

MINUTES OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL HELD ON WEDNESDAY 10 MARCH 2010 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9.30AM

1 WELCOME

2 ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Mayor J Wise Crs J Kempfert R Kingston G Lovel, A McLean, H Ballentine, K Zanker, Ray Campling (Chief Executive Officer) James Magee (Director Infrastructure & Planning).

5 APOLOGIES

6 CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 10 February 2010

Moved Cr J Kempfert seconded Cr K Zanker the Minutes of the Ordinary Meeting of Council held on 10 February 2010 be confirmed.

Carried

7 DECLARATION OF PECUNIARY INTEREST

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor/Delegate Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director of Infrastructure & Planning Report
- 10.5 Technical Services Report
- 10.6 Community Services Report
- 10.7 Economic Development Report
- 10.8 Infrastructure Services Manager Report

11 REPORTS FOR DECISION

- 11.1 Finance Report (*tabled*)
- 11.2 Revenue Report (*tabled*)
- 11.3 Performance Statement Targets
- 11.4 Contract C157/2009 – Construction of New Rupanyup Community Centre
- 11.5 Appointment of Municipal Fire Prevention Officers

10.1 Mayor's Report – prepared by Cr Jean Wise

- 11 February: Mayor and Deputy Mayor Forum – MAV in Melbourne. Interactive discussions which included meeting procedures, time management, governance and media.
- 15 February: Presented badges to the new school captains at the Minyip Primary School.
- 16 February: Presented badges to the new school captains at the Hopetoun Secondary College.
- 19 February: Round table discussion on the practical approach to financial sustainability of small rural shires in Stawell.
- 24 February: Council Forum – Hopetoun.
MAV Strategic Planning Workshop – Hopetoun.
- 26 February: Regional Victorian Round Table hosted by the Hon John Brumby MP Premier of Victoria in Ballarat. With approximately 40 representatives of Local Government, Businesses and Tourism, there was open discussion around the table on planning for the future of Regional Victoria. Unfortunately there was insufficient time for all to present their views, but many of the issues we face and the ideas to work towards a stronger region through economic and sustainable growth were very similar.
- 1 March: Yarriambiack Chaplaincy Meeting.
- 5 to 7 March: Back to Beulah Celebrations including the recognising of one hundred years of mail service to Beulah, the Centenary of the Uniting Church Building, Saturday night dinner, visit to the art show and the Sunday Family Day.

10.2 Councillor's Reports**Cr J Kemfert**

- 11/2/2010 Wimmera Mallee Rail meeting at Warracknabeal
 16/2/2010 Murtoa Progress Association meeting
 19/2/2010 North West Municipalities meeting at Horsham
 23/2/2010 Wimmera Regional Sports Assembly meeting at Horsham
 24/2/2010 Council Forum/MAV Strategic Planning Forum
 3/3/2010 Goldfields Train Meeting at Beaufort
 6/3/2010 Beulah 'Back To' celebrations

Moved Cr J Kemfert seconded Cr H Ballentine that Council write a letter of congratulations to Beulah 'Back To' weekend organising committee.

Carried

Moved Cr J Kemfert seconded Cr R Kingston that Council extend an invitation to The Hon Martin Pakula MP Minister for Public Transport and Industrial Relations to visit Yarriambiack Shire.

Carried

Cr R Kingston

24/2/2010 – Council Forum/MAV Strategic Planning meeting Hopetoun

24/2/2010 Lions Youth of the Year competition Rupanyup (as judge)

3/03/2010 Minyip Progress Association meeting

9/3/2010 Dunmunkle Fire Prevention committee meeting Rupanyup

Cr A McLean

Thursday 18th February Mallee Customer Committee for GWM Water in Ouyen

Water supplies seem likely to remain at current restriction levels for the next twelve months. Wimmera Mallee pipeline is expected to have all pipes laid within the next month, with official opening to be held at some point after this.

Committee delegations are up for renewal at the end of June 2010. The renomination process will commence at the end of March 2010.

Friday 19th February North West Municipalities meeting in Horsham

The following motions were moved on behalf of Yarriambiack:

- That a letter should be sent to the Minister for Transport in support of the transport of mineral sands from Iluka by rail via Hopetoun.
- That a letter should be sent to Minister Robinson expressing our concerns at the dramatic increase of liquor licensing fees.

It should be noted that the Alliance of Councils for Rail Freight Development is meeting at the Melbourne Town Hall on March 17th. This meeting is a follow up to the 2008 meeting in St Kilda to which we sent a busload of concerned parties to. I believe that we should consider doing the same thing for this meeting.

Wednesday 24th February Council Forum Hopetoun

Wednesday 24 February - MAV Planning Session Hopetoun

A very well attended session with most member councils represented.

Wednesday 24th February Sunraysia Highway Improvement Committee - apology

Thursday 4th March Briefing with Shadow Minister for Broadband Communications and Digital Economy

This forum is to address concerns relating to television reception in the region, which includes the northern area of the Shire. This is especially urgent as the change from analogue signal to digital is imminent.

Friday 5th March Back To Beulah in.....Beulah!

Cr H Ballentine

Feb 11th - Emergency Management Meeting - apology
Feb 16th - Parliamentary Inquiry into Inequity & Disadvantage
Feb 24th - Council Forum & MAV Strategic Planning forum
Mar 1st - Hopetoun Probus
Mar 6th - Beulah 'Back to' Celebrations

Cr K Zanker

February 8th - Attended Wimmera Volunteers Meeting.

February 22nd- Attended the Founders Day combined Brownie and Scout celebrations at the Lions Park.

Cr G Lovel

16/2/2010 – Meeting at Ballarat with Waste Management Group and Vic Roads to discuss removal of roadside waste on Western Highway, Glenelg Highway and Henty Highway.

23/2/2010 – Wimmera Regional Transport Group at Horsham. Items discussed included proposed freight HUB at Dooen, C Roads Report, Wimmera Transport Plan. Lance Midgely from Vicroads attended the meeting.

24/2/2010 Attended MAV Strategy Plan update with councillors at Hopetoun.

10.3 Chief Executive Officer – Activity Report – Prepared by Ray Campling

- Met with Brad Ead – Internal Auditor
- Attended Grampians Regional Management Forum in Smythesdale
- Met with Colin Morrison – Victoria Grants Commission
- Attended Rural Councils Victoria meeting in Melbourne as NWMA representative
- With Revenue Officer (Chantelle Pitt) collected rates at Emma's Café due to closure of Minyip Post Office
- Met with Dan Hogan – MAV Procurement
- Attended Parliamentary Inquiry in Warracknabeal
- Met with Terry Lewis – DPI - various issues
- Met with Catherine Morley-Nelson CEO Rural Northwest Health – various matters
- Met with Jim McKay – CEO West Wimmera – NWMA matters
- With Madam Mayor attended Financial Sustainability meeting in Stawell
- Attended Essential Services Commission meeting in Horsham
- Met with Roger Millar – Victorian Electoral Commission
- Met with Doug Hallam - Yarriambiack Creek
- Attended MAV Strategic Planning meeting in Hopetoun after Council Forum
- Met Dean Miller – Hindmarsh CEO – various matters
- Met with Vincent Sully – Grampians Regional Management Forum
- Met with Keith Jackson – CBI Program
- Attended Gateway BEET meeting in Hopetoun
- Met with Jo Bourke – new WDA Executive Officer

10.4 Director of Infrastructure & Planning Report – Prepared by James Magee**Storm Damage Funding**

Council has recently received \$525,000 natural disaster emergency relief funding for the Woomelang and district storm which occurred on 25 November 2009. The funding reimburses Council for the initial response and cleanup in the fortnight afterwards. Many rural roads have storm debris pushed aside – a proper cleanup of these areas will now occur over time.

Iluka

Council and Iluka representatives are continuing to progress works on the proposal to load mineral sands onto rail at Hopetoun. Matters receiving attention include :

- road upgrade requirements
- planning approvals
- rezoning of land adjacent to railway line at Hopetoun
- lease of Council land for use as rail siding

Assets

Commenced sealed road condition inspections.

Research and compile a map with the Yarriambiack Shirre downgraded roads over the last 10 years.

Coordinate maintenance program resulting from the H3 footpath inspections with Assistant Technical Officer.

Start review process for the Road Hierarchy policy and procedures through the Asset Management Working Group and Works Supervisors

Review condition data on buildings and maintenance program with the new Community Projects – Building Officer

Coordinate playground condition data and inspection program with Technical Officer

**Design Engineer
Council Works**

- Design, Plans and Setouts completed for various capital projects: Concrete path in Marma Street Murtoa; Concrete path in Main Street Minyip; Design and Plans for reconstruction and sealing of the remaining gravel sections of R.Learmonth Road Minyip; Surveys for a section of concrete kerb and channel in Main Street Minyip; Design and setout for a Concrete path and kerbing in Phillip Street Beulah.
- Loading Zone in Woolcock Street Warracknabeal. Investigations and design options are being tested to establish a Loading Zone at the supermarket at the corner of Scott Street and Woolcock Street Warracknabeal.

- Warracknabeal Saleyard. Important developments in the livestock industry include the implementation of a nation wide traceability program for sheep, introduction of an OH&S based red card for saleyard users, initiatives to conform with the new Driver fatigue Victorian Legislation, and completion of Quality Assurance Accreditation for the Warracknabeal Saleyard. I recently attended a livestock forum in Bendigo.

Community Grant Projects

- Minyip park project: gravel pavement for the car parking and caravan facilities is now completed. Gravel paving now provides a good area for parking and also to accommodate large caravans and other large camping vehicles.

Sustainability Officer

Matt Wellington elected to the Yarrilinks executive committee as secretary and treasurer. Yarrilinks is in the process of becoming its own incorporated body and I have been busy preparing for that.

Notification of a successful rabbit program application came through - \$31,250. Establishing a preferred contractor, engaging with the community on the proposed works and generally preparing for the project that is due to commence late next month.

The Environment Strategy consultation on the draft has been completed with only a few responses. The steering committee will meet soon to approve any additions before being put to Council for adoption.

Fire Prevention

- Inspections are continuing
- MFPC meetings underway
- re-alignment of brigades and region areas it looks like the whole of the Yarriambiack Shire will come under control of CFA at Horsham
- applying for the next round of funding for tank and hydrant access
- work is ongoing for inspections at schools and for fire plans and other related issues
- will be ordering more blue cats eyes to be distributed to brigades so they can use them to mark hydrants in the towns where needed
- the Shire and GWM Water are working on a list sent to us by the W/Beal Brigade to fix problems around town with plugs and markers

Building & Planning Activity

In **February 2010** following permits were issued:

Building: **8** Building Permits were issued.
Total Value of Building Work: **\$190,173.**

Minyip – Swimming Pool
Brim – Alterations – Disabled Toilets/Alterations
Areegra – Dwelling Removal to Horsham
Murtoa – Re-Stumping Dwelling
Minyip - Alterations
Rupanyup – Dwelling Removal to Minyip
Minyip – Re-Erection of Dwelling
Brim – Dwelling Extensions

10 applications were submitted in **February 2009.**

Planning:

4 Planning Permits were issued.

App No: TP59-09

Applicant: Terry Tyler

Address of Land: 35 Cromie St, Rupanyup being - Lot 1, Parish Lallat

Proposal: Use and Developed by the Construction of an
Industrial Shed (storage)

Date Issued: **16/02/2010**

App No: TP01-10

Applicant: W'Beal Bowling Club

Address of Land: The Avenue Warracknabeal

Proposal: The land to be used by the expansion of the
licensed liquor area of the premises

Date Issued: 17/02/2010

App No: TP02-10

Applicant: Yen Tran & Partners (W'Beal Pharmacy)

Address of Land: 81 Minyip being Volume – Vol 6472 Fol 273 -
CA4 Sec 3 Parish Nullan

Proposal: Used and Developed for a Postal Agency and
Retail Premises (pharmacy), waiver of car
parking, signage

Date Issued: 17/02/2010

App No: TP03-10

Applicant: Ken Quick

Address of Land: 209 Brim West Road Brim being volume 5887
Folio 1177205

Proposal: The land to be developed by the extensions to
the existing dwelling

Date Issued: 17/02/2010

3 applications were submitted in **February 2010.**

Moved Cr A McLean seconded Cr H Ballentine that Council suspend standing orders 10.45 am

Carried

Moved Cr J Kempfert seconded Cr K Zanker that Council resume standing orders at 11 am

Carried

10.5 Technical Services – Prepared by Brian Poulton**Capital Works Program – Roads and Streets 2009-2010**

PROJECT	% COMPLET E	START DATE	COMPLETION DATE	COMMENT
Austin Street Hopetoun (\$36,750)	100%	August 2009	September 2009	Extend seal to Lake Lascelles Reserve
R.Learmonth Road Minyip (\$131,250)	100%	January 2010	February 2010	Complete seal between Stawell / Warracknabeal Road and Donald / Murtoa Road – sealed 26/2/10
Toole Street Car Park Hopetoun (\$3,150)	0%	March 2010		Final Seal
Brown's Road Hopetoun West Gypsum Road (\$396,000)	100%	September 2009	October 2009	Final Seal 30/10/2009
Rupanyup Road Pavement Renewal (\$156,750)	100%	September 2009	October 2009	Final Seal 30/10/2009
SheepHills/Kellalac Road Pavement Renewal (\$85,500)	0%	April 2010		
SheepHills/Minyip Road Pavement Renewal (\$56,600)	0%	March 2010		
Aubrey Road Pavement Renewal (\$35,150)	0%	March 2010		
Brim West Road Pavement Renewal (\$36,100)	100%	January 2010	February 2010	Sealed 13/2/2010
SheepHills/Bangerang Road (\$26,825)	100%	November 2009	December 2009	Sealed 19/12/2009
SheepHills/Bangerang Road (\$20,812)	100%	November 2009	December 2009	Sealed 19/12/2009

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Footpath Program 2009/2010

PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Main Street Minyip (\$21,950)	0%	March 2010		Concrete – Shire
Austin Street Hopetoun (\$6,146)	100%	August 2009	October 2009	Hotmix Contractor Bendigo
Dennys Street Hopetoun (\$7,497)	100%	September 2009	October 2009	Hotmix Contractor Bendigo
Church Street Minyip (\$10,536)	100%	July 2009	July 2009	Concrete – Shire
Breen Street Murtoa (\$9,702)	100%	July 2009	August 2009	Hotmix Contractor Bendigo
Breen Street Murtoa (\$11,063)	100%	November 2009	November 2009	Hotmix Contractor Bendigo
Marma Street Murtoa (\$11,063)	0%	January 2010	February 2010	Concrete – Shire
Stewart Street Rupanyup (\$23,373)	100%	November 2009	November 2009	Hotmix Contractor Bendigo
Gibson Street Rupanyup (\$6,600)	100%	August 2009	September 2009	Bill Guest Fence Contractor
Alamein Avenue Warracknabeal (\$10,536)	100%	September 2009	October 2009	Concrete – Shire
Gardiner Street Warracknabeal (\$11,590)	100%	August 2009	August 2009	Contractor Marv Duncan
Lyle Street Warracknabeal (\$15,190)	100%	September 2009	November 2009	Hotmix Contractor Bendigo
Lyle Street Warracknabeal (\$11,590)	70%	September 2009	March 2010	Contractor – Marv Duncan
Woolcock Street Warracknabeal (\$11,414)	100%	September 2009	October 2009	Hotmix Contractor Bendigo
Yarriambiack Creek Reserve Warracknabeal (\$22,050)	100%	July 2009	July 2009	Hotmix Contractor Bendigo
Proctor Street Woomelang (\$22,932)	100%	August 2009	August 2009	Hotmix Contractor Bendigo
Various (\$9,344) Phillip Street Beulah	50%			Footpath ReHab Sections – Shire
Various (\$9,409) Phillip Street Beulah Begg St Warracknabeal Toole Street Hopetoun	80%			Pedestrian Crossings – Shire

Completed Gravel Resheet Works 36.858 km
Total Gravel resheet Works 62.300 km

Gravel Resheets Completed
Cannum Five Chain Road

Shoulder Resheets Completed
Lascelles West Road, Watchupga West Road, Hopetoun-Yaapeet Road

Pedestrian Crossings

Hopetoun

Toole / Murdoch Street (south east corner) Completed 10/2/2010
Mandeville / Denny Street (south east corner)

Warracknabeal

Begg / O'Brien Street (north / west & south west corner) Completed 12/2009
Campbell Street / O'Brien Street (north / east & south / east corner)

Beulah

Phillip Street/Murdoch Street (north/west corner) Completed February 2010

Footpath ReHabs

Warracknabeal – Anderson Street (Lyle Street / Tregear Street – west side)

Beulah – Phillip Street – west side Complete February 2010

VicRoads Works

Minyip – Main Street kerb and channel - commenced

Minyip – Church Street kerb and channel

123m Stabilisation Repair – Donald Murtoa Road Completed 26/2/2010

10.6 Community Services – Prepared by Gavin Blinman**Maternal and Child Health**

The new nurse for the south starts on 9th March 2010. Nanette Freckleton will be working 4 days per week and has already met with our current nurse to establish a routine and have orientation. Nanette will be starting with morning tea meetings in each community to ensure she sets clinic times that meet community needs. Ros our current nurse has conducted clinics across the Shire to fill the gap.

New mothers group starting in Warracknabeal shortly.

Kindergartens

Council has applied to the Department of Education and Early Childhood Development (DEECD) to be involved in a pilot program to trial the 15 hour universal access in a small rural kindergarten. If successful we will work with Minyip and Rupanyup to conduct the trial, both communities have already agreed to be involved.

Enrolments this year are as follows:

Warracknabeal 32, Minyip 4, Rupanyup 9, Murtoa 13, Beulah 2, Hopetoun 11.

Once again we have applied for an exemption for Beulah to operate 5 hours per week.

The pilot program will be useful to demonstrate the issues faced in our communities with decreasing numbers and high costs.

It seems Council's Early Years report funded by the Department last year has not been considered as many of the issues we have encountered this year in the 15 hours project are the same in Hindmarsh and West Wimmera Shire.

If we do not get the opportunity to run a pilot in Yarriambiack Shire perhaps Council may want to consider a formal approach to the DEECD to gain a response from its Early Years report last year.

Moved Cr K Zanker seconded Cr R Kingston that Council release the draft of the Municipal Early Years Plan 2010 – 2012 for public comment.

Carried

Environmental Health

Food premises audits continuing with 12 undertaken this month. The EHO is working with a local business to ensure they meet compliance standards. Two new businesses have requested inspections in Murtoa and Minyip. These are inspections to open a new business.

A potential Gastroenteritis outbreak at a local nursing home was investigated in conjunction with the Department of Health. This matter has been dealt with and a supervised clean up of the facility and catering area undertaken.

Complaints relating to water discharge in Minyip have been investigated and resolved.

An issue with a plumber and onsite wastewater has been resolved, following a report to the Plumbing Industry Commission and meetings with the plumber.

The recent CMP audit gave Environmental Health a perfect score for the systems and processes in place.

Moved Cr K Zanker seconded Cr H Ballentine that Council release the draft Municipal Public Health Plan 2010 – 2012 for public comment.

Carried

Local Laws

Currently we are checking our database for the animal registrations. A few noise complaints in regard to birds have been dealt with this month.

Investigations into the welfare of horses, dogs and cats are continuing following information given to the Local Laws Officer.

Several unsafe properties have had notices served in regard to demolition works. 42 kittens have been handed in or rescued from under houses this month, 50% of these were rehoused.

We are working with the Donald police in regard to a dog seized last month. The Local Laws Officer is pleased many owners have microchipped their pets as it has made it easier to return lost animals to their owners.

Youth

We are currently looking at an Memorandum of Understanding with Wimmera Volunteers to set up the L2P's program in Yarriambiack Shire. This valuable program will give disadvantaged young people the opportunity to gain the hours they need under trained driver supervision to get their licenses. Before Shire vehicles are involved both supervising drivers and learners have to sit a Vic Roads course to be involved.

As part of the Rural Health Alliance review we are looking at how we can have the Youth Worker located across the Shire. We will look at the Youth Worker spending time at Murtoa and Hopetoun at least on a fortnightly basis, we will need to negotiate locating her in an appropriate room in both of these towns.

Celebrating Youth grants are currently being advertised, applications close on the 5th March.

Emergency Relief

Over December/January all emergency relief centres have been assessed against the new checklist. As a result nine centres listed in Yarriambiack Shire do not comply and have been removed from Council's list.

We still have 21 centres, of these a number are not currently Shire managed or owned. We need to draw up user agreements for these.

Twenty-five people were assisted with the emergency relief funding this month.

Aged and Disability

Following staff resignations in Warracknabeal and Hopetoun we have advertised for more staff in Hopetoun. Warracknabeal has enough staff to cover at this stage. Staff training in medication, personal care protocols and assessments has occurred this month.

Volunteer Transport

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This month the driver pool has been utilized well as we have provided more transport as specialist appointments have increased after the holiday period. Nineteen clients travelled 5,151 kilometres in February..

10.7 Economic Development Report – Prepared by Terry Sanders**Meetings Attended**

15/02/2010 – Andrew Bradley, Regional Industry Link

15/02/2010 – Y-Fest Committee

16/02/2010 – 22/02/2010 – Annual Leave

23/02/2010 – Regional Tourism Managers Forum, Melbourne

04/03/2010 – Small Business Victoria

09/03/2010 – Rural Skills Connect Steering Committee

10/03/2010 – Local Government Affordable Housing Conference, Manningham

Economic Development

An update on issues from the December 2009 report:-

Housing Developments – National Rental Affordability Scheme

The next round of funding closes in August 2010 and the intention is to submit a joint application with Wimmera Mallee Councils under the auspices of Wimmera Uniting Care.

SED Consulting have put forward a project proposal for consideration by Wimmera Uniting Care to prepare the feasibility study and funding application.

Woomelang Community Enterprise

The purchase of the old general store property has still not been finalised due to problems communicating with the owner who now resides in Queensland. The Woomelang & District Development Committee continue to try and finalise the purchase.

Warracknabeal Industrial Estate

Contracts for the sale of Lot 1 have been finalised at the sale price of \$69,000. The sale is conditional on the Regional Development Victoria funding and installation of the sewerage, water, communication and road access infrastructure and security fencing.

Yarriambiack Business Directory

The final draft has been approved and forwarded to North West Press for printing.

At the time of writing this report, printing had not been completed.

Wimmera Mallee Tourism Study

The four Shire officers on the Steering Committee met on the 4 February 2010 to discuss progress in relation to the formation of the Local Tourism Associations in each Shire. The next meeting is being held on 23 March 2010 and I have been asked to prepare a model structure for the Shire Local Tourist Associations, based on the recommendations contained in the report compiled by Tourism Alliance Victoria.

Other Issues**Y-Fest 2010**

Plans are progressing for Warracknabeal's major festival for the year and the Committee is determined to at least match the huge success of last year although this will have to be achieved on a tighter budget.

The Y-Fest brochure and promotional posters have been printed and distributed, TV & radio advertising campaign prepared and paid entertainment confirmed.

Rural Skills Connect

I am pleased to report that Regional Development Victoria has extended the funding for this very effective program for a further six months. Unfortunately, funding for training subsidies for participants has been excluded and although the Project Manager Tim Martin has been very successful in tapping into a range of training programs, there is an expectation that some funds will be required for training subsidies. The Steering Committee has approached each Council for a contribution of \$5,000 towards the cost of subsidised training and we have agreed to that request subject to the other Council's also contributing.

Film North West Victoria

Film Victoria used our function room on 4 February 2010 to conduct a training day for Council officers from the North West municipalities. This was to familiarise staff with the website designed to promote North West Victoria as a site for film locations. The site will be "going live" in the near future and we will now be able to upload information and photographs onto the site as they become available. We have contracted local photographer Kirsty Daniels to update our photo library on a seasonal basis.

Regional Industry Link

This program has been expanded state-wide as an industry development initiative that matches local businesses to opportunities and provides registered businesses with automatic notification when their goods or services are in demand. We plan to again promote this opportunity to businesses throughout the Shire.

COMMUNITY DEVELOPMENT**Community Projects****Country Football and Netball Program 2009/10**

Waiting on the outcome of the Rupanyup Netball Court Extension application.

Community Facilities Funding Program – Minors 2010/2011 (Sport and Recreation)

Waiting on the outcome of our three applications for Murtoa Football change rooms, Warracknabeal Golf Bowls lighting and Warracknabeal Lions Park play equipment.

Drought Relief for Community Sport and Recreation Program

Waiting on the outcome of two applications for Warracknabeal Golf Club Santa Anna Greens and Rupanyup Outfall Drain Works.

Synthetic Surfaces Program

Waiting on the outcome of our Hopetoun Bowls Club Synthetic Green application.

Projects Acquitted

Anzac Park Water Supply and Sprinkler System Upgrade and Rupanyup Bowls Club Tif Dwarf Installation and Sprinkler Systems Upgrade both funded through the Drought Relief for Community Sport and Recreation Program.

Regional & Local Community Infrastructure Program**R.L.C.I.P. 2009/10 PROJECTS FUNDING APPROVED**

Project Description	Amount
Beulah Pool Pump	\$7,600
Hopetoun Rec. Res. Kitchen	\$38,000
Jung Rec. Res. Water Connection	\$3,200
Minyip F. & N. C. Change Rooms	\$20,000

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Murtoa Cricket Practice Facilities	\$22,000
Rupanyup Outfall Drain	\$10,000
Warrack. Anzac Park Lighting	\$40,000
Shire Senior Citizens	
Hopetoun	\$10,600
Minyip	\$10,800
Warrack.	\$10,800
Total	\$173,000

COMMUNITY BUILDING INITIATIVE

Murtoa:

- **Lake Marma and Rabi Park Management and Development Plan** – Preparation is underway to establish an evaluation panel for the appointment of a suitable consultant for the Management and Development Plan.
- **RV Friendly Town** – An application will be submitted to the Campervan and Motor Home Club of Australia to become an RV Friendly Town.

Hopetoun:

- **Skate Park** – The application to the Macpherson Smith Community Alliance for seed funding to assist with the construction of a Skate Park in Hopetoun was successful for the amount of \$30,000. The Hopetoun Progress Association in conjunction with the Skate Park Committee is continuing to fundraise for the development.
- **Mallee Bush Retreat and Lake Lascelles Brochure** - Plans for a new brochure are underway. The brochure will focus on Lake Lascelles, the Mallee Bush Retreat and the facilities available at the precinct.

Rupanyup:

- **Community Action Plan** – A working group has been established to assist with the updating of the Community Action Plan.

Minyip:

- **Computer** – A funding extension from the Macpherson Smith Community Alliance has allowed a new computer to be purchased for Emma's Café. The new computer is available for internet access at a minimal charge.

Warracknabeal:

- **Y-Fest** – The Macpherson Smith Community Alliance funded project to purchase promotional signage for Y-Fest is underway with the purchase of flags for Scott St and permanent signage for the Race Course gates.

Meetings Attended:

Date	Meeting
2 February	Warracknabeal Action Group
8 February	Rupanyup Consultative Committee
15 February	Y-Fest Warracknabeal
16 February	Murtoa Progress Association
17 February	Hopetoun Progress Association
22 February	Rupanyup CAPWG and Woods Farming Heritage Museum

10.8 Infrastructure Services Manager – Prepared by Bernie Naylor

Grain Silo Bags

Due to the increase in farmers storing grain on farm in silo bags, Council has now put in place a system to accept silo bags for recycling. Council has received many enquiries regarding the disposal of these bags, and following investigations has found they are recyclable.

Farmers need to ensure that they are free of dirt, grain and moisture, cut them into 10m strips for ease of handling, and then compress them in a wool press before delivering them to Council's transfer stations. Council will then deliver the bales to Carine's Merchandise in Horsham.

E-Waste

Following an announcement from the Federal Government during the recent COAG meeting, a national e-waste scheme is expected to be adopted so Councils will not be expected to be responsible for the disposal of e-waste.

As this may take some time to be implemented, I have been in discussions with Col Bellinger from Gray Jay Taxi Trucks regarding a proposal from them for the collection of E-waste until this scheme comes into operation. Mr Bellinger has agreed to supply skips at Hopetoun, Murtoa and Warracknabeal for the collection of the e-waste.

If the demand is there, we may expand to a number of our other transfer stations. There will be a charge to residents for e-waste of \$2.00 per item. The cost to Council will be for the transportation of the skips to Swan Hill, there will be no charge to Council for the disposal of the e-waste.

Risk Management – OH&S

Helped develop OH&S plans for Contractors when asked to assist in meeting Yarriambiack Shire Preferred Contractors Application.

Organised and attended a Risk Assessment training session for Managers.

Implementation of the Risk staff induction program.

Fuel Contract

Council's existing contract for the purchase of fuel is with BP and this contract finished in December 2009.

Strategic Purchasing who represent Council's throughout Victoria called public tenders for the supply of fuels at retail outlets on the 27 October 2009 with tenders closing on the 18 November 2009.

The tenders had to address member Council's issues regarding, price, coverage, need for a multi-branded card, administration/reporting, fraud and bio fuels.

Five tenders were received from, Atlas, BP, GPD, Retail Decision (Motorpass) and Scotts Petroleum with discounts ranging from 2 – 4 cents per litre.

All these tenderers agreed to be part of the multibranded fuel card which will be known as "One Card"

Council has agreed to participate in the “One Card” which will provide us with the following outcomes:-

- Australia wide fuel card that provides access to over 5,678 fuel outlets
- Varying discounts off pump price
- Low monthly accounting fees
- Access to environmental fuels
- Ability to support local suppliers
- The provision of comprehensive reports – such as consumption statistics & carbon footprint.

One of the main advantages with the “One Card” is our ability to support local fuel outlets with Retail Decision (Motorpass) being part of the tender.

Local fuel suppliers who accept motor pass have the option to accept the “one card” with motorpass or can enter into an arrangement with Strategic Purchasing to offer Councils a discount for the purchase of fuels from their local outlets. I will be writing to all our local fuel outlets advising them of their options under this fuel tender.

Pipeline Tanks

Council has been continuing to install tanks on the Wimmera Mallee Pipeline. Detailed below is a reconciliation of tanks installed to date.

System 1 - 13 Tanks connected to pipeline

System 2 – 56 tanks purchased have been connected to pipeline

System 3 / 4 - 26 Tanks purchased have been connected to pipeline

Council has also installed 8 Bore tanks –Warracknabeal – 4 Beulah -2 Hopetoun –2

Council received CFA funding to purchase 7 tanks which were installed at the following sites in consultation with the local CFA personnel:

Murtoa Transfer Station
 Warracknabeal Transfer Station
 Cannum Fire Station
 Hopetoun – Walpeup Road

Kellalac Fire Station
 Minyip Cemetery
 Hopetoun West Fire Station

Under the funding program, Council would be funded up to an amount of \$380,000 of which we have now submitted our final claim. All future expenditure on tanks and hydrants will be at Council’s cost.

11 REPORTS FOR DECISION

11.1 Finance Report – Prepared by Anita McFarlane

The Finance Report as at February 2010 will be tabled.

Recommendation:

The Finance Report as at February 2010 be received.

Moved Cr A McLean seconded Cr R Kingston that the Finance Report as at February 2010 be received.

Carried

11.2 Revenue Report – Prepared by Chantelle Pitt

The Revenue Report as at March 2010 will be tabled.

Recommendation:

The Revenue Report as at March 2010 be received.

Moved Cr K Zanker seconded Cr J Kemfert that the Revenue Report as at March 2010 be received.

Carried

11.3 Performance Statement Targets – prepared by Anita McFarlane

As part of the 2009 Annual Financial Audit by Richmond Sinnott & Delahunty it was noted that the Council Plan for 2009-13 did not disclose the target Key Strategic Activities which are used to monitor the performance of Council.

Recommendation

That the Performance Targets below be adopted and included in the Council Plan for 2009-13.

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
To promote awareness of Council activities and services	Community satisfaction rating for overall performance generally of the Council Direct and indirect feedback from community engagement plan Annual survey of Progress Associations and Consultative Committees	Local Government Victoria Annual Community Satisfaction Survey	≥ 65 %
Providing leadership and Advocacy on key Shire issues	Community satisfaction rating for advocacy and representation on key local issues. Direct and indirect feedback from community engagement plan Annual survey of Progress Associations and Consultative Committees	Local Government Victoria Annual Community Satisfaction Survey	≥ 67 %
To engage appropriate interest groups and individuals on specific issues	Community satisfaction rating Council's engagement in decision making on key local issues. Direct and indirect feedback from community engagement plan Annual survey of Progress Associations and Consultative Committees	Local Government Victoria Annual Community Satisfaction Survey	≥ 63
To be responsive and accountable to the local community	Community satisfaction rating for Council's interaction and responsiveness in dealing with the public. Direct and indirect feedback from community engagement plan Annual survey of Progress Associations and Consultative Committees	Local Government Victorian Annual Community Satisfaction Survey	≥ 73

YARRIAMBIAK SHIRE COUNCIL

COUNCIL MEETING

MINUTES

10 MARCH 2010

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Developing and implementing financial plans for the long term viability of the Shire	Compliance with STEP program implementation timetable.	Asset Management Committee Minutes	Sign off by CEO
	Ratio of capital expenditure to total depreciation.	Council Annual Report	≥ 100%
	Ratio actual to budget for Capital Works.	Council Annual Report	≥ 100%
Providing appropriate services to meet community needs in an effective manner	Community satisfaction rating for overall performance in key areas and responsibilities.	Local Government Victoria Annual Community Satisfaction Survey	≥ 62
	Client satisfaction rating for education, care and health services. Direct and indirect feedback from community engagement plan	Council Client Surveys	
	Annual survey of Progress Associations and Consultative Committees		
	Timely completion of annual capital works program	Council Report	
	Work towards sustainable long term financial viability	Council Plan	
	Review of roads and footpath hierarchy	Council Report	
	Implement and review asset management plans.	Council Report	
	Client survey for education, care and health services.	Council Client Survey	
	Development of Environmental / Sustainability Policy	Council Report	
Implementation of action plans and periodic review of Environmental / Sustainability Policy	Council Report		

Moved Cr H Ballentine seconded Cr K Zanker that the Performance Targets be adopted and included in the Council Plan for 2009-13.

Carried

11.4 Contract C157/2009 – Construction of the New Rupanyup Community Centre – prepared by Bernie Naylor

At the Council evaluation meeting held on Wednesday 9 November 2009 Council agreed to accept the tender from D.J. & D.I Delahunty for the Construction of the New Rupanyup Community Centre for the contract sum of \$593,990 excluding GST.

Council is now required to sign and seal the contracts for the purchase of the above plant.

Recommendation

That Council sign and seal the contract with DJ & DI Delahunty for the Construction of the New Rupanyup Community Centre for the contract sum of \$593,990 excluding GST.

Moved Cr J Kemfert seconded Cr R Kingston that Council sign and seal the contract with DJ & DI Delahunty for the Construction of the New Rupanyup Community Centre for the contract sum of \$593,990 excluding GST.

Carried

11.5 Appointment of Assistant Municipal Fire Prevention Officers under *CFA Act 1958* – prepared by James Magee

In accordance with the *CFA Act 1958* Council wishes to appoint additional Assistant Municipal Fire Prevention Officers for the purpose of assisting the Municipal Fire Prevention Officer (Greg Wilson) with the following duties:-

- Developing and delivering fire prevention activities in the community;
- Serving fire prevention notices;
- Issuing permits to burn;
- Serving fire prevention infringement notices;
- Managing roadside fire prevention;
- Acting as the Executive Officer and Chair of the Municipal Fire Prevention Committee; and
- Recording and distributing minutes of the Municipal Fire Prevention Committee.

It is proposed to appoint Bernie Naylor and Annetta Dertilis to these positions.

Recommendation

The appointment of Bernie Naylor and Annetta Dertilis as Assistant Municipal Fire Prevention Officers under the *CFA Act 1958* to be ratified by Council.

Moved Cr R Kingston seconded Cr G Lovel that the appointment of Bernie Naylor and Annetta Dertilis as Assistant Municipal Fire Prevention Officers under the *CFA Act 1958* to be ratified by Council.

Carried

12 GENERAL BUSINESS (including strategic direction and specific issues)

Installation of Smart Meters for Electricity – Chief Executive Officer to pursue and update councillors accordingly.

13 CLOSED SESSION

14 MINUTES FROM COMMITTEE MEETINGS

15 ATTACHMENTS / REPORTS

16 NEXT MEETING

The next meeting of Council will be held on Wednesday 14 April 2010 at 9.30am at Warracknabeal.

17 CLOSE

The meeting closed at 12.12pm

Chairperson