

**AGENDA OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL TO BE HELD  
ON WEDNESDAY 14 AUGUST 2013 AT THE MUNICIPAL OFFICE 34 LYLE STREET  
WARRACKNABEAL AT 9:30 AM**

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**1 WELCOME**

**2 ACKNOWLEDGEMENT**

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

**3 PRAYER**

*Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.*

*Amen*

**4 PRESENT**

Crs K Zanker, H Ballentine, T Grange, A McLean, G Massey, L Woods, R Kingston, Ray Campling (Chief Executive Officer), James Magee (Director Infrastructure & Planning) and Bernardine Schilling (Executive Assistant).

**5 APOLOGIES**

**6 CONFIRMATION OF MINUTES**

Ordinary Meeting of Council – 10 July 2013

Closed Session of Council – 10 July 2013

**7 DECLARATION OF CONFLICT OF INTEREST**

## **8 BUSINESS ARISING**

**8.1 Action List from last meeting**

**8.2 Ongoing and Pending Action List**

## **9 PETITIONS**

## **10 REPORTS**

### **Corporate Reports**

10.1 Mayor's Report

10.2 Councillor/Delegate Reports

10.3 Chief Executive Officer – Activity Report

10.4 Director Infrastructure & Planning Report

10.5 Works Report

10.6 Community Services Report

10.7 Infrastructure Services Report

10.8 Community Development Projects Report

## **11 REPORTS FOR DECISION**

11.1 Lease of Land at Rupanyup Recreation Reserve (Certificate of Title Volume 11192 Folio 081)

11.2 Domestic Animal Management Plan

11.3 Municipal Early Years Plan 2013-2017 (Draft)

**10.1 Mayor's Report – prepared by Cr Kylie Zanker****Mayor Kylie Zanker**

15 July	Rural Northwest Health Public Planning Consultation regarding Stage 2
16 July	Presentation of the Country Women's Association 2013 Skills Scholarship
17 July	Attended Municipal Association of Victoria (MAV) in Melbourne – Media Training around the 'YES' Campaign
18 July	Business Leaders Meeting
23 July	Woomelang Community Consultation Visit
24 July	Council Forum
24 July	Volunteering Western Victoria Board Meeting
31 July	Horsham District 17 Fire Brigade Meeting
1 August	Met with Minister Matthew Guy
1 August	Literacy Week – presentation to Year 9 English class regarding the importance of literacy and read my favourite story
1 August	Attended the Mallee Machinery Field Days, Speed
2 August	Attended the Launch of the Wimmera Catchment Strategy
3 August	Attended the Yarrilinks Planting Weekend Dinner
6 August	Yaapeet Community Consultation Visit
7 August	CEO, Ray Campling and myself met with Minister Powell
8 August	CEO, Ray Campling and myself meet with Professor Jane Farmer regarding rural health
8 August	Women's Charter Victorian Local Governance Association – Networking the Networks Lunch, Wycheproof
12 August	Transport Steering Meeting

**Councillor's Reports****Cr G Massey**

10 July	Beulah Community Planning Forum
22 July	Chaplaincy Meeting at Beulah
23 July	Woomelang Community Consultation Visit
24 July	Council Forum
31 July	Mallee Machinery Field Days at Speed
02 August	Launch of the Hopetoun Flood Story Boards
06 August	Yaapeet Community Consultation Visit

**Cr A McLean**

23 July	Woomelang Community Consultation Visit
24 July	Council Forum
31 July – 01 August	Mallee Machinery Field Days, Speed
06 August	Yaapeet Community Consultation Visit
07 August	Yarriambiack Creek Advisory Committee Meeting at Beulah

**Cr L Woods**

11 July	Attended Municipal Association of Victoria training in Melbourne on Meeting Procedures
12 July	Met with Jaye Macumber (Manager Community, Business & Economic Development) to discuss the reduced hours at the Warracknabeal Leisure Centre
23 July	Attended Warracknabeal Neighbourhood House Committee Meeting
23 July	Attended Warracknabeal Scout and Cubs Change Over / AGM Dinner
24 July	Council Forum
12 August	Tourism – Social Media Workshop

YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

AGENDA

14 AUGUST 2013

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**Cr R Kingston**

- |                |  |
|----------------|--|
| 17 July        | Lighting the Regions Project Partnership Group Meeting, Donald                                 |
| 22 July        | Wimmera Housing Investment Project Meeting, Horsham  |
| 29 July        | National Broadband Network Community Consultation Meeting, Rupanyup                            |
| 31 July        | Lighting the Regions Meeting with Powercor, Bendigo  |
| 31 July        | Volunteering Western Victoria Volunteer Mentor Steering Committee Meeting, Melbourne           |
| 01 August      | Meeting with Victorian Planning Minister Matthew Guy, Yarriambiack Shire Office, Warracknabeal |
| 03 August      | Site Leader for Yarrilinks planting weekend, Lah   |
| 04 August      | Hosted Yarrilinks volunteers at farm   |
| 06 August      | Dunmunkle Health Community Consultation, Murtoa  |
| 06 August      | Yarriambiack Shire Community Consultation, Yaapect   |
| 08 – 09 August | Livestock Saleyard Association of Victoria Conference and AGM, Melbourne                       |
| 12 August      | Wimmera Mallee Sustainability Alliance Meeting, Horsham  |
| 12 August      | Yarriambiack Tourism Association Social Media Training, Warracknabeal                          |
| 13 August      | Lighting the Regions Steering Committee Meeting, Bendigo                                       |

YARRIAMBIACK SHIRE COUNCIL

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**Cr T Grange**

10 July	Council Forum
15 July	Rupanyup Consultative Committee Meeting
16 July	Murtoa Progress Association Meeting
23 July	Woomelang Community Consultation Visit
24 July	Council Forum
26-28 July	Councillor Development Weekend, Creswick
01 August	Mallee Machinery Field Days, Speed
06 August	Yaapeet Community Consultation Visit
07 August	Online marketing - Warracknabeal Neighbourhood House
09 August	Western Highway Action Committee Meeting, Stawell
12 August	Tourism – Social Media Workshop
13 August	Wimmera Development Association Meeting, Horsham

**10.3 Chief Executive Officer, Activity Report – Prepared by Ray Campling**

- Attended Beulah Community Planning Forum
- Met with John Craven – Cycling Victoria
- Met with Reid Mather – Rail Freight Alliance
- Met Tony Doyle – CEO, Hindmarsh Shire Council
- Met with David Preiss – CEO, Local Government Professionals (LG Pro)
- Met with Richard Bales - Regional Development Victoria, Horsham
- Attended Warracknabeal Apex Club Handover Dinner
- Attended Central & Southern Outdoor Staff Service Recognition BBQ Breakfast Presentation
- Met with Francesca Bennett – Municipal Association of Victoria re Constitutional Recognition
- Met with Melissa Mitchell – Woomelang Community Consultation Visit
- Attended CEO's Forum in Wycheproof
- Attended Equal Opportunity Act Forum in Horsham
- Attended Woomelang Community Consultation Visit
- Attended Northern Outdoor Staff Service Recognition BBQ Breakfast Presentation
- Met with Jo Bourke, Wimmera Development Association – various matters
- Attended Wimmera Southern Mallee Local Learning & Employment Networks Meeting
- Represented Rural Councils Victoria at Parliamentary Inquiry in Horsham – Telecommuting and E-business
- Attended Wimmera Mallee Crime Prevention Reference Group Meeting at St Arnaud
- Attended LG Pro Forum in Horsham
- Attended Rural Councils Victoria Executive Meeting in Melbourne
- Met with Minister for Planning, Matthew Guy
- Attended Mallee Machinery Field Days at Speed
- Attended Flood Story Board Launch in Hopetoun
- Attended Yaapeet Community Consultation Visit
- Met with Minister for Local Government, Jeanette Powell and Minister for Sport & Recreation and Veterans Affairs, Hugh Delahunty

**10.4 Director Infrastructure & Planning Report – Prepared by James Magee****Wimmera and Glenelg Rivers Environment Entitlement**

The Victorian Environmental Water Holder (VEWH) is currently undertaking a review of management arrangements under the shared Wimmera and Glenelg Rivers Environmental Entitlement.

A discussion paper has been released as the first step in the process. The paper can be viewed at [www.vewh.vic.gov.au](http://www.vewh.vic.gov.au).

Submissions close 5pm, 16 August 2013.

**Patchewollock Aerodrome**

Ambulance Victoria has confirmed that the Patchewollock Airstrip is approved for daytime use. They would support the widening of the strip if this was undertaken at some point.

**Assets – Prepared by Mick Evans**

- Implemented the Road Management Plan Inspection Regime for this year via computer system and laptop
- Implemented the first GIS Record Keeping Grading Program for Council via computer system
- Developing 2013-14 Capital Works Program

**Environment – Prepared by Geoff Harvey**

- Hopetoun trees
- Street Lighting Project Meeting, Donald
- Tech Services Meeting
- Supplied trees to Murtoa school for planting
- Corella Management Meeting, Horsham
- Powercor Meeting re upcoming works in Shire
- Teleconference Department of Environment and Primary Industries re Sustainability Grant Program
- Mallee Machinery Field Days, Speed
- Yarrilinks tree planting at Lah
- Powercor re smart meter replacement
- Various ratepayer complaints/requests



**Technical Support – Prepared by Nathan McLean**

- Traffic Counter Operation
- Assisted the Design Engineer with surveying
- Capital Works Program hand-over sheets
- Road inspections on Asset Asyst Program
- LG Pro Conference in Horsham
- Attended Speed Field Days
- Researched valves for outlet pipes to prevent back flow of water

**Technical Services – Prepared by Tony Brennan**

- Processed various Civica Requests as needed
- Updated Vehicle Checklists and Plant machinery Checklists with vehicle changeovers as required
- Issued Road Opening Permits as needed for various minor/major works
- Monitored all 'Dial Before You Dig' enquiries throughout the Shire to assess if a Road Opening Permit is required
- Emailed reports to Managers/Supervisors for the Plant and Vehicle Checklists
- Used Plant Assessor Website to produce reports for the sale of various plant through the tender process
- Completed and emailed to VicRoads Memorandum Of Authorisation for the Australian Level Crossing Assessment Model Representative for the completion of speed limit reduction signage to nominated rail crossings within the Shire
- Commenced application process to Powercor for approval to erect two street lights along Macintosh Street, Rupanyup
- Attended last two days of Five Day OH&S Course for Managers and Supervisors in Geelong. Previously attended first three days in Warracknabeal Shire Office late last year
- Commenced data updates on Asset Asyst for 6 month, 12 month and 24 month grading records for the Shire

**Warracknabeal Regional Livestock Exchange**

- Conduct internal audit as required per the National Saleyards Quality Assurance Guidelines
- Continued with repairs to gates and fences as required
- Annual National Saleyards Quality Assurance Audit to be conducted next sale Wednesday, 7 August 2013
- Final numbers of sheep sold for the 2012/2013 financial year is 129,750 head. This is very similar to the last financial year of 2011/2012 at 131,426 head

**Design – Prepared by John Boehm****Council Capital Works Program 2013/2014**

Survey, Design and Set out:

- Pavement Construction and Bitumen sealing to 1500m Patchewollock Tempy Road
- Pavement strengthening and Bitumen seal to 3km of the Lah Angle Road
- Concrete Kerb and Channel to Phillips Street, Beulah (2 sections), Carr Street, Woomelang and Lloyd Street, Murtoa

**Flood Works Projects**

- New guard rails have been installed at the Brim weir and floodway on the Brim West Road. The completed guard rails provide much needed safety for motorists travelling through the floodway on the Brim West Road

**Other Projects**

- Development plans for a park project at Cronomby Tanks, Woomelang. A detailed Plan is underway
- Investigations and recommendations to V/Line for discussion on the installation of two Bus Parking bays in Marma Street, Murtoa. A meeting with V/Line has provided details for required technical standards
- Assessments and reports to Planning Applications, specifically covering engineering issues. Additional CFA Fire Stations are still being proposed for development within this Shire

**Risk & Safety Report – Prepared by Barry Sullivan**

- Safety audits are continuing with Murtoa and Beulah Kindergartens now completed. A draft copy of the audit reports were submitted to both Murtoa and Beulah Kindergarten Teachers for further comment
- The WorkSafe Work Health Program with the pedometer challenge concludes Friday, 9 August
- Internal Workplace Bullying Survey is currently underway with Echelon. This survey aligns with Hindmarsh Shire Council and Horsham Rural City Council who are undergoing the same survey
- Attended a Municipal Association of Victoria (MAV) ‘Targeted Risk Appraisal Workshop’ (Desktop Audit) focusing on Council’s major events. The Desktop Audit focused on the Business and Community Development Department Event Procedures relating to Risk and OHS Management
- Attended a Workplace Bullying and Sexual Harassment Workshop in Horsham ran by the Victorian Equal Opportunity and Human Rights Commission
- Attended the One Day Refresher OHS Course for Managers and Supervisors in Horsham
- Attended an Events Risk Management Workshop in Warracknabeal
- Assisted at the Mallee Machinery Field Days at Speed
- Attended the MAV Insurance Best Practice and JLT Risk Insurance Forum at Kerang with Regional Council Risk and Safety Officers

**YARRIAMBIACK SHIRE COUNCIL**

COUNCIL MEETING

AGENDA

14 AUGUST 2013

**BUILDING REGULATIONS 1994**

Regulations 2.16 & 9.7

**BUILDING REGISTER**

Municipal District: **Yarriambiack Shire Council**

Month of July 2013

Council Register Number	Name of Relevant Building Surveyor	Type of permit, temporary approval or amendment	Permit temporary approval or amendment number*	Application Date	Permit, temporary approval or amendment date*	Building Address	Description of Building Work or Use of Building	Cost of Building Work*	General Building Levy \$
BP57-13	W.Wilkie	Building	1164/2013/57	15/05/2013	04/07/2013	15 Gibson St, Rupanyup	Extensions	\$26,000	\$33.30
BP71-13	W.Wilkie	Building	1164/2013/71	18/06/2013	18/07/2013	CA10 Luna Pk Rd, Beulah	Dwelling	\$93,370	\$119.55
<b>Total</b>									<b>\$152.85</b>

Name of Council Officer supplying this register: **Wayne Wilkie BS1164**  
 Telephone: **53980132**

**\* Planning Permit Activity Report for July (as tabled)**

## **10.5 Works Report – Prepared by Peter Jess**

### **Shoulders Re-sheeting**

\*Minyip Dimboola Road

### **Box Culverts**

\*Henty Highway, Warracknabeal  
\*Schickerling Street, Warracknabeal  
\*Lloyd Street, Murtoa

### **Kerb & Channel**

\*Lloyd Street, Murtoa

### **Re-sheeting Gravel Roads**

\*Zerbsts Road

### **Patching Gravel Roads**

\*Alisa Road  
\*Kewell East Road  
\*Tarkedia Road  
\*Pine Gully Road  
\*Longerenong Warracknabeal Road

### **Main Shoulders**

\*Barrat Road

## **10.6 Community Services – Prepared by Gavin Blinman**

### **Kindergartens**

Hopetoun Kindergarten will be inspected under the National Quality Framework on 3 and 4 September 2013.

We have had to spend a great deal of time meeting the new Department of Education & Early Childhood Development data compliance by uploading to the new Kindergarten Information Management (KIM) system. Like most new systems that are meant to make our life easier, this one has been very time consuming and we have used the help desk many times to update our information into the system.

### **Aged and Disability**

#### **HACCPAC Mobile**

Yarriambiack Shire Council has introduced the new HACCPAC mobile phone system to the first six Community Care Workers, which is taking over the old Daelibs system. Training went well, however a few glitches with the system. Michelle is working along side VADA from Melbourne to get this 100% sorted before we introduce the phone to the next six workers (Date to be confirmed). Workers have adapted to the phone very well and using it 100% correct which is great.

Michelle has been out in the field spending time with each worker within the households ensuring a smoother transition, which has been a success.

### **Volunteer Transport**

Numbers up compared to last month. August is already looking to be busy, have quite a few early bookings. Volunteers are doing a great job.

### **Surveys**

Have sent our survey to the volunteers to get their input and vision on how they feel as a Volunteer and to make sure they are being recognised by the Shire. To date, not a huge amount of negative feedback received. Overall results will be collated when surveys have all been returned.

Running late with Centre Based Meals surveys, but hoping to complete by mid August.

### **Improving Liveability for Older People (ILOP) Newsletter**

A large amount of positive feedback has been received with the introduction of the ILOP newsletter, the number of responses to the Quiz has indicated that people are reading the newsletter.

Next ILOP Newsletter due early September.

### **Portsea Camp**

Yarriambiack Shire Council has nominated preference dates for the Portsea Camp – 11 to 17 January 2014. We are now waiting for a reply and further information.

Two mothers have already contacted the Shire regarding the camp, enquiring as to when they can apply to send their children.

**Environmental Health / Local Laws**

Food premises inspections have been undertaken across the Shire, with no major non-compliances identified. One business in the south of the Shire did commence trading in July, however, closed only weeks after due to private unknown matters.

Onsite wastewater application numbers have remained steady for the month of July. One final permit has been issued with several preliminary inspections conducted and this includes the two new proposed CFA Sheds in Cannum and Speed.

A contractor engaged to assess the illegal clandestine drug laboratory has produced a report indicating that the remediation will be extensive and costly. Following appropriate legal advice, Council has fulfilled its statutory obligation by taking reasonable steps to ensure that no members of the public are at risk. Council is awaiting the results of an investigation by Victoria Police to determine the owner of the property who is responsible for remediation costs.

Work has commenced on Council's Public Health & Wellbeing Plan 2013-2017 with information support being provided by the Department of Health, Grampians Region. Information gathering is complete and draft goals for the plan are currently being considered / developed.

Council received one complaint in relation to the illegal dumping of wastewater. This matter has been investigated and the person responsible has been made aware that this practice is not acceptable.

A couple of dogs wandering and two cases of barking dogs reported this month. The Ranger is currently working with the dog owners to resolve.

To allow other tasks to be completed by Ranger, most cat cages were collected and therefore resulted in low numbers of cats being trapped this month.

There were several dogs / puppies surrendered to Council this month, all have been rehoused through pet rescue thanks to the amazing work they do.

Council's Domestic Animal Management Plan has been finished and supported at the last Council Forum. Plan is up for adoption this month.

The new Local Law No.5 is still under review with the last lot of changes being sent to the Solicitor's. This will allow us to take the next step in the process.

Brad Cox, Relief Ranger went to Adelaide and took part in the Dangerous Dog Handling Course. Brad provided positive feedback in regards to the course.

Work is continuing with the Building Department on derelict buildings across the Shire, with the latest one being the old second hand shop in Woolcock Street, Warracknabeal to be demolished later this week, due to it being unsafe and falling apart. This job is being done at the owner's expense after a notice was placed and an agreement was reached.

## Youth

### Individual Clients Assisted

2 clients.

### Training

Event Management.

### Motov8 to the Wimmera

Warracknabeal School Chaplain is to liaise to plan the Warracknabeal and Hopetoun dates.

### Yarriambiack Has Talent

Date set for 30 August 2013.

2010 Australia's Got Talent winners, Justice Crew are to attend Yarriambiack Has Talent.

Art show on 16 August 2013 (to make the event bigger?).

### Murtoa Big Weekend

Application for grant to pay for the youth and community bus has been applied for.

Discussions with Dunmunkle Health and Wimmera Uniting Care have taken place to secure partnerships for this year.

### Nexus

Bus didn't run due to insufficient numbers.

### Face Book

Promoted Yarriambiack Has Talent.

### Contact with other Agencies

- Murtoa College
- School Chaplain
- Warracknabeal College
- Grampians Community Health Nexus Youth Team
- Wimmera Uniting Care
- Dunmunkle Health

### Meetings

- Nexus
- Motov8

## Celebrating Youth Grants

Has been released this month and applications close on 30 August 2013.

Our current Youth Worker, Alistar Baker in the south has forwarded his resignation effective Friday, 16 August 2013. He has been appointed as a Team Leader at Grampians Community Health.

## Emergency Relief

We have now forwarded to Rural Northwest Health and Dunmunkle Health funding so they can assist people across the Shire to access the Emergency Relief Program locally.

Client information will be collated for us to meet our reporting requirements.

### **Volunteer Transport**

Eight people were transported 1,376 kilometres.

### **Maternal and Child Health**

We are working with the Mallee Football League to host a White Ribbon Final Day on 24 August 2013 at Beulah.

CEO, Ray Campling (White Ribbon Ambassador) will give a pre-game speech and Yarriambiack Shire Council Representatives will hand out 'White Ribbon' material at the gate. Players will wear white armbands to support the day.



**10.7 Infrastructure Services Report – Prepared by Bernie Naylor****Gardiner Street Drainage Pump**

Works on the upgrade to the Gardiner Street, Warracknabeal storm water pumping station have now been completed.

As reported previously to Council following the major rain events and the issues we had in Gardiner Street regarding storm water drainage for that particular area, Council has engaged Rob Hudson from Midbrook Constructions to undertake the upgrade at the pump station.

The upgrade included installation of a second pump being a 225mm submersible pump. This pump has approximately six times the output of the existing pump and will become the primary pump with the existing pump being a backup in large rain events.

**Contract C177/2013 Kerb and Channel Construction**

As advised at the previous Council meeting the kerb and channel replacement program for 2013/2014 has been increased substantially.

Due to the increased amount of replacement work we have decided to tender out the replacement program.

Tenders for the abovementioned contract were advertised on 12 July, 2013 and closed on 2 August, 2013.

Council received eight tenders for this contract.

Evaluation of the contract will be presented to the Closed Session of Council.

**Disposal of Asbestos**

Recently small amounts of asbestos have been found in the skips at Council's Transfer Stations and also when removing or upgrading drainage pipes through the flood rectification works.

Council is prohibited from receiving asbestos at our transfer stations and must be taken to the Doon Landfill.

We will be engaging a consultant to assist our transfer stations supervisors and some outdoor staff to identify asbestos and; advise on the correct procedures of removing and disposing of the material.

**Mulching Program**

As part of our "Free Green Waste" day in October as part of the Fire Awareness Week, we hope to run a trial at the Warracknabeal transfer station where residents will be able to dispose of their green waste, have it mulched and be able to take that mulch home for their gardens.

Funding through the Grampians Regional Waste Management Group will be available for this trial.

**Classroom Environment Action Diary**

Grampians Regional Waste Management Group's Education Officer, La Vergne Lehmann has been working with the Primary Schools in our region and has developed the "Classroom Environment Action Diary".

This diary will be over a period of six months and intends each month to address issues with the environment and suggests some tasks that the students can undertake to gain a better understanding of our environment.

Below, examples of some of the issues addressed:-

26 July - Schools Tree Day  
8 September - Sustainable House Day  
11 November - National Recycling Week  
16 October - Nude Food Day  
9 December - Zero Waste Christmas Week

**Contract C179/2013 Provision of Gravel Crushing Services**

Each year Council rips and stockpiles approximately 120,000 tonnes of gravel for our Capital Works Program.

Council has been crushing this gravel now for a few years to assist in producing a better product when undertaking gravel re-sheets and rehabilitation works.

Council advertised the abovementioned contract on 2 August 2013 with tenders closing on Friday, 23 August 2013.

**Contract C180/2013 – Expressions of Interest – Dry Hire of Tipping Trucks and Dog Trailers**

Council in the carrying out of its Capital Works Program, on occasions will need to supplement its own plant by hiring additional Tipping Trucks with a Dog Trailer to assist in the completion of the Works Program.

The work to be carried out under this contract is the cartage of gravel and road aggregate.

Council advertised the abovementioned contract on 2 August 2013 with tenders closing on Friday, 23 August 2013.

**DrumMuster Collections 2012-2013**

Council has completed the reconciliation for our DrumMuster farm chemical container collection for 2012-2013.

Drums collected in this period were 31,335 it is interesting to note that for the previous 12 months Council collected 38,065 chemical drums.

The introduction of Enviro Drums and shuttles is starting to have an impact on the number of 20ltr drums used.

## 10.8 Economic & Community Development Report – Prepared by Jaye Macumber

### Meetings Attended

02/07/2013	Tess Lane – Mildura City Council
02/07/2013	Andy Morcom – Warracknabeal Yarriambiack Creek Committee
03/07/2013	Kelly Woods – Warracknabeal Town Hall Committee
04/07/2013	Woodbine's Warracknabeal Retail Store Working Group
09/07/2013	Pauline Fay & Marc Amos – Regional Development Victoria (now referred to as Department of Planning & Community Development)
09/07/2013	Andy Morcom – Warracknabeal Yarriambiack Creek Committee
09/07/2013	Luke Garton – Wimmera Sodablasting, Rupanyup
10/07/2013	Beulah Community Planning Forum
11/07/2013	Melinda Petschel – Brad Petschel Auto Electrician / Eloora Hardware, Hopetoun
11/07/2013	Monica Outen – Bon Bon Café, Hopetoun
11/07/2013	Glenda McCarthy – Hopetoun Newsagency
11/07/2013	Kaye Saunders – Kayes Kollection, Hopetoun
11/07/2013	Jane Hatcher – Gateway BEET, Hopetoun
12/07/2013	Luke Garton – Wimmera Sodablasting, Rupanyup
12/07/2013	Adrian Tyler – Tylers Hardware & Rural Supplies, Rupanyup
15/07/2013	Richard Bales – Regional Development Victoria (DPCD)
15/07/2013	Emma Kaluza - Woodbine's Warracknabeal Retail Store
15/07/2013	Woodbine's Warracknabeal Retail Store Working Group
16/07/2013	Janine Yetman – re Patchewollock Train Station Upgrade Funding
16/07/2013	CWA Warracknabeal Skills Scholarship Presentation
16/07/2013	Murtoa Progress Association
19/07/2013	Wilhelmina Dutschke – re Warracknabeal Lutheran Church Music Concert
19/07/2013	Andy Morcom – Warracknabeal Yarriambiack Creek Committee
19/07/2013	Emma Kaluza - Woodbine's Warracknabeal Retail Store
19/07/2013	Val Gregory – Murtoa Water Tower Museum and Concordia College
22/07/2013	Men's Shed Strengthening Program
22/07/2013	Adrian Tyler – Rupanyup Consultative Committee
25/07/2013	John Guilliani – re Dancing with the Stars Wimmera Mallee
25/07/2013	Adrian Tyler, Rod Lingham – Rupanyup Consultative Committee Men's Shed
25/07/2013	Russell Hallam
26/07/2013	Geoff Lovel – re Mallee Machinery Field Days, Speed
26/07/2013	Adrian Tyler – Rupanyup Consultative Committee Men's Shed
30/07/2013	Julie Dunmill - re Cute and Quirky, Warracknabeal
30/07/2013	Calvin Muller
31/07/2013	LGPro Induction to Local Government
01/08/2013	David Matthews – The Wimmera Grain Company, Rupanyup
02/08/2013	Anne Horsley - Department of Human Services
02/08/2013	Bridget Muhrer – JLT Australia
05/08/2013	Warracknabeal Town Hall Committee
05/08/2013	Beulah Hall Committee re Kitchen Upgrades
06/08/2013	Yarriambiack Creek Committee, Warracknabeal
07/08/2013	Lake Marma Committee, Murtoa
07/08/2013	Minyip Progress Association

## Community Development

Shire Assistance provided to committees preparing for the following 2013 events:

- Murtoa's Big Weekend: 4, 5 & 6 October
- Patchewollock Music Festival: 18, 19 & 20 October
- Warracknabeal Dancing With the Stars: 19 October

Beulah Community Planning forum held 10 July.

Woomelang Community Engagement visit held 23 July.

Yaapeet Community Engagement visit held 6 August.

Grant Application enquiries received and Shire assistance provided to Community Groups from: Patchewollock, Murtoa, Woomelang, Minyip, Beulah, Warracknabeal, Rupanyup, Hopetoun and Brim.

Mallee Machinery Field Days held at Speed; 31 July to 1 August 2013.

Over 100 patrons visited the Shire tent which was represented by Yarriambiack Shire Council Councillors and staff.

Discussions with Warracknabeal Rotary Club Member, Calvin Muller to discuss and resolve RV Friendly issues in Warracknabeal and the potential scoping of projects.

## Community Projects

1. Flood Story Boards: Story boards installed, two launch events held
2. Minyip Bushland Reserve Resurfacing Project: Final funding application has been submitted to Department of Planning & Community Development (DPCD)
3. Patchewollock Music Event: Final funding application has been submitted
4. Yarriambiack Creek Footbridge, Warracknabeal
  - Final funding application has been submitted
  - Foundation soil testing being quoted
5. Woomelang Cronomby Tanks Walking Track Development:
  - Walking tracks and car park have been gravelled
  - Currently Investigating options for a toilet
  - Investigating additional walking tracks
6. Warracknabeal Lutheran Church African Music Event – Expression of Interest (EOI) has been lodged with DPCD
7. Warracknabeal Schools Music Workshop – EOI to be prepared
8. Warracknabeal Town Hall Upgrade – Committee Scoping Project
9. Patchewollock Rail Station and Walking Tracks – Project to be scoped and costed
10. Beulah Hall Kitchen Upgrade – Quote received and EOI to be prepared
11. Brim Flagpole Rehabilitation – quote to be obtained and application prepared
12. Hopetoun Community Centre – Cost estimate done, Draft EOI prepared
13. Hopetoun RSL building upgrade and Patchwork Club relocation – quotes currently being obtained
14. Minyip Golf Club Photovoltaic System – project to be scoped
15. Rupanyup Railway Station Upgrade – project to be scoped

**Warracknabeal Leisure Centre: July**

- Wimmera Mallee Netball Association x 2 visits for Selection trials for State competition
- Table Tennis – seniors (44 members) each Monday night & juniors (20 members) each Wednesday night
- Older Adults Strength Training Group – with Kirsty Daniels. Four Friday morning sessions (6-12 patrons per 1 hour session)
- Aerobics – with Sarnia Hose. Four Tuesday night sessions (15-24 patrons per 1 hour session)
- Warracknabeal Eagles – Two training sessions. Seniors & Juniors (20-25 patrons per 1 hour session)
- Ladies Night Netball – Eight week competition commenced 22 July (14-25 patrons per 1 hour session)
- Warracknabeal Secondary College – Four to Eight sessions per week. Badminton, Basketball, Netball and Gymnasium
- Active after School Communities Program through Australian Sports Commission – 2 x 7 week programs (free) to Primary School students. Term 1: Movement to Music, Cricket & Basketball (split program). Term 2: Hockey & Table Tennis. Term 3: Self Defence & Basketball

## Adult Gym Memberships as of 31 July 2013:

- 6 monthly – 30
- 3 monthly – 13
- Monthly – 2

## Student Gym Memberships as of 31 July 2013:

- 7 x Gold (5 days access per week)
- 1 x Silver (2 days access per week)

## Shire Staff Gym Memberships as of 31 July 2013:

- Monthly – 3

## Squash Memberships as of 31 July 2013:

- 3 monthly – 2
- 6 Casual Players

**Business & Economic Development**

Hopetoun Industrial Estate: currently waiting on approval of final funding application from DPCD:

- Final funding application was submitted on 26 June
- Cost estimate for the four lot subdivision is \$195,000

Online Marketing Workshop held at Warracknabeal Neighbourhood House.

Woodbine's Warracknabeal Retail Store "Country Essentials": Shire assistance provided to Project Manager, Emma Kaluza.

Wimmera Sodablasting Rupanyup: Shire assistance provided to owner Luke Garton as he attempts to grow his small business.

The Wimmera Grain Company Rupanyup: Shire assistance provided to David Matthews as he further develops his business.

Cute and Quirky Warracknabeal: Shire assistance provided to owner Julie Dunmill, as she attempts to grow her small business.

Pop-Up Shop in Hopetoun: Shire assistance provided to Gateway BEETS' Jane Hatcher as she attempts to set-up a Pop-Up Shop in Hopetoun. Tess Lane from Mildura City Council provided further assistance on the concept.

Brad Petschel, Auto Electrician / Eloora Hardware Hopetoun: Shire assistance provided to owner Brad Petschel as he attempts to grow the small business.

Additional Shire assistance provided to three other potential small business owners/operators from within the Yarriambiack Shire.

**Community Projects – Prepared by Dennis Smith****Putting Locals First Program**

The heating and cooling systems at the Brim Sports and Social Club have been installed, acquittal documentation prepared and forwarded to Regional Development Victoria

**Country Football and Netball Program 2012/2013**

We are waiting on the outcome of the application for the Minyip Murtoa Football Netball Club to upgrade the existing lighting to meet the minimum training illumination standard at the Murtoa Recreation Reserve.

**Community Facilities Funding Program 2013/2014**

It is anticipated the Beulah Bowling Club Synthetic Surface installation will commence September/October this year and the Hopetoun Cricket Club Practice Facility construction will commence August/September this year.

**Community Facilities Funding Program 2014/2015**

The Project Proposal for the Murtoa Bowling Club Synthetic Green Installation has been supported and a full application is now being prepared and will be submitted to Sport & Recreation Victoria, with a grant requested of \$100,000 for a total project cost of \$153,000. The closing date for the full application is 21 August 2013.

**Murtoa Angling Club Clubhouse**

Internal works, tank installation, veranda, paving and the fishing platform upgrade are complete with the construction of the pathway the final stage of this project. Anticipated completion of the remaining work is the end of August.

**Warracknabeal Golf Club Clubhouse Redevelopment**

Work on the construction of the disabled toilet facility is complete and the upgrade to the ladies locker room and men's locker room are both underway, and will be ongoing over the next two months, with the construction of the disabled access expected to be completed late August/early September.

**Grants Acquitted**

Warracknabeal Streetscape Stage 3.

Brim Sports and Social Club Air Conditioning Upgrade.

**SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson****Beulah Community Planning Forum**

The Beulah Community Planning Forum was held on July 10, with approximately 40 community members in attendance. Ideas generated from the forum have been included in the draft Beulah Community Action Plan. The draft can be viewed at the Beulah Business and Information Centre.

**Hopetoun Caravan Park**

Renovations to the ladies and laundry amenities at the Hopetoun Caravan Park have begun. This project is Stage 2 of the facility upgrade that follows the recent renovation of the men's amenities.

**Hopetoun Community Centre Development**

An Expression of Interest for the Hopetoun Community Centre Development is currently being prepared to obtain funding from the Putting Locals First Program. If successful, the project will include an extension and upgrade to the existing clubrooms at the Hopetoun Recreation Reserve.

**Minyip Emma's Cafe**

The disabled amenities have now been completed at Emma's Cafe.

**Murtoa Caravan Park**

An estimation to upgrade the Murtoa Caravan Park has been completed and applications for funding to undertake the project are being explored.

**Warracknabeal Caravan Park**

Upgrades to the ladies amenities at the Warracknabeal Caravan Park are close to completion.

**Woomelang Caravan Park**

At the time of this report, renovation works are close to completion at the Woomelang Caravan Park. Final fittings are currently being installed. The amenities will be unisex and provide a shower in one section of the building.

**Woomelang Jackie Mac Park**

Landscaping works are continuing at the Jackie Mac Park in Woomelang. New paving, gypsum paths, seating and fencing will complement the newly installed playground.



### **Yarriambiack Tourism**

The Yarriambiack Tourism Facebook Page continues to grow and currently has 289 'Likes'. The significant increase of users is attributed to a paid advertisement on the Facebook site. Members of Yarriambiack Tourism will participate in a social media workshop to be held at the Warracknabeal Neighbourhood House on Monday, 12 August 2013.

## **11 REPORTS FOR DECISION**

### **11.1 Lease of Land at Rupanyup Recreation Reserve (Certificate of Title Volume 11192 Folio 081) – Prepared by James Magee**

National Broadband Network Company (NBNC<sub>o</sub>) has requested to lease a portion of land in the south east corner of the Rupanyup Recreation Reserve which is in Council ownership (*as per Appendix 1.1*).

The proposed lease is 20 years with option for extension. The proposed rental amount is \$7,000 with an annual increase of 2.5% per annum.

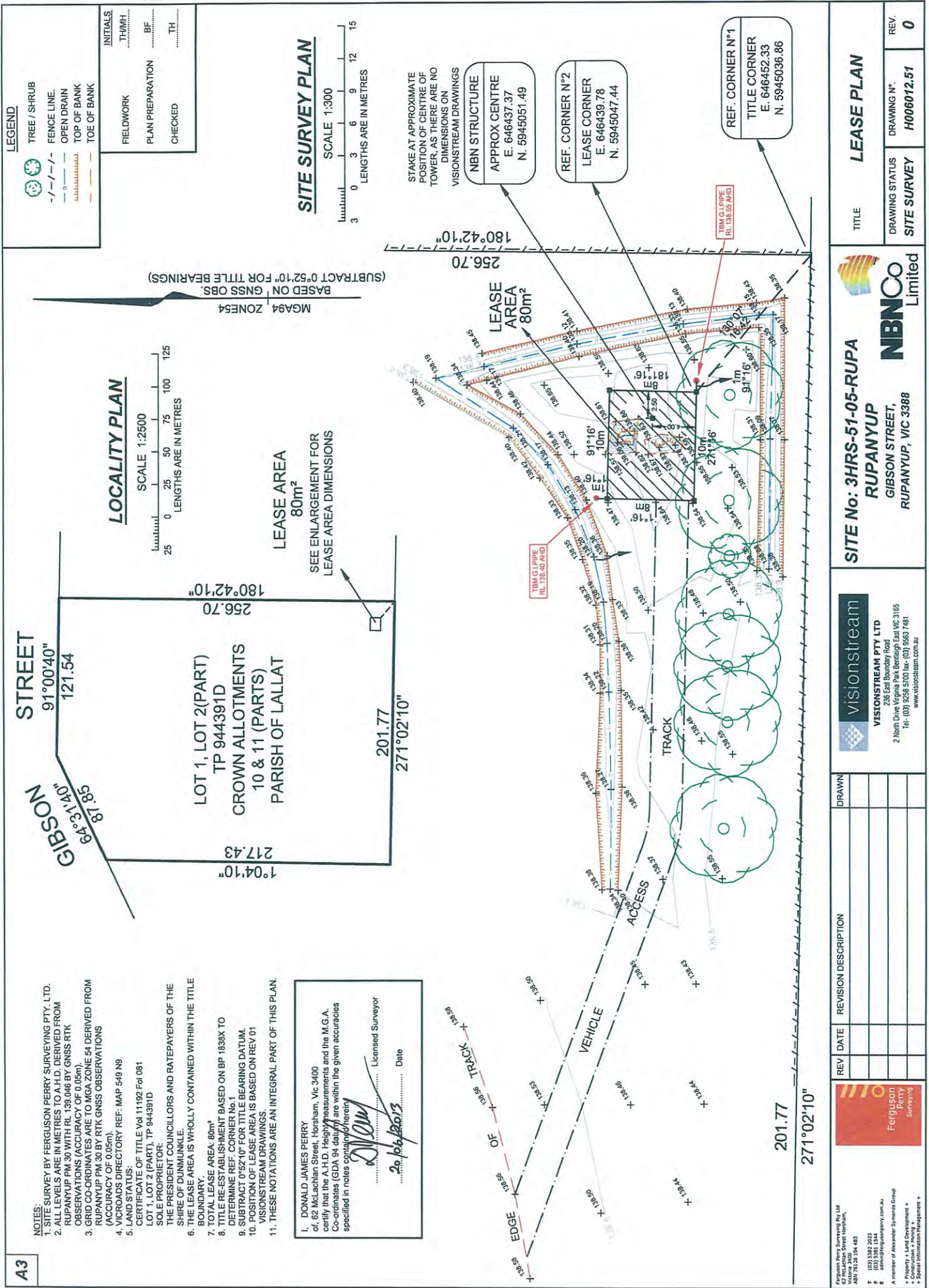
NBNC<sub>o</sub> wish to construct, maintain and operate a telecommunications facility from the site, namely a 40m monopole to provide fixed wireless coverage via the National Broadband Network.

Section 190 of the Local Government Act 1989 provides a restriction on power to lease land. If the lease is for a period of more than 10 years, Council is required to advertise the proposed lease and invite submissions under Section 223 of the Local Government Act 1989.

NBNC<sub>o</sub> have not received a planning permit for their proposal as yet, however I believe Council should advertise its intent to lease.

#### **Recommendation**

That Council provide public notice of the proposed lease and invite submissions under Section 223 of the Local Government Act 1989.



A3

- NOTES:
1. SITE SURVEY BY FERGUSON PERRY SURVEYING PTY. LTD.
  2. ALL LEVELS ARE IN METRES TO A.H.D. DERIVED FROM RUPANYUP PM 30 WITH RL 139.046 BY GNSS RTK OBSERVATIONS (ACCURACY OF 0.05m).
  3. GRID CO-ORDINATES ARE TO MGA ZONE 54 DERIVED FROM RUPANYUP PM 30 BY RTK GNSS OBSERVATIONS (ACCURACY OF 0.05m).
  4. VICROADS DIRECTORY REF: MAP 549 N8
  5. LAND STATUS: CERTIFICATE OF TITLE Vol 11192 Fol 081 LOT 1, LOT 2 (PART), TP 944391D THE PRESIDENT COUNCILLORS AND RATEPAYERS OF THE SHIRE OF DUNMUNKLE
  6. THE LEASE AREA IS WHOLLY CONTAINED WITHIN THE TITLE BOUNDARY.
  7. TOTAL LEASE AREA: 80m²
  8. TITLE RE-ESTABLISHMENT BASED ON BP 1838X TO DETERMINE REF. CORNER No. 1
  9. SUBTRACT 0°52'10" FOR TITLE BEARING DATUM.
  10. POSITION OF LEASE AREA IS BASED ON REV/01 VISIONSTREAM DRAWINGS
  11. THESE NOTATIONS ARE AN INTEGRAL PART OF THIS PLAN.

I, DONALD JAMES PERRY  
 of 62 McLachlan Street, Horsham, Vic 3400  
 certify that the A.H.D. Height measurements and the M.G.A. Co-ordinates (GDA 94 datum) are within the given accuracies specified in notes contained herein

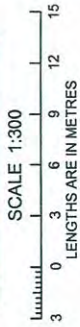
*Donald James Perry*  
 20/06/2013  
 Licensed Surveyor  
 Date

**LOCALITY PLAN**



LEASE AREA  
 80m²  
 SEE ENLARGEMENT FOR  
 LEASE AREA DIMENSIONS

**SITE SURVEY PLAN**



STAKE AT APPROXIMATE  
 POSITION OF CENTRE OF  
 TOWER, AS THERE ARE NO  
 DIMENSIONS ON  
 VISIONSTREAM DRAWINGS

NBN STRUCTURE  
 APPROX CENTRE  
 E. 646437.37  
 N. 5945051.49

REF. CORNER N°2  
 LEASE CORNER  
 E. 646439.78  
 N. 5945047.44

REF. CORNER N°1  
 TITLE CORNER  
 E. 646452.33  
 N. 5945036.86

**VISIONSTREAM**  
 VISIONSTREAM PTY LTD  
 238 East Boundary Road  
 2 North Drive Virginia Park Boroilgh East VIC 3165  
 Tel: (03) 9258 5700 Fax: (03) 9663 7481  
 www.visionstream.com.au

REV	DATE	REVISION DESCRIPTION	DRAWN

**visionstream**  
 VISIONSTREAM PTY LTD  
 238 East Boundary Road  
 2 North Drive Virginia Park Boroilgh East VIC 3165  
 Tel: (03) 9258 5700 Fax: (03) 9663 7481  
 www.visionstream.com.au

**VISIONSTREAM**  
**NBNCO** Limited  
**SITE No: 3HRS-51-05-RUPA**  
**RUPANYUP**  
 GIBSON STREET,  
 RUPANYUP, VIC 3388

LEASE PLAN	
TITLE	LEASE PLAN
DRAWING STATUS	SITE SURVEY
DRAWING N°	H006012.51
REV.	0

## **11.2 Domestic Animal Management Plan – Prepared by Greg Wilson**

As presented at Council Forum held on 24 July 2013, the new Domestic Animal Management Plan (*as tabled*) will replace the existing Plan as required under the Domestic Animals Act 1994.

The revised plan covers all aspects of domestic animal management required within the Yarriambiack Shire.

### **Recommendation**

That Council adopt the revised Domestic Animal Management Plan.

**11.3 Municipal Early Years Plan 2013-2017 (Draft) – Prepared by Gavin Blinman**

I have pleasure in presenting the draft Municipal Early Years Plan developed by our Consultant, Robyn Clark after much community consultation.

Many community groups in the Yarriambiack Shire and agencies have had the chance to provide input to this document as well as our early years funding body Department of Education & Early Childhood Development.

Overall I feel this is a positive document that we can use to develop the growth of our early years services. However, a number of the goals set out in the draft plan need to be looked at as they are resource / cost intensive and currently, we do not have the capacity to meet them.

Some of the statements are not Council's responsibility and need rewording or removing. I have tabled the recommended changes for your comment.

**Recommendation**

That Council adopts the Municipal Early Years Plan in draft form with the changes recommended and advertise document for public comment for one month before adopting as a Council Plan.

**12 GENERAL BUSINESS** (including strategic direction and specific issues)

**13 CLOSED SESSION**

**14 MINUTES FROM MEETINGS**

**15 ATTACHMENTS / REPORTS**

**16 NEXT MEETING**

The next meeting of Council will be held on Wednesday, 11 September 2013 at 9:30am at Warracknabeal.

**17 CLOSE**

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## Attachment for Decision by Council

### Suggested changes for Early Years Plan

P.20

PRIORITY 1: Remove second part of dot point; explore options to dedicate a resource to this function **through sharing costs with neighbouring Shires or through shared service arrangements.**

Leaving in first part is ok as it is not prescriptive and does not limit our options.

P.21

**Providing twice yearly community awareness and education events / activities.**

Costs for this beyond current funding could be changed to providing an annual event in line with children's week or education week.

Also further down the page a similar reference to twice yearly events is already occurring through the school system anyway.

P.22

Leave in first point about consulting with children and families when council is making decisions that affect them.

Delete the next reference to **identifying 10 actions** and **committing resources** Just have the sentence in without the number of actions, so it becomes **identify actions and resources to becoming more child friendly.**

The next point on **signage and notice boards** could be removed as a community newsletter and our website could be utilised for this.

P.24

Point B is not a Shire responsibility. Other agencies do this.

P.25

Delete reference **to incentives and benefits packages** as we cannot fund this.

Also reference to **actively working with key stakeholders to ensure adequate provision of specialist services and assist groups to facilitate access to support groups needs** rewording.

Could be reworded to lobbying for adequate provision of services and support for groups to access needs.

Next point on **bi monthly parenting information sessions** is just not achievable. MCH do this individually and we put out a newsletter each term monthly is not achievable.

Next is the reference to twice yearly events that needs rewording to an annual event.

P.27

Finally the last three changes we need to look at are

**Creating a parent hub can be reworded** to explore options to provide more services in our early years facilities.

The point on **extended kinder care model is not a council priority** as we do not do child care.

And **providing activities for 5-8 year olds is definitely not our core business.**