

MINUTES OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL HELD ON WEDNESDAY 9 JUNE 2010 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9.30AM

1 WELCOME

2 ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Mayor J Wise Crs J Kempfert, R Kingston, A McLean, K Zanker, Ray Campling (Chief Executive Officer) James Magee (Director Infrastructure & Planning).

5 APOLOGIES

Crs G Lovel, H Ballentine

6 CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 12 May 2010

Moved Cr A McLean seconded Cr J Kempfert that the Minutes of the Ordinary Meeting of Council held on 12 May 2010 be confirmed.

Carried

7 DECLARATION OF PECUNIARY INTEREST

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor/Delegate Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director of Infrastructure & Planning Report
- 10.5 Technical Services Report
- 10.6 Community Services Report
- 10.7 Economic Development Report
- 10.8 Infrastructure Services Manager Report

11 REPORTS FOR DECISION

- 11.1 Finance Report (*tabled*)
- 11.2 Revenue Report (*tabled*)
- 11.3 Corporate Credit Card Policy (*tabled*)
- 11.4 Investment Policy (*tabled*)
- 11.5 Draft Capital Works Program 2010 – 2011 (*tabled*)
- 11.6 Application for permit to keep rooster
- 11.7 Instrument of Delegation – Food Act 1984
- 11.8 Regional Strategic Planning

10.1 Mayor's Report – prepared by Cr Jean Wise

- 13 May Auditor Generals Forum – Ballarat. With presentations covering Legislative updates to the Auditor Generals Department effecting the way that Councils and Businesses are audited, this was also a great networking opportunity to meet with representatives from Councils and the Corporate area across this region.
- 14 May Launch of the L2P Learner Program in Horsham. It was my pleasure as Mayor and Road Safe Wimmera Chair to assist in the launch of this program targeted at young people 16-21 years who have been identified as facing a significant barrier or disadvantage to assist them through a mentoring program to obtain their driving license. Our Shire is assisting this program by providing access to a shire vehicle to enable learner drivers to undertake scheduled driving practice with their mentors. This mentoring program is ensuring that all young people have the opportunity to advance their dreams and aspirations by having the freedom to drive. I would also like to congratulate those volunteers who have taken on the role as mentors to assist our youth.
- 14 May WDA Regional Forum on the Water Strategy – Horsham
- 15 May Yarriambiack Chaplaincy AGM and Dinner to celebrate over 10 years of Chaplaincy in the Hopetoun and Warracknabeal Secondary Colleges and the opportunity to introduce the new Chaplain, Lisa Woods.
- 19 May Beulah Community BBQ. Open to all members of the community, the BBQ was an ideal setting to meet and talk with residents, hearing their concerns and ideas. Attending the Progress Association Meeting afterwards provided us with an insight into their role and dedication to the community. It was also the opportune time to launch the new "SHARE" program (formerly Community Building Initiative) under Marianne Ferguson who will be assisting all communities across the Shire especially in producing action plans for the future.
- 20 May Launch of the Salvation Army's Red Shield Appeal with Senator Steve Fielding as the key note speaker.
- 21 May Attended the North West Municipalities Association AGM/General Meeting in the Yarriambiack Shire Office.
- 26 May Council Forum.
- 28 May MAV State Council – Melbourne
- 1 June MAV Councillor Fundamentals Forum – Bendigo
- 2 June Minyip Community BBQ
- 3 June YFest Meeting – Warracknabeal
- 6 June Official Opening of the "Lizards on the Strips" Project at the Mechanics Hall – Murtoa.
- 8 June Wimmera Development Association Executive Meeting –Horsham.

10.2 Councillor's Reports**Cr J Kemfert**

14/5/2010 Wimmera Southern Mallee Regional Planning meeting in Horsham
18/5/2010 Murtoa Progress Association meeting
19/5/2010 Beulah Community Visitation/BBQ
21/5/2010 North West Municipalities Association meeting in Warracknabeal
26/5/2010 Council Forum meeting
27/5/2010 Rural Northwest Health – Wimmera Sub Regional Planning Meeting

Cr A McLean

19th May Sunraysia Highway Improvement Committee meeting at Birchip.
It appears that the Sand Trucks may be damaging the shoulders of the Highway,
A traffic management plan is again being prepared for the Mallee Machinery Field Days.

19th May Attended Council BBQ and Community Consultation at Beulah.

21st May Attended the North West Municipalities meeting in Warracknabeal.
Topics covered included Locusts, Roadside management, Smart meters, Fire Levies, Channel Decommissioning(GWMWater), Landfill Levies, HACC services, Council Rate rises across the state (av 5-6%), Local Government Cost Index at 4%, Rural and Disadvantaged Youth Forum. Presentation from Australian Made Australian Grown.

26th May Council Forum in Warracknabeal.

28th May Attended MAV State Council Meeting in Melbourne

2nd June Attended Council BBQ at Minyip

2nd June Attended the Yarriambiack Creek Advisory Committee meeting in Warracknabeal.

8 June – Attended Digital TV Meeting at Patchewollock

Cr H Ballentine

14th May – attended Wimmera Southern Mallee Regional Plan final draft discussion – Sylvania Park – Horsham

19th May - chaired MEMP at YSC Warracknabeal

19th May – attended Community visitation/BBQ Beulah

21st May – met with Peter Crisp MP at Hopetoun and with some ratepayers who wanted to know more about the Western region water strategy submission process

27th May – attended RNH service consultation led by Peter Axten

2nd June – attended community consultation/BBQ – Minyip

4th June – attended PDRG at MAV

Cr K Zanker

2 June Attended Warracknabeal Neighbourhood House interviews for new Manager.

Cr R Kingston

19 May Attended Council BBQ and Community Consultation at Beulah.

1 June – MAV Fundamentals Sessions at Bendigo

2 June Attended Council BBQ and Community Consultation at Minyip

7 June Attended Rupanyup Consultation Committee meeting

Moved Cr R Kingston seconded Cr J Kempfert that Yarriambiack Shire Council contact Central Goldfields Shire to see how 50kph was achieved in the township of Dunolly.

Carried

10.3 Chief Executive Officer – Activity Report – Prepared by Ray Campling

- Attended Gateway BEET Committee meeting
- Met with Dean Miller Hindmarsh CEO – various matters
- Attended Rural Councils Victoria Executive meeting in Melbourne
- Met with Terry Lewis Department of Primary Industries – various matters
- Attended Small Rural Councils Sustainability meeting in Bendigo
- Met with Jim McKay North Western Municipalities Association matters
- Met with Jo Bourke Wimmera Development Association – various matters
- Met with Vincent Sully – Grampians Regional Management Committee Survey
- Attended Beulah community visitation consultation
- Attended Grampians Regional Management Forum in Ararat
- Attended North Western Municipalities meeting in Warracknabeal
- Met with Ross Cook & Steven Hallam – Hopetoun development
- Met with Keith Jackson – SHARE program
- Met with Glen David – CEO Northern Grampians Shire Council
- Attended Minyip community visitation consultation
- Met with Gavin Mahoney – Municipal Association of Victoria – various matters
- Met with Bill McArthur MAV President – Rural Councils Victoria
- Attended Digital TV meeting at Patchewollock

10.4 Director of Infrastructure & Planning Report – Prepared by James Magee**Digital Television Reception**

The majority of Yarriambiack Shire is to transition to a digital television transmission over the next year with switch off of the analogue signal due 30 June 2011.

Digital transmission is available in central and southern parts of the Shire; however the communities of Beulah and Warracknabeal have experienced difficulties in obtaining a consistent signal.

Areas in the northern part of Shire who access a signal from Mildura may be without a signal after June 30 2010. Satellite equipment may be required to obtain a signal in the Patchewollock area. Council may need to lobby to ensure that satisfactory coverage is obtained.

Recent advice from Prime and WIN is that a digital transmitter will be installed at Hopetoun and be operational by the end of 2010

Moved Cr A McLean seconded Cr K Zanker that Council writes to Senator Steven Conroy expressing concern about the switch off of analogue television signal. In particular in support of the people of Patchewollock with respect to the short time line re supply and installation of satellite dishes and cost.

Carried

Proposal to Align Total Fire Ban Districts to weather forecasts areas

The State Government is proposing to change the total Fire Ban districts. The proposal would mean the Shire would have the northern part in the Mallee zone while the southern (South of Galaquil) part will be in the Wimmera district. The new zone will also align with the fire danger warning areas i.e. Code Red, Severe...

Victorian Fire Risk Register (VFRR)

Council Officers have been involved in development of the VFRR. Representative from CFA, DSE and Parks Victoria have helped nominating assets, presenting risks or requiring priority protection from bushfire. The register will be used for planning purposes and to prioritise treatments to reduce risk into the future.

Design Engineer

Annual Leave

Asset Engineer

Continue the sealed road condition inspections.

Still reviewing the Road Hierarchy Policy and procedures through the Asset Management Working Group and Works supervisors.

Prepare condition inspection program for street furniture.

Still developing 2010 -2011 Capital Works Program.

Gather data and implement on GIS mapping the YSC hydrants from the Inspection officer and send to GWM Water.

Locality Boundary changes – meeting with Australia Post Ian Stewart (only half were approved enquiries into why to be undertaken with Department of Sustainability & Environment Geographic Names department).

Prepare revaluation data for the Finance department and the external auditors.

Technical Services Officer

Assist Design Engineer with field surveying / enquiries as needed.

In house training on various programs relating to business operations.

Over the counter services for road opening permits, dial before you dig, maps.

Inspection of all rail crossing upgrades and approach signage on all roads between Warracknabeal and Murtoa. (VLine controlled)

Inspection of all rail crossing upgrades along Melbourne to Adelaide section of line in the southern part of the Shire.(Australian Rail Track Corporation controlled)

Continue traffic counts and produce reports for same.

Co-ordinate with Grampians Wimmera Mallee Water for removal of extra culverts within the Shire.

Continue with inspection/repairs of all Council owned playgrounds within the Shire.

Complete reports for vehicle / plant inspection registers and forward to managers / superintendents.

Attend Safety Interface Agreement information meeting re rail crossing upgrades held in Bendigo

Attend Municipal Works Officers Association AGM in Horsham

Organise quote for supply and erection of replacement playground equipment for Rabl Park in Murtoa.

Completed service agreements for the Hopetoun and Warracknabeal Town Halls.

Environment

Final report complete for northern area rabbit program. Invoice included for final 50% project funding - \$15,625+GST. New funding been applied for follow up works on the initial treatment area. Treatments will be via warren gassing. Funding applied for - \$11,000.

Two proposals and project plans for funding from DSE. Funding proposals for projects include:

- Interactive solar power system on the Warracknabeal Visitor Centre and toilet. System will be linked to PC to display data on energy produced and \$ saved.
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- Funding to facilitate an increased amount of community involvement in the Yarrilinks project – in particular the communities from Melbourne. Funding applied for includes transporting, accommodating and feeding the volunteers.

Numerous days spent on road asset assessment.

Building & Planning Activity

In **May 2010** following permits were issued:

Building: 7 Building Permits were issued.

Total Value of Building Work: **\$689,035**

Warracknabeal – Roadhouse

Yaapeet – Bus Shelter

Murtoa – Dwelling Extensions

Warracknabeal – Dwelling Verandah

Warracknabeal – Garage

Warracknabeal – Carport

Hopetoun – Garage

8 applications were submitted in **May 2010**

Planning: 0 Planning Permits were issued.

3 applications were submitted in **April 2010**

10.5 Technical Services – Prepared by Brian Poulton**Capital Works Program – Roads and Streets 2009-2010**

PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Austin Street Hopetoun (\$36,750)	100%	August 2009	September 2009	Extend seal to Lake Lascelles Reserve
R.Learmonth Road Minyip (\$131,250)	100%	January 2010	February 2010	Complete seal between Stawell / Warracknabeal Road and Donald / Murtoa Road – sealed 26/2/10
Toole Street Car Park Hopetoun (\$3,150)	100%	May 2010	May 2010	Final Seal
Brown's Road Hopetoun West Gypsum Road (\$396,000)	100%	September 2009	October 2009	Final Seal 30/10/2009
Rupanyup Road Pavement Renewal (\$156,750)	100%	September 2009	October 2009	Final Seal 30/10/2009
SheepHills/Kellalac Road Pavement Renewal (\$85,500)	100%	March 2010	March 2010	Sealed 27/3/2010
SheepHills/Minyip Road Pavement Renewal (\$56,600)	100%	March 2010	March 2010	Sealed 25/3/2010
Aubrey Road Pavement Renewal (\$35,150)	100%	March 2010	March 2010	Sealed 25/3/2010
Brim West Road Pavement Renewal (\$36,100)	100%	January 2010	February 2010	Sealed 13/2/2010
SheepHills/Bangerang Road (\$26,825)	100%	November 2009	December 2009	Sealed 19/12/2009
SheepHills/Bangerang Road (\$20,812)	100%	November 2009	December 2009	Sealed 19/12/2009

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Footpath Program 2009/2010

PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Main Street Minyip (\$21,950)	100%	May 2010	May 2010	Concrete – Shire
Austin Street Hopetoun (\$6,146)	100%	August 2009	October 2009	Hotmix Contractor Bendigo
Dennys Street Hopetoun (\$7,497)	100%	September 2009	October 2009	Hotmix Contractor Bendigo
Church Street Minyip (\$10,536)	100%	July 2009	July 2009	Concrete – Shire
Breen Street Murtoa (\$9,702)	100%	July 2009	August 2009	Hotmix Contractor Bendigo
Breen Street Murtoa (\$11,063)	100%	November 2009	November 2009	Hotmix Contractor Bendigo
Marma Street Murtoa (\$11,063)	100%	January 2010	February 2010	Concrete – Shire
Stewart Street Rupanyup (\$23,373)	100%	November 2009	November 2009	Hotmix Contractor Bendigo
Gibson Street Rupanyup (\$6,600)	100%	August 2009	September 2009	Bill Guest Fence Contractor
Alamein Avenue Warracknabeal (\$10,536)	100%	September 2009	October 2009	Concrete – Shire
Gardiner Street Warracknabeal (\$11,590)	100%	August 2009	August 2009	Contractor Marv Duncan
Lyle Street Warracknabeal (\$15,190)	100%	September 2009	November 2009	Hotmix Contractor Bendigo
Lyle Street Warracknabeal (\$11,590)	95%	September 2009	June 2010	Contractor – Marv Duncan
Woolcock Street Warracknabeal (\$11,414)	100%	September 2009	October 2009	Hotmix Contractor Bendigo
Yarriambiack Creek Reserve Warracknabeal (\$22,050)	100%	July 2009	July 2009	Hotmix Contractor Bendigo
Proctor Street Woomelang (\$22,932)	100%	August 2009	August 2009	Hotmix Contractor Bendigo
Various (\$9,344) Phillip Street Beulah	50%			Footpath ReHab Sections – Shire
Various (\$9,409) Phillip Street Beulah Begg St Warracknabeal Toole Street Hopetoun	100%			Pedestrian Crossings – Shire

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Completed Gravel Resheet Works 60.00 km
Total Gravel resheet Works 62.30 km

Gravel Resheets Completed

Brina North Road, Daldee Road, Hoffman's Road, Georges Road, Galaquil East Rd

Shoulder Resheets Completed Lah West Road

Pedestrian Crossings

Hopetoun

Toole / Murdoch Street (south east corner) Completed 10/2/2010
Mandeville / Denny Street (south east corner) Completed 20/9/2009

Warracknabeal

Begg / O'Brien Street (north / west & south west corner) Completed 12/2009
Campbell Street / O'Brien Street (north/east & south/east corner) Completed April 2010

Beulah

Phillip Street/Murdoch Street (north/west corner) Completed February 2010

Footpath ReHabilitations

Warracknabeal – Anderson Street (Lyle Street / Tregear Street – west side)

Beulah – Phillip Street – west side Complete February 2010

VicRoads Works

Minyip – Main Street kerb and channel - completed

Minyip – Church Street kerb and channel – completed

Main Road – stabilising patches

Moved Cr A McLean seconded Cr J Kemfert that Council suspend standing orders at 10.40 am

Carried

Moved Cr K Zanker seconded Cr A McLean that Council resume standing orders at 11.00 am

Carried

10.6 Community Services – Prepared by Gavin Blinman**Maternal and Child Health:**

Encouraging to see birth rates up on last year particularly in the north of the Shire. For the whole of last year we had 21 births in the North this year we are up to 19 so far. The nurses are working with young mothers setting up new playgroups and mothers groups.

Kindergartens

Congratulations to our staff member Glenda Hewitt who was awarded top of her field recently in Melbourne. It is fantastic that a Yarriambiack Shire employee has been recognized for her contributions to the Early Years field.

Moved Cr J Kemfert seconded Cr K Zanker that Council write to Glenda Hewitt congratulating her on her Award and thank her for her contribution to the Early Years field.

Carried

Environmental Health

All food registrations have now been paid, our EHO did have to follow up with final warnings on two businesses but they complied quickly afterwards.

Two permits for onsite wastewater disposal have been issued this month. Generally compliance with this has been good across the shire.

Second round school immunizations are now complete.

Also 45 staff were recently immunized for the seasonal flu and whooping cough.

Whooping cough has been reported as an issue in Hopetoun and all staff at risk were immunized. The Health Department has also contacted responsible people in Hopetoun to reduce the spread and risks associated with whooping cough.

The Municipal Public Health plan has received some response from Wimmera PCP and Dunmunkle Health, the EHO has met with representatives from these agencies and will make some changes to the plan.

Local Laws

Complaints around roosters in Beulah have been looked at both owners will now apply for permits.

A dog rushing issue has been dealt with, it will now be declared a menacing dog and conditions on housing and taking the dog beyond it's yard will be imposed.

Issues around untidy yards across the shire are being investigated.

The new cat cages have arrived these give safe storage for cats and less risk for the local laws staff with handling the animals.

Staff attended a local laws conference in Castlemaine, they received updates on animal handling , EPA issues and other legislation.

We are also reviewing our local laws paperwork to update and develop more efficient systems.

Youth

Planning for the Yarriambiack Has Talent event on 20 June 2010 is underway; the Youth Worker has visited secondary colleges and spoken to SRC students who will talk with their fellow students to promote the event.

The Youth Worker has now commenced monthly visits to Hopetoun and Murtoa, at this stage she has let community agencies and schools know her times and will continue to canvas youth in these towns and offer support.

The Risk It youth recently entered a statewide Hepatitis C awareness photo promotion and 2 local entries won awards for their message. The entries were displayed in Melbourne as part of the campaign.

Chris has supported local youth to attend a Nexus event and a Freeza event in Horsham this month.

The Youth Worker has also assisted the Warracknabeal Secondary College with their careers display to encourage young people to consider a career in Local Government.

Emergency Relief

This month we have arranged for Wimmera Uniting care financial counsellors to attend weekly to assist our ER clients.

This has already helped with some families now less reliant on ER support and working with their counselor to stick with a budget.

We have also received funding to train staff working with the ER clients.

Aged and Disability

Once again we are trying to recruit staff for our Minyip service area, staff retention and recruitment in Minyip is an issue for us.

The new personal care protocols have been introduced to our services now.

The impact for clients is they have services that are more responsive to their needs and for staff a safer working environment.

We are also introducing the new Active Service model for our clients. This model aims to maximize a clients independence encouraging them to do for themselves rather than be reliant on services. The aim is to keep our seniors active as possible.

On the 14 May 2010 we held a morning tea to thank volunteers for their work in our communities.

Recent surveys of clients using our meals programs rated high the satisfaction of clients with the meals. However as we have a reduced amount of clients we are reviewing our survey method.

Our meals coordinator is visiting all centre based meal programs to talk with the clients and check on quality of service in the program.

Volunteer Transport

16 people were transported 3472 kilometres this month for a range of health support needs.

10.7 Economic Development Report – Prepared by Terry Sanders**Meetings Attended**

29/04/10 – 14/05/10 - Annual Leave
19/05/10 – Beulah Community Meeting
21/05/10 – Nick Lucas (Saines Lucas, Solicitors) – Re Industrial Estate
01/06/10 – Colin Kemp, WDA
02/06/10 – RDV Regional Bio Energy Forum
02/06/10 – Minyip Community Meeting
03/06/10 – Y-Fest Committee

Economic Development**Housing Developments – National Rental Affordability Scheme**

Wimmera Uniting Care is still pursuing the option of a joint submission under the above program and discussions are continuing with the WDA, RDV and Wimmera Mallee Councils.

Warracknabeal Industrial Estate

Funding of \$89,000 has been confirmed by Regional Development Victoria for infrastructure works to be carried out for the development of the new Warracknabeal Industrial Estate. Works will include sewerage and water connections, security fencing, road access and telecommunication connections.

The tender process for the project is about to commence.

Contracts for the sale of Lot 1 have been amended in line with the requests from the purchaser's solicitor and should be returned to Council shortly.

Yarriambiack Business Directory

The new Business Directory has been printed and will be distributed to every household and business in the Shire over the next few weeks.

The Directory is also available on our new website and has been designed to connect local people to local businesses and is part of our "Buy Local" strategy that has been funded by the RDV allocation of "Buy Local" funds to the Wimmera Development Association.

Wimmera Mallee Tourism

Hindmarsh Council has prepared a model "Instrument of Delegation" for Section 86 Tourism Committees and an Interim Action Plan for discussion at the next meeting of the Steering Committee.

Due to the absence of key members on leave, the next meeting has been delayed until the end of June.

Y-Fest 2010 & 2011

The Y-Fest Promotion Committee met for their debrief session on 3 June 2010 and commenced planning for 2011.

The festival continues to grow each year and with next year's Easter break running into ANZAC Day, there is the potential to include other activities with some suggestions for water based events on the creek.

The main issue will be increased funding for marketing through sponsorship or Government grants.

Provincial Victoria Campaign

As one of the main supporters of the State Government's Provincial Victoria campaign, Council would be very pleased to see the recent TV advertisement featuring the Weidemann family and Rupanyup as a great place to "live, work and invest".

Council was asked to facilitate the production of the commercial by providing written permission to film in public places and to keep the film dates confidential.

This exposure for the Shire follows on from the inclusion of Clyne Foods, Warracknabeal in a special documentary style program that was also produced as part of the "Provincial Victoria" campaign.

Rural Northwest Health Fitness & Lifestyle Campaign

Council has been very pleased to assist with this campaign initiated by RNWH's Health Promotion Officer, Amy Johnson.

We have made the Warracknabeal Leisure Centre available as the venue for the fitness sessions and provided two gym memberships as prizes at the completion of the promotion.

We are also assisting with arrangements for the "fun run" planned for the 8 August 2010.

Community Development**Community Projects****Country Football and Netball Program 2009/10:**

The Funding Agreement for the Rupanyup Netball Court Shed Extension has been received; documentation has been completed and returned to Department of Planning and Community Development.

Community Facilities Funding Program – Minors 2010/2011 (Sport and Recreation):

We are waiting on funding agreements for the Warracknabeal Golf Bowls lighting and the Warracknabeal Lions Park Playground Equipment projects to be provided by Sport and Recreation Victoria.

Drought Relief for Community Sport and Recreation Program:

The Funding Agreements for the Hopetoun Bowls Club Synthetic Green and the Rupanyup Outfall Drain projects have been received; documentation has been completed and returned to Department of Planning & Community Development.

Community Facilities Funding Program – Minors 2011/2012 (Sport and Recreation):

This program has opened early this year and advertisements for community expressions of interest have been placed in local newspapers. The closing date for expressions of interest is 18 June 2010, after which a decision will be required as to which three applications are to be developed into full applications by Council and subsequently submitted to Sport and Recreation Victoria by the closing date of 21 July 2010.

Owing to the very tight time frame involved it will be necessary for Council to consider the recommendations as to which projects proceed to the full application stage during the forum to be held on Wednesday 23 June 2010. This can then be ratified in the July 2010 Council meeting.

Regional and Local Community Infrastructure Program 2010:

Acquittal Reports have been completed and submitted for the Beulah Pool Pump and the Jung Water Connection projects.

First Progress Reports have been completed and submitted for the remainder of the projects.

These reports are required to be submitted as a condition stipulated in our Funding Agreement with the Federal Government. The Second Progress Reports (or Acquittal Reports as the case may be) are required to be submitted by the end of July 2010.

Progress Report on the Rupanyup Community Centre:

All steel frame work, roofing and flooring has been completed, with external and internal wall frames and external insulation installation approximately 25% completed at the time of preparing this report. Over the next two to three weeks it is anticipated that external cladding installation, electrical works, plumbing works, decking construction and plastering will all have commenced and be well advanced.

We are aiming to have the building completed by mid August 2010.

CBI Report

Dunmunkle Promotional DVD – Copies of the DVD are now available through the Minyip Progress Association, Murtoa Progress Association and the Rupanyup Consultative Committee.

Murtoa:

- **Web Site** – The Murtoa Neighborhood House and the Murtoa Progress Association are researching suitable contractors for construction of the Murtoa web site.
- **Caravan Park BBQ Area** – The Murtoa Progress Association are currently constructing a BBQ area for the patrons at the Caravan Park.

Hopetoun:

- **Skate Park** - The Sk8 Park committee are planning to submit an application to the Community Facilities Funding Program for financial assistance for the construction of the skate park at the Recreation Reserve in Hopetoun.

Rupanyup:

- **Jack's Track Signage** – Designs for the signs are underway and will be completed in the next couple of months.

Minyip:

- **Town Signage** – The Community Building Initiative Committee is researching the possibility of additional local facility signage at the entrances of the Minyip Township.

Meetings Attended:

Date	Meeting
5 May	Hopetoun Skate Park
10 May	Rupanyup Consultative Committee
12 May	Hopetoun Progress Association
18 May	Murtoa Progress Association
19 May	Beulah Council Visitation
28 May	Minyip CBI

Moved Cr R Kingston seconded Cr J Kemfert that where appropriate Council is to include community owned and operated caravan/camping facilities in caravan park advertising.

Carried

10.8 Infrastructure Services Manager – Prepared by Bernie Naylor**Free Green Waste Day – 23 May 2010**

Council once again conducted the annual free green waste day on Sunday 23 May 2010. The transfer station supervisors reported that once again this has been well received by the residents with good numbers disposing of green waste to the sites.

The Grampians Regional Waste Management Group is in the process of entering into a contract for the shredding of Green Waste,

Our Council has never gone down this path but I think with so much green waste around it would be worth a try and at couple of the transfer stations.

Review of Regional Waste Management Groups

The Chairs and Deputy Chairs of the Highlands, Grampians and Desert Fringe Regional Waste Management Groups met recently to discuss organisational and governance arrangements for the proposed new group.

The new Group will comprise an area of 48,700 sq km, more than 20% of Victoria and a total population of more than 231,000.

Board

For all Member Councils it was agreed that they required representation on the Board. The Chair and Deputy Chair will be elected by the Board. The Board will meet at least quarterly to fulfil its statutory obligations

Divisional Management

To ensure that all Member Councils, local industry and the community feel part of the Group, a divisional management model has been adopted. Each Division will be directly supported by the Market Development Officer (MDO), Three (3) Regional Educational Officers and an Admin Officer based in the area.

Each division will also be supported by an Advisory Board which will comprise of the Senior Officers from each Council with responsibility for waste management.

The Groups Executive office will be based in Ballarat.

Grampians Wimmera Division – Will comprise of the five (5) Councillors from Yarriambiack, Horsham, Northern Grampians, Hindmarsh and West Wimmera.

Central Highlands Division - Will comprise of the seven (7) Councillors from Ballarat, Moorabool, Hepburn, Golden Plains, Central Goldfields, Pyrenees and Ararat.

The Divisions will meet every two (2) months.

Channel Decommissioning Reference Group

GMMWater Channel Decommissioning Reference Group met in Donald on Wednesday 2 June 2010.

Matters discussed as follows:-

- Regular map updates of permits issued in each Council for those channels being decommissioned.
- Confirmation of road structures to be retained
- Management of roadside channels
- Identification and implications of channels to be retained by private landowners.
- Local drainage schemes
- Disposal and recycling of concrete structure (Presentation by Yarriambiack Shire Council)

Scrap Metal Collections

Council has been advised by Simms Metal that the price paid for scrap metal collected from Council's Transfer Stations will increase from \$122 to \$156 per tonne effective from 1 May 2010.

It appears that the demand for steel is now on the increase especially in northern Queensland, China and India.

Since September 2009 we have received \$52,000 in payments for scrap steel.

It is also important to note that if farmers within our municipality have large stockpiles of steel (greater than 20 tonne) located on their property, Sims Metal will collect from the farm site.

Transfer Station Hours & Town Maintenance Service

Following our community consultation with representatives from the Beulah community, the issue was raised in regards to increasing the number of hours that the township receives for town maintenance.

It was also recognized that the number of residents using the transfer station are not great, especially on Fridays, Sundays the numbers are far greater.

Following the success in appointing a person to undertake town maintenance at Patchewollock and Yaapect as well as supervising the transfer station at Hopetoun, Yaapect and Patchewollock it was decided to do the same for Beulah.

There will also be changes to Woomelang, Patchewollock and Speed Tempy to enable better use of our staffs time for town maintenance.

Council will advertise these new times throughout the respective areas.

11 REPORTS FOR DECISION

11.1 Finance Report – Prepared by Anita McFarlane

The Finance Report as at May 2010 will be tabled.

Recommendation:

The Finance Report as at May 2010 be received.

Moved Cr J Kemfert seconded Cr A McLean that the Finance Report as at May 2010 be received.

Carried

11.2 Revenue Report – Prepared by Chantelle Pitt

The Revenue Report as at June 2010 will be tabled.

Recommendation:

The Revenue Report as at June 2010 be received

Moved Cr K Zanker seconded Cr R Kingston that the Revenue Report as at June 2010 be received.

Carried

**11.3 Corporate Credit Card Policy – prepared by Anita McFarlane
(Tabled)**

The Corporate Credit Card policy is to ensure effective controls and procedures are in place with respect to the use of Corporate Credit Cards.

Corporate credit cards have been implemented to allow the Council to transact its business in a more efficient manner and at the same time provide Council Officers with a more convenient method to meet costs they incur on Council's behalf.

Corporate credit cards should be recognised as a valuable tool for the efficient and effective operation of Council's daily business and not as a benefit assigned to specific individuals. The use of corporate credit cards will create savings in staff administration time in matters such as arranging transport, accommodation and registration for attendance at conferences. It will also reduce the number of creditor creations that are required for one-off purchases.

Recommendation

That Yarriambiack Shire Council adopts the Corporate Credit Card Policy as presented.

Moved Cr R Kingston seconded Cr A McLean that Yarriambiack Shire Council adopts the Corporate Credit Card Policy as presented.

Carried

**11.4 Investment Policy – prepared by Anita McFarlane
(Tabled)**

The purpose of this Policy is to give a clear understanding of the process of investing Council's funds.

Objectives

- To maximise return on investments while maintaining an acceptable level of risk.
- To establish a formal policy which will provide guidelines for making investment decisions, which in turn will achieve the first objective.
- To provide benchmarks which will enable measurement of the investment portfolio's performance.

Recommendation

That Yarriambiack Shire Council adopts the Investment Policy as presented.

**Moved Cr K Zanker seconded Cr R Kingston that Yarriambiack Shire Council
adopts the Investment Policy as presented.**

Carried

**11.5 Draft Capital Works Program 2010 – 2011 – prepared by Michael Evans
(Tabled)**

Council's Capital Works Program for Footpaths 2010 – 2011 and Roads and Streets 2010 – 2011 is proposed as tabled. The program includes rehabilitation of roads, streets, car parks, kerb and channel and footpaths.

Recommendation

- That Council adopt the Footpath Works Program 2010 - 2011
- That Council adopt the Roads & Streets Capital Works Program 2010 - 2011

Moved Cr R Kingston seconded Cr K Zanker that item 11.5 above be deferred until the Council Special Meeting of Council on 23 June 2010.

Carried

11.6 Application for a Permit to Keep a Rooster – prepared by Greg Wilson

Mr Peter Fischer of 34 Phillips Street Beulah has applied for a permit to keep a rooster at his residence. The Council Ranger has inspected the property and rooster at this address

The neighbors surrounding Mr Fischer have been given a Notice of Objection to the permit. All of the Notices returned from surrounding properties have had strong objections to the permit being granted on the grounds of the rooster making too much noise late in the evening and in the early hours of the morning.

In my opinion is this will have a detrimental effect on the surrounding neighbors due to the constant crowing at all hours. People have the right to sleep without being woken from the often high pitch noise of a rooster crowing and as it lives in a tin shed this increases the volume of noise when it crows.

Recommendation

That Council does not grant the permit to keep a rooster at 34 Phillips Street Beulah.

Moved Cr J Kemfert seconded Cr R Kingston that Council does not grant the permit to keep a rooster at 34 Phillips Street Beulah.

Carried

11.7 Instrument of Delegation – Food Act 1984 – prepared by Tim Rose (Attachment A)

The Yarriambiack Shire Council (“Council”) at its meeting held on the 9th day of June 2010 HEREBY RESOLVES:

- 1 Pursuant to the powers conferred by section 58A of the **Food Act 1984** the Council delegates to its officers and members of staff in the manner and to the extent specified in the Instrument of Delegation presented to this Council meeting and attached to this resolution (“**Instrument of Delegation**”) the powers and discretions conferred on Council under the relevant provisions of the Act also specified in the Instrument of Delegation;
- 2 The delegations in the Instrument of Delegation come into force on 1 July 2010, after the affixing of the common seal of Council to the Instrument of Delegation and the dating of that document, and the Council authorises and directs those actions;
- 3 The powers and discretions of the Council which are delegated in the Instrument of Delegation are subject to and must be exercised in accordance with any requirements, limits and restrictions set out in the Instrument of Delegation;
- 4 The delegations set out in the Instrument of Delegation remain in force until the Council resolves to vary or revoke same; and
- 5 That it be noted that on 1 July 2010 amendments to the **Food Act 1984** made by Part 2 of the **Food Amendment (Regulation Reform) Act 2009** will come into operation. It is therefore necessary to appropriately delegate in the Instrument of Delegation the powers and discretions of Council under the **Food Act 1984**, as that Act will operate on and from 1 July 2010.

Recommendation

That Yarriambiack Shire Council executes the attached Instrument of Delegation and Appointment.

Moved Cr K Zanker seconded Cr A McLean that Yarriambiack Shire Council executes the attached Instrument of Delegation and Appointment.

Carried

11.8 Regional Strategic Planning (RSP) - Prepared by Ray Campling

Background

In June 2008 the Premier established the Ministerial Taskforce on Regional Planning to oversee the Regional Strategic Planning Initiative (RSPI).

Responding to these challenges and opportunities, the Taskforce has two clear roles:

- to develop a new, long-term blueprint to manage growth and change in provincial Victoria over the next decade; and
- to develop stronger regional planning processes.

The Statewide blueprint will provide a broad framework for future development while putting forward a range of new programs and initiatives that can be adapted to all regions. It will effectively succeed the 2005 statement *Moving Forward: Making Provincial Victoria the Best Place to Live, Work and Invest* as the centrepiece of regional development policy in Victoria. The blueprint is due for release by the State Government in June 2010.

In addition to the Statewide Blueprint, regions have been working on regional and sub-regional plans.

In the Grampians Region, the RSPI also commenced over two years ago. The preparation of two sub-regional plans to inform the future development, service provision, infrastructure, social, environmental and economic requirements of the region is a key activity for all governments, agencies and the community leading into June 2010.

The two sub-regions in the Grampians Region are:

- **Wimmera Southern Mallee**, covering the six municipalities of Yarriambiack, Horsham, West Wimmera, Hindmarsh, Northern Grampians and Buloke; and
- **Central Highlands**, covering the eight municipalities of Moorabool, Golden Plains, Central Goldfields, Hepburn, Ballarat, Pyrenees, Ararat and Northern Grampians.

Issue/Discussion

Both the Wimmera Southern Mallee and the Central Highlands Regional Strategic Plans have been largely completed. The plans are now being presented and final discussions and refinement undertaken by key stakeholder organisations and groups throughout the region.

On 20 May 2010, the Grampians Regional Management Forum, chaired by Richard Bolt, the Secretary for the Victorian Department of Primary Industries, provisionally endorsed the plans.

Similarly, on 28 May 2010, the Regional Development Australia – Grampians Committee, chaired by Jo Bourke also endorsed the strategic directions contained in both the Wimmera Southern Mallee and Central Highlands Regional Strategic Plans (RSP's).

Council also received an update by Jo Bourke at its Forum on April 14th, 2010 and on May 14th, 2010 several Councillors attended a Wimmera Southern Mallee Strategic Planning Initiative presentation in Horsham.

The final plans, with relevant letters of endorsement will then be submitted to the Victorian Government with a target submission date of 30 June 2010.

Wimmera Southern Mallee Regional Strategic Plan

The development of the Wimmera Southern Mallee Regional Strategic Plan has been led by a dedicated Project Control Group with support from specialised consultants. The Project Control Group, chaired by Mr Philip Sabien, Clyne Foods, comprised representatives from the following organisations:

- Local government: West Wimmera Shire Council; Hindmarsh Shire Council; Yarriambiack Shire Council and Horsham Rural City Council
- State government: Regional Development Victoria; Dept Sustainability and Environment; Dept Planning and Community Development
- GMMWater
- RDA Grampians (Regional Development Australia Grampians committee)
- Wimmera Development Association

There has been a range of input to the plan from community, industry and government via various consultative processes as well as extensive analysis of relevant plans, reports and studies. Yarriambiack Shire has been particularly well represented by both the community and business/industry sector at all the consultation forums.

Drivers of change in the Wimmera Southern Mallee include:

- a) Increased agricultural productivity
- b) Drought and a changing climate
- c) Liveability

The plan outlines the following three key goals:

- a) A competitive and innovative economy
- b) Community Wellbeing
- c) A health and resilient environment

Under each of these three goals are a series of strategic directions and actions with lead agencies identified to progress the implementation of the plan.

The strategies strongly focus on strengthening the regional economy by facilitating industry clusters and building on regional strengths, on enhancing economic and community infrastructure, on implementing innovative and sustainable energy solutions.

The strategies also address the issues of connectivity including an emphasis on broadband and mobile telephony access, on transport accessibility and infrastructure. Education, training and workforce development are also addressed.

These are *regional scale* strategic directions and priority actions to best position the Wimmera Southern Mallee region to address identified issues, capitalise on key drivers, confront major challenges, take advantage of comparative advantages and deliver the agreed vision. They have been deliberately chosen and structured for their capacity to integrate together a number of the elements of the vision and to comprehensively tackle the challenges facing the region.

Financial Implications

There are no direct financial implications arising from this report. The cost of participating in RSP activities is covered as part of the RSP program. Funding for the sub-regional plans was provided by Regional Development Victoria to the Pyrenees Shire Council on behalf of the Central Highlands region and the Horsham Rural City Council on behalf of the Wimmera Southern Mallee.

Risk Implications

Failure of the Council to participate in the preparation of the Regional Strategic Planning Initiative places the region at risk of having unworkable sub-regional plans. Risk rating is moderate.

Environmental/Social/Economic Implications

There are no specific environmental, social or economic implications arising from this report.

Community and Stakeholder Consultation

The Mayor and CEO have been involved in the development of plan for the past two years. Involvement has been via a project control group established specifically to undertake the plan.

In the Wimmera Southern Mallee, engagement processes have included the release of a high level discussion paper in February followed by a series of stakeholder and interest group workshop sessions through March and April focussing on 6 critical themes. The draft plan was then prepared and presented at a whole of region Forum held in May at Sylvania Park.

Conclusion

Council's involvement in the development of the Wimmera Southern Mallee Regional Strategic Plan is important in the future development and sustainability of the region. The RSP provides an opportunity and mechanism for Council to contribute to and influence change in the broader region, ensuring that the priorities and aspirations of the Yarriambiack Shire communities are recognised, heard and promoted. The key challenge will be in the implementation of the plans following their endorsement.

Recommendation

That Council endorse the Wimmera Southern Mallee Regional Strategic Plan as representing the aspirations and key strategic directions required for a prosperous, liveable and sustainable region.

Moved Cr J Kemfert seconded Cr R Kingston that Council endorse the Wimmera Southern Mallee Regional Strategic Plan as representing the aspirations and key strategic directions required for a prosperous, liveable and sustainable region.

Carried

12 GENERAL BUSINESS (including strategic direction and specific issues)

12.1 Septic Tank Installation

Moved Cr R Kingston seconded Cr J Kemfert that the Environmental Health Officer distributes information sheets to Real Estate Agents to make prospective land purchasers in unsewered towns in Yarriambiack Shire aware of the process for obtaining on site waste water approval.

Carried

12.2 Moved A McLean seconded R Kingston that Council write a letter to Roadsaf Wimmera in support of its nomination to Victorian Community Road Safety Partnership.

Carried

13 CLOSED SESSION

Moved Cr K Zanker seconded Cr A McLean that Council move into Closed Session.

Carried

Moved Cr A McLean seconded Cr K Zanker that Council move out of Closed Session.

Carried

Moved Cr R Kingston seconded Cr K Zanker that Council adopt the resolutions from the Closed Session of Council.

Carried

Moved Cr A McLean seconded Cr K Zanker that Council sign and seal the agreement with the Department of Innovation, Industry and Regional Development for the grant of \$135,000.

Carried

Moved Cr J Kemfert seconded Cr A Mclean that Council resolves to sell the land described within Assessment No 2502 (comprising 745.25 ha) located at 593 Hopetoun West Road Hopetoun ("Land") in order to recover unpaid rates under section 181 of the Local Government Act 1989 ("Act").

Carried

Moved Cr K Zanker seconded Cr R Kingston that Council authorises and directs the Chief Executive Officer to implement the sale of land (as resolved above) as he deems necessary to comply with the procedural requirements of section 181 of the Act.

Carried

Moved Cr J Kemfert seconded Cr R Kingston that Council awards the tender to Michael Smith & Associates to prepare the Management Plan for Lake Marma reserve and Rabi Park for the contract sum of \$43,873 including GST.

Carried

14 MINUTES FROM MEETINGS

Wimmera Development Association Meeting 11 May 2010 (distributed)
Grampians Region Waste Management Meeting 19/5/2010 (distributed)
North West Municipalities Association Meeting 21/5/2010 (distributed)
North West Municipalities Association AGM 21/5/2010 (distributed)

15 ATTACHMENTS / REPORTS

16 NEXT MEETING

The next meeting of Council will be held on Wednesday 14 July 2010 at 9.30am at Warracknabeal.

17 CLOSE

The meeting closed at 12.20pm

Chairperson