

MINUTES OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL HELD ON
WEDNESDAY 09 MAY 2012 AT THE MUNICIPAL OFFICE 34 LYLE STREET
WARRACKNABEAL AT 9:30 AM

1 WELCOME

2 ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Crs K Zanker, J Kempfert, A McLean, J Wise, H Ballentine, G Lovel, R Kingston, Ray Campling (Chief Executive Officer) & James Magee (Director Infrastructure & Planning).

5 APOLOGIES

6 CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 11 April 2012

Moved Cr J Kempfert seconded Cr J Wise the Minutes of the Ordinary Meeting of Council held on 11 April 2012 be confirmed.

Carried

Closed Session of Council – 11 April 2012

Moved Cr J Wise seconded Cr R Kingston the Minutes of the Closed Meeting of Council held on 11 April 2012 be confirmed.

Carried

7 DECLARATION OF CONFLICT OF INTEREST

Cr G Lovel and Cr A McLean declared a Conflict of Interest in relation to item 11.3 – SHARE Community Grant Evaluations 3rd Round.

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor/Delegate Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Works Report
- 10.6 Community Services Report
- 10.7 Community Development Projects Report

11 REPORTS FOR DECISION

- 11.1 Finance Report (*tabled*)
- 11.2 Revenue Report (*tabled*)
- 11.3 SHARE Community Grant Evaluation 3rd Round
- 11.4 Department of Human Services Plans to Change Boundaries
- 11.5 Renewal of Permit to keep Roosters

10.1 Mayor's Report – prepared by Cr Kylie Zanker

17 April	Neighbourhood House Meeting
18-20 April	Rural Summit 2012 held in Port Fairy
20 April	Attended Resilient Women Leading Change Dinner in Swan Hill
23 April	Kindergarten Dinner Cluster Meeting Guest Speaker
25 April	Attended Anzac Day Ceremony Wreath Laying at Warracknabeal, followed by Anzac service and lunch at RSL club rooms
26-29 April	Regional Victoria Living Expo
2 May	Guest Speaker at Women's night in Minyip, hosted by Dunmunkle Health Services
3 May	Invited to officially open the Country Women's Association Central Wimmera Craft Exhibition at the Warracknabeal Town Hall
3 May	Guest Speaker at the Horsham Rural City Council 'Think Women for Local Government' Forum
4 May	Wimmera Volunteers Executive Meeting
4 May	Mayoral Lunch

10.2 Councillor's Reports**Cr A McLean**

20 April	SHARE Grant Evaluation Panel - Warracknabeal
24 April	Council Forum
25 April	Attended Anzac Day Ceremony at Patchewollock
1 May	Attended Yarrilinks Meeting in Warracknabeal
2 May	Attended the Yarriambiack Creek Advisory Committee Meeting in Hopetoun

Cr R Kingston

16 April	Rupanyup Consultative Committee – discussion re National Broadband Network Rollout
17 April	Murtoa Progress Association – presentation from Dimboola Courier re Online News Service, discussion re National Broadband Network Rollout
20 April	Livestock Saleyard Association of Victoria - teleconference
20 April	SHARE Grant Evaluation Panel - Warracknabeal
24 April	Water treatment upgrade announcement by Member of Swan Hill, Peter Walsh MP – Rupanyup and Minyip
25 April	Attended Anzac Ceremony in Rupanyup
29 April	Regional Rural Living Expo, Melbourne
1 May	Attended National Broadband Network Co Fixed Wireless Presentation in Horsham
2 May	Minyip Progress Association
5 May	Presented to the Victorian Catch Management Authority re community experience through the 2011 floods

Cr G Lovel

- 12 April Wimmera Freight Hub Meeting in Horsham
- 17 April Wimmera Regional Transport Group Meeting
- 25 April Attended Anzac Day Ceremony in Brim
- 4 May Grampians Regional Waste Management Group Meeting in Stawell

Cr J Wise

- 16 April RoadSafe Wimmera Meeting, held in Kaniva (Minutes attached)
- 17 April Wimmera Development Association Meeting in Horsham. John Craven discussed the 'ins and outs' of running a Cycling Tour in the Wimmera Region; Zumsteins redevelopment; issues surrounding the cost impost in regards to fire safety in new buildings and extensions; and the National Broadband Network Rollout and how we can assist local businesses
- 18 April Chaired the Fire Prevention Plan Forum at the Warracknabeal Town Hall
- 19- 20 April Attended the Australian Local Government Women's Association Victorian Annual Conference and Annual General Meeting held at Manningham. The theme for the Conference was 'Balance the Imbalance'. Minister for the Status of Women, Julie Collins MP spoke at the dinner on the need for better participation by women, not only in all levels of Government but in the corporate world. She also announced that the Australian Local Government Women's Association (National) will receive a \$250,000 boost over three years from the Australian Government to increase women's participation in Local Government. Victorian Minister for Local Government, Jeanette Powell, officially opened the Conference on Friday
- 23 April Chaired the election of Office Bearers of the Warracknabeal Town Hall Committee with Gordon Clyne renominated as Chair
- 24 April Council Forum
- 25 April Attended the Sheep Hills and Minyip Anzac Day Ceremonies. Well over a hundred in attendance at both venues. Speakers were excellent with Cameron Whelan and two students from the Birchip P12 speaking on their trip to the battle fields of France last year at Sheep Hills and Sean Walsh speaking on his trip with his father to France
- 8 May Attended Yarriambiack Chaplaincy Council Annual General Meeting in Hopetoun

Cr H Ballentine

- 24 April Attended Woomelang Development Association Meeting
- 25 April Attended Anzac Day Ceremony in Hopetoun
- 17 April Attended Wimmera Mallee Tourism Meeting in Horsham
- 27 April Attended Regional Victoria Living Expo in Melbourne

Cr J Kempfert

- 17 April Murtoa Progress Association Meeting
- 17 April Regional Victoria Living Expo Training in Horsham
- 18 April Attended Rural Summit in Port Fairy
- Official Opening was conducted by the Deputy Premier of Victoria, the Hon Peter Ryan MP and all visitors welcomed by Councillor's Ken Gale and Jim Doukas.
- Key Speaker, Robyn Williams graduated with a Bachelor of Science Honours in England. He was elected a National Living Treasure by the Trust in 1987. Robyn has served in several positions including President of the Australian Museum Trust.
- The second quest speaker was Alana Johnson, Victoria's Rural Woman of the Year for 2010. Alana has represented rural and regional Australia on the ABC Television and also featured in the Women's Word of Wisdom, launched by the Governor General.
- The Port Fairy Rural Summit gave young people an opportunity to present their ideas
- 24 April Council Forum
- 24 April Attended announcements by Peter Walsh, Member of Swan Hill in relation to funding for upgrade of water filtration for Minyip and Rupanyup
- 25 April Attended Anzac Ceremony in Murtoa
- 27 – 28 April Regional Victoria Living Expo in Melbourne

10.3 Chief Executive Officer – Activity Report – Prepared by Ray Campling

- Met Terry Lewis, Department of Primary Industries – update
- With other CEO's, Wimmera Development Association (WDA) and Regional Development Victoria (RDV) representatives met with Lachlan Bruce, CEO RDV
- Met with Keith Jackson – Grampians Regional Management Forum
- Attended WDA – Internal Audit Committee Meeting
- Met with Dean Miller – North Western Municipalities Association
- Met with Peter Rademaker – SHARE Program
- Met with Colin Morrison – Grants Commission
- With Councillor Jean Wise, attended WDA Meeting
- With Mayor Zanker and Councillor Kemfert, attended the Rural Summit in Port Fairy
- Met with Marc Amos, RDV – Economic Development Funding
- Attended Wimmera Southern Mallee Local Learning & Employment Network Annual General Meeting in Horsham
- Met Peter Crisp, Member for Mildura – various matters
- Attended monthly Rural Council's Victoria Meeting
- Attended Wimmera Mallee Crime Prevention Meeting in Dimboola
- Attended Anzac Day service and ceremony in Warrackabeal
- Attended GWM Water announcements by Minister Peter Walsh at Minyip and Rupanyup
- Attended Regional Living Expo in Melbourne

10.4 Director Infrastructure & Planning Report – Prepared by James Magee

Safety Officer

Barry Sullivan has recently commenced this new position within the Technical Services area. Barry has extensive experience within the construction and earthmoving industries as well as with government bodies.

Building Inspector

Jason Hoffmann has been appointed to provide additional support to Council's Building Surveyor, Wayne Wilkie. Jason has gained much experience with Ararat Rural City Council and will streamline our service working two days per week.

Flood Restoration Works

Global Contracting have now completed gravel re-sheeting works across the Shire and are now concentrating on sealed road restoration.

Roads completed to date include the:-

- Rosebery Rainbow Road
- Brim West Road
- Lah West Road

Yaapeet Rainbow Railway Line

Council has appointed Driscoll Engineering to undertake a report highlighting the need to fund the upgrade of the Yaapeet Rail Leg particularly with respect to the extra costs for road maintenance and rehabilitation should the rail line not be upgraded.

Assets – Prepared by Mick Evans

Asset Engineer

- Attended an updated training course on the computer program Asset Asyst (Asset Registers) and looked at the new building module that Yarriambiack Shire Council will purchase
- Completed Mapping, associated data and costings for Council's proposed Heavy Vehicle Routes
- Attended an information session on the Road Management Act by VicRoads, in Bendigo
- Still following protocol for new road names and road name changes as per Geographical Names procedures for the following roads; Woomelang Tip Road, Clarendon Avenue and Dumbuoy Service Road
- Have commenced to research and develop a new 2012-13 Capital Works Program

OH&S - Risk Management

- Completed in-house training in Risk Assessments with Collin Supple
- Still developing a new Risk Management Register
- Continue to address OH&S issues with the Collin Supple (Consultant), to be able to achieve a smooth hand over to the new Safety & Risk Officer
- Attended the OH&S Expo in Melbourne
- Attended MAV Best Practice Forum in Wedderburn
- Introduce the new Safety Officer to the Shires procedures and systems

Design – Prepared by John Boehm**Council Works**

- Woomelang Brock Street Kerb and Channel, and adjacent Parking Lane – works for the kerb are in progress
- Warracknabeal Concrete Footpaths – a footpath replacement program on the west side of the creek is well advanced, and progressing
- Reconstruction of one 1500m section on the Ashens Jackson Road is set out and works have commenced
- Plans are underway for one section of kerb and channel in Anderson Street Warracknabeal (north of Woolcock Street)

Flood Works and Other Community and Council Works

- Brim West Road Floodway (Yarriambiack Creek) – construction of pavement has commenced
- Rupanyup Infant Welfare Centre – plans are being prepared for addition of one room

Environment – Prepared by Geoff Harvey

- Prepared application for Natural Disaster Resilience Grant for Warracknabeal
- Roadside Tree Inspection – Mt Pleasant Road
- Attended Wimmera Mallee Sustainability Alliance Meeting, Donald
- Street Tree Inspections – Beulah
- Checked public water access sites – Beulah, Woomelang, Brim, Minyip and Rupanyup
- Street Tree Inspections – Hopetoun, Woomelang, Murtoa and Warracknabeal
- Roadside Vegetation, Weed and Rabbit Inspection – South Minyip
- Responded to various public requests, complaints

Technical Services – Prepared by Tony Brennan

- Processed various Civic Requests as required
- Updated vehicle checklists and plant machinery checklists with vehicle changeovers
- Produced quarterly Vehicle and Plant Checklist reports and email to relevant Managers
- Continue with Town Hall Service Agreement discussions prior to adoption
- Carried out traffic counter reports and updated all sites on MapInfo as required
- Issued Road Opening permits as needed for various minor works
- Attended monthly OH&S Meeting
- Attended Supervisors meeting in Council Chambers
- Carried out Aerodrome Inspection twice weekly during April
- Filled out forms for Membership of 'Dial Before You Dig' to receive info showing all DBYD enquiries throughout the Shire and from whom
- Worked with Nathan to produce a Traffic Count Procedure Manual for setting up, downloading, making of reports, and storing of details on MapInfo
- Worked with Bernie Naylor before he left for Long Service Leave to become aware of works required during his absence
- Filling in for Bernie from 1 May until 3 August

Warracknabeal Regional Livestock Exchange

- National Saleyard Quality Assurance Audit held 18 April (Sale Day). Passed the audit with no major issues at all....Minor alterations/inclusions to Quality Manual are all that are required
- Upgraded Maintenance Log for repairs carried out per audit regulations
- Erected new signage along all four sides of the Livestock Exchange and next to electric ramps along South end. New signage on entrances to sick pens and main notice board as well
- Updated Windows software on Livestock Exchange laptops
- Wrote article for local newspapers containing updates to various issues including changes to sale dates for the remainder of the year

Technical Support – Prepared by Nathan McLean

- Assisted the Design Engineer with surveying
- Traffic Counter Activation
- Update of Aerodrome manuals for Warracknabeal & Hopetoun
- Asset Asyst Information Session
- Electronic rego labels for all leased vehicles
- Update of Traffic Counter manual for usage on laptop
- Road Management Act information session at Bendigo
- Installation of new signs at saleyards with Tony Brennan
- Input of road segment data into Asset Asyst

Building & Planning Activity

In April the following permits were issued:

Building: 5 Building Permits were issued in **April 2012**

Total Value of Building Work: **\$94,441**

Warracknabeal – Decking

Hopetoun – Garage

Hopetoun – Storage Shed

Beulah – Football Lights

Rupanyup – Storage Shed

5 applications were submitted in **April 2012**

Planning: 1 Planning Permit was issued in **April 2012**

App No: TP04-12

Applicant: Greg Bellinger

Address of Land: 160A Burdett's Road, Hopetoun being Vol
10443 Folio 966

Proposal: The land to be subdivided into two allotments

Date Issued: 18/04/2012

0 applications were submitted in **April 2012**

10.5 Works Report – Prepared by Brian Poulton**Capital Works Program – Roads and Streets 2011- 2012**

PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Anderson Street Warracknabeal (\$23,221)		April 2012		Shoulder Reconstruction & Seal
Campbell Street Hopetoun (\$146,296)	100%	July 2011	October 2011	Road Reconstruction Shire
Campbell Street / Hopetoun West Intersection Hopetoun (\$130,328)	100%	August 2011	September 2011	Altered Intersection Road Reconstruction Shire
Campbell Street / Lascelles Street – Henty Highway Intersection Hopetoun (\$149,176)	100%	August 2011	October 2011	Road Reconstruction
Degenhardt Street Murtoa (\$10,048)	100%	November 2011	November 2011	Shoulder Reconstruction & Seal Shire
Dingwell Street Beulah (\$14,067)		May 2012		Road Reconstruction Shire
Dingwell Street Beulah (\$5,024)		May 2012		Road Reconstruction Shire
Dettmann Lane Woomelang (\$12,727)		April 2012		Road Reconstruction Shire
Church Street Woomelang R2R (\$58,053)	100%	January 2012	February 2012	Road Reconstruction Shire

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PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Haby Lane Murtoa (\$9,143)	100%	November 2011	December 2011	Road Reconstruction Shire
Stewart Street Rupanyup R2R (\$46,883)	90%	April 2012		Road Reconstruction & Hotmix Intersection Shire
Hopetoun Reservoir Lane 7 (\$60,844)	100%	November 2011	December 2011	Road Reconstruction Shire
Luna Park Beulah (\$33,492)	100%	November 2011	December 2011	Road Reconstruction Shire
Brock Street Woomelang (\$18,000)	60%	April 2012		Kerb & Channel Shire
Brock Street Woomelang (\$12,560)		April 2012		Shoulder Reconstruction & Seal Shire
Clifford Street Warracknabeal (\$24,000)	100%	October 2011	December 2011	Kerb & Channel Shire
Clifford Street Warracknabeal (\$29,473)	100%	April 2012	February 2012	Road Reconstruction Shire
Clifford Street Warracknabeal (\$24,000)	100%	October 2011	January 2012	Kerb & Channel Shire
McLeod Street Minyip (\$19,650)	100%	March 2012	March 2012	Kerb & Channel Shire
McLeod Street Minyip (\$14,625)	100%	April 2012	April 2012	Shoulder Reconstruction & Seal Shire
South Street Minyip (\$11,850)	100%	March 2012	April 2012	Kerb & Channel
South Street Minyip (\$8,820)	100%	April 2012	April 2012	Shoulder Reconstruction & Seal Shire

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PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Breen Street Murtoa (\$74,927)	100%	July 2011	September 2011	Kerb & Channel Contractor
Breen Street Murtoa (\$9,196)	100%	December 2011	December 2011	Shoulder Reconstruction & Seal Shire
Anderson Street Warracknabeal (\$21,300)		May 2012		Kerb & Channel Shire
Luna Park Beulah (\$50,000)	70%	April 2012		Bridges & Culverts Contractor
Brim West (\$11,000)	90%	September 2011		Bridges & Culverts Contractor
Devereux Street Warracknabeal (\$6,275)	100%	August 2011	September 2011	Drainage Shire
Devereux Street Warracknabeal (\$3,143)	100%	August 2011	September 2011	Drainage Shire
Devereux Street Warracknabeal (\$5,582)	100%	August 2011	September 2011	Drainage Shire
Gardiner Street Warracknabeal (\$25,000)		March 2012		Drainage Contractor
Gardiner Street Warracknabeal (\$20,000)		March 2012		Drainage Contractor
Woomelang Tip R2R (\$72,566)	100%	February 2012	February 2012	Road Reconstruction Shire
Dumbuoy Road Warracknabeal (\$40,000)		April 2012		Road Reconstruction Shire
Dimboola/Minyip Road R2Market (\$443,808)	100%	September 2011	November 2011	Road Reconstruction Shire
Rainbow Yaapeet Road R2Market (\$487,417)	70%	March 2012		Road Reconstruction Shire

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PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Rupanyup Road (\$17,851)	100%	November 2011	November 2011	Road Reconstruction Shire
Brim East Road (\$48,700)	100%	September 2011	September 2011	Road Reconstruction Contractor
Burrum North Road R2R (\$247,913)	100%	October 2011	October 2011	Road Reconstruction Contractor
Lascelles West Road R2R (\$264,615)	100%	September 2011	October 2011	Road Reconstruction Shire
Lascelles West Road R2R (\$64,579)	100%	January 2012	February 2012	Road Reconstruction Shire
Lascelles West Road R2R (\$43,052)	100%	January 2012	February 2012	Road Reconstruction Shire
Lascelles West Road R2R (\$21,526)	100%	January 2012	February 2012	Road Reconstruction Shire
Watchem Warracknabeal Road R2R (\$115,507)	100%	August 2011	August 2011	Road Reconstruction Shire
Galaquil West Road (\$228,629)	100%	March 2012	April 2012	Road Reconstruction Shire
Sheep Hills Minyip Road (\$113,492)	100%	September 2011	October 2011	Road Reconstruction Contractor
Ashens Jackson Road (\$155,409)	75%	March 2012		Road Reconstruction Shire

Footpath Program 2011/2012

PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Gladstone Street Beulah (\$5,828)		May 2012		Gravel Path Shire
Garrard Street Hopetoun (\$14,295)		April 2012		Premix Path Shire
Toole Street Hopetoun (\$714)		May 2012		Reseal Footpath Shire
Church Street Minyip (\$11,490)	100%	October 2011	October 2011	Concrete Path Contractor
Market Street Minyip (\$5,065)	100%	October 2011	October 2011	Quarry Dust Path Contractor
Mill Street Minyip (\$2,037)	100%	October 2011	October 2011	Quarry Dust Path Contractor
Duncan Street Murtoa (\$4,838)	100%	November 2011	November 2011	Quarry Dust Path Contractor
Hamilton Street Murtoa (\$4,082)	100%	November 2011	November 2011	Quarry Dust Path Contractor
Hamilton Street Murtoa (\$4,208)	100%	December 2011	December 2011	Quarry Dust Path Contractor
Hamilton Street Murtoa (\$6,728)	100%	December 2011	December 2011	Quarry Dust Path Contractor
Lake Street Murtoa (\$7,512)	100%	October 2011	October 2011	Quarry Dust Path Contractor
Miller Street Murtoa (\$2,541)	100%	November 2011	November 2011	Quarry Dust Path Contractor
Cromie Street Rupanyup (\$2,493)	100%	May 2012	April 2012	Reseal Footpath Shire
Chamberlain Street Speed (\$8,368) + (7,322)		May 2012		Premix Path Shire

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PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Yarrick Lane Hopetoun (\$210)		March 2012		Reseal Footpath Shire
Wychunga Lascelles (\$1,411) + (\$878)		March 2012		Quarry Dust Path Shire
Dyer Street Rupanyup (\$5,292) + (\$378)	100%	March 2012	April 2012	Quarry Dust Path Shire
Alamein Avenue Warracknabeal (\$13,008)		June 2012		Concrete Path Contractor
Jamouneau Street Warracknabeal (\$5,203)		June 2012		Concrete Path Contractor
Kokoda Avenue Warracknabeal (\$16,259)	100%	May 2012	April 2012	Concrete Path Contractor
Kokoda Avenue Warracknabeal (\$2,385)		May 2012		Concrete Path Contractor
Kokoda Avenue Warracknabeal (\$16,151)	100%	March 2012	April 2012	Concrete Path Contractor
Kokoda Avenue Warracknabeal (\$15,826)		April 2012		Concrete Path Contractor
Kokoda Avenue Warracknabeal (\$14,959)		April 2012		Concrete Path Contractor
Milbourne Street Warracknabeal (\$14,091)	100%	March 2012	March 2012	Concrete Path Contractor
Woolcock Street Warracknabeal (\$10,948)	100%	March 2012	March 2012	Concrete Path Contractor
Tavernor Street Beulah (\$1,605)		March 2012		Reseal Footpath Shire

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PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Tavernor Street Beulah (\$1,001)		March 2012		Reseal Footpath Shire
Various (\$10,000)				
Various (\$10,000)				

Gravel re-sheet Works

Total Re-sheet Program 65.820 km

Completed Re-sheets 52.270 km

***Roads Completed – March / April**

- * Lascelles Road
- * Goyura East Road
- * Brynterion Road
- * Mount Pleasant Road
- * Middas Road
- * Sheep Hills Cemetery Road
- * Mill Street

*** Global Contract – Works Completed March / April**

- * Yarto East Road
- * Torneys Road
- * Bathgates Lane
- * Rosebery/Rainbow Road

10.6 Community Services – Prepared by Gavin Blinman

Kindergartens

The Rupanyup kindergarten has been painted and plans are now being drawn up by Tech Services for the renovations to the entrance area.

The annual kindergarten dinner was held recently with the Mayor giving a great talk on good governance tips and Keryl Thomas, Assistant Regional Director from Department of Education & Early Childhood Development (DEECD) talking on new funding formula and new changes within DEECD.

36 Committee members from across the Shire attended the night.

Council have had the second closure day for kinders with staff attending a Catherine Hydon lecture in Horsham as part of our commitment to change and skilling staff in new models of practice.

Aged and Disability

Tenders for Meals on Wheels and Centre Based Meals have closed and we are looking at the options and will make a recommendation to Council on the 'Preferred Contractors' for the next three years.

Olinda Poulton (Aged and Disability Services Coordinator), has attended the seniors Victoria meeting to plan the seniors week events for this year.

Our concert will be on 4 October 2012, the entertainer is yet to be confirmed.

We have accepted the offer of two extra free concert or events this year; we plan to run these in Murtoa and Hopetoun this year.

The extra events are likely to be a stage play and a concert type event.

Improving the Livability of Older Persons (ILOP) Community Consultations is continuing across the Shire with a great response to these so far.

Environmental Health / Local Laws

Food sampling commenced again last month, unfortunately one premises failed and remedial action has been taken.

Three new registrations for food premises were issued last month in Murtoa and Rupanyup.

A food safety newsletter for all food businesses has been developed and sent out this month.

The aim of this is to offer useful tips and information on the food act 1984 and reduce risks. See attached sample.

Two new Wastewater Permits have been issued this month in the south of the shire. The new Fire Management Plan community information night was held this month with limited community attendance.

A campaign to reduce the number of unregistered dogs has worked well with random door knocking carried out to target areas. The pound has been empty for a week again so perhaps the Ranger's efforts have had some success.

Wandering dogs in Beulah and Woomelang have also been addressed.

A dog litter bag point has been established at the Warracknabeal Boat Ramp and Anzac Park to trial and more will be placed across the Yarriambiack Shire shortly.

The Environmental Protection Agency will be in town shortly to address illegal dumping at several locations.

Youth

Planning continues for the Health Harmony and Happiness Expo in late October, with Rural Northwest Health and Dunmunkle Health.

'Engage' program is receiving good support from Warracknabeal Secondary College, workshops being planned to help young people learn skills to run and plan their own event.

Chris Solly (Youth Worker) attended Minyip festival in support of the Wimmera Youth Bus.

66 Young people dropped in to use the bus.

16 young people attended a Nexus event in Horsham.

Council met with Wimmera Uniting Care to discuss homeless issues and family mediation issues.

Emergency Relief

In April we had a number of referrals for Emergency Relief, this is not unusual for the Easter period.

Lisa Cook (Flood Recovery Officer) has been busy preparing for the May community training nights, there is some doubt about the SES attending due to industrial action but we will work through this as it occurs.

Volunteer Transport

Five clients were transported 1366 kilometers this month.

Maternal and Child Health

A busy month for nurses with a mini baby boom across the Shire, with seven babies born and at least six due in the Minyip area in the first half of the year.

The second round of school immunizations is due in May.

The nurses report a good response to our text messaging before the immunization days.

FOOD SAFETY NEWSLETTER



Non Compliance Costs Takeaway Outlet \$21,500

A Bendigo Fish and Chip shop owner was prosecuted earlier this year for breaching a range of provisions from the Australia New Zealand Food Standards Code and the *Food Act 1984*.

The proprietor was charged with offences including, but not limited to, failing to maintain a Food Safety Program, failing to undertake mandatory food safety training, failing to store food in such a way that protects it from potential contamination, failing to provide adequate hand washing facilities and failing to maintain the premises to a standard of cleanliness where there is no accumulation of grease, dirt or other visible matter.

The Bendigo Magistrates Court found the owner guilty of 39 charges in total. The Magistrate fined the proprietor \$17,500 and ordered him to pay Council's legal costs of \$4,000.

FOOD SAFETY when Receiving Delivered Products

Australia produces some of the most wholesome and safe food in the world due to the Countries stringent food safety related Legislation. However, the quality and safety can be affected by poor storage and packaging. It is important that you select your suppliers carefully and continue to monitor and record their deliveries. Ensure that you periodically inspect incoming products and never accept the following:

- Dented, swollen or leaking cans or containers
- Products with damaged or imperfect packaging
- Cracked or dirty eggs
- Chilled or frozen foods that are not under temperature control
- Products that are soiled or mouldy
- Anything that you have doubts about the safety and/or quality

NAME AND SHAME

Food business proprietors that have been prosecuted and convicted in the state of Victoria are now published on a state-wide register on the internet. This register is available for public viewing and can be found at http://www.health.vic.gov.au/foodsafety/regulatory_info/register.htm

Quick Look at the Food Standards Code – Hand Washing Facilities

The intention of Food Safety Standards 3.2.3 and Standard 3.2.2 is to ensure food businesses have designated, appropriate and well equipped hand washing facilities that are available and accessible to food handling staff at all times.

These Standards state:

Standard 3.2.3

14(1) A food premises must have hand washing facilities that are located where they can be easily accessed by food handlers:

(a) within areas where food handlers work if their hands are likely to be a source of contamination of food.

14(2) Hand washing facilities must be:

- (a) permanent fixtures;
- (b) connected to, or otherwise provided with, a supply of warm running potable water;
- (c) of a size that allows easy and effective hand washing; and
- (d) clearly designated for the sole purpose of washing hands, arms and face.

Standard 3.2.2

15(4) A food handler must, whenever washing his or her hands:

- (a) use the hand washing facilities provided;
- (b) thoroughly clean his or her hands using soap or other effective means, and warm running water; and thoroughly dry his or her hands on a single use towel or in another way that is not likely to transfer pathogenic micro-organisms to the hands.

EGGS LINKED TO FOOD POISONING

Victoria has experienced a number of food poisoning cases linked to *Salmonella* from the use of raw eggs. In each case identified, raw shell eggs were used as an ingredient in food and not further cooked. These particular cases were linked to the use of mayonnaise containing raw egg and the serving of under cooked eggs.

It is important to remind food business owners that there are risks associated with serving food that contains raw egg. However, this can easily be mitigated by thoroughly cooking eggs or using pasteurised products that can be purchased frozen or in a liquid or powder form. Commercially produced food such as mayonnaise, dressings and sauces will almost certainly use pasteurise egg products and consumers have never noticed a difference in taste.

ENVIRONMENTAL HEALTH OFFICER

TIM ROSE

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DID YOU KNOW!

An onion, apple and potato all have the same taste. The differences in flavour are caused by their smell.



SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson**Regional Victoria Living Expo**

The Regional Victoria Living Expo was a huge success with approximately 9000 people attending over the three days. I would like to thank Mayor Zanker, Cr Ballentine, Cr Kemfert and Cr Kingston for assisting to provide attendees with information regarding the liveability and affordability of our Shire. Attendees were also interested in holiday information and travel ideas.

SHARE Community Grant

The evaluation for the 3rd round of SHARE Community Grants was held on Friday, 20 April 2012 to discuss applications.

Wimmera Mallee Regional Tourism Association

The Wimmera Mallee Tourism Association has now joined Facebook to promote the region. For regular updates of travel ideas and to view iconic photographs of the Wimmera Mallee, please 'Like' the Wimmera Mallee Tourism Page.

Woomelang Travellers Rest

The Woomelang and District Development Association are now considering engaging a relevant contractor to construct a Master Plan for the Travellers Rest.

A professional report for the proposal to install a self serve fuel container behind the Community Centre will be needed for the submission of the Planning Permit and has been quoted at \$9000. The report would include site plans, emergency management information and the direction of traffic flow.

Yarriambiack Tourism Association

The next Yarriambiack Tourism Association meeting will be held at the Railway Hotel in Murtoa at 6.30pm on Monday, 28 May 2012.

10.7 Community Development Projects Report – Prepared by Dennis Smith**Putting Locals First Program**

We are waiting on the outcome of the full application for the Warracknabeal Streetscape.

The Project Proposal submitted on behalf of the Rupanyup Memorial Hall Committee for air conditioning of the Hall has been approved for a grant of \$15,890. A full application is now being prepared for them.

Country Football and Netball Program 2011/2012

We are still waiting on the outcome of our Hopetoun Netball Courts application.

Advertisements have been placed in the local press for Expressions of Interest from Community Groups for the next round of funding, with a closing date for submissions to Council by 10 May 2012. This round has a very tight timeframe, with applications from Council required to be submitted to Department of Planning & Community Development by 31 May 2012.

Minyip 4th Tennis Court Project

The remaining work to re-instate the fence has been completed.

Murtoa Football Change Rooms Project

Works are progressing well and are on schedule for completion by mid/late June.

Flood Recovery Works

The Murtoa Netball Court has been excavated and a new base constructed and asphalt surface applied. Line markings have been re-instated and when the weather warms up (possibly sometime around October) Synpave will be laid and the court re-marked. The court will be suitable for use this football season.

Quotes have been obtained for both the Murtoa and Rupanyup Tennis Courts and from this the maximum scope of works will be ascertained.

Warracknabeal Town Hall Floor

Additional funding has been obtained to sand, polish and seal the floor in the main auditorium. This work is scheduled to occur after the floor leveling is completed, with a start date of 2 July. The work will take approximately one week, with an additional week required to ensure the coating has dried completely.

Shire Community Assistance Grants

The final round for this financial year has been advertised, with a closing date for applications of Friday 25 May 2012.

Grant Acquitted

Minyip 4th Tennis Court Project.

11 REPORTS FOR DECISION

11.1 Finance Report – Prepared by Anita McFarlane

The Finance Report as at April 2012 will be tabled.

RECOMMENDATION

The Finance Report as at April 2012 be received.

Moved Cr G Lovel seconded Cr H Ballentine that Finance report as at April 2012 be received.

Carried

11.2 Revenue Report – Prepared by Chantelle Pitt

The Revenue Report as at May 2012 will be tabled.

RECOMMENDATION

The Revenue Report as at May 2012 be received.

Moved Cr J Wise seconded Cr H Ballentine that Revenue report as at May 2012 be received.

Carried

Cr G Lovel and Cr A McLean left Council Chamber at 10:20am due to a Conflict of Interest in regards to item 11.3 – SHARE Community Grant Evaluation 3rd Round.

11.3 SHARE Community Grant Evaluation 3rd Round – Prepared by Marianne Ferguson

The SHARE Community Grant 3rd Round Evaluations took place on Friday, 20 April 2012. The evaluation panel consisted of Cr Andrew McLean, Cr Ray Kingston, Minyip Community Member, Chris Niewand, Community Services Manager, Gavin Blinman, Community Projects Co-Coordinator, Dennis Smith and Community Development Officer, Marianne Ferguson. 33 applications were assessed with 15 applications recommended for funding.

The total requested amount from all applications combined was **\$118,183**. A total of \$27,750 Inc. GST is proposed to be distributed amongst successful projects across the Shire.

APPLICATION NO.	NAME OF ORGANISATION	DESCRIPTION OF REQUEST	FUNDING ALLOCATED
1	Hopetoun Happy Helpers	Purchase new overlocker and repair old overlocker.	\$1,700
2	Hopetoun Recreation Reserve Committee of Management	Purchase of 90" PTO finishing mower.	\$1,000
3	Minyip Dunmunkle Carpet Bowls Club Inc	To purchase a carpet bowls mat and additional bowls.	\$1,000
4	Minyip Dunmunkle Health Services	Purchase sports equipment for Senior Citizens.	\$ 500
5	Minyip Lawn Bowls Club Inc	To purchase soil for top dressing to help give a hard compact surface.	\$2,000
6	Minyip Men's Shed	To supply and install air conditioner/heating.	\$1,500
7	Murtoa Angling Club Inc	Purchase new furniture and appliances for club rooms. Also to purchase and install split system air conditioning.	\$2,000
8	Murtoa Lake Marma Public Park & Gardens Reserve Committee of Mgmt	Purchase and install an automated sprinkler system.	\$2,500
9	Murtoa RSL Sub Branch	To upgrade the forecourt paving at the Murtoa Memorial Gateway and to install cement base below existing paving to prevent damage by water erosion and vehicles.	\$1,650
10	Murtoa Show yards Reserve Committee of Management	Purchase and install non slip floor coverings for the new multi purpose facility.	\$2,000
11	Patchewollock Memorial Community Group	Repairing the hall kitchen to meet health and safety standards.	\$3,000
12	Rupanyup & District Consultative Committee Inc	To purchase programs and equipment for recording & archiving, promotion and displays for the Woods Farming and Heritage Museum	\$2,900

YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

MINUTES

09 MAY 2012

APPLICATION NO.	NAME OF ORGANISATION	DESCRIPTION OF REQUEST	FUNDING ALLOCATED
13	Rupanyup Memorial Hall Committee	Purchase and install a split system air conditioner.	\$2,000
14	Warracknabeal Angling Club	Repair and update shelter and provide seating at the Creek.	\$2,000
15	Warracknabeal Men's Shed	Replace unsafe machinery with a new band saw, table saw and bench grinder.	\$2,000
		Total Funding Allocated	\$27,750 Inc GST

Recommendation

That Council approve the above nominated projects under the 2011/2012 SHARE Community Grant Program.

Moved Cr J Kemfert seconded Cr R Kingston that Council approve the above nominated projects under the 2011/2012 SHARE Community Grant Program.

Carried

Cr G Lovel and Cr A McLean returned to Council Chambers at 10:25am.

Moved Cr J Wise seconded Cr J Kemfert that standing orders be suspended at 10:25am.

Carried

Moved Cr G Lovel seconded Cr J Wise that standing orders be resumed at 10:50am.

Carried

11.4 Department of Human Services Plans to Change Boundaries - Prepared by Ray Campling

Background

The Department of Human Services proposes to change the boundaries of the Wimmera region and include the Wimmera in a Western region with the head office most probably located in Warrnambool.

Issues

It is suggested Council might have considerable concerns with this proposal.

1. Considerable effort went into aligning Victorian State Government regions and including most government departments, into common areas within the Grampians region. The formation of the Regional Management Forums was to assist integrated regional planning and the Grampians Regional Management Forum has functioned particularly well.
2. Associated to regional planning is the importance of cooperative approaches by Government Departments. As an example for children's early years development it is vital that education, health and community services are provided cooperatively by all relevant Government Departments, Council services and other agencies.
3. At a regional level the strong geographic and social and economic links that the Wimmera region has to Ballarat as opposed to Warrnambool are significant. Our main community links are to Ballarat for health referrals, education and shopping. Apart from seaside holidays we have a community of interest with Ballarat which does not exist with Warrnambool.
4. Our main transport links via the Western Highway and bus and rail are to Ballarat. There is no public transport to Warrnambool.

Additionally, the proposed restructure needs to answer a few critical questions;-

Firstly, how will a regional office in Warrnambool provide better service delivery to people living in our Shire especially the northern sector? With the high demands on services at the coastal growth corridors will services in small rural areas be available and also how many staff will be in our area once the change has been implemented as opposed to now?

Other government services are aligned to current Grampians Region such DEED, SES Vicroads that we work with, will these also change or will we be meeting in Ballarat and Warrnambool in the future? This will be extremely difficult and will cause issues with our own time and resource management in answering to or more regions.

During the flood emergency the established relationship Council had with the Ballarat DHS greatly assisted us – will we be supported from Warrnambool to the same extent? And we will now be required to establish new links and relationships with Warrnambool which will be a time consuming and expensive process.

The proposed region will effectively divide established service networks that our HACC staff work with, staff have expended considerable time and effort in working to the new guidelines with the Ballarat region. We cannot afford for staff to spend more time away establishing new networks in another region for absolutely no direct or indirect benefits to our community.

I assume that the proposal has been developed to ensure that there are no less than 100,000 people in each DHS region to provide economies of the scale and allow for the sub regions to be created. However in the case of the Wimmera NO sub region is created regardless of whether we are with Ballarat or Geelong.

The only area where the existing regional boundaries have been changed in a significant way are the Wimmera and the South West with minor changes, I gather to the Northern and Western Metropolitan area which will be pulled apart again and to some minor changes in Gippsland.

I suggest that as currently constructed there is no Wimmera sub region regardless of whether we are with Warrnambool or in the Western Region or with Ballarat in Central Highlands or Grampians Region. On this basis I suggest that for the reasons mentioned above we would be better off being connected through to Ballarat to provide a synergy with other State and Local Government services.

It is suggested that the South West has sufficient growth prospects and is already above 90,000 population in the municipalities of Glenelg, Warrnambool, Southern Grampians and Moyne. If Corangamite were included, they have I think an overwhelming case to have a sub region on their own.

Representatives of DHS have suggested that the proposal is not finalised at this stage and comments would be considered.

It is suggested this proposal is not in the best interests of the Wimmera generally and that Council request the State Government to reconsider and preferably establish the Wimmera as a sub region. The costs associated with this option may be seen as hard to justify for a region of 55,000 people. However the relative disadvantage faced by the Wimmera would suggest this option could be justified.

Recommendation

1. That Council request the State Government to reconsider its proposal and preferably establish the Wimmera as a sub region on the basis of the relative disadvantage faced by the Wimmera. Further that Council submit that the second favoured option is to connect the Wimmera to the central highlands region as exists at present and that connecting the Wimmera to the South West sub region is not in the best interests of the Wimmera service system.
2. That Council write to our Local Members Peter Walsh and Peter Crisp, the Minister for Housing and Minister for Children and Early Childhood, Hon Wendy Lovell; Chair of the Grampians Regional Management Forum and Secretary of Department Education and Early Childhood Development, Mr Richard Bolt.

Moved Cr R Kingston seconded Cr J Wise that Council approve the following recommendations:-

- 1. That Council request the State Government to reconsider its proposal and preferably establish the Wimmera as a sub region on the basis of the relative disadvantage faced by the Wimmera. Further that Council submit that the second favoured option is to connect the Wimmera to the central highlands region as exists at present and that connecting the Wimmera to the South West sub region is not in the best interests of the Wimmera service system.**
- 2. That Council write to our Neighbouring Councils, Local Members Peter Walsh and Peter Crisp, the Minister for Housing and Minister for Children and Early Childhood, Hon Wendy Lovell; Chair of the Grampians Regional Management Forum and Secretary of Department Education and Early Childhood Development, Mr Richard Bolt.**

Carried

11.5 Renewal of Permit to keep Roosters – Prepared by Tim Rose

John Wheelan of Warracknabeal has requested the renewal of his permit to house three roosters on his property at 30 Craig Avenue, Warracknabeal. Council has not identified any breaches of Mr Wheelan's previous permit conditions.

Recommendation

Given the circumstances to this matter have not changed since Council initially granted the permit; it is recommended that Council grant renewal of permit for a further 12 months.

Moved Cr R Kingston seconded Cr J Kemfert that Council approve renewal of permit for a further 12 months.

Carried

Cr G Lovel requested that it be recorded that he objected to the above recommendation.

12 GENERAL BUSINESS (including strategic direction and specific issues)

Council congratulated Marianne Ferguson, Community Development Officer for the way she promoted and represented the Shire during the Regional Victoria Living Expo in Melbourne.

Mayor, Kylie Zanker reminded Council about National Volunteers Week with BBQ lunch to be held on Friday, 18 May between 12noon and 1pm in front of the Warracknabeal Tourism Centre.

13 CLOSED SESSION

Moved Cr J Wise seconded Cr R Kingston that Council move into Closed Session.

Carried

Moved Cr J Wise seconded Cr H Ballentine that Council move back into Open Session.

Carried

Moved Cr R Kingston seconded Cr G Lovel that Council adopt the Resolutions from the Closed Session of Council.

Carried

14 MINUTES FROM MEETINGS

Wimmera Development Association Minutes
RoadSafe Wimmera Inc. Minutes

15 ATTACHMENTS / REPORTS

Rates Report – May 2012
Yarriambiack Shire Council – Income Statement by Resources for April 2012
Income Statement by Department for April 2012
Yarriambiack Shire Council Capital Expenditure for April 2012
Yarriambiack Shire Council Balance Sheet as at 30 April 2012

16 NEXT MEETING

The next meeting of Council will be held on Wednesday 13 June 2012 at 9:30am at Warracknabeal.

17 CLOSE 11:15am _____