

**AGENDA OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL TO BE HELD  
ON WEDNESDAY 25 MARCH 2015 AT THE MUNICIPAL OFFICE 34 LYLE STREET  
WARRACKNABEAL AT 2:00 PM**

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**1 WELCOME**

**2 ACKNOWLEDGEMENT**

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

**3 PRAYER**

*Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.*

*Amen*

**4 PRESENT**

Crs A McLean, Cr R Kingston, Cr K Zanker, Cr L Woods, Cr H Ballentine, Cr T Grange, Cr G Massey, Ray Campling (Chief Executive Officer), James Magee (Director Infrastructure & Planning) and Bernardine Schilling (Executive Assistant)

**5 APOLOGIES**

**6 CONFIRMATION OF MINUTES**

Ordinary Meeting of Council – 25 February 2015

Closed Session of Council – 25 February 2015

**7 DECLARATION OF CONFLICT OF INTEREST**

## **8 BUSINESS ARISING**

**8.1 Action List from last meeting**

**8.2 Ongoing and Pending Action List**

## **9 PETITIONS**

## **10 REPORTS**

### **Corporate Reports**

- 10.1 Mayor's Report
- 10.2 Councillor's Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Capital Works Program Report
- 10.6 Community Services Report
- 10.7 Infrastructure Services Report
- 10.8 Community Projects Report

## **11 REPORTS FOR DECISION**

- 11.1 Finance Report
- 11.2 Revenue Report
- 11.3 SHARE Community Grants Program
- 11.4 Celebrating Young People Youth Grants (Round 18)

**10.1 Mayor's Report – Prepared by Andrew McLean**

27 February	Attended the North West Municipalities Association meeting in Horsham.  Attended the Municipal Association of Victoria Strategic meeting in Horsham
04 March	Attended the Presidents Lunch at the Wimmera Machinery Field Days
06 March	Attended the Grampians Central West Waste and Resource Recovery Group Board meeting in Ararat
11 March	Attended the VicRoads Cluster Forum in Horsham.  Council Forum
12 March	Attended a breakfast function with the Prime Minister, Tony Abbott and Member for Mallee, Andrew Broad at the Horsham Hospital for the announcement of funding for the Oncology Unit at the Hospital
18 March	Attended the Leading Change Luncheon in Ballarat
19 March	Met with The Grants Commission in Warracknabeal
20 March	Attended the Strategic Planning meeting of the North West Municipalities Association at Laharum
24-25 March	Attending Canberra with other Regional Councils to make Deputations to the Federal Government

**10.2 Councillor's Reports****Cr H Ballentine**

25 February	Attended Beulah Progress meeting
27 February	Attended North West Municipalities meeting followed by Municipal Association of Victoria Strategic Planning session at Horsham Rural City Council
11 March	Council Forum
18 March	Attended Wimmera Mallee Tourism meeting at Apsley
19 March	Attended Rural Women's Award at Parliament House
22 March	Attended 'Women On Farms' Gathering at Healesville

**Cr G Massey**

27 February	Municipal Association of Victoria Strategic Planning meeting in Horsham
03 March	Met with Warracknabeal Action Group (WAG) and Bob Fleming re Warracknabeal Open Day, scheduled for 31 May 2015
04 March	Met with Nathan McLean (Technical Officer / Survey Assistant) re ANZAC naming grant
05 March	Met with James Magee (Director Infrastructure & Planning) and Warren Perris (Works Supervisor) to inspect Scott Street toilets
10 March	Attended WAG meeting in Warracknabeal
11 March	Council Forum
17 March	Met with Dennis Smith (Community Projects Coordinator) and Jake Arnold re RSL grant for ANZAC Park gates
19 March	Grants Commission meeting at the Yarriambiack Shire Council
23 March	Yarrilinks meeting at Brim

**Cr K Zanker**

27 February	Attended the North West Municipalities Association meeting in Horsham and the Municipal Association of Victoria Strategic Planning session at Horsham Rural City Council
11 March	Council Forum

YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

AGENDA

25 MARCH 2015

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**Cr R Kingston**

11 March Council Forum

**Cr L Woods**

10 March Attended Community Action Network (CAN) in Warracknabeal.  
Attended Warracknabeal Action Group (WAG) meeting including Y/Fest briefing

12 March Attended breakfast in Horsham with PM Tony Abbott by invite of Andrew Broad MP

23 March Attended 'WORDS' meeting in Warracknabeal

**Cr T Grange**

25 February Council Meeting

27 February Attended Wimmera Highway Action Committee meeting at Stawell

04 March Attended Wimmera Southern Mallee Regional Transport Group in Horsham

05 March Meeting with constituent – re Township Plan Agenda, Minyip – Eureka Flag

10 March Attended Wimmera Development Association Board meeting in Horsham

11 March Attended SHARE Committee meeting at the Yarriambiack Shire Council.  
Council Forum

12 March Attended a breakfast at the Wimmera Base Hospital where PM Tony Abbott made a funding announcement of \$1 million dollars towards building a new Oncology Unit in Horsham.  
Phone conversation with the office of the Minister for Police, The Hon Wade Noonan MP re Minyip Police Station

13 March Phone conversation with Acting Superintendent Peter Langdon from the office of Assistant Commissioner Therese Walsh, Division 4, Victoria Police, re Minyip Police Vacancy

19 March Attended a Victorian Grants Commission briefing at the Yarriambiack Shire Council

**10.3 Chief Executive Officer, Activity Report – Prepared by Ray Campling**

- Attended Wimmera Southern Mallee LLEN Executive meeting in Horsham
- With Mayor Andrew McLean, Councillors Kylie Zanker and Helen Ballentine attended a meeting of the North West Municipalities Association in Horsham
- With Mayor Andrew McLean, Councillors Kylie Zanker, Helen Ballentine and Graeme Massey attended the annual Municipal Association of Victoria Strategic Planning Forum
- Participated as a Speaker and Panellist in the 'Loddon Mallee Takes a Stand – Violence Prevention , It's Everybody's Business' Forums in Mildura and Swan Hill
- Attended Grampians Regional Management Forum in Ballarat
- Attended Wimmera Development Association Internal Audit Committee meeting in Horsham
- Met with Jo Bourke, Executive Officer, Wimmera Development Association – various matters
- Met with Mark Williams, Executive Director, GMMWater – various matters
- Met with Tony Doyle and Peter Brown in regards to delegation to Canberra
- Attended the Woomelang Quilt Show and Mallee Makers Market
- Attended the Wimmera Southern Mallee Crime Prevention Executive Committee meeting in Stawell
- Attended Leading Change Luncheon in Ballarat with Mayor Andrew McLean
- With Councillors and Management Team met with representatives from the Victorian Grants Commission
- Attended Minyip Police Station public meeting at the Minyip Memorial Hall
- With Mayor Andrew McLean and Councillor Kylie Zanker attended the North West Municipalities Planning Day in Horsham

**10.4 Director Infrastructure & Planning Report – Prepared by James Magee****Gravel Pits**

Yarriambiack Shire has been aggressively shoring up gravel resources for the last three years. New pits have been found and licensed and existing pits have been surveyed for extension and mining approvals gained. Gravel cartage costs can impact greatly, so having well located quarries is a major advantage financially to the Shire. Council is seeking additional gravel pits. Anyone who thinks they may have a resource should contact Council Officers, Chris Lehmann or Warren Perris.

**Wimmera Southern Mallee Supply Chains Project**

The Wimmera Southern Mallee Transport Group in conjunction with the Department of Economic Development is studying the movement of freight in our region. Companies that deal in bulk freight will be interviewed during the next month to establish the mode of transport utilised as well as the specific roads used for inward and outward freight. The study once complete will be used to lobby for funds for upgrading.

**Green Army Application**

Council has made application to the Green Army which is a Federal source of funding for environmental projects. The focus of our project if successful will be the Yarriambiack Creek. Works will include eradication of weeds, clean-up of rubbish and other beautification activities.

**VicRoads Cluster Forum**

The Mayor, Cr Andrew McLean and I represented Yarriambiack Shire at the annual meeting of Wimmera Mallee Councils and VicRoads. A key concern of Councils was the discontinuation of the Country Roads and Bridges Program which has provided Yarriambiack Shire with \$4,000,000 for road-works over the last four years. The program finishes 30 June this year. VicRoads were unable to advise of a replacement program by the new State Government as yet.

## **Community Projects – Prepared by David Thompson**

### **Beulah Hall Kitchen Upgrade and Beulah Multi-purpose Centre Upgrade Joint Project**

- The kitchen upgrade is 90% complete
- Equipment has recently been supplied
- External blinds have been ordered
- The multi-purpose centre works are in progress with verandah framing now complete and painting underway

### **Hopetoun Industrial Estate**

- Bitumen sealing works in the new Court and the highway turning lane have been completed
- Hot mix sealing, line marking and fencing are planned for the next few weeks (this should complete the project)

### **Hopetoun Mallee Bush Retreat Stage 5 (accommodation unit)**

- The building is complete with landscaping recently being done
- It is an excellent looking building with a mixture of stonework and timber construction

### **Lake Marma Revitalisation Project**

- The works are 80% complete
- Landscaping, fencing, signage and lighting works are being completed during March
- This should complete the project

### **Public Safety Lighting Project**

- This consists of the installation of 43 lights across eight towns in the Shire
- All lighting will be LED lights
- They will be a mixture of solar powered and 240 volt depending on which is the most economical for the situation
- Council is currently negotiating with committees in charge of buildings to install lights on some buildings
- A contract has been let for the works
- The contractor is currently planning the works and ordering materials





**10.5 Capital Works Program 2014/2015 – Prepared by Chris Lehmann**

<b>Roads &amp; Streets – Urban Roads</b>				
<b><i>Project</i></b>	<b><i>% Completed</i></b>	<b><i>Start Date</i></b>	<b><i>Completion Date</i></b>	<b><i>Comments</i></b>
Craig Avenue Warracknabeal				
Degenhardt Street Murtoa		March		Shire
Mill Street Minyip				Willmores
Railway Street Warracknabeal		March		Shire
<b>Roads &amp; Streets – Rural Roads</b>				
Ashens Jackson Road		Contractors		Contractors
Dimboola Minyip Road	15%	October 2014		Chapmans Pit
Donald Laen Road				
Glenorchy Road	100%	January 2015	February 2015	Drums Pit
Hopetoun Yaapeet Road	100%	December 2014	December 2014	Conway Pit
Hopetoun Yaapeet / Glenore School Road		March 2015		Websters Pit
Linklaters Road	100%	December 2014	January 2015	Burns Pit
Murtoa Settlement Road		April 2015		Contractors
Patchewollock Tempy Road	100%	September 2014	October 2014	Burns Pit

<b>Roads &amp; Streets – Rural Roads (continued)</b>				
<b><i>Project</i></b>	<b><i>% Completed</i></b>	<b><i>Start Date</i></b>	<b><i>Completion Date</i></b>	<b><i>Comments</i></b>
Rupanyup Road	60%	February 2015		Hewitts Pit
Sea Lake Lascelles Road	20%	March 2015		Andersons Pit
Sheep Hills Warracknabeal Road	100%	September 2014	October 2014	Hewitts Pit
Watchem Warracknabeal Road		April 2015		Hewitts Pit
<b>Gravel Shoulders</b>				
Blue Ribbon Road	70%	January 2015	February 2015	Murphys/Hewitts Pit
Rupanyup Road	100%	November 2014	February 2015	Hewitts Pit
Longerenong Road	100%	October 2014	October 2014	Chapmans Pit

<b>Gravel Re-Sheets</b>				
<b><i>Project</i></b>	<b><i>% Completed</i></b>	<b><i>Start Date</i></b>	<b><i>Completion Date</i></b>	<b><i>Comments</i></b>
Adlers Road		May 2015		
Boundary Road	100%	March 2015	March 2015	Websters Pit
Bryntirion Road		May 2015		
Cannum 5 Chain Road		May 2015		
Couzner Road		May 2015		
Desert Road	100%	July 2014	July 2014	Hallams Pit
Dogwood Road		March 2015		
Dunlops Road	100%	September 2014	September 2014	Chapmans Pit
Echunga Road	100%	September 2014	September 2014	Hallams Pit
Georges Road	100%	October 2014	October 2014	Hallams Pit
Goyura East School Bus Route	100%	October 2014	October 2014	Andersons Pit
Greenhills Road		April 2015		
Jim Jollys Road	100%	July 2014	July 2014	Moles Pit
Jollys Road	100%	July 2014	July 2014	Andersons Pit

<b>Gravel Re-Sheets (continued)</b>				
<b><i>Project</i></b>	<b><i>% Completed</i></b>	<b><i>Start Date</i></b>	<b><i>Completion Date</i></b>	<b><i>Comments</i></b>
Kellys Road	100%	July 2014	July 2014	Andersons Pit
Kelm Road	100%	November 2014	November 2014	Chapmans Pit
Kent Road	100%	November 2014	November 2014	Reeves Gravel
Kewell East Road	100%	September 2014	September 2014	Chapmans Pit
Kewell School Road	100%	August 2014	August 2014	Chapmans Pit
Kinkora Road	100%	August 2014	August 2014	Hallams Pit
Lawler Carron Road		March 2015		
Linghams Road		April 2015		
Longerenong Warracknabeal Road		May 2015		
McKays Road		April 2015		McKays Pit
McPhersons Road		April 2015		Hallams Pit
Michael Road	100%	July 2014	July 2014	Hallams Pit
Morcoms Road	100%	October 2014	October 2014	Chapmans Pit
Niewands Road	100%	September 2014	September 2014	Chapmans Pit

## YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

AGENDA

25 MARCH 2015

<b>Gravel Re-Sheets (continued)</b>				
<b><i>Project</i></b>	<b><i>% Completed</i></b>	<b><i>Start Date</i></b>	<b><i>Completion Date</i></b>	<b><i>Comments</i></b>
Phitzner Eys Road		March 2015		Websters Pit
Popes Road		May 2015		
Quicks Road		April 2015		Murphys Pit
Rickards Road		May 2015		Hallams Pit
Schultzs Road	100%	November 2014	November 2014	Hewitts Pit
Trogenza Road		March 2015		Websters Pit
Warranooke Road		May 2015		Drums Pit
Watchupga West Road	100%	July 2014	July 2014	Andersons Pit
Websters Road	100%	March 2015	March 2015	Websters Pit
Woods Road	100%	September 2014	September 2014	Chapmans Pit
Wrights Road		April 2015		

## YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

AGENDA

25 MARCH 2015

<b>Footpaths</b>				
<b><i>Project</i></b>	<b><i>% Completed</i></b>	<b><i>Start Date</i></b>	<b><i>Completion Date</i></b>	<b><i>Comments</i></b>
Campbell Street Warracknabeal	100%	February 2015	February 2015	Luke Wyllie
Craig Avenue Warracknabeal	100%	February 2015	March 2015	Luke Wyllie
Cromie Street Rupanyup				Luke Wyllie
Lyle Street Warracknabeal				Luke Wyllie
Main Street Minyip	30%	February 2015		Luke Wyllie
McLeod Street Minyip		August 2014		Council Staff undertaking works
Webb Street Murtoa	100%	January 2015	January 2015	Willmores

<b>Kerb &amp; Channel</b>				
<b><i>Project</i></b>	<b><i>% Completed</i></b>	<b><i>Start Date</i></b>	<b><i>Completion Date</i></b>	<b><i>Comments</i></b>
Dennys Street Hopetoun				Willmores
Foundry Street Minyip				Willmores
Mill Street Minyip	30%	February 2015		Willmores
South Street Minyip				Willmores
Stewart Street Rupanyup				Willmores
Webb Street Murtoa	100%	January 2015	January 2015	Willmores
Wimmera Street Minyip				Willmores

### **Other Works**

- Drainage works – Murtoa Rable Park and Race Course
- Tree lopping – Ashen Jacksons Road and Yaapeet area
- Transfer Station clean up – Patchewollock
- Toilet repair – Murtoa
- Test and Tag of equipment at Depots



## **10.6 Community Services Report – Prepared by Gavin Blinman**

### **Kindergartens**

This month we have dealt with a serious incident at our Warracknabeal Kindergarten. The Department of Education and Training or DET has received our report and has interviewed staff. We will now await the outcome of their report and then discuss the issue with staff and make any changes to our policy or procedures needed. All staff have been supported through the process and offered post incident counselling. Thanks to the CEO for dealing with the media.

### **Environmental Health / Local Laws – Prepared by Tim Rose and Greg Wilson**

Yarriambiack Shire Council's annual registration process is completed. This includes the registration of all food businesses, health related businesses and proprietors offering accommodation. Compliance with renewal timeframes was significantly increased this year, with only two businesses still outstanding. These are currently being followed up.

In relation to Council's prosecution against Fishers Stores Consolidated, fines and awarded costs to a total of \$40,000 have been received, with a final \$2,000 to be collected in coming weeks. This matter is now concluded.

The first round of school based immunisations has been completed. All consenting school students in year 7 were vaccinated for Chickenpox and Human Papillomavirus. In addition, all consenting students in years 9 & 10 were vaccinated for Diphtheria, Tetanus and Pertussis.

Blue Green Algae monitoring of all weir pools and lakes was conducted this month. Lake Marma was the only water body of concern, revealing high levels of toxic algae that have the potential to impact on public health, should the water be consumed or should individuals come in contact with the water for extended periods. Signage has been erected at the lake to inform prospective users of the hazard. When the algae begins to clear, Council will obtain samples to ensure it is safe prior to the signs being removed.

Three complaints have been received over the period relating to onsite wastewater and odours. All of these matters are currently being investigated.

This month has been busy with animal issues and unsightly complaints. There have been issues with horses in townships of late, some of these have been rectified and some are still being investigated further. There have also been two cruelty cases with animals (these have been passed onto the RSPCA for further action) and several issues with dogs wandering causing a nuisance; with several fines being issued (this is due to people re-offending).

Several properties across the Shire have been given a notice to comply to clean up there yards due to rubbish and cars.

A problem with roosters in the town of Lascelles has been raised, we will be visiting all the residents in that town to fix the issue.

We have the draft Local Law back from the solicitors and are putting the finishing touches on it, this will be out next week for public comment (it will be made available at our offices, on-line and advertised in all the local papers and newsletters).

## **Aged and Disability**

### **Volunteer Meals and Transport – Prepared by Michelle Hallam**

#### **Home & Community Care (HACC)**

**Thursday 26<sup>th</sup> March:** We will be holding our general HACC team meeting and expect to have 20 Carers attend. Training for Hoarding & Squalor has been finalised with Chisholm Institute. We have decided to focus on Hoarding & Squalor for this meeting, as it is a complex issue and our HACC staff are coming into contact with more Clients in our Shire. Barry O’Sullivan (Risk & Safety Officer) will also be addressing general OH&S.

**Thursday 9<sup>th</sup> April:** Memory Strategies Group – Minyip Senior Citizen Club, 10am to 11.30am – Morning tea supplied. This strategy group will run for 5 to 6 weeks on Thursdays at 10am. These sessions will hopefully assist elderly to learn memory strategies that they can apply to everyday living and meet people with similar concerns and experiences in a friendly, enjoyable and relaxed environment. This program is in place of the Memory Lane Cafe. The Memory Lane Cafe was unsuccessful in the past and we have been given the opportunity to be creative with our funding targeting elderly with memory issues. If this is successful we will then look at what we can provide for the northern part of the Shire.

#### **Volunteer Transport**

For the month of February 2015 we have completed 10 drives, mostly Warracknabeal residents going to Ballarat accessing specialists. March is becoming quite busy and already has bookings for April.

#### **Meals on Wheels**

Existing contracts with the kitchens across the Shire are due to finish. Tenders are being advertised in the local papers for local business to apply. The tender will close 17 April 2015.

#### **Centre Based Meals**

Warracknabeal Centre Based Meals runs on Mondays, Wednesdays and Fridays. For the last two months the attendance has been quite low with only 3 to 4 people attending, the concern was raised with the current attendees and we have been working along side to gain numbers; it is looking positive with up to 12 to 14 people now attending. We will continue to work on gaining support to get more participants to enable the program to remain sustainable.

#### **Youth**

We have had 10 applications for the Youth Engagement Officer position, a mix of experience and people locally and from other areas. We have organised interviews for Monday, 30 March 2015.

Celebrating Youth Grants closed 13 March 2015 (applications presented for Council’s decision).

**Maternal and Child Health – Prepared by Nanette Freckleton and Ros Barber**

Birth notifications = 47 Enrolments =71 to March 10

Round 1 school immunisations completed, busy with Boostrix catch-up program for yrs 7, 8, 9 and 10. In 2016 all immunisations will be in Year 7.

The Yarriambiack Shire has been busy with new babies (especially in the north), we are looking at putting on an extra nurse to cover the demand, this is within our current budget and will give the service some flexibility.

**Emergency Relief**

We have had notification from Department of Social Services (DSS) that after 31 March five new agencies will be providing ER support for North West Victoria. Currently we are one of 16 providers. We will not be receiving funds in the new financial year; all people needing support will need to contact Wimmera Uniting Care.

In the past 12 months our budget went from \$23,000 down to \$12,600 and we have reduced the number of clients needing support. We will now await Wimmera Uniting Care guidelines on the ER support so we can refer clients directly to them.

It is worth noting all agencies chosen by DSS to provide this support are state-wide or regional size agencies.

**SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson****Community Assistance Grants**

The Community Assistance Grants are currently open and will close on 3 April 2015. These grants are to assist with the maintenance and capital improvements of community assets and events. Community groups can apply for a maximum of \$500.

**Murtoa Caravan Park Upgrade**

Works to upgrade the Murtoa Caravan Park amenities are almost complete. Renovations include polished concrete floors, tiling and new fitting and fixtures. A tank, gutter guards and paving will complete the project.

**Hopetoun Traders**

The Hopetoun Traders Group are currently preparing a trial of late night shopping beginning on 26 March 2015. Businesses participating in the promotion will be open until 7pm on Thursday evenings.

**Regional Victoria Living Expo**

The Wimmera Development Association is currently coordinating the stand background images to create a regional concept for the event. The Economic Development brochure as printed for the first Expo is under review.

**Wimmera Mallee Tourism**

The redesigned and updated website is continuing to expand and provide detailed tourist information for travellers. Wimmera Mallee Tourism Facebook Page currently has 2,666 'Likes'.

**Woomelang Caravan Park Upgrade**

Initial preparation for the installation of a new roof for the amenities at the Woomelang Caravan Park is underway. The upgrade will also see landscaping of the site. This project was funded by the Local Government Infrastructure Fund.

**Yarriambiack Tourism**

The Yarriambiack Tourism Facebook Page currently has 1,196 'Likes'. Yarriambiack Tourism is currently focusing on promoting locally grown produce and coordinating a Facebook Grain Recipe Competition during March.

The 'Coffee Crawl' trail is now complete. Patchewollock and Warracknabeal brochures are currently in draft form. A Tip Treasure Tour brochure is being developed to promote the Transfer Station Resale Sheds in Hopetoun, Warracknabeal, Murtoa and soon to be constructed shed in Rupanyup.

**Caravan Park Occupancy January 2015**

<b>Visitors</b>	<b>Hopetoun</b>	<b>Murtoa</b>	<b>Warracknabeal</b>
<b>ACT</b>			Numbers unavailable at the time of this report.
<b>NSW</b>			
<b>QLD</b>		1	
<b>SA</b>		17	
<b>TAS</b>			
<b>Vic</b>	56	38	
<b>WA</b>			
<b>International</b>			
<b>Permanents</b>	5 x 31 = 155	2 x 31 = 62	
<b>Monthly Occupancy</b>	<b>211</b>	<b>118</b>	

**10.7 Infrastructure Services Report – Prepared by Bernie Naylor****C189 & C190/2015 - Kerbside Waste and Recycling Services**

Council's existing Kerbside Waste and Recyclables collection contract has finished, and we have now called for tenders to undertake the collection services for the next five (5) years with an option for two (2) more years.

Tenders Closed on Friday, 6 March 2015 with the evaluation being discussed in the closed session of Council.

**Contract C195/2015 – Stabilisation Works 2014/2015**

Council has called tenders for the minor patching including stabilisation and sealing of existing road pavement material – (2,992 m<sup>2</sup>).

Tenders were loaded through Tenderlink on 13 February and the tender closed at 2.00pm on Thursday, 12 March 2015.

Council received eight (8) tenders for this contract which will be evaluated in the closed session of Council.

**Contract C196/2015 – Supply of one (1) Front Wheel Assist Tractor**

Council has called tenders for the supply and delivery of one (1) Front Wheel Assist Tractor.

These tenders have been advertised through Tenderlink on 23 February 2015 with tenders closing on 17 March 2015.

Tenders will also be evaluated in closed session of Council.

**Q78/2015 – Supply of Meals on Wheels**

Council has called tenders for the supply of meals for Delivered Meals Service or Centre Based Meals.

Contract period: 1 July 2015 to 30 June 30 2018 – Three (3) Years

Tenders have been advertised and will close on the 17 April 2015.

**Water Carting Arrangements**

Council has received correspondence from GMMWater regarding water carting arrangements from the Wimmera Mallee Pipeline System.

GMMWater are seeking to manage access to the reticulation system and pipeline systems by issuing water carting permits with access via a metered standpipe or hydrant.

Metered Hydrants would be issued by GMMWater to Council at a cost of \$1,500 each. Council would require five hydrants.

Water accessed from the rural pipeline would be charged at \$2.2577 per kl.

Based on our current works program the cost to Council would be as follows:-

- Hydrants – One off Charge - \$7,500
- Water supply charges based on 5 water trucks over a 12 Month period - \$142,000

Council is seeking a meeting with GWMWater to discuss this matter, as these costs are equivalent to a 2% rate increase.

### **Assets – Prepared by Mick Evans**

- Ongoing development of Levels of Service Plans
- Continued to implement layers into and address issues on Council's new web based GIS program (only used for viewing Council's data)
- Co-ordinated the street furniture inspection regime, data input to Council's register along with GIS mapping of all the furniture
- In conjunction with an external consultant, helped gather information for tender documents prior to being advertised
- Commenced developing the 2015-16 Capital Works Program
- Developed the computer base and implemented the new Building Inspection Regime
- Reviewed and modified forecasts for the Technical Services Department Budget

### **OH&S and Risk Management**

- Ongoing work with an external consultant who specialises in development of software and assisted in the development of Council's new Risk Register

### **Emergency Management**

- Attended Grampians (RSFMPC) Executive Committee meeting at Ararat - (Regional Strategic Fire Management Planning Committee)
- Registered the AED (Automated External defibrillators) locations throughout Council on the St Johns website

### **Environment – Prepared by Geoff Harvey**

- Inspected Yarriambiack Creek cactus infestation
- Surveying – Hopetoun
- Attended Tech Services meeting
- Inspected trees re access issues and trimming
- Completed office solar panel quotes
- Map cactus and boxthorn, both weeds of national significance
- Met with Department of Environment, Land, Water and Planning staff re roadside native vegetation issues
- Met with Catchment Management Authority (CMA) and Landcare staff re potential Green Army bid
- Inspect Ailsa Road re weed issues
- Attended Victorian Adaptability & Sustainability Partnership meeting in Ararat
- Inspected Mathews Road re reported ploughing of native vegetation
- Attended CMA meeting to get creek included in CMA Green Army bid
- Completed Green Army application for Shire

**Technical Officer – Prepared by Nathan McLean**

- 10 year Capital Works Program for footpaths to be implemented with Mick Evans
- Meeting with Graeme Massey to discuss submitting a report for the ANZAC Commemorative Naming Project
- Inspections on both gravel and sealed roads from the 2013/14 Capital Works Program. From these inspections, submitted handover sheets can be verified as completed or make changes if necessary

**OH&S Officer – Prepared by Robert Taylor**

- Currently doing Traffic Management plans for the Anzac Day March in Warracknabeal and Sheep Hills
- Traffic Management plan for the school fun run around town
- Working with police in Murtoa regarding vandalism of the Murtoa toilets (5 times in 14 days) and people still trying to get into the Minyip Depot. I will be installing cameras at Minyip and Murtoa this week
- Commenced audits on depots

**Technical Officer – Prepared by Tony Brennan**

- Meet with GWMWater re works reinstatement issues
- Meeting and inspections of all V/line rail crossings along the Mildura/Melbourne line (Tempy to Woomelang)
- Entered inspection data for all gravel/dirt roads in the southern part of the Shire
- Meet with Marianne Ferguson re Caravan Park management handover
- Meet with Warracknabeal, Hopetoun and Murtoa Caravan Park Caretakers
- Organise Aerodrome Reporting Officers course for April 20 – 24th

**Warracknabeal Regional Livestock Exchange**

- Sale held 4 March 2015 – 7,775 head
- Updated office equipment due to electrical fault
- Repaired watering system controller and report faulty stations as required

**OH&S/Risk Management – Prepared by Barry Sullivan**

A Risk Assessment is currently being conducted for kindergarten children to travel safely between Rupanyup and Minyip once a week and alternatively between Minyip & Rupanyup. The risk assessment will look closely at staff safety procedures in place from both the Bus Company and Council, bus servicing and maintenance records, driver qualifications and experience etc. The template for the audit was initiated two days prior to the recent bus incident.

Bob Taylor and I attended a Gallagher Basset OH&S Forum in Birchip. The main theme of the forum focused around the OH&S responsibilities Committees of Management and Council Officers' play in the management of grant funded projects on Council assets.



**Design – Prepared by Garrett Liston**

In the past month there has been good development within the construction program, in particular the Rupanyup Road and the Hopetoun Industrial Estate. Continuation of survey of the Capital Works Program and some community works has also occurred as well as design works to accompany this.

The industrial estate is only reliant on some contracting works and some minor drainage works which will be completed by Council. Rupanyup Road has two sections currently being worked on, the northern section is nearing completion with the final layer of material ready for placement and the southern section is close to being ready for this also. The Murtoa Racetrack drain has been cut in and should have all associated works completed by the end of March.

The footpath program is going well with the completion of the Campbell Street footpath and half of The Avenue footpath, with only the Craig Avenue and Minyip footpath remaining. Willmore's are set to begin works in Minyip in the coming weeks re Kerb and Channel program.

**10.8 Community Projects Report – Prepared by Dennis Smith****Country Football and Netball Program 2013/2014 and Putting Locals First Program**

The engineering drawings and specifications to obtain the Building Permit for Hopetoun Community Centre and Football/Umpires Facilities Upgrade project are well underway to enable the tendering process to be instigated. Full drawings and specifications are expected to be finalised at the end of this month.

**Local Facilities for Local Clubs Program – 2014/2015**

A meeting has been held with the Rupanyup Minyip Cricket Club members to discuss the implementation of the dual cricket practice wicket at the Minyip Recreation Reserve. Work is anticipated to commence late March/early April.

**Country Football and Netball Program 2014/2015**

We are waiting on the outcome of the application, submitted under this program, for the facility upgrades at the Minyip Recreation Reserve.

**Other Work Undertaken**

Work is continuing on the Warracknabeal and Hopetoun Community Gardens combined grant application, however until we know what grant programs the new State Government introduces, the application cannot be submitted. Meetings have been held with both groups to discuss the current situation and possible funding sources. I have worked with Jo Martin to develop an application to FRRR for partial funding of the Warracknabeal Community Garden.

Works at the Rupanyup Maternal & Child Health Centre are expected to commence mid to late March.

I am working with Cr Massey to implement the Warracknabeal RSL Anzac Centenary project.

Work to construct a shade structure at the rear of the Sheep Hills Hall will be starting shortly in order for it to be completed prior to their Anzac Day ceremony.

Assisting Kerry Conway in writing a Victorian Regional Arts Fund application for the proposed Warracknabeal Festival planned for October.

I am assisting the Brim Bowling Club in sourcing funding to install an automatic watering system to their bowling green.

## **11 REPORTS FOR DECISION**

### **11.1 Finance Report – Prepared by Anita McFarlane**

The Finance Report as at February 2015 will be tabled.

#### **Recommendation**

The Finance Report as at February 2015 be received.

### **11.2 Revenue Report – Prepared by Chantelle Pitt**

The Revenue Report as at March 2015 will be tabled.

#### **Recommendation**

The Revenue Report as at March 2015 be received.

### 11.3 SHARE Community Grants Program – Prepared by Marianne Ferguson

Council extensively advertised the SHARE Community Grants Program for a period of six weeks throughout the Shire with the evaluation and selection of the applications taking place on 11 March 2015. The total funding available in this round was \$22,000 Inc GST.

The evaluation panel consisted of the following representatives: Cr Terry Grange, Cr Graeme Massey, Cr Helen Ballentine, Dennis Smith (Community Projects Coordinator) and Marianne Ferguson (Community Development Officer).

29 applications were assessed requesting a total of \$67,443.

21 applications are recommended for funding as detailed below.

NAME OF ORGANISATION	DESCRIPTION OF REQUEST	FUNDING ALLOCATED
Beulah Public Purpose Creek Committee	Commemoration Event 100 years - Gallipoli	\$500
Boolite Public Hall & Rec Reserve	Sign, Security Locks and Painting Renovations	\$2,000
Brim Lions Club	Amenities Update - Wall and sink area external	\$1,000
Brim Memorial Bowling Club	Automatic Watering System	\$1,500
Hopetoun & District Historical Society	Micro Film to Compact Disc - Hopetoun Couriers	\$500
Hopetoun Community Gym	Treadmill & High Impact Aerobic Stop Boards	\$400
Hopetoun Gateway BEET	Wireless Hotspot Hopetoun	\$1,000
Minyip Golf Club Inc	Fire Extinguishers, First Aid Kit, Honour Board & Vac Cleaner	\$500
Minyip Recreation Reserve	Carpet	\$1,500
Murtoa OLHC School Parents & Friends	Transportable Shelter, Flooring & Dinnerware	\$1,000
Murtoa Showyards CoM	Blower & Spray Trailer	\$800
Patchewollock Progress Association	Community Store Streetscape Upgrade Paving	\$1,000
Rupanyup & Dist Consultative Committee	Construction - Men's Shed	\$1,500
Tempy Memorial Hall	Flooring	\$1,300
Warracknabeal Community Garden	Fence & Irrigation System	\$1,000
Warracknabeal Golf Club	High Tea On The Green Event	\$500
Woodbine	Entrance - Community Garden Development	\$1,000
Woomelang Golf Club	Hand Basins & Flooring	\$2,000
Yarri Music & Life Festival	Seed Funding - Festival	\$1,500
Yarriambiack Creek Development Com	Gravel Walking Track	\$1,000
Yarriambiack Photography Club	Wimmera Interclub Competition	\$500
	<b>Total</b>	<b>\$22,000</b>

**Recommendation**

That Council approve the above nominated projects under the 2014/2015 SHARE Community Grant Program.

#### **11.4 Celebrating Young People Youth Grants (Round 18) - Prepared by Gavin Blinman**

The current round of Celebrating Young People Youth grants attracted four entries requesting a total of \$4,000.

These are:

<b>Wimmera Mallee Netball.....</b>	<b>\$1,000</b>
<b>Warracknabeal Boxing Gym.....</b>	<b>\$1,000</b>
<b>Hopetoun Neighbourhood House .....</b>	<b>\$1,000</b>
<b>Yarri Music and Life Festival.....</b>	<b>\$1,000</b>
<b>Total.....</b>	<b>\$4,000</b>

We allow \$5,000 for each round of the grant.

The Applications involve projects that will benefit young people and their community.

- Wimmera Mallee Netball Camp will provide skill and fitness development and confidence building.
- The Warracknabeal Boxing Gym builds positive role modeling health fitness and relationships.
- Hopetoun Neighbourhood House provides a social connection for youth in the Hopetoun area.
- Yarri Music and Life event aims to educate young people about healthy lifestyle choices and build family networks.

As the applications do not exceed the funding, all projects could be fully funded this round.

#### **Recommendation**

That Council approves the payment of the above grants.

**12 GENERAL BUSINESS** (including strategic direction and specific issues)

**13 CLOSED SESSION**

**14 MINUTES FROM MEETINGS**

**15 ATTACHMENTS / REPORTS**

**16 NEXT MEETING**

The next meeting of Council will be held on Wednesday, 22 April 2015 at 2:00 pm at Warracknabeal.

**17 CLOSE**

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**Mayor**

Application Identifier x (ppr v0.04)	Application type	Property Location						Estimated Cost of Works	Proposed Use or Development	Applicant Details				Date Application Received	Responsible Authority Outcome	Date of Responsible Authority Outcome
		Street Address			Crown Description	Lot on Plan				Name	Street Number, Name, Type	Locality	State			
		Street Number, Name, Type	Locality	Postcode		Lot	Plan									
1.1	1.2	1.3.1.1	1.3.1.2	1.3.1.3	1.3.4	1.3.5.1	1.3.5.2	1.7	1.8	1.9.1	1.9.1.1	1.9.1.2	1.9.1.3	2.1	4.1	4.2
TP39-14	New application	Sunraysia Highway	Woomelang	3485		1	PS442517	400,000	Additional 2 Bunkers	Mark Carter	PO Box 313	Kerang	Vic	24/07/2014	In progress	
TP59-14	New application	5029 Stawell-Warracknabeal Road	Rupanyup	3388		Lot 1	TP757508	150,000	Use of land for Stone Extraction	Ray Camping	PO Box 243	Warracknabeal	Vic	23/12/2014	Permit issued by a delegate of the Responsible Authority	11/02/2015
TP62-14	New application	10 Wychunga St	Lascelles	3487		Lot 166	PS005414	150,000	Construction of Self Contained units	Greg Wallace	PO Box 7	Lascelles	Vic	10/12/2014	Permit issued by a delegate of the Responsible Authority	11/02/2015
TP01-15	New application	Baums Rd	Brim	3391				10,000	Removal of Vegetation	GWMWater	11 McLachlan St	Horsham	Vic	12/01/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP03-15	New application	109 Wimmera Highway	Rupanyup	3388	CA 12 Parish Rupanyup			175000	Construction of Men's Shed	Rohan Fry	PO Box 671	Stawell	Vic	12/01/2015	In progress	
TP20-14a	Amended permit	67 Henty Highway	Warracknabeal	3393		Lot 6	PS316898	4000	Alterations to Existing Building	Robin Barber	30 Urquhart St	Horsham	Vic	28/01/2015	Permit issued by a delegate of the Responsible Authority	03/02/2015
TP04-15	New application	Wimmera Highway & Glenorchy Rd	Rupanyup	3388				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP05-15	New application	Hopetoun-Yaapeet Rd & Burdetts Rd	Hopetoun	3396				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP06-15	New application	Yaapeet- Kenmare Rd & Rosebery-Rainbow Rd	Rainbow	3424				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP07-15	New application	Michael Rd & Sunraysia Highway	Woomelang	3485				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP08-15	New application	Sea Lake Rd & Hollands Rd	Lascelles	3487				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP10-15	New application	Horsham-Minyip Rd & Longerenong Rd	Kewell	3390				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP11-15	New application	Rainbow-Rosebery Rd & Yaapeet Sth Rd	Rainbow	3424				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP12-15	New application	Rainbow-Yaapeet Rd & Albacutya Station Rd	Yaapeet	3424				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP13-15	New application	Hopetoun-Rainbow Rd & Echung Rd	Hopetoun	3396				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP14-15	New application	Borong Highway & Wilkens Lane	Warracknabeal	3393				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP15-15	New application	Rosebery East Rd & Hogans Kranz Rd	Beulah	3395				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP16-15	New application	Boundry Rd & Harders Rd	Cannum	3393				1,000	Native Vegetation Removal	GWMWater	11 McLachlan St	Horsham	Vic	10/02/2015	Permit issued by a delegate of the Responsible Authority	25/02/2015
TP17-15	New application	7383 Henty Highway	Hopetoun	3396	CA 16 Parish Chiprick	CA16	TP363779N	340,000	Construction of 2nd Dwelling	Daniel Watson	PO Box 13	Warracknabeal	Vic	19/02/2015	In progress	
TP18-15	New application	Sunraysia Highway	Speed	3488	CA 1 Parish Gorya			35,000	Erect a Building	Leslie Downs	C/- Post Office	Speed	Vic	23/02/2015	In progress	