

AGENDA OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL TO BE HELD ON WEDNESDAY 28 JANUARY 2015 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 2:00 PM

1 WELCOME

2 ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Crs A McLean, Cr R Kingston, Cr K Zanker, Cr L Woods, Cr H Ballentine, Cr T Grange, Cr G Massey, Ray Campling (Chief Executive Officer), James Magee (Director Infrastructure & Planning) and Bernardine Schilling (Executive Assistant)

5 APOLOGIES

6 CONFIRMATION OF MINUTES

Special Meeting of Council – 10 December 2014

Closed Session of Council – 10 December 2014

7 DECLARATION OF CONFLICT OF INTEREST

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor's Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Capital Works Program Report
- 10.6 Community Services Report
- 10.7 Infrastructure Services Report
- 10.8 Community Projects Report

11 REPORTS FOR DECISION

- 11.1 Finance Report
- 11.2 Revenue Report
- 11.3 Request for Waiver on Rates – Warracknabeal Action Group and Warracknabeal Community Garden Group

10.1 Mayor's Report – Prepared by Andrew McLean

27 November	Attended the "Thank You" BBQ for Meals on Wheels volunteers at Lake Lascelles, Hopetoun
28 November	Attended the North West Municipalities Association meeting at Nhill
28 November	Attended Council Statutory meeting at Warracknabeal
3 December	Chaired the meeting of the Sunraysia Highway Improvement Committee at Birchip
5 December	Attended the Board Meeting of the Grampians Central West Waste and Resource Recovery Group at Halls Gap
5 December	Attended the Foreshore Flix at Lake Lascelles, Hopetoun
16 December	Attended the Awards Night of Hopetoun P-12 College
18 December	Attended Waste and Resource Recovery Group Board Professional Development Session One in Melbourne
26 January	Attended Australia Day breakfast at Rupanyup and Minyip to present Citizen of the Year Awards

10.2 Councillor's Reports**Cr H Ballentine**

- 25 November Attended Wimmera Mallee Tourism meeting at Dimboola
- 28 November Attended Council Statutory meeting for election of Mayor
- 9 December Victorian Agricultural Sustainability Project meeting (VASP) in Horsham, followed by afternoon tea at Hopetoun Senior Citizens Christmas party, followed by Chick Pea and Lentil meal at Beulah as part of Yarriambiack Tourism meeting. Great tasting event, proving we need more examples of how to use the grains we grow locally.
- 16 December Attended Hopetoun P-12 College Awards Night and presented Community Service Awards
- 17 December Ordered a copy of 'The right to vote; the right to stand' written by Helen D. Harris OAM
- 26 December Photograph of Yarriambiack lady Councillors and report from November Council meeting in Wimmera Mail Times recognising our sixteen ladies in one hundred years.
- 20 January Attended Wimmera Mallee Tourism meeting at Minyip
- 26 January Attended CWA Australia Day breakfast at Hopetoun

Cr G Massey

- 10 December Attended Community Meeting at Minyip re future of Police Station
- 12 December Attended Wimmera Regional Library Board Meeting at Warracknabeal
- 14 December Attended Carols by Candlelight at Warracknabeal
- 5 January Attended Sheep Hills Recreation Reserve Trustees Election

YARRIAMBIACK SHIRE COUNCIL

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Cr T Grange

- | | |
|-------------|--|
| 26 November | Attended Open Council meeting |
| 28 November | Attended Minyip SHARE meeting
Attended Volunteer Day BBQ - Lions Park, Warracknabeal
Attended Statutory Council meeting in Warracknabeal |
| 2 December | Attended Wimmera Mallee Tourism meeting at Dimboola |
| 3 December | Attended Minyip Progress meeting |
| 5 December | Attended Wimmera Southern Mallee Regional Transport Group meeting at Horsham |
| 9 December | Wimmera Development Association Board meeting at Horsham |
| 10 December | Minyip Community Meeting re vacancy at Minyip Police Station |

10.3 Chief Executive Officer, Activity Report – Prepared by Ray Campling

- Attended Council Statutory and Installation of Mayor meeting
- Attended Minyip Police Station community meeting
- Attended Wimmera Southern Mallee LLEN meeting
- Attended Wimmera Base Hospital AGM
- Attended Telstra NBN launch in Murtoa
- Attended Wimmera Development Association meeting
- Attended Wimmera Catchment Management Authority Warracknabeal/Brim Flood Study meeting with Mayor McLean and several community members
- Attended Wimmera Mallee Seasonal Conditions meeting in Horsham with representatives from Local Government, Local Industries and various Government department representatives in attendance
- Attended former Councillor Jean Wise Library retirement function
- Met with Mark Hogan and Mark Amos from Regional Development Victoria – Funding updates
- With Gavin Blinman, met with Wayne Street – Council Economic and Tourism Study. Wayne will be presenting a briefing to Councillors at the February 11 Forum session
- Attended Regional CEO's Forum in Horsham – Rate Capping, Deputation to Canberra
- Met with David Brennan, CEO Wimmera Catchment Authority – Wimmera Waterway Strategy
- Had the pleasure of delivering Meals on Wheels on three occasions
- Attended former Shire President Ron McIntyre and Alex Ross funerals
- Met with Jo Bourke – Executive Officer, Wimmera Development Association – various matters
- Attended Australia Day ceremony and activities at ANZAC Park, Warracknabeal

10.4 Director Infrastructure & Planning Report – Prepared by James Magee**NBN Rollout**

While the switch on of the NBN towers at Rupanyup and Minyip is expected to occur at any time, works have continued elsewhere with construction of towers at Hopetoun and Brim during the last two months. The Beulah tower is scheduled to start during January.

Installation of transmission equipment to an existing tower has also been occurring at Warracknabeal.

In the next few months, a fibre optic cable will be installed between the exchange and the tower in Warracknabeal.

The NBN tower at Murtoa has been operational since October.

Additional Stream Gauge for Yarriambiack Creek

During workshop meetings for the latest flood study for Warracknabeal and Brim, priority has been given to the installation of an automatic gauge in the creek at Ailsa Road to assist with flood warnings in the future. The feasibility and costs are currently being prepared with a report to be presented in April 2015.

Community Projects – Prepared by David Thompson**Beulah Hall Kitchen Upgrade and Beulah Multi Purpose Centre Upgrade joint Project**

- For the hall kitchen new cupboards, servery hatches, pressure pump and hot water service have been installed. Electrical and plumbing are complete. Painting and new blinds in the kitchen are planned
- The multi purpose centre works have not commenced

Hopetoun RSL Community Hub Upgrade

- In addition to RDV and Council funding, the local RSL has been given \$31,000 in funding from Veterans Affairs for upgrading the kitchen
- New doors, store room, electrical works, and painting have been completed
- A new entrance has been constructed on the east side of the building
- Floor coverings, air conditioning and landscaping are planned

Hopetoun Industrial Estate

- Electrical power works, water and sewerage have been completed
- Road and drainage works in the new Court are 80% complete with most gravel placed
- Drainage culverts to access the four lots are being constructed during January
- The turning lane off the highway is still to be done

Hopetoun Mallee Bush Retreat Stage 5

- Stage 5 is the construction of an accommodation unit
- The building is 90% complete with roof, new stone and timber walls, windows and internal panelled walls completed
- The contractor has been finishing off the building in January

Warracknabeal Town Hall Business and Sustainability Plan

- LGIP funding of \$50,000 has been allocated for works at the hall which will result from the business plan
- The committee is proceeding with the design of a new kitchen as part of the works

Abbreviations:	EOI	= Expression of interest funding application to RDV
	RDV	= Regional Development Victoria/Department of State Development, Business and Innovation
	DOT	= Department of Transport, Planning and Local Infrastructure

10.5 Capital Works Program 2014/2015 – Prepared by Chris Lehmann

Roads & Streets – Urban Roads				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Craig Avenue Warracknabeal				
Degenhardt Street Murtoa		March		Shire
Mill Street Minyip				Willmores
Railway Street Warracknabeal		March		Shire
Roads & Streets – Rural Roads				
Ashens Jackson Road				Contractors
Dimboola Minyip Road	15%	October 2014		Chapmans Pit
Donald Laen Road				
Glenorchy Road	80%	January 2015		Hewitts Pit
Hopetoun Yaapeet Road	100%	December 2014	December 2014	Conway Pit
Hopetoun Yaapeet / Glenore School Road		March 2015		Websters Pit
Linklaters Road	100%	December 2014	January 2015	Burns Pit
Murtoa Settlement Road				Contractors
Patchewollock Tempy Road	100%	September 2014	October 2014	Burns Pit

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Roads & Streets – Rural Roads (continued)				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Rupanyup Road	20%	January 2015		Hewitts Pit
Sea Lake Lascelles Road		March 2015		Andersons Pit
Sheep Hills Warracknabeal Road	100%	September 2014	October 2014	Hewitts Pit
Watchem Warracknabeal Road		April 2015		Hewitts Pit
Gravel Shoulders				
Blue Ribbon Road	70%	January 2015	February 2015	Murphys/Hewitts Pit
Rupanyup Road	70%	November 2014	February 2015	Hewitts Pit
Longerenong Road	100%	October 2014	October 2014	Chapmans Pit

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Gravel Re-Sheets				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Adlers Road		February 2015		
Boundary Road		February 2015		Websters Pit
Bryntirion Road		May 2015		
Cannum 5 Chain Road		May 2015		
Couzner Road		May 2015		
Desert Road	100%	July 2014	July 2014	Hallams Pit
Dogwood Road		March 2015		
Dunlops Road	100%	September 2014	September 2014	Chapmans Pit
Echungga Road	100%	September 2014	September 2014	Hallams Pit
Georges Road	100%	October 2014	October 2014	Hallams Pit
Goyura East School Bus Route	100%	October 2014	October 2014	Andersons Pit
Greenhills Road		February 2015		
Jim Jollys Road	100%	July 2014	July 2014	Moles Pit
Jollys Road	100%	July 2014	July 2014	Andersons Pit

Gravel Re-Sheets (continued)				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Kellys Road	100%	July 2014	July 2014	Andersons Pit
Kelm Road	100%	November 2014	November 2014	Chapmans Pit
Kent Road	100%	November 2014	November 2014	Reeves Gravel
Kewell East Road	100%	September 2014	September 2014	Chapmans Pit
Kewell School Road	100%	August 2014	August 2014	Chapmans Pit
Kinkora Road	100%	August 2014	August 2014	Hallams Pit
Lawler Carron Road		March 2015		
Linghams Road		April 2015		
Longerenong Warracknabeal Road		February 2015		
McKays Road		April 2015		McKays Pit
McPhersons Road		April 2015		Hallams Pit
Michael Road	100%	July 2014	July 2014	Hallams Pit
Morcoms Road	100%	October 2014	October 2014	Chapmans Pit
Niewands Road	100%	September 2014	September 2014	Chapmans Pit

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Gravel Re-Sheets (continued)				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Phitzner Eys Road		March 2015		Websters Pit
Popes Road		May 2015		
Quicks Road		February 2015		Murphys Pit
Rickards Road		May 2015		Hallams Pit
Schultzs Road	100%	November 2014	November 2014	Hewitts Pit
Trogenza Road		February 2015		Websters Pit
Warranooke Road		May 2015		Drums Pit
Watchupga West Road	100%	July 2014	July 2014	Andersons Pit
Websters Road		March 2015		Websters Pit
Woods Road	100%	September 2014	September 2014	Chapmans Pit
Wrights Road		January 2015		

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Footpaths				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Campbell Street Warracknabeal				Luke Wyllie
Craig Avenue Warracknabeal				Luke Wyllie
Cromie Street Rupanyup				Luke Wyllie
Lyle Street Warracknabeal				Luke Wyllie
Main Street Minyip				Luke Wyllie
McLeod Street Minyip		August 2014		Council Staff undertaking works
Webb Street Murtoa	100%	January 2015	January 2015	Willmores

Kerb & Channel				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Dennys Street Hopetoun				Willmores
Foundry Street Minyip				Willmores
Mill Street Minyip				Willmores
South Street Minyip				Willmores
Stewart Street Rupanyup				Willmores
Webb Street Murtoa	100%	January 2015	January 2015	Willmores
Wimmera Street Minyip				Willmores

Other Works

- New tank at Woomelang Tip
- Line marking intersection around Townships
- Spraying lanes and footpaths for Bindii
- Culvert Works in Murtoa and Warracknabeal
- Pushing and covering Tip
- Clean up after the rain in January
- Grading of School Bus Routes
- Painting Patchewollock toilets

10.6 Community Services Report – Prepared by Gavin Blinman

Council's Youth Worker, Olive Moynihan has recently resigned. We will be looking at filling this position again in February-March 2015.

Environmental Health / Local Laws – Prepared by Tim Rose and Greg Wilson

All Public Health related business registrations are currently being assessed for their 2015 renewal. This includes businesses such as food premises and accommodation establishments. Council will also follow up any premises that have not yet submitted their application for renewal.

The prosecution against Fishers Stores Consolidated Pty Ltd was concluded in Horsham's County Court of Victoria on 11 December 2014. The company pleaded guilty to a total of six charges relating to the sale of food past its use-by date and was fined a total of \$42,000. This money has been paid to the Court, where it will then be forwarded to Council in due course.

Council received an excellent response from registered Community and Sporting Clubs in relation to an infrared thermometer offer. Council offered to supply this equipment, with the majority of the purchase price being subsidised by Council. We received interest from approximately 90% of those eligible. Council anticipates that the thermometers will be distributed in the next month.

Council's Blue Green Algae monitoring program remains ongoing. The latest round of inspections did not reveal any particular concerns and currently no complaints have been received in relation to recreational water quality.

It hasn't been too busy leading into Christmas as all of the Fire Prevention works were completed early in the month. The compliance rate was improved this year as were the amount of notices sent out; the Northern part of the Shire has been very vigilant leading into Summer.

With only 225 notices issued, follow up inspections will be done over the Summer period to make sure properties are maintained.

There has been six dogs surrendered to Council this month, four of these have been rehoused and two euthanized due to behavioural problems.

Cats have not been an issue of late with only a small number of kittens handed in.

A couple of cases of cat hoarding have come to our attention with slow progress being made to rectify the issues.

Several people are being dealt with in relation to excess animals across the Shire as well as roosters in townships.

Horses living in backyards in Warracknabeal are becoming a problem we are working on a solution for this issue.

Meals on Wheels and Transport – Prepared by Michelle Hallam**Meals on Wheels**

Over Christmas and New Year, the Yarriambiack Shire's Indoor and Outdoor staff have assisted with the delivery of meals over the whole Shire. Our aim is to relieve the Volunteers who do it all year round and allow them to spend time with their family and friends. I would like to thank all staff members who have come forward and taken part in this community program. I would also like to thank our Chief Executive Officer, Ray Campling, for allowing this to take place.

Transport

Volunteer Transport was very steady for the month of December. We provided for 13 drives and two cancellations for the month which is certainly an increase compared to December 2013.

Centre Based Meals

Centre Based Meals closed for the Christmas and New Year break from 22 December 2014; all centres reopened on the week commencing 19 January 2015.

Portsea Camp

Portsea camp was held from Sunday, 11 January to Saturday, 17 January 2015. The Shire received a great response this year with a final total of 30 children and two volunteers attending the camp. This is the first time in many years the camp was booked to full capacity which is a great outcome. The Shire fully subsidised five children to attend the camp through Emergency Relief funding. The children were from Woomelang, Lascelles, Warracknabeal and Yaapeet. The aim is to give the parents some respite or to give a child from low income families a holiday. The Shire also subsidised \$100 for 25 Children. I will report next month how the camp went.

Maternal and Child Health (MCH) – Prepared by Nanette Freckleton and Ros Barber

The total number of birth notifications to the end of December was 31, with a total number of enrolments for this period of 48. The total number of birth notifications to mid January is 35 with a total number of enrolments equalling 52.

Monthly immunisation sessions have been well attended.

There have been four new babies in Minyip since December and also new babies in the North of the Shire and Warracknabeal.

Playgroups are all in recess over the Christmas holiday period.

School immunisations will commence early March once school resumes at the end of January.

Economic & Community Development Report – Prepared by Jaye Macumber

Community Development

Shire-Wide Solar Lighting Upgrades for Public Safety

- Department of Justice: 2013/2014 Public Safety Infrastructure Fund application for Shire-wide upgrades to public safety completed and submitted with assistance from Leading Senior Constable, Edward MacDonald – Victoria Police
- Follow-up meetings held with various Community Groups from the Yarriambiack Shire to discuss at risk areas
- Locations finalised and signed off by Victoria Police
- Tender documents prepared and currently being advertised on Tender Link

Grant Application Assistance

Grant application enquiries received and Shire assistance provided to Rupanyup and District Consultative Committee

Business & Economic Development

“The Dressmaker” film

- “A glamorous woman returns to her small town in rural Australia. With her sewing machine and haute couture style, she transforms the women and exacts sweet revenge on those who did her wrong.” Starring: Kate Winslet, Liam Hemsworth and Judy Davis
- Shooting completed in the Yarriambiack Shire at the end of 2014. Yarriambiack Shire Council assisted production crew with filming locations

Economic & Tourism Development Strategy 2015-2018

- \$22,500 received through the Putting Locals First Program
- Street Ryan Consulting is currently conducting the strategy

Facebook “Check In” Month Competition

- In November the Yarriambiack Shire Council held a Facebook “Check In” month competition for all retail businesses
- The winning business was The Creekside Hotel, Warracknabeal

Event Assistance

- St. Mary’s Primary School committee’s “Fun Run” scheduled for March, 2015
- Telstra’s visit to the Shire on February 6 and 7

Potential Business

Assistance provided/offered to:

- Location IQ, Director Greg Malempre on behalf of a currently anonymous retailer looking at setting up business in Warracknabeal.

Community Projects

Murtoa Lake Marma Stage 1- Redevelopment

- The automated watering system has been installed in the area near the Rotunda and is now operational
- The new entrance to the swimming pool car parking area has been constructed
- Gravel has been spread in the low lying areas between the tennis courts and Breen Street to the north to assist with drainage to two new stormwater pits which deliver water to the Lake via a new pipe through the lawn area south of the swimming pool
- The Solar lights have been installed and are operational
- Scott Smith and his team will be here next week to install the remainder of the Limestone edging and the automated watering system in the area between the Angling Club rooms and the Sprott Fountain.

SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson**Hopetoun Lake Lascelles**

The Hopetoun Ski Club is organising a free family day on the foreshore of Lake Lascelles on Australia Day. Entertainment will include the JJJ Countdown, children's jumping castle and slippery slide.

Patchewollock Public Amenities

Community members are currently working on a project to collect wool stencils to decorate the public amenities. The 'Brand the Loo' project will capture and celebrate historic farming names and create a visual display for passing travellers. The public amenities have been undercoated in preparation for the project.

Murtoa Caravan Park Upgrade

Works to upgrade the Murtoa Caravan Park amenities are continuing. Renovations include polished concrete floors, tiling and new fitting and fixtures. The external building will also be painted and footpath replaced.

Wimmera Mallee Tourism

Wimmera Mallee Tourism is currently preparing for the upcoming 2015 Adelaide and Melbourne Caravan Shows. New maps of the Wimmera Mallee will be printed in the near future and a hard cover book highlighting relevant images of tourist destinations. The committee are designing new exhibition furniture for the events. Wimmera Mallee Tourism Facebook Page currently has 2366 'Likes'.

Yarriambiack Tourism

The Yarriambiack Tourism Facebook Page currently has 1158 'Likes'. A chickpea and lentil cooking class was conducted at the Beulah Business & Information Centre on 8 December 2014. Yarriambiack Tourism is currently focusing on promoting locally grown produce.

The next Yarriambiack Tourism meeting will be held in Hopetoun at Wellington Butchers & Cafe at 6.30pm on 23 February 2015. The 'Coffee Crawl' trail and Patchewollock brochure are currently in draft form. The Minyip brochure is currently being reprinted.

Caravan Park Occupancy November 2014

Visitors	Hopetoun	Murtoa	Warracknabeal
ACT			
NSW		14	2
QLD		2	3
SA		27	8
TAS			1
Vic	52	59	62
WA		3	3
International			1
Permanents	5 x 14 = 70 6 x 17 = 102	1 x 15 = 15 2 x 16 = 32	7 x 14 = 98 6 x 15 = 90 5 x 1 = 5
Monthly Occupancy	224	152	273

Caravan Park Occupancy December 2014

Visitors	Hopetoun	Murtoa	Warracknabeal
ACT			
NSW			1
QLD			
SA		2	3
TAS			1
Vic	124	22	50
WA			1
International		3	1
Permanents	6 x 31 = 186	2 x 31 = 62	7 x 6 = 42 6 x 25 = 150
Monthly Occupancy	210	89	249

Youth – Prepared by Olive Moynihan

- A group of Hopetoun P-12 students held an outdoor cinema night on 5 December 2014 with support from the Youth Worker. The night was well received, with approximately 150 people from Hopetoun and surrounding communities in attendance. The students would like to make this an ongoing event during summer for Hopetoun.
- A Youth Summit ideas night was held in December where young people from Warracknabeal and Brim discussed the purpose of the summit and some themes to focus on, as well as confirming dates and outlining how the event will be run.
- The Youth Week film festival committee held a meeting in December to confirm dates and activities for the week in April. A series of free film workshops with the ABC Open Producer have been organised to take place in Hopetoun in February 2015 to lead up to the film competition planned for March.

10.7 Infrastructure Services Report – Prepared by Bernie Naylor

Swimming Pool Audits

The Victorian WorkCover Authority contacted Council in early December 2014, advising Council that they would be undertaking safety audits on a number of our swimming pools within the Shire.

These audits are to assist Council and the committees to ensure that the pools are up to a standard in relation to the following areas:-

- Staff and Volunteer qualifications
- Signage
- Housekeeping
- Chemical storage

Warracknabeal and Murtoa have been inspected to date with Hopetoun and Beulah to be inspected in early January 2015.

Internal Audit Committee – Depot Site Reviews

Brad Ead from AFS & Associates Pty Ltd has undertaken an internal audit and review of our works depots in December 2014.

The objective of the internal audit was to assess the existence and adequacy of internal controls, their application and effectiveness in managing risk over Council's works depot sites.

The audit included a review of the following areas:-

- Site Security
- Inventory and Purchasing
- Plant Registers / Fuel Storage
- Chemical Storage / Material Safety Data Sheets (MSDS)
- Timesheet Logging and Customer Requests

Council advised that we have undertaken changes in the last two years which have improved efficiency, tightened security and safety.

Transfer Stations

Following an inspection last year by the EPA and recommendations from these inspections, Council has now changed all the locks at the Transfer Stations.

Contractors can now only access the Transfer Stations during normal operational hours and for commercial material will require asbestos clearance certificates.

We have had several cases of the illegal dumping of asbestos which has cost Council a considerable amount of money to have cleaned up and removed from the sites.

Contract C192/2015 – Tipping Truck and Dog Trailer

Council has advertised through “Tender Link“ for the supply and delivery of one (1) Tipping Truck and Dog Trailer based out of the Warracknabeal Works Depot.

This tender has been advertised on 14 January 2015, with tenders closing on Friday, 6 February, 2015 at 2.00pm.

Contract C191/2015 Lighting for Public Safety

Council has called tenders for the design and installation of lighting for public safety.

This contract involves 43 sites in eight towns being Murtoa, Rupanyup, Minyip, Warracknabeal, Brim, Beulah, Hopetoun and Woomelang.

These tenders have been advertised through “Tender Link“ on 19 January 2015, with tenders closing 11 February, 2015.

Technical Officer – Prepared by Tony Brennan

- Continue with Local Government Infrastructure Program quotes for the Murtoa Depot Shed
- Complete Plant/Vehicle checklist reports and email to responsible Managers
- Finalise reports for upcoming Sale of Council Surplus Equipment

Warracknabeal Regional Livestock Exchange – Prepared by Tony Brennan

- First Sale for 2015 to be held 4 February
- Carry out preparations prior to first sale eg laptop updates, cleaning of yards and reset watering system and lighting timers
- Continue with Local Government Infrastructure Program for construction of shaded areas over the drafting races

OH&S Officer – Prepared by Robert Taylor

- Currently updating the training register for Outdoor Staff
- Currently doing audits on footpath contractors and audits on Kerb and Channel contractor Luke Wyllie
- Updating the Safe Work Method Statements (SWMS) in the depots.

Technical Officer – Prepared by Nathan McLean

- Currently validating Council's footpath data along with updating the GIS layer. The information will then be used to improve the footpath inspection program and assist in the footpath hierarchy review.
- Review Council fleet vehicles in spreadsheet to identify current terms and kilometres are compliant with our usage.

Design – Prepared by Garrett Liston

Since the last Council meeting, the Technical Services Department has unfortunately felt the loss of Alex Ross in tragic circumstances. Alex was a valued member for the time he spent with Yarriambiack Shire Council, aiding in road survey, design and asset management processes. The Technical Services Department offers the Ross family their condolences and thoughts during this difficult time.

The last month has seen the Glenorchy Road construction job commence and the Hopetoun Yaapect job completed. The Glenorchy Road works include the stabilisation of the sub-grade and additional material to be bought in to achieve an appropriate pavement material to be sealed, weather permitting it is expected the works will be completed in January.

Capital Works

- Hopetoun Yaapect completed (pending final inspection)
- Glenorchy Road commenced
- Longerenong Road floodway completed
- Kerb and Channel works commenced
- Drainage works
- Continuation of survey and design works for the capital works program.

OHS/Risk Management – Prepared by Barry Sullivan

Council Management and Councillors have completed the answers required for the Internal Risk Management Database (IRMD). The database is part of a review of Management's Internal Risk Management procedures. There were 87 questions in total. Brad Ead from AFS & Associates will present the IRMD at the next Internal Audit Committee meeting in February.

James Mange and I have been working on the development of a Fire Readiness and Response Plan (FR&RP) for all of the Shire quarries. Each quarry will have its own FR&RP and will form part of the application process when developing new quarries as well as the induction process for contractors and Council staff working in the quarries.

A new agreement has been signed with the Victorian WorkCover Authority (VWA) to extend the time Shire residents have access to the Domestic Asbestos Removal Kits. Shire residents who wish to dispose of asbestos from around their home can obtain the kits free from Council's Technical Services office and can dispose of the asbestos to the Doon Landfill Site free as well, conditions apply. 71 kits have been handed out to Shire residents since the program started in March 2014

Chemical audits are currently being conducted on the eight swimming pools within the Shire. Six pools have been inspected so far. Each pool will receive a folder containing a detailed manifest of their on-site chemicals and Material Safety Data Sheets (MSDS) for each chemical. The folder developed for each pool will also contain a Classification Guide for Chemicals, Codes of Practice for the Storage and Handling of Dangerous Goods, EPA Bunding Guidelines and Aquatic Facility Safety Assessment Report from Lifesaving Victoria. 225 chemicals have been identified and recorded so far. All of the chemicals have been recorded on Council's Chemwatch Database.

The Victorian WorkCover Authority is currently conducting safety audits on four of the eight swimming pools within the Shire. The audits are focusing around pool employee qualifications, signage, housekeeping, pool record keeping, chemical storage / bunding and chemical record keeping. Warracknabeal and Murtoa have been inspected so far with Hopetoun and Beulah to be inspected on 14 January 2015.

Keryn Grainger and I have been working on the 2015 Business Continuity Plan (BCP) and this will be completed shortly. Once completed, a copy will be distributed to each Manager. The plan is to be kept in their vehicle in the event a catastrophic event occurs and the main office building is shut down, the BCP will be activated if this occurs.

10.8 Community Projects Report – Prepared by Dennis Smith**Country Football and Netball Program 2013/2014 and Putting Locals First Program**

The Building Permit requirements for Hopetoun Community Centre and Football/Umpires Facilities Upgrade project are currently being developed to enable drawings to be completed for tendering purposes.

Community Facility Funding Program 2014/2015 – Minor Facilities

The Murtoa Bowling Club synthetic green has received Bowls Victoria approval and an official opening will be held on Sunday 1 February. Subsequent to the opening grant acquittal documentation will be prepared and submitted.

Local Facilities for Local Clubs Program – 2014/2015

A meeting is currently being arranged, for early February, with the Rupanyup Minyip Cricket Club members to discuss the implementation of the dual cricket practice wicket at the Minyip Recreation Reserve.

Country Football and Netball Program 2014/2015

This is the final round of this program as it currently stands and I am working with the Minyip Murtoa Football & Netball Club and the Minyip Recreation Reserve Committee of Management to develop an application for submission under this round of the program to upgrade their sporting facilities at the Minyip Recreation Reserve. Works are to include re-sheeting of the netball court (to address Netball Victoria non-compliance issues), construction of netballer's showers and toilets and upgrading the football change rooms showers and toilets.

Grant applications for this final round close 30 January 2015.

Other Work Undertaken

Work is continuing on the Warracknabeal and Hopetoun Community Gardens combined grant application, however until we know what grant programs the new State Government introduces, the application cannot be submitted.

Layout plans for the Rupanyup Maternal and Child Health Centre have been completed and three separate contractors have inspected the facility. We are now waiting for their quotations.

I am assisting the Brim Lions Club in developing, and sourcing possible funding, for a shade structure to be installed above the playground at Redda's Park. Furthermore, I am also assisting them in developing an application under the Recreational Fishing Grants Program for the installation of a pontoon at the boat ramp at Redda's Park.

I have attended meetings with both the Sheep Hills and Boolite Halls Committee members with a view to submitting a combined grant application for improvements to both of these Halls. However, once again, we are waiting on what State Government grant programs will be available.

YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

AGENDA

28 JANUARY 2015

The application for funding, on behalf of the Warracknabeal RSL, to conduct an Anzac Centenary function on Anzac Day has been approved by the Department of Premier and Cabinet. The grant is for \$2,253 and is from the Veterans Fund. I am working with Cr Massey to implement this project.

11 REPORTS FOR DECISION

11.1 Finance Report – Prepared by Anita McFarlane

The Finance Report as at December 2014 will be tabled.

Recommendation

The Finance Report as at December 2014 be received.

11.2 Revenue Report – Prepared by Chantelle Pitt

The Revenue Report as at January 2015 will be tabled.

Recommendation

The Revenue Report as at January 2015 be received.

11.3 Request for Waiver on Rates – Warracknabeal Action Group and Warracknabeal Community Garden Group – Prepared by Gavin Blinman

Council has received a letter from the Warracknabeal Action Group and the Warracknabeal Community Garden Group requesting that the rates for the proposed community garden site located at 100-102 Scott Street and 18-18A Woolcock Street, Warracknabeal be waived.

The Warracknabeal Community Garden Group is a volunteer organisation with a very limited budget that will rely heavily on fundraising, grants and donations to establish and maintain the community garden into the future.

Council have not previously resolved under Section 171 of the Local Government Act 1989 to provide a rate or charges waiver for the Warracknabeal Action Group or the Warracknabeal Community Garden Group, or the proposed locations for the community garden, therefore Council would not be able to provide a waiver for the Fire Services Levy.

The 2014/2015 annual Council rates and charges for these properties is \$693.92.

The Fire Services Property Levy and any garbage or recycling charges will be required to be paid by the organisation operating and maintaining the community garden.

Recommendation

That Council grant the Warracknabeal Action Group and the Warracknabeal Community Garden Group a 100% waiver for the general rates and Municipal charge for the properties at 100-102 Scott Street and 18-18A Woolcock Street, Warracknabeal to assist in the establishment and maintenance of the community garden.

12 GENERAL BUSINESS (including strategic direction and specific issues)

13 CLOSED SESSION

14 MINUTES FROM MEETINGS

15 ATTACHMENTS / REPORTS

16 NEXT MEETING

The next meeting of Council will be held on Wednesday, 25 February 2015 at 2:00 pm at Warracknabeal.

17 CLOSE

_____ **Mayor**

Application Identifier x (ppr v0.04)	Application type	Property Location						Estimated Cost of Works	Proposed Use or Development	Applicant Details				Date Application Received	Responsible Authority Outcome	Date of Responsible Authority Outcome	
		Street Address			Crown Description		Lot on Plan			Name	Street Number, Name, Type						
		Street Number, Name, Type	Locality	Postcode	Allotment, Block, Section, and Parish/Township		Lot				Plan	Street Number, Name, Type	Locality				Postcode
		1.3.1.1	1.3.1.2	1.3.1.3	1.3.4		1.3.5.1				1.3.5.2	1.9.1.1	1.9.1.2				1.9.1.5
1.1	1.2					1.7	1.8	1.9.1			2.1	4.1	4.2				
TP39-14	New application	Sunraysia Highway	Woomelang	3485		1	PS442517	400,000	Additional 2 Bunkers	Mark Carter	PO Box 313	Kerang	5379	24/07/2014	In progress		
TP41-14	New application	302 Gerdtz Rd	Kewell	3396	CA54 Parish Kewell East	1	PS600100C	0	Subdivision	Darren Allchurch	302 Gerdtz Rd	Kewell	3393	06/08/2014	In progress		
TP55-14	New application	1114 Wimmera Highway	Murtoa	3390	CA154I, CA154H Parish Ashens	Lot 1	TP319506B	0	Subdivision	Michael Finnigan	PO Box 47	Murtoa	3390	21/10/2014	In progress		
TP56-14	New application	33 Lascelles St	Hopetoun	3396				80,000	Erection of Modular Building	Kevin Murphy	30 Victoria St	Ballarat	3350	21/10/2014	Permit issued by delegate of the Responsible Authority	01/12/2014	
TP57-14	New application	34 Swann St	Brim	3391		Lot 1	TP818618G	340,000	Shop Building & Works	Rohan Fry	PO Box 671	Stawell	3380	27/10/2014	Permit issued by delegate of the Responsible Authority	03/12/2014	
TP59-14	New application	5029 Stawell-Warracknabeal Rd	Rupanyup	3388		Lot 1	TP757508	150,000	Use of land for Stone Extraction	Ray Campling	P.O. Box 243	Warracknabeal	3393	23/12/2014	In progress		
TP60-14	New application	59a Devereux Street	Warracknabeal	3933		Lot 1 and 2		550,000	Use and Development of land for construction of two dwellings and a carport to an existing dwelling	Nates Adams and Assoc	3/16 McLeans Road	Bundoora	3083	17/11/2014	In progress		
							TP 344418F										