ (1,981.46)	\$ 3,926.82
	Warracknabeal	\$ 17,255.95	\$ (598.05)	\$ (5,106.59)	\$ 11,551.31
<b>Total</b>		<b>\$ 28,391.95</b>	<b>\$ (1,092.99)</b>	<b>\$ (9,149.54)</b>	<b>\$ 18,149.42</b>
240L Commercial Garbage Service	Dunmunkle	\$ 34,051.26	\$ -	\$ (4,923.81)	\$ 29,127.45
	Hopetoun	\$ 26,894.63	\$ -	\$ (8,442.77)	\$ 18,451.86
	Warracknabeal	\$ 91,243.07	\$ -	\$ (23,582.56)	\$ 67,660.51
<b>Total</b>		<b>\$ 152,188.96</b>	<b>\$ -</b>	<b>\$ (36,949.14)</b>	<b>\$ 115,239.82</b>
240L Rural Garbage Service	Dunmunkle	\$ 13,687.36	\$ -	\$ (1,019.27)	\$ 12,668.09
	Hopetoun	\$ 8,145.84	\$ -	\$ (509.41)	\$ 7,636.43
	Warracknabeal	\$ 18,015.32	\$ -	\$ (1,972.51)	\$ 16,042.81
<b>Total</b>		<b>\$ 39,848.52</b>	<b>\$ -</b>	<b>\$ (3,501.19)</b>	<b>\$ 36,347.33</b>
80L Residential Garbage Service	Dunmunkle	\$ 26,264.68	\$ (1,911.23)	\$ (6,363.86)	\$ 17,989.59
	Hopetoun	\$ 26,219.79	\$ (2,309.25)	\$ (5,915.29)	\$ 17,995.25
	Warracknabeal	\$ 35,061.93	\$ (1,846.19)	\$ (9,172.21)	\$ 24,043.53
<b>Total</b>		<b>\$ 87,546.40</b>	<b>\$ (6,066.67)</b>	<b>\$ (21,451.36)</b>	<b>\$ 60,028.37</b>
80L Rural Garbage Service	Dunmunkle	\$ 1,004.96	\$ -	\$ (251.36)	\$ 753.60
	Hopetoun	\$ 1,110.94	\$ -	\$ -	\$ 1,110.94
	Warracknabeal	\$ 3,272.85	\$ (22.87)	\$ (344.49)	\$ 2,905.49
<b>Total</b>		<b>\$ 5,388.75</b>	<b>\$ (22.87)</b>	<b>\$ (595.85)</b>	<b>\$ 4,770.03</b>
Residential Kerbside Recycling	Dunmunkle	\$ 102,637.24	\$ (7,307.62)	\$ (27,947.75)	\$ 67,381.87
	Hopetoun	\$ 84,374.85	\$ (6,596.34)	\$ (22,886.58)	\$ 54,891.93
	Warracknabeal	\$ 148,532.04	\$ (8,047.39)	\$ (41,587.68)	\$ 98,896.97
<b>Total</b>		<b>\$ 335,544.13</b>	<b>\$ (21,951.35)</b>	<b>\$ (92,422.01)</b>	<b>\$ 221,170.77</b>
Commercial Kerbside Recycling	Dunmunkle	\$ 8,255.98	\$ -	\$ (1,408.82)	\$ 6,847.16
	Hopetoun	\$ 7,449.06	\$ -	\$ (2,746.50)	\$ 4,702.56
	Warracknabeal	\$ 10,775.82	\$ -	\$ (2,514.58)	\$ 8,261.24
<b>Total</b>		<b>\$ 26,480.86</b>	<b>\$ -</b>	<b>\$ (6,669.90)</b>	<b>\$ 19,810.96</b>
Rural Kerbside Recycling	Dunmunkle	\$ 1,690.05	\$ (26.57)	\$ (281.81)	\$ 1,381.67
	Hopetoun	\$ 1,577.38	\$ -	\$ (56.37)	\$ 1,521.01
	Warracknabeal	\$ 1,126.70	\$ (35.31)	\$ (198.04)	\$ 893.35
<b>Total</b>		<b>\$ 4,394.13</b>	<b>\$ (61.88)</b>	<b>\$ (536.22)</b>	<b>\$ 3,796.03</b>
Municipal Charge	Dunmunkle	\$ 104,221.03	\$ (4,687.29)	\$ (24,837.67)	\$ 74,696.07
	Hopetoun	\$ 118,775.92	\$ (4,155.91)	\$ (24,155.11)	\$ 90,464.90
	Warracknabeal	\$ 146,570.93	\$ (5,032.26)	\$ (31,439.81)	\$ 110,098.86
<b>Total</b>		<b>\$ 369,567.88</b>	<b>\$ (13,875.46)</b>	<b>\$ (80,432.59)</b>	<b>\$ 275,259.83</b>
SDL/Bins/Fire/Old Municipal Charge	Dunmunkle	\$ 6,823.76	\$ -	\$ (501.60)	\$ 6,322.16
	Hopetoun	\$ 4,495.00	\$ -	\$ -	\$ 4,495.00
	Warracknabeal	\$ 6,224.39	\$ -	\$ (1,150.20)	\$ 5,074.19
<b>Total</b>		<b>\$ 17,543.15</b>	<b>\$ -</b>	<b>\$ (1,651.80)</b>	<b>\$ 15,891.35</b>
Credits	Dunmunkle	\$ 17,115.60	\$ -	\$ 14,498.46	\$ (2,617.14)
	Hopetoun	\$ 15,808.45	\$ -	\$ 14,137.57	\$ (1,670.88)
	Warracknabeal	\$ 37,841.18	\$ -	\$ 33,692.31	\$ (4,148.87)
<b>Total</b>		<b>\$ 70,765.23</b>	<b>\$ -</b>	<b>\$ 62,328.34</b>	<b>\$ (8,436.89)</b>
Fire Services Fixed Charge	Dunmunkle	\$ 202,500.00	\$ (15,600.00)	\$ (40,373.71)	\$ 146,526.29
	Hopetoun	\$ 223,899.97	\$ (11,882.50)	\$ (43,767.20)	\$ 168,250.27
	Warracknabeal	\$ 291,800.00	\$ (19,750.00)	\$ (57,100.97)	\$ 214,949.03
<b>Total</b>		<b>\$ 718,199.97</b>	<b>\$ (47,232.50)</b>	<b>\$ (141,241.88)</b>	<b>\$ 529,725.59</b>
Fire Services Levy	Dunmunkle	\$ 128,351.74	\$ -	\$ (21,840.56)	\$ 106,511.18
	Hopetoun	\$ 148,902.84	\$ -	\$ (25,166.71)	\$ 123,736.13
	Warracknabeal	\$ 185,823.71	\$ -	\$ (25,979.32)	\$ 159,844.39
<b>Total</b>		<b>\$ 463,078.29</b>	<b>\$ -</b>	<b>\$ (72,986.59)</b>	<b>\$ 390,091.70</b>
<b>Grand Total</b>		<b>\$ 12,123,011.01</b>	<b>\$ (253,559.96)</b>	<b>\$ (1,669,246.31)</b>	<b>\$ 10,200,204.74</b>

% Outstanding of Current Rates & Charges

84.14%

% Outstanding 2012

84.88%

% Outstanding 2011

84.86%

% Outstanding 2010

94.00%

## Recommendation

That the report be received.

**YARRIAMBIACK SHIRE COUNCIL**  
**INCOME STATEMENT BY RESOURCES**  
**FOR NOVEMBER 2013**

Posting Year	2014
Operating/Capital	O

	November Actual	Budget 2013/14	2013/14 Actual YTD	Budget Remains	% Budget Expended
<b>Income</b>					
Asset Disposal & Fair Value Adjustments	-\$ 18,889	-\$ 325,000	-\$ 55,043	-\$ 269,957	16.94%
Contributions, Donations & Reimbursement	-\$ 29,261	-\$ 288,853	-\$ 163,678	-\$ 125,175	56.66%
Government Grants & Charges	-\$ 803,454	-\$ 9,895,376	-\$ 2,778,674	-\$ 7,116,702	28.08%
Interest Income	\$ 3,183	-\$ 189,086	-\$ 38,781	-\$ 150,305	20.51%
Rates & Charges	\$ 2,672	-\$ 10,000,351	-\$ 10,956,758	\$ 956,407	109.56%
Sale Proceeds - Contra Sales	\$ -	-\$ 113	\$ -	-\$ 113	0.00%
User Charges, Fees & Fines	-\$ 69,346	-\$ 1,111,211	-\$ 469,940	-\$ 641,271	42.29%
<b>Income Total</b>	<b>-\$ 915,095</b>	<b>-\$ 21,809,990</b>	<b>-\$ 14,462,875</b>	<b>-\$ 7,347,115</b>	<b>66.31%</b>
<b>Expense</b>					
Asset Disposal & Fair Value Adjustments	\$ -	\$ 255,465	\$ -	\$ 255,465	0.00%
Contributions & Donations	\$ 28,590	\$ 925,785	\$ 600,899	\$ 324,886	64.91%
Depreciation Amortisation & Impairment	\$ -	\$ 6,069,237	\$ -	\$ 6,069,237	0.00%
Employee Costs	\$ 546,204	\$ 7,366,564	\$ 3,567,735	\$ 3,798,829	48.43%
Finance Costs	\$ 3,619	\$ 47,024	\$ 17,913	\$ 29,111	38.09%
Materials	\$ 207,338	\$ 5,154,466	\$ 2,221,403	\$ 2,933,063	43.10%
Other Expenses	\$ 40,823	\$ 1,374,435	\$ 749,159	\$ 625,276	54.51%
<b>Expense Total</b>	<b>\$ 826,575</b>	<b>\$ 21,192,976</b>	<b>\$ 7,157,110</b>	<b>\$ 14,035,866</b>	<b>33.77%</b>
<b>Grand Total</b>	<b>-\$ 88,520</b>	<b>-\$ 617,014</b>	<b>-\$ 7,305,766</b>	<b>\$ 6,688,752</b>	

**YARRIAMBICK SHIRE COUNCIL**  
**INCOME STATEMENT BY DEPARTMENT**  
**FOR NOVEMBER 2013**

Operating/Capital	O
Posting Year	2014

	November Actual	Budget 2013/14	2013/14 Actual YTD	Budget Remains	% Budget Expended
<b>Income</b>					
Community Services	-\$ 241,503	-\$ 1,900,726	-\$ 1,072,200	828,526	56.41%
Corporate Services	-\$ 597,406	-\$ 13,933,520	-\$ 11,414,086	2,519,434	81.92%
Economic Development	-\$ 12,515	-\$ 953,718	-\$ 107,014	846,704	11.22%
Engineering	-\$ 40,587	-\$ 3,474,589	-\$ 719,515	2,755,074	20.71%
Recreation, Culture & Leisure	-\$ 7,461	-\$ 381,369	-\$ 161,166	220,203	42.26%
Regulatory Services	-\$ 12,346	-\$ 162,492	-\$ 57,617	104,875	35.46%
Waste & Environment	-\$ 3,275	-\$ 1,003,576	-\$ 931,276	72,300	92.80%
<b>Income Total</b>	<b>-\$ 915,095</b>	<b>-\$ 21,809,990</b>	<b>-\$ 14,462,875</b>	<b>7,347,115</b>	<b>66.31%</b>
<b>Expense</b>					
Community Services	\$ 174,415	\$ 2,786,097	\$ 1,074,346	1,711,751	38.56%
Corporate Services	\$ 59,488	\$ 1,780,369	\$ 604,411	1,175,958	33.95%
Economic Development	\$ 58,351	\$ 816,558	\$ 314,371	502,187	38.50%
Engineering	\$ 299,756	\$ 10,608,326	\$ 2,893,846	7,714,480	27.28%
Governance	\$ 37,782	\$ 963,784	\$ 410,706	553,078	42.61%
Recreation, Culture & Leisure	\$ 62,850	\$ 1,662,385	\$ 858,066	804,319	51.62%
Regulatory Services	\$ 34,011	\$ 636,514	\$ 251,880	384,634	39.57%
Waste & Environment	\$ 99,921	\$ 1,938,943	\$ 749,485	1,189,458	38.65%
<b>Expense Total</b>	<b>\$ 826,575</b>	<b>\$ 21,192,976</b>	<b>\$ 7,157,110</b>	<b>14,035,866</b>	<b>33.77%</b>
<b>Grand Total</b>	<b>-\$ 88,520</b>	<b>-\$ 617,014</b>	<b>-\$ 7,305,766</b>	<b>\$ 6,688,752</b>	

**YARRIAMBIACK SHIRE COUNCIL**  
**CAPITAL EXPENDITURE FOR NOVEMBER 2013**

Posting Year	2014
Account Type	Expense

	November Actual	Budget 2013/14	2013/14 Actual YTD	Budget Remains	% Budget Expended
<b>Administration - Capital</b>					
Building Capital Works	\$ -	\$ 15,450	\$ -	\$ 15,450	0.00%
Furniture & Equipment Capital Works	\$ -	\$ 5,150	\$ -	\$ 5,150	0.00%
<b>Aerodrome - Capital</b>					
Resheets	\$ -	\$ 150,000	\$ -	\$ 150,000	0.00%
<b>Asset Management - Capital</b>					
Computer / IT Capital Works	\$ -	\$ 30,000	\$ 1,300	\$ 28,700	4.33%
<b>Bridge - Capital</b>					
Bridge Construction	\$ -	\$ 31,721	\$ 47,480	\$ -	149.68%
<b>Caravan Parks - Capital</b>					
Building Capital Works	\$ -	\$ 35,000	\$ 74,898	\$ -	214.00%
<b>Depot - Capital</b>					
Building Capital Works	\$ 112	\$ 269,834	\$ 24,275	\$ 245,559	9.00%
<b>Drainage - Capital</b>					
Drainage Construction	\$ -	\$ 27,027	\$ 26,300	\$ 727	97.31%
<b>Fire Hydrants - Capital</b>					
Fire Hydrants - Capital	\$ -	\$ 4,000	\$ -	\$ 4,000	0.00%
<b>Footpath - Capital</b>					
Footpath Construction	\$ 56,438	\$ 248,408	\$ 176,188	\$ 72,220	70.93%
<b>Hall - Capital</b>					
Building Capital Works	\$ -	\$ 5,000	\$ -	\$ 5,000	0.00%
<b>Industrial Estate - Capital</b>					
Industrial Estate Capital Works	\$ -	\$ 147,500	\$ -	\$ 147,500	0.00%
<b>Information Technology - Capital</b>					
Computer / IT Capital Works	\$ -	\$ 41,200	\$ 2,970	\$ 38,230	7.21%
<b>Kerb &amp; Channel - Capital</b>					
Kerb & Channel Construction	\$ 27,929	\$ 423,076	\$ 268,283	\$ 154,793	63.41%
<b>Livestock Exchange - Capital</b>					
Building Capital Works	\$ -	\$ 10,000	\$ -	\$ 10,000	0.00%
<b>Local Roads - Capital</b>					
Reseals	\$ 3,621	\$ 460,544	\$ 15,063	\$ 445,481	3.27%
Resheets	\$ 69,515	\$ 1,142,281	\$ 395,656	\$ 746,625	34.64%
Rural Road Construction	\$ 82,621	\$ 2,290,423	\$ 337,956	\$ 1,952,467	14.76%
Shoulder Resheets	\$ 55,990	\$ 367,109	\$ 219,048	\$ 148,061	59.67%
Urban Road Construction	\$ -	\$ 326,068	\$ 10,057	\$ 316,011	3.08%
<b>MECC - Capital</b>					
Furniture & Equipment Capital Works	\$ -	\$ 2,163	\$ -	\$ 2,163	0.00%
<b>Parks &amp; Playgrounds - Capital</b>					
Playground Capital Works	\$ -	\$ 21,000	\$ 5,538	\$ 15,463	26.37%
<b>Preschools - Capital</b>					
Building Capital Works	\$ -	\$ 245,000	\$ 27,852	\$ 217,148	11.37%
<b>Public Amenities - Capital</b>					
Building Capital Works	\$ -	\$ 5,000	\$ -	\$ 5,000	0.00%
<b>Recreation Reserve - Capital</b>					
Building Capital Works	\$ -	\$ 25,200	\$ 34,407	\$ -	136.54%
<b>Senior Citizens - Capital</b>					
Building Capital Works	\$ -	\$ 60,000	\$ 28,226	\$ 31,774	47.04%
<b>Sporting Complex - Capital</b>					
Building Capital Works	\$ 4,464	\$ -	\$ 4,702	\$ -	4,702
Furniture & Equipment Capital Works	\$ -	\$ 4,120	\$ -	\$ 4,120	0.00%
<b>Staff Vehicle Purchases</b>					
Plant Purchases	\$ -	\$ 370,000	\$ 227,820	\$ 142,180	61.57%
<b>Swimming Pool - Capital</b>					
Building Capital Works	\$ -	\$ 25,000	\$ 12,569	\$ 12,432	50.27%
<b>Tech Services - Capital</b>					
Building Capital Works	\$ -	\$ -	\$ -	\$ -	-
<b>Transfer Stations &amp; Landfills - Capital</b>					
Waste Site Capital Works	\$ -	\$ 25,000	\$ -	\$ 25,000	0.00%
<b>Works Plant Purchases</b>					
Plant Purchases	\$ 22,523	\$ 745,000	\$ 392,925	\$ 352,075	52.74%
	<b>\$ 323,213</b>	<b>\$ 7,557,274</b>	<b>\$ 2,333,514</b>	<b>\$ 5,223,760</b>	<b>30.88%</b>

**YARRIAMBIACK SHIRE COUNCIL**  
**BALANCE SHEET**  
**AS AT 30th NOVEMBER 2013**

	November Actual	Budget 2013/14	2013/14 Actual YTD	Budget Remains	% Budget Expended
<b>Current Assets</b>					
Cash & Cash Equivalents Investments	\$ (524,596)	\$ 4,701,000	\$ 487,596	\$ 4,213,404	10%
Rate Debtors	\$ (310,379)	\$ 800,000	\$ 10,293,755	\$ (9,493,755)	1287%
Debtors	\$ (50,376)	\$ 486,000	\$ 213,149	\$ 272,851	44%
Other Current Accrued Assets	\$ -	\$ 180,000	\$ 160,094	\$ 19,906	89%
Inventory On Hand	\$ 32,166	\$ 800,000	\$ 937,426	\$ (137,426)	117%
Assets Held for Resale	\$ -	\$ 84,000	\$ 89,439	\$ (5,439)	106%
<b>Current Assets Total</b>	<b>\$ (853,185)</b>	<b>\$ 7,051,000</b>	<b>\$ 12,181,459</b>	<b>\$ (5,130,459)</b>	
<b>Non Current Assets</b>					
Non Current Debtors	\$ -	\$ -	\$ 87,448	\$ (87,448)	
Investments	\$ -	\$ 357,000	\$ 349,883	\$ 7,117	98%
Fixed Assets	\$ 323,213	\$ 138,390,000	\$ 149,585,383	\$ (11,195,383)	108%
<b>Non Current Assets Total</b>	<b>\$ 323,213</b>	<b>\$ 138,747,000</b>	<b>\$ 150,022,714</b>	<b>\$ (11,275,714)</b>	
<b>TOTAL ASSETS</b>	<b>\$ (529,972)</b>	<b>\$ 145,798,000</b>	<b>\$ 162,204,173</b>	<b>\$ (16,406,173)</b>	
<b>Current Liabilities</b>					
Creditors	\$ 611,328	\$ (1,236,000)	\$ (1,206,148)	\$ (29,852)	98%
Current Loans	\$ -	\$ (184,000)	\$ (157,726)	\$ (26,274)	86%
Short Term Provisions	\$ -	\$ (2,459,000)	\$ (2,406,824)	\$ (52,176)	98%
Trust & Deposits	\$ (3,366)	\$ -	\$ (47,342)	\$ 47,342	
<b>Current Liabilities Total</b>	<b>\$ 607,962</b>	<b>\$ (3,879,000)</b>	<b>\$ (3,818,040)</b>	<b>\$ (60,960)</b>	
<b>Non Current Liabilities</b>					
Long Term Provisions	\$ -	\$ (372,000)	\$ (395,956)	\$ 23,956	106%
Non Current Loans	\$ 10,530	\$ (452,000)	\$ (440,918)	\$ (11,082)	98%
<b>Non Current Liabilities Total</b>	<b>\$ 10,530</b>	<b>\$ (824,000)</b>	<b>\$ (836,874)</b>	<b>\$ 12,874</b>	
<b>TOTAL LIABILITIES</b>	<b>\$ 618,492</b>	<b>\$ (4,703,000)</b>	<b>\$ (4,654,914)</b>	<b>\$ (48,086)</b>	
<b>NET ASSETS</b>	<b>\$ (88,520)</b>	<b>\$ (141,095,000)</b>	<b>\$ (157,549,259)</b>	<b>\$ 16,454,259</b>	
<b>Current Assets</b>					
Accumulated Surplus/Deficit	\$ (88,520)	\$ (65,251,000)	\$ (70,774,571)	\$ 5,523,571	108%
Asset Revaluation Reserve	\$ -	\$ (75,844,000)	\$ (86,774,688)	\$ 10,930,688	114%
<b>TOTAL EQUITY</b>	<b>\$ (88,520)</b>	<b>\$ (141,095,000)</b>	<b>\$ (157,549,259)</b>	<b>\$ 16,454,259</b>	

**YARRIAMBIACK SHIRE COUNCIL**

**Investments**

Bendigo Bank	\$ 301,456.33	3.55%	01/03/2014
Commonwealth Bank	\$ 119,856.54	3.55%	19/01/2014
	<b>\$ 421,312.87</b>		

**Loans**

		Term & Rate	Finish Date
National Australia Bank - Unfunded Superannuation	\$ 476,318	Fixed at 5.21%	30/06/2018
National Australia Bank - Roller	\$ 113,790	Fixed at 5.95%	22/02/2016
National Australia Bank - Computer Equipment	\$ 8,536	Fixed at 9.54%	01/02/2014
	<b>\$ 598,644</b>		