

**AGENDA OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL TO BE HELD
ON WEDNESDAY 27 MAY 2015 AT THE MUNICIPAL OFFICE 34 LYLE STREET
WARRACKNABEAL AT 9:30AM**

1 WELCOME

2 ACKNOWLEDGEMENT

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Crs A McLean, Cr R Kingston, Cr K Zanker, Cr L Woods, Cr H Ballentine, Cr T Grange, Cr G Massey, Ray Campling (Chief Executive Officer), James Magee (Director Infrastructure & Planning) and Bernardine Schilling (Executive Assistant)

5 APOLOGIES

6 CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 22 April 2015

7 DECLARATION OF CONFLICT OF INTEREST

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor's Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Capital Works Program Report
- 10.6 Community Services Report
- 10.7 Infrastructure Services Report
- 10.8 Community Projects Report

11 REPORTS FOR DECISION

- 11.1 Finance Report
- 11.2 Revenue Report
- 11.3 Draft Budget 2015-2016
- 11.4 Adoption of Council Plan 2013 – 2017

10.1 Mayor's Report – Prepared by Andrew McLean

- 25 April Attended ANZAC Dawn Service at Sheep Hills and Service at Patchewollock
- 28 April Attended Yarrilinks meeting in Warracknabeal
- 01 May Attended Audit and Board meeting of the Grampians Central West Waste and Resource Recovery Group at Bacchus Marsh.
- Attended Grampians Central West Local Government Forum at Bacchus Marsh, concluding with a tour of the local Waste Management Centre, Maddingley Brown Coal P/L
- 06 May Attended and Chaired the Sunraysia Highway Improvement Committee meeting at Birchip.
- Attended the Yarriambiack Creek Advisory Committee meeting at Brim
- 12 May Attended meeting with Shadow Minister for Roads and Infrastructure and Industry, The Hon Ryan Smith in Horsham.
- Attended the First Warracknabeal Scouts evening to celebrate the 45 years of service of Cub Leader, Glenyce Liersch
- 13 May Council Forum
- 14 May Attended the Rural Councils Victoria Mayor and CEO Forum in Melbourne
- 18 May Attended Yarrilinks meeting at Brim
- 22 May Attended Municipal Association of Victoria Land Use Planning Session in Horsham
- 26 May Attended the Launch of the Wimmera Southern Mallee Regional Investment Plan at Parliament House in Melbourne.
- Attended the Murtoa Community Engagement Visit meeting

10.2 Councillor's Reports**Cr H Ballentine**

- 27 April Attended Yarriambiack Tourism Association meeting and AGM at the Rusty Nail restaurant in Warracknabeal. Re-elected as Chair, Cr T Grange Vice Chair and Marianne Ferguson as Secretary. Thank you to this Committee for the support
- 2-3 May Attended and promoted Yarriambiack Shire at the Regional Living Expo, Jeff's Shed in Melbourne
- 11 May Attended Hopetoun Senior Citizens Mother's Day Luncheon
- 12 May Launched the Seasons of Wellness program at Hopetoun
- 13 May Council Forum
- 15 May Opened Central Wimmera Country Women's Association Exhibition at Murtoa
- 22 May Attended the Municipal Association of Victoria Planning Information Session at Horsham Rural City Council
- 26 May Attended Murtoa Community Consultative meeting. I am involved in ongoing support of the Warracknabeal Music & Life Festival scheduled for 8 - 10 October 2015 and planning of Women on Farms Gathering (WOFG) at Hopetoun, 18 - 20 March 2016

Cr G Massey

- 25 April Attended ANZAC Day Ceremonies at Sheep Hills and Warracknabeal
- 04 May Attended Warracknabeal Library for Service Award presentations to Wimmera Regional Library Committee staff.
- Attended Chaplaincy AGM and meeting at Warracknabeal
- 12 May Attended Volunteers BBQ Lunch at Neighbourhood House.
- Attended Warracknabeal Action Group (WAG) meeting, Warracknabeal
- 13 May Council Forum
- 14 May Attended WAG special meeting at Warracknabeal
- 18 May Attended Seasons of Wellness opening event at the Warracknabeal Community Centre
- 26 May Attended Murtoa Community Engagement Visit

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Cr K Zanker

- 25 April Attended ANZAC Day Service at Sheep Hills and Warracknabeal
- 28 April Volunteering Western Victoria Board meeting
- 30 April Regional Living Expo
- 01 May Attended the Regional Living Expo Official Opening.
Attended Warracknabeal Secondary College Debutante Ball
- 06 May Wimmera Southern Mallee Local Learning and Employment Network AGM
- 07 May Attended 'WORDS' meeting
- 12 May Attended Volunteer's BBQ Lunch
- 13 May Council Forum
- 15 May Attended the Municipal Association of Victoria (MAV) State Council meeting in Melbourne and the Volunteering Western Victoria Volunteering Recognition Awards Dinner
- 22 May MAV Planning Information Session in Horsham
- 26 May Murtoa Community Consultation Visit

Cr L Woods

- 01 May Attended Victorian Regional Living Expo in Melbourne
- 06 May Attended the Wimmera Southern Mallee Local Learning & Engagement Network AGM in Horsham
- 07 May Attended the Linking Learning Steering Committee meeting at Warracknabeal
- 12 May Attended the Wimmera Development Association meeting in Horsham
- 13 May Council Forum
- 16 May Attended the Yarri Music and Life Festival meeting, Warracknabeal
- 19 May Attended the Seasons of Wellness Session in Warracknabeal hosted by Rural Northwest Health
- 26 May Attended the Murtoa Community Engagement Visit

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Cr T Grange

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| 22 April | Attended 'AMES' Launch 'Small Towns Big Returns' in Melbourne |
| 24 April | Attended SHARE meeting |
| 25 April | Attended ANZAC Ceremonies at Minyip and Murtoa |
| 27 April | Attended Yarriambiack Tourism Committee meeting at Warracknabeal |
| 28 April | Attended Launch of Stawell Underground Physics Laboratory in Stawell |
| 03 May | Attended Regional Living Expo in Melbourne |
| 04 May | Chaired Boolite Recreation and Public Hall Committee Elections at Boolite |
| 05 May | Attended Minyip Senior Citizens 50 th Anniversary at Minyip |
| 08 May | Attended Minyip A & P Society meeting with children at the Minyip Primary School |
| 12 May | Attended Wimmera Development Association Board meeting in Horsham |
| 13 May | Council Forum |
| 22 May | Attended Municipal Association of Victoria Councillor Planning Forum in Horsham |
| 26 May | Attended Murtoa Community Engagement Visitation |

Cr R Kingston

- 23 April Attended Meeting between Wimmera Mallee Sustainability Alliance and Central Victorian Greenhouse Alliance (CVGA) in Horsham
re possible cooperation on CVGA's under development 'Heat Relief' program.
- Chaired Lighting the Regions Project Partnership Group meeting in Horsham re planning session for upcoming Energy Efficiency Forum proposed for October
- 11 May Attended Wimmera Mallee Sustainability Alliance meeting in Horsham - presentation from Garage Sale Trails.
- Attended Rupanyup Consultative Committee meeting
- 13 May Council Forum
- 19 May Murtoa Progress Association meeting
- 20 May Attended Rupanyup Memorial Hall tri-annual general meeting
- 26 May Murtoa Community Consultation Visit

10.3 Chief Executive Officer, Activity Report – Prepared by Ray Campling

- Attended Wimmera CEO's meeting in Horsham
- Attended Wimmera Southern Mallee Local Learning & Employment Networks meeting at Federation University
- Attended Grampians Regional Management Forum at Alexandra Park, Ararat
- Met Brendan Roughead, Regional Director of The Department of Environment, Land, Water & Planning in Ballarat
- Chaired Yarriambiack Shire Tourism AGM at the Rusty Nail Restaurant, Warracknabeal
- Attended 'Dark Matter' presentation at the Stawell Entertainment Centre
- Attended the Warracknabeal and Brim Flood Investigation Steering Committee meeting as conducted by the Wimmera Catchment Management Authority
- Attended Rural Victoria Living Expo in Melbourne
- Attended Wimmera Southern Mallee Local Learning & Employment Networks AGM at the Horsham Special Development School
- Attended Rural Councils Victoria executive meeting in Melbourne
- Attended Wimmera Southern Mallee Regional Strategic Plan meeting at the Grains Innovation Park, Horsham
- Chaired Gateway BEET AGM in Hopetoun
- With Mayor Andrew McLean and other Wimmera Mayors and CEO's, met with the Honourable Ryan Smith, Shadow Minister for Roads and Infrastructure and Member for Lowan, Emma Kealy in Horsham
- With Councillor Lisa Woods attended Wimmera Development Association meeting in Horsham
- With Mayor Andrew McLean attended the Rural Councils Victoria Forum at the Windsor Hotel, Melbourne
- Attended Volunteering Recognition Awards Night held at the Holy Trinity Lutheran School Hall in Horsham
- Attended Wimmera Development Association Internal Audit meeting
- With Mayor Andrew McLean and Councillor Terry Grange attended the Wimmera Southern Mallee Regional Investment Plan Launch at Parliament House in Melbourne
- Attended the Murtoa Community Engagement Visit at the Mechanics Institute Hall, Murtoa

10.4 Director Infrastructure & Planning Report – Prepared by James Magee**Automatic Weather Station (AWS) for Warracknabeal**

The installation of a weather station at Warracknabeal Aerodrome has been approved by the Bureau of Meteorology (BOM) and its data will be publicly available on the BOM website. The weather station will have an Automatic Weather Information Service (AWIS) attached which will provide live weather information to the aviation industry as well. Works are expected to commence in the last quarter of the year.

Warracknabeal and Brim Flood Study

The second steering committee meeting has been completed. Flood modelling is now underway for various rainfall and flood events. Once draft mapping is complete community meeting will be held to gain feedback. Mitigation options such as levees will also be considered including their designs and locations.

Renewable Energy Target

There has been much discussion at a Federal Government level regarding changes to the Renewable Energy Target which will have an impact on the proposed windfarm at Murra Warra. While the energy target itself seems to have agreement at the Federal level, a concern is the requirement for a two yearly review which would create uncertainty for any proponents of renewable energy.

Community Projects – Prepared by David Thompson

Beulah Hall Kitchen Upgrade and Beulah Multi-purpose Centre Upgrade Joint Project

- The kitchen upgrade is complete
- The Multi-purpose Centre works are complete. These works comprised the construction of a rain and sun shelter on the rear of the building

Hopetoun RSL Project

- The committee is currently repairing and upgrading the floor to complete the Regional Development Victoria funded component of the project.

Hopetoun Industrial Estate

- The project is now complete

Public Safety Lighting Project

- This consists of the installation of 43 lights across eight towns in the Shire
- All lighting will be LED lights
- Works are expected to occur during June

10.5 Capital Works Program 2014/2015 – Prepared by Chris Lehmann

Roads & Streets – Urban Roads				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Craig Avenue Warracknabeal		June 2015	June 2015	Contractor
Degenhardt Street Murtoa	100%	April 2015	April 2015	Shire
Mill Street Minyip		June 2015	June 2015	Willmores
Railway Street Warracknabeal	100%	April 2015	April 2015	Shire
Roads & Streets – Rural Roads				
Ashens Jackson Road	40%	April 2015	June 2015	To be Completed by Inroads
Glenorchy Road	100%	January 2015	February 2015	Drums Pit
Hopetoun Yaapeet Road	100%	December 2014	December 2014	Conway Pit
Hopetoun Yaapeet / Glenore School Road	30%	April 2015	June 2015	Websters Pit
Linklaters Road	100%	December 2014	January 2015	Burns Pit
Murtoa Settlement Road	40%	April 2015	May 2015	Chapmans Pit
Patchewollock Tempy Road	100%	September 2014	October 2014	Burns Pit

Roads & Streets – Rural Roads (continued)				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Rupanyup Road	100%	February 2015	April 2015	Hewitts Pit
Sea Lake Lascelles Road	80%	March 2015	June 2015	Andersons Pit
Sheep Hills Warracknabeal Road	100%	September 2014	October 2014	Hewitts Pit
Watchem Warracknabeal Road	80%	April 2015	May 2015	Hewitts Pit
Gravel Shoulders				
Blue Ribbon Road	100%	January 2015	May 2015	Murphys/Hewitts Pit
Rupanyup Road	100%	November 2014	February 2015	Hewitts Pit
Longerenong Road	100%	October 2014	October 2014	Chapmans Pit

Gravel Re-Sheets				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Adlers Road		June 2015		
Boundary Road	100%	March 2015	March 2015	Websters Pit
Cannum 5 Chain Road		May 2015		
Desert Road	100%	July 2014	July 2014	Hallams Pit
Dogwood Road		June 2015		
Dunlops Road	100%	September 2014	September 2014	Chapmans Pit
Echungga Road	100%	September 2014	September 2014	Hallams Pit
Georges Road	100%	October 2014	October 2014	Hallams Pit
Goyura East School Bus Route	100%	October 2014	October 2014	Andersons Pit
Greenhills Road		June 2015		
Jim Jollys Road	100%	July 2014	July 2014	Moles Pit
Jollys Road	100%	July 2014	July 2014	Andersons Pit

Gravel Re-Sheets <i>continued</i>				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Kellys Road	100%	July 2014	July 2014	Andersons Pit
Kelm Road	100%	November 2014	November 2014	Chapmans Pit
Kent Road	100%	November 2014	November 2014	Reeves Gravel
Kewell East Road	100%	September 2014	September 2014	Chapmans Pit
Kewell School Road	100%	August 2014	August 2014	Chapmans Pit
Kinkora Road	100%	August 2014	August 2014	Hallams Pit
Lawler Carron Road		June 2015		
Linghams Road	100%	April 2015	April 2015	McKays Pit
Longerenong Warracknabeal Road		June 2015		Drums Pit
McKays Road	100%	April 2015	April 2015	McKays Pit
McPhersons Road	100%	April 2015	April 2015	Hallams Pit
Michael Road	100%	July 2014	July 2014	Hallams Pit
Morcoms Road	100%	October 2014	October 2014	Chapmans Pit
Niewands Road	100%	September 2014	September 2014	Chapmans Pit

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Gravel Re-Sheets (continued)				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Phitzner Eys Road	100%	March 2015	April 2015	Eys Pit
Popes Road		June 2015		
Quicks Road	100%	April 2015	May 2015	Murphys Pit
Rickards Road		June 2015		Hallams Pit
Schultzs Road	100%	November 2014	November 2014	Hewitts Pit
Tregenza Road	100%	March 2015	April 2015	Websters Pit
Warranooke Road	100%	May 2015	May 2015	McKays Pit
Watchupga West Road	100%	July 2014	July 2014	Andersons Pit
Woods Road	100%	September 2014	September 2014	Chapmans Pit
Wrights Road	100%	April 2015	April 2015	Chapmans Pit

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Footpaths				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Campbell Street Warracknabeal	100%	February 2015	February 2015	Luke Wyllie
Craig Avenue Warracknabeal	100%	February 2015	March 2015	Luke Wyllie
Cromie Street Rupanyup		July 2015		Luke Wyllie
Lyle Street Warracknabeal		July 2015		Luke Wyllie
Main Street Minyip	30%	February 2015		Luke Wyllie
McLeod Street Minyip	100%	August 2014	April 2015	Council Staff undertaking works
Webb Street Murtoa	100%	January 2015	January 2015	Willmores

Kerb & Channel				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Dennys Street Hopetoun		August 2015		Willmores
Foundry Street Minyip		June 2015		Willmores
Mill Street Minyip	30%	February 2015		Willmores
South Street Minyip		August 2015		Willmores
Stewart Street Rupanyup		August 2015		Willmores
Webb Street Murtoa	100%	January 2015	January 2015	Willmores
Wimmera Street Minyip		June 2015		Willmores

Drainage Works: Phillips Street, Beulah
Market Street, Minyip

Sealed Road Grading: Application of Poly Com to Warranooke Road

Tree Lopping: Woomelang
Minyip
Hopetoun

Footpaths: Patchwollock
Warracknabeal

10.6 Community Services Report – Prepared by Gavin Blinman

Kindergartens

Staff recently attended mandatory Reporting and Child Trauma training.

In Hopetoun we have reviewed staffing and have put an additional assistant on for three hours per week due to high numbers of children on Thursdays, with 3 and 4 year olds attending.

We are now looking at the new ratios set by the Department of Education and Training that will come in next year, the 1:11 ratio will be an issue at Warracknabeal, maybe Hopetoun and depending on numbers Murtoa.

Council are looking to trial rubber soft fall at one of our Kindergartens following complaints received about the soft fall we have had supplied in recent times. If successful we may need to look at our current playgrounds and designs.

Environmental Health / Local Laws – Prepared by Tim Rose & Greg Wilson

Health

Food inspections have been ongoing during this month. These inspections have not revealed any major non-compliance issues. One assessment was undertaken of a building in respect to a potential new business opening in the south of the Shire. Three food sample results have been received for this period, with one receiving a result of only marginal quality. This business will be investigated to determine a likely cause.

A number of onsite wastewater applications have been received, including five CFA toilet upgrades to Fire Stations. All applications are currently been assessed and permits will be issued in coming days.

I attended a forum in Stawell in relation to changes to the onsite waste water management field. This area is currently being reviewed and a number of Environmental Health Offices have serious concerns over the increased risk to Council as a result of possible changes. Extensive feedback was provided to the Environment Protection Authority and Municipal Association of Victoria regarding these concerns and it will hopefully improve the outcome of this review to the Environment Protection Act.

Final sampling of Lake Marma occurred this week with the results indicating that levels of Blue Green Algae are no longer considered a threat to public health. The signage around the lake has now been removed and the water body will continue to be monitored over coming months.

Local Laws

The local laws area has been busy dealing with a number of cat related issues, including providing traps and collecting caught animals. A total of five animals have been held at the pound with the exception of one dog, all animals have been returned to their owners following the payment of associated fees.

There is currently an issue with dogs attacking chickens in the north of the Shire. The owners of the dog responsible have been spoken to and the best course of action is still being considered.

A Shire wide door knocking program has commenced for all overdue animal registrations. This has resulted in a significant number of payments being received and co-operation from the community has been good.

Aged and Disability – Prepared by Lisa Dunkley

Seasons of Wellness launched at Hopetoun on 12 May 2015, around 55 people attended and Cr Helen Ballentine MC'd the event. Shire staff Bronwyn Clayton and Murray McKenzie also attended and presented with guest speaker, Pastor Paul Noble.

In May Home & Community Care Workers (HACC) participated in first aid which is conducted annually and there is also plans to complete medication update training in the near future.

We held a course on Hoarding, Hazards and Incidents for the HACC staff with further training courses happening through the year.

A Memory Strategies Group has been formed in Minyip with the guidance of the Shire and Rural Northwest Health (with wonderful support – 28 registered). As this group has been successful, we will now implement a Memory Strategy Group in the north in the later part of the year.

Volunteer Meals and Transport – Prepared by Michelle Hallam

Volunteers

11 – 17 May 2015 was National Volunteer Week which is the largest celebration of volunteers and volunteerism in Australia. It provides an opportunity to highlight the role of volunteers in our community and also to say thank you to our volunteers. Yarriambiack Shire Council worked along side Volunteering Western Victoria, Murtoa Neighbourhood House, Hopetoun Neighbourhood House & Warracknabeal Neighbourhood House to hold three successful events across our Shire.

Murtoa Neighbourhood House 'SLAMM' held a morning tea on 12 May 2015 with approximately 35 people in attendance. Warracknabeal Neighbourhood House held a BBQ Luncheon on the same day; with approximately 56 people and Hopetoun Neighbourhood House held a BBQ luncheon on 13 May 2015 with approximately 15 people in attendance.

All events were well attended and it was great to see local media/papers attend to capture photos and stories regarding the events.

Transport

For the month of April 2015 we have completed 12 drives with three cancellations, this has again increased, compared to April 2014. This month, mostly residents from the northern end of the Shire utilised our service for attending specialist appointments in Horsham and Warracknabeal.

Youth Report – Prepared by Murray McKenzie

A group of Hopetoun P12 students attended three Film Workshops with ABC Open Producer Jennifer Douglas. The students were taken through all phases of film production from planning, filming and editing, to the final addition of music and a public viewing. Their 30 second long films were then presented at the Hopetoun Seasons of Well Being Launch held 12 May 2015.

Representing Council, I held a series of meetings across the Shire at Murtoa, Warracknabeal and Hopetoun to discuss the formation of a Youth Action Council. The meetings were advertised through Social Media and the Newspaper. The meetings were poorly attended but speaking to several youth in the area, I think there is a legitimate belief that they have had a couple of meetings previously, done some planning and it has all been for nought. In the future we will promote our information through school groups and hopefully be able to engage older Youth in a targeted fashion.

Meetings with the schools seem much more productive and we seem to have successfully garnered support for a Youth Summit. Nathan Hulls to be locked in as facilitator for work shop and presentation with a possible date set for Thursday, 25 June 2015.

Four local Shire Councils were linked to the 'Change It Up' program for 2015. Yarriambiack wasn't one of them, but we have since been included in the group and have had initial talks with the Shire's schools to participate. The 'Change It Up' program is delivered by the Foundation for Young Australians (FYA). 'Change It Up' sparks young people's ideas for change in their local communities through a two-day workshop. Young people aged 14 to 19 build their confidence, skills and networks to make their ideas happen. The program supports young people to contribute to local decision making and have a voice in determining the future of their local community. 'Change It Up' works in partnership with the local community to support young people to have a voice and act on issues that are important to them. At each 'Change It Up', young people can access up to \$1,000 of seed funding to bring projects to life.

A bus was organised to attend the Nexus FReeZA event on 15 May 2015 at Horsham with a couple of elder youth attending with the view of assisting, the holding of an event in the Yarriambiack Shire.

I'm currently investigating the holding of gaming nights across the Shire Neighbourhood Houses. Warracknabeal Neighbourhood House has equipment they are willing to share (and we may be able to update some). Have had the equipment checked and set up by Warracknabeal Secondary students (thanks Lisa) as well as an inventory of the Equipment by two VCAL students and what is possibly needed to update some things.

Maternal and Child Health (MCH) – Prepared by Nanette Freckleton & Ros Barber

MCH report 12 May 2015

Birth notifications x 61 – increase of 10 since end of March

Enrolments x 90 – increase of 14 since end of March

Playgroup Victoria Van attended Murtoa in April and Hopetoun and Warracknabeal in May.

Monthly immunisations well attended.

Round 2 of school immunisations will be completed by the end of May.

Emergency Relief Funding

We are using our Emergency Relief funds to provide support packages for families as we move into winter, MCH nurses and Home & Community Care staff are working together to identify families in need. We will also purchase a number of food vouchers that can be used by clients as we move away from being funded.

The newly funded Emergency Relief Agencies from Bendigo and Mildura have contacted us in recent weeks to check on our service to ensure our clients are supported in our area. Shortly we will send out notification to the media and clients on the changes of our service in this area and how clients can access the support packages we will supply.

SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson**Wimmera Southern Mallee Identifying Supply Chains Study**

The project builds on the Wimmera Southern Mallee Regional Transport Strategy 2014 and other work conducted by the Wimmera Southern Mallee Regional Transport Group, identifying the need for transport routes which are appropriate for the region's freight task. Consultation with relevant stakeholders for the Yarriambiack Shire has begun.

Regional Victoria Living Expo

The Regional Victoria Living Expo was well attended and promotional items at the Wimmera Mallee Council stands proved popular. The Warracknabeal Open for Inspection weekend is currently being organised for 30 – 31 May to promote regional living. The weekend will include racing, a football and netball match, Neighbourhood House Monster Garage Sale, Food Fest, Yarrilinks Tree Planting, Burnout Competition at the Aerodrome and a Fishing Competition.

Re-invigorating Your Product Group Mentoring Sessions

A free group mentoring session will be held at the Yarriambiack Shire Council Office in Warracknabeal on Monday, 27 July 2015 and the Mallee Bush Retreat Stick Shed on Wednesday, 29 July 2015. The mentoring session will focus on reinvigorate existing business products and services.

Wimmera Mallee Tourism

The Wimmera Mallee Tourism Facebook Page currently has 2,640 'Likes'. Wimmera Mallee Tourism is currently preparing to partner with the Horsham Tourism Advisory Group to attend the Melbourne 4WD and Outdoor Expo in August 2015. The Strategic and Marketing plans are currently under review.

Woomelang Caravan Park Upgrade

A Building Application for the installation of a new roof for the amenities at the Woomelang Caravan Park has been approved. The upgrade will also see landscaping of the site. This project was funded by the Local Government Infrastructure Fund.

Yarriambiack Tourism

The Yarriambiack Tourism Facebook Page currently has 1,195 'Likes'. Yarriambiack Tourism is currently working to promote destinations to attract weddings to be held in the Shire. An advertorial will be created for the upcoming Mail Times Wedding Planner.

The Tip Treasure Tour to promote the Transfer Station Resale Sheds in Hopetoun, Warracknabeal, Murtoa and soon to be constructed shed in Rupanyup is currently being distributed.

10.7 Infrastructure Services Report – Prepared by Bernie Naylor

Free Green Waste Day

Council held our annual Free Green Waste Day on Sunday, 24 May 2015, the collection day was very well received by the rate payers with all transfer stations kept very busy.

The following transfer stations were open for disposal of **Green Waste** during their normal operating hours:

Woomelang	Beulah	Rupanyup
Yaapeet	Murtoa	
Hopetoun	Warracknabeal	Minyip

Note: Warracknabeal, Patchewollock, Speed & Tempy were open on Saturday, 23 May 2015

Transfer Stations were open for other types of waste as usual but normal charges applied.

Scrap Metal Collections

Council's together with other members of the Regional Waste Management Group are investigating the possibility of a joint tender for the recovery and sale of scrap metal.

It is intended that the contract would be for a period of three years.

Environment Protection Authority (EPA) Inspection – Warracknabeal

On 23 April 2015 a representative from the EPA undertook a site inspection of the Warracknabeal Landfill and Transfer Station.

A number of issues as detailed were raised as part of the inspection:-

- Large amount of litter on the internal side of the eastern boundary fence. (Most of this material was polystyrene) – Council will try ensuring that in future polystyrene is bagged and then disposed of in the landfill.
- Council has separate areas for green waste and timber, but during the inspection it was observed that there was painted timber, particle board and laminate in the timber pile. These items must be disposed of in the landfill.
- Capping of the former landfill cells at the northern end of the site is showing signs of erosion and cracking with signs of water intruding into the old cells. Council will be required to undertake earthworks in this area such as dozing and provision of additional capping material.
- Asbestos was found in the new concrete stockpile – Council has engaged a contractor to pull the stockpile apart and remove the asbestos.

The issue in relation to asbestos is of great concern as Council has now changed all the locks at our Transfer Stations, contractors and residents only accessing the sites during normal hours of operations.

Unfortunately there are residents and contractors who are hiding the asbestos at the bottom of their loads making it impossible for the site supervisors to identify the material. If this continues I believe Council will have no alternative but to no longer take concrete at our sites and refer residents and contractors to Horsham to dispose of this material.

To date this year, Council has spent around \$30,000 cleaning up asbestos from our Transfer Stations.

Fire Tanks – Water Access

Over the past couple of months both GWMWater and Council staff have found farmers accessing water from the fire tanks, by either directly pumping from the tanks or in one instance actually tapping into the pipe between the meter and the tank and running a pipe to their water troughs.

These tanks were installed for fire fighting purposes only and it is illegal to take water from these tanks.

Council is responsible for this water and we are not allowed to access this water.

Letters have been sent out advising the landholders their actions are illegal and could be subject to prosecution.

Assets – Prepared by Mick Evans

- Ongoing development of the 2015-16 Capital Works Program
- Attended the combined Municipal Works Officers Association and the Institute of Public Works Engineering meeting in Horsham – information session on the proposed rate capping
- Implemented Council computer based building inspection regime
- Carried out in-house training of the building inspection regime
- Attended a shared service GIS sub committee meeting in Horsham

OH&S and Risk Management

- Attend Best Practice Forum in Wycheproof
- Monitored the 12 monthly exercise Continuity Plan with Management

Environment – Prepared by Geoff Harvey

- Inspected weeds and trees at Airport
- Inspected trees, Sheep Hills Road
- Inspected trees, Minyip-Banyena Road
- Attended 'HEAT' Relief project meeting, Horsham
- Attended Street Lighting Project meeting, Horsham
- Organised/attended Yarrilinks Meeting, Warracknabeal
- Attended Yarriambiack Creek Advisory Committee meeting, Brim
- Obtained trees for Yarrilinks Mothers Day tree planting at Rabl Park, Murtoa
- Attended Wimmera Mallee Sustainability Alliance meeting, Horsham
- Contacted Vemco and Department of Environment, Land, Water & Planning re tree issues on behalf of ratepayers

Technical Services – Prepared by Nathan McLean

- Liaised with Bernie Naylor for new lease vehicle changeovers and replacements for our outdoor staff fleet
- Updated Plant List with fuel card numbers and pin security numbers
- Footpath Capital Works Program for 2015/16
- Input of hand-over sheets from outdoor works into Asset Asyst and MapInfo to update our database
- Researched a number of GMMWater invoices billed to Yarriambiack Shire Council to which we have a zero water usage. We have notified GMMWater to disconnect meters that we no longer required
- Organised traffic counter installation and locations, downloaded data and saved report for future works
- Coordinated and managed quotes for new playground and materials at Rabl Park, Murtoa
- Playground and edging has been ordered, must be installed by end of June

OH&S Officer – Prepared by Robert Taylor

- Upgraded Material Safety Data Sheets in the depots
- Doing an inspection on Shire vehicle checklists, indoor and outdoor
- Working with contractors on how the road reserve works permits work

Technical Officer – Prepared by Tony Brennan

- Carried out Asset Protection Inspections after completions of works
- Process various Legal Discharge Point requests
- Assign/complete various Complaint Request Management tasks as required
- Tender closed for Murtoa depot shed re-cladding on 24 April 2015
- Approved as required Consent Requests for the National Heavy Vehicle Regulator
- Attended training course for Aerodrome Reporting Officers 20 – 22 April
- Draw up new roster for Aerodrome Inspections for the next financial year
- Meet with Dial Before You Dig membership manager to discuss the latest updates

Warracknabeal Regional Livestock Exchange

- Sale held 15 April 2015 – 7,163 head
- Construction has begun to cover the drafting race on the west side of the Livestock Exchange

Caravan Park Occupancy April 2015

State	Warracknabeal	Hopetoun	Murtoa
VIC	128	463	22
NSW	3	2	8
WA	5	0	4
QLD	27	0	0
SA	3	0	38
NT	0	0	0
ACT	0	0	0
TAS	0	0	0
International	1	0	4
Permanents	(8 x 5) = 40 (22 x 6) = 132	(30 x 3) = 90	(30 x 2) = 60
Monthly Occupancy	339	555	138

Design – Prepared by Garrett Liston

Alex Pearson (Casual Assistant Design Engineer – University placement) is again working with Council to aid in the engineering area with survey and general duties as required.

In the past month there have been a few construction works commenced. Sea Lake Lascelles Road is going well as to is Watchem Warracknabeal Road, both being prepared for the final layer of material to be placed prior to being stabilised.

There is culvert works occurring on the Murtoa Settlement Road as too the breaking up of the existing material which is also being prepared for stabilisation.

There is a multitude of survey works which is currently being sorted through to enable a speedy completion to the end of this financial year. Craig Avenue works are nearing completion, which will near the end of the footpath component of the contract. Mill Street and Hopetoun Yaapect Glenore School Roads are also underway.

OH&S/Risk Management – Prepared by Barry Sullivan

The new outdoors smoking bans came into force on 13 April in Victoria. The ban affects Council's Kindergartens and Maternal Child Health Centres. No smoking within four meters of building entrances signs have been acquired from the State Government and are now being installed at entrance ways into all Kindergartens and Maternal & Child Health Centres.

A Guide to Managing Occupational Health & Safety on Community Projects Manual has been developed and handed out to all Council officers involved in overseeing community projects. The manual clearly defines what safety systems and Council permits are required to be put in place prior to projects starting on site. This process will minimise the risk of incidents occurring on site as contractors and volunteers will need to alien to the legal requirements of the OH&S Act, OH&S Regulations & Codes of Practice. Community Project Officers can run through a Safety System & Permit Checklist and determine what they need to have in place prior to the project starting. Community Project Officers are currently being trained in the use of the manual.

Safety inspections are currently being conducted on; on-ground community projects to ensure Community Project Officers have safety systems in place.

Recent reports to the Risk & Safety Officer relating to remnants of illicit drug material found by Council's maintenance staff have resulted in the development of a basic recording and reporting system to Police. The items found would be collected and put into a small sealed bag and a report sheet filled out noting the type of item, date and location found. Information on the location and type of material found will be recorded on a Council database and then the item handed over to police for finger printing. The procedure is yet to be presented to the Risk and Safety committee for discussion and approval.

The Risk & Safety officer will be assisting the Community Projects/Building Officer in the inspection of Council Assets over the next few months. Information on the condition of each building will be recorded on Asset Asyst to assist managers to formalise maintenance budgets and to assist in the insurance of buildings.

Mick Evans (Asset Engineer) and I attended the Municipal Association of Victoria Insurance Best Practice Forum at Buloke Shire Council. The forum focuses on recent trends in insurance and legal claims against Councils within Victoria. Open discussions were held on the minimising risks and claims relating to playgrounds, footpaths and trees.

Car recovery kits will be purchased to assist the Maternal & Child Health nurse and the Assessment Officer when working in isolated areas north of the Shire and the southern region of Mildura City Council. Kits will assist staff when bogged in sand or mud to help them get themselves out of the situation. Nurses will be trained in the use of the equipment prior to receiving the kit.

Jardine Lloyd Thompson (JLT) will be conducting their Biennial Audit on three Council buildings at Warracknabeal this month. The audit will also look at Council's asset audits, the Business Continuity Plan, Council's Key Register, property valuations and insurance claims relating to Council assets. Data has been collected for the auditor and will be submitted to JLT's office in Melbourne prior to the property inspections.

The management team conducted a desktop Business Continuity Plan (BCP) exercise to determine the (BCP's) functionality. Managers were given a scenario where the existing Council officers were burnt down (along with the Library) and the Technical Services Building badly damaged. Managers had to plan how to have the Council up and running as quickly as possible, determine what other buildings could be utilised throughout the Shire for staff to use and what resources could be obtained to assist staff.

Around sixteen Council staff will be attending the five day OH&S course along with two staff from the Rural Northwest Health this month. The training provider will be the training arm of the Australian Services Union. The course structure and course content have recently been upgraded by WorkSafe and the ASU is currently one of a few accredited training organisations that have been approved to run the new structured course.

10.8 Community Projects Report – Prepared by Dennis Smith

Country Football and Netball Program 2013/2014 and Putting Locals First Program

The tender advertising for the Hopetoun Community Centre Upgrade is now complete and prospective contractors are being evaluated. The Building Permit is ready for issue once a contractor has been appointed.

Work is to commence immediately following this football season.

Local Facilities for Local Clubs Program – 2014/2015

Work on the Minyip Cricket Practice Wickets project is anticipated to commence late June/early July due to lack of voluntary labour from the farming community.

Country Football and Netball Program 2014/2015

We are waiting on the outcome of the application, submitted under this program, for the facility upgrades at the Minyip Recreation Reserve.

Community Facility Funding Program 2015/16 – Planning

Preliminary work has been undertaken to implement the development of a new Yarriambiack Shire Council Sport and Recreation Strategy 2016-2020 with a Project Brief completed and advertisements for Expressions of Interest placed in the local press.

A Steering Committee will be formed consisting of sport and recreation community members, two Councilors and appropriate Staff members.

It is expected this project will commence in July this year.

Community Facility Funding Program 2015/16 – Minors

A Purchase Order will be raised for the contractor in early June for the installation of lights at the Beulah Bowling and Croquet Club.

Work is to commence in July this year.

Restoring Community War Memorials and Avenues of Honour Program

The application for \$13,615 through the above program has been approved for restoration of the Anzac Park gates. As Council is auspicing the Warracknabeal RSL for this project we are waiting to receive the Activity Schedule prior to any work commencing.

Other Work Undertaken

Works at the Rupanyup Maternal & Child Health Centre are expected to be completed early/mid June.

The Warracknabeal RSL Anzac Centenary project is complete and grant acquittal documentation will be prepared when all invoices have been received and paid.

The shade structure at the rear of the Sheep Hills Hall has been completed.

11 REPORTS FOR DECISION

11.1 Finance Report – Prepared by Anita McFarlane

The Finance Report as at April 2015 will be tabled.

Recommendation

The Finance Report as at April 2015 be received.

11.2 Revenue Report – Prepared by Chantelle Pitt

The Revenue Report as at May 2015 will be tabled.

Recommendation

The Revenue Report as at May 2015 be received.

11.3 Draft Budget 2015-2016 – prepared by Anita McFarlane (*Tabled*)

The Draft Budget 2015–2016 is presented to Council for consideration.

Recommendation

That Council gives Public Notice as required under Section 127 of the Local Government Act 1989 that the 2015/2016 Budget has been prepared.

11.4 Adoption of Council Plan 2013 – 2017 (*Tabled*) – Prepared by Anita McFarlane

At the Forum Meeting of Council held on Wednesday, 13 May 2015 Council reviewed the Council Plan 2013 -2017.

Recommendation

The Council Plan 2013 - 2017 be adopted.

12 GENERAL BUSINESS (including strategic direction and specific issues)

13 CLOSED SESSION

14 MINUTES FROM MEETINGS

15 ATTACHMENTS / REPORTS

16 NEXT MEETING

The next meeting of Council will be held on Wednesday, 24 June 2015 at 9:30am at Warracknabeal.

17 CLOSE

Mayor

Application Identifier x (ppr v0.04)	Application type	Property Location					Estimated Cost of Works	Proposed Use or Development	Applicant Details				Date Application Received	Responsible Authority Outcome	Date of Responsible Authority Outcome	
		Street Address		Crown Description		Lot on Plan			Name	Street Number, Name, Type	Locality	State				
		Street Number, Name, Type	Locality	Allotment, Block, Section, and Parish/Township		Lot				Plan						
1.1	1.2	1.3.1.1	1.3.1.2	1.3.4		1.3.5.1	1.3.5.2	1.7	1.8	1.9.1	1.9.1.1	1.9.1.2	1.9.1.3	2.1	4.1	4.2
TP39-14	New application	Sunraysia Highway	Woomelang			1	PS442	400,000	Additional 2 Bunkers	Mark Carter	PO Box 313	Kerang	Vic	24/07/2014	In progress	
TP09-15	New application	Tarrant St	Warracknabeal					500,000	Development of land for Rural Store and subdivison of the land.	Price Merrett	PO Box 313	Kerang	Vic	13/03/2015	In progress	
TP19-15	New application	109 Wimmera Highway	Rupanyup	CA 1 & 2 Parish of Rupanyup				60,000	Re-Erection of Dwelling	Robin Barber	PO Box 669	Horsham	Vic	11/03/2015	In progress	
TP20-15	New application	Henty Highway	Brim	CA 59			PS613	1,000	Installation of Mast	GWMWater	11 McLachlan St	Horsham	Vic	13/03/2015	In progress	
TP21-15	New application	Luna Park Rd	Beulah	CA 2, 3, & pt 4 Parish Galaquil			TP108	1,000	Installation of Mast	GWMWater	11 McLachlan St	Horsham	Vic	13/03/2015	In progress	
TP23-15	New application	2961 Sea Lake-Lascelles Rd	Lascelles			1	TP673	0.00	Subdivision	Price Merrett Consulting	PO Box 1172	Swan Hill	Vic	11/03/2015	In progress	
TP24-15	New application	Strachan St	Hopetoun			1	PS429	1,000	Installation of Mast	GWMWater	11 McLachlan St	Horsham	Vic	13/03/2015	In progress	
TP25-15	New application	158 Lascelles Street	Hopetoun					78,000	Use and Development of land for an Industrial Shed Panel Beaters	Trevor Starbuck	4486 Henty Highway	Beulah	Vic	13/04/2015	In progress	
TP26-15	New application	2 Lynch Street	Warracknabeal					27,000	Construction of a Shed	Victor Ellis	PO Box 438	Warracknabeal	Vic	02/04/2015	Permit issued by a delegate of the Responsible Authority	29/04/2015
TP27-15	New application	Henty Highway	Beulah	CA 1, Section 3 Parish Galaquil				11,000	Construction of a Community Garden	Beulah Community Garden Group	Bell St	Beulah	Vic	15/04/2015	Permit issued by a delegate of the Responsible Authority	29/04/2015
TP28-15	New application	1898 Rupanyup Rd	Areegra			1	PS324	9,500	Amendities	James Golsworthy Consulting	PO Box 1650	Mildura	Vic	16/04/2015	In progress	
TP29-15	New application	2884 Banyena-Pimpinio Rd	Murtoa			1	TP173	9,500	Amendities	James Golsworthy Consulting	PO Box 1650	Mildura	Vic	16/04/2015	In progress	
TP30-15	New application	4 Boolite-Hall Rd	Boolite				CP16	9,500	Amendities	James Golsworthy Consulting	PO Box 1650	Mildura	Vic	16/04/2015	In progress	
TP31-15	New application	Rainbow Rd	Crymelon			1	TP217	9,500	Amendities	James Golsworthy Consulting	PO Box 1650	Mildura	Vic	17/04/2015	In progress	
TP32-15	New application	Bangerang Rd	Bangerang			1	TP900	9,500	Amendities	James Golsworthy Consulting	PO Box 1650	Mildura	Vic	17/04/2015	In progress	
TP33-15	New application	Deakin St	Beulah	CA 2002 Parish Beulah				76,000	Installaton of floating pontoon	Beulah Public Purpose Reserve Committee	PO Box 63	Beulah	Vic	21/04/2015	In progress	