

**AGENDA OF ORDINARY MEETING OF YARRIAMBIAK SHIRE COUNCIL TO BE HELD ON WEDNESDAY 10 APRIL 2013 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9:30AM**

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**1 WELCOME**

**2 ACKNOWLEDGEMENT**

We acknowledge the traditional owners of the land on which we meet today and pay our respect to both past and present elders.

**3 PRAYER**

*Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.*

*Amen*

**4 PRESENT**

Crs K Zanker, H Ballentine, T Grange, A McLean, G Massey, L Woods, R Kingston, Ray Campling (Chief Executive Officer) & James Magee (Director Infrastructure & Planning).

**5 APOLOGIES**

**6 CONFIRMATION OF MINUTES**

Ordinary Meeting of Council – 13 March 2013

Closed Session of Council – 13 March 2013

**7 DECLARATION OF CONFLICT OF INTEREST**

## **8 BUSINESS ARISING**

**8.1 Action List from last meeting**

**8.2 Ongoing and Pending Action List**

## **9 PETITIONS**

## **10 REPORTS**

### **Corporate Reports**

- 10.1 Mayor's Report
- 10.2 Councillor/Delegate Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Works Report
- 10.6 Community Services Report
- 10.7 Infrastructure Services Report
- 10.8 Community Development Projects Report

## **11 REPORTS FOR DECISION**

- 11.1 Finance Report
- 11.2 Revenue Report
- 11.3 Proposal for the Closure of a Section of Warracknabeal Laneway 24
- 11.4 Municipal Emergency Management Plan
- 11.5 Authorisation of Traffic Control Devices
- 11.6 Request to Name Un-named Track in Murtoa
- 11.7 Request to Name Un-named Lane in Woomelang
- 11.8 Mobile Telephone & Data Services in Rural and Regional Areas
- 11.9 McDonald Street, Murtoa Parking

**10.1 Mayor's Report – prepared by Cr Kylie Zanker**

13 March	Official Opening of the Nhill office for Volunteering Western Victoria
14 March	Rupanyup Living 1 <sup>st</sup> Birthday Celebration
18 March	Harmony Day Lunch at Volunteering Western Victoria
21 March	Rural Northwest Health – Business Meeting
21 March	Rural Financial Counselling Service Meeting
22 March	Volunteering Western Victoria Meeting with Mildura Resource Centre – various matters
24 March	World's Greatest Shave event at Warracknabeal Neighbourhood House
25 March	Attended the Brownie/Guide Junior BP Awards Night presented to three guides:- Sarah Hadzig, Rachael Kemp and Shania Ross
26 March	Meeting with Damien Drum, Marc Amos, Ray Campling – discussion regarding funding and grants available
26 March	Volunteering Western Victoria, met with CEO – various matters
26 March	Met with Yarriambiack Creek Development Group with discussions regarding a walking bridge/platform at the weir end of the creek
27 March	Council Forum
27 March	Transport Steering Group Meeting at Rural Northwest Health
27 March	Volunteering Western Victoria General Meeting
29 March	Officially opened Y/Fest and the Warracknabeal Arts Council Art Show
29 March	Attended the Golf Club Seafood Dinner Evening
30 March	Participated in the Y/Fest Easter Saturday Street Parade
30 March	Attended the Easter Race Meeting, Annual Vintage Rally and Vintage Tractor Pull
4 April	Attended Funding Announcements with Minister Walsh

**Councillor's Reports****Cr A McLean**

- 18 March                      Attended the Shave For a Cure at Tempy
- 27 March                      Council Forum

**Cr G Massey**

- 23 March                      Attended Wimmera Regional Library Corporation Launch of  
Wimmera Industrial Heritage Stories at Murtoa
- 25 March                      Attended Yarriambiack Chaplaincy Council meeting at Beulah
- 27 March                      Council Forum
- 4 April                         Attended Peter Walsh funding announcement at Warracknabeal

**Cr L Woods**

- 26 March                      Neighbourhood House Committee of Management meeting
- 26 March                      Warracknabeal Branch National Party meeting 'Meet the  
Candidates' Town Hall Supper Room
- 27 March                      Council Forum
- 27 March                      Meeting with Jaye Macumber – various projects

YARRIAMBIAK SHIRE COUNCIL

COUNCIL MEETING

AGENDA

10 APRIL 2013

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**Cr T Grange**

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| 13 March | Council meeting  |
| 18 March | Warracknabeal Neighbourhood House – Computers for the Terrified. This course was an outstanding success. The next course is already booked out |
| 19 March | Murtoa Progress meeting – main discussion was about the proposed Heritage Victoria overlay   |
| 20 March | Attended the Wimmera Transport Group Meeting in Horsham  |
| 21 March | Attended the Photo Exhibition at Nhill   |
| 24 March | Attended the Minyip Festival – was a great event   |
| 27 March | Attended Council Forum – Warracknabeal   |
| 29 March | Attended the Easter Art Exhibition at Warracknabeal  |
| 1 April  | Attended the Stawell Gift as a guest of the Northern Grampians Shire   |
| 3 April  | Attended Minyip Progress Association   |
| 8 April  | Attended the Wimmera Roadsafe Committee meeting in Horsham   |
| 9 April  | Attended the Wimmera Development Association Board meeting in Horsham  |

**10.3 Chief Executive Officer – Activity Report – Prepared by Ray Campling**

- Attended Wimmera Development Association Internal Audit Committee meeting
- Met with Dean Miller, North Western Municipalities Association matters
- Met with Geoffrey Lord, Head of Western Campuses – University of Ballarat
- Attended Grampians Regional Management Forum in Ararat
- Attended Gateway BEET meeting in Hopetoun
- Attended Wimmera Southern Mallee Regional Plan meeting in Horsham
- Attended Woomelang and District Development Association meeting
- Met with Keith Jackson, Regional Director – Department of Planning and Community Development (DPCD)
- Met with Mark Williams, GWM Water – Woomelang matters
- Met with Madeleine Jones, DPCD, Grampians Regional Management – Questionnaire
- Attended Wimmera Southern Mallee Regional Growth Plan meeting in Horsham
- With Mayor Zanker, James Magee and Jaye Macumber, met with Damien Drum MLC, Member for Northern Victoria, Parliamentary Secretary for Regional Development and Marc Amos, Regional Development Victoria – Grant Programs
- Attended Longerenong College Graduation Ceremony
- Met with Kate Wilson – Hopetoun P-12 School Committee
- Met with Jo Bourke, Executive Officer – Wimmera Development Association
- Chaired Hopetoun Secondary College/Primary School proposed co-location meeting
- Met with Graham Campbell, Department of Sustainability and Environment – various matters
- Met with Terry Lewis, Regional Manager – Department of Primary Industries
- Met with Tim Shaw – Wimmera Southern Mallee LLEN
- Attended Member for Swan Hill Peter Walsh – funding announcement visit
- Attended Rural Councils Victoria Executive meeting in Melbourne
- Attended Wimmera Development Association meeting in Horsham

**10.4 Director Infrastructure & Planning Report – Prepared by James Magee****Powerline Clearance in Townships**

A contractor operating for Powercor has commenced tree trimming in urban areas under new guidelines.

The new criteria allows trees to be cut more severely than ever before.

Woomelang is the first town in our Shire to have works done under the new standard, works were completed in late March.

**Warracknabeal Weir**

Three new weir gates are currently being constructed for Warracknabeal. Concrete works have also been completed to allow fixing of the gates.

The gates should be installed early May 2013.

**Iluka**

Iluka did not operate trains from Hopetoun for a two week period from 9 March 2013. No mineral sands were transported to Hamilton by road either.

The mineral separation plant at Hamilton had no storage capacity during that period as it is only operating every alternative month in 2013.

Trains recommenced 25 March 2013 and are operating on a daily basis.

**Environment – Prepared by Geoff Harvey**

- Inspected tip with view to planting trees
- Hopetoun Caravan Park hot water system
- Yarriambiack Creek Advisory Committee meeting, Hopetoun
- Discussions with Department of Primary Industries re Prairie Ground Cherry on roadside
- Yarrilinks funding, planning meeting
- Planning roadside pests program with Landcare staff
- Roadside tree inspections with staff prior to roadworks
- Emergency Management team meeting
- Roadside weed inspection with outdoor staff
- Tech Services meeting
- Inspect ANZAC Park with GWM Water staff re piping and metering
- Inspect rabbit control works in Lascelles region
- Respond to various public requests and complaints

**Technical Support – Prepared by Nathan McLean**

- Council Forum reports for Uhe Track in Murtoa
- Traffic Control Devices
- Worked on request re the naming of unnamed lane in Woomelang

**Risk & Safety Report – Prepared by Barry Sullivan**

- Developed a Hot Work Policy for Council and currently have the Hot Work Permit application form under development
- Attended the Safety in Action Forum in Melbourne with the Safety Officer and two OHS Representatives
- Currently developing Safe Work Method Statements for the new Graffiti kits before they will be sent out to the public
- Attended the JMAPP audit with the auditor and Mick Evans. Three Council properties were inspected and documentation produced on the day for the auditor
- Safety team presented the annual Works Program for 2013 to the Safety Committee and asked for feedback from employees
- Attended to numerous Risk and Safety tasks and meetings throughout the month

**Assets – Prepared by Mick Evans**

- Still in the process of developing a long term Asset Renewal Program for the Shire Aerodromes with Driscoll Engineering Services
- Developing Asset Management Plans based on the recently completed regional template
- Developed building data for the new computer program module in Asset Asyst and sent off to Pitt & Sherry for development along with a GIS layer
- Started the investigation process of new Risk Register in conjunction with Colin Supple & Associates and another external company called Allware Technologies
- Still investigating development of internal & external web based program to view Council's GIS and Asset Systems
- Assisted in the development of the Municipal Emergency Management Plan when needed
- Assisted in the Civil Aviation Safety Authority Audit of the Hopetoun Aerodrome
- Started to develop a program to record all grading on Asset Asyst

**Technical Services – Prepared by Tony Brennan**

- Process various Civica Requests as needed
- Update vehicle checklists and plant machinery checklists with vehicle changeovers as required
- Issue Road Opening Permits as needed for various minor works
- Monitor all 'Dial Before You Dig' enquiries throughout the Shire to assess if a Road Opening Permit is required
- Carry out nominated tasks for Dennis Smith while on leave
- Arrange for updated Infrastructure Design Manual Plans to be uploaded to the Council website for footpaths, culverts and end walls and vehicle crossing specifications

**Warracknabeal Regional Livestock Exchange – Prepared by Tony Brennan****Review and update the Livestock Saleyard Standstill Plan**

This is a platform aimed at all Saleyards/Livestock Exchanges across Victoria to enable them to develop their own plan of action for implementation immediately a Livestock Standstill Order has been issued by the Minister.



**Design – Prepared by John Boehm****Council Capital Works Program 2012 / 2013****Surveys, Design and Set out:-**

- **Roadworks:** Pavement Construction and Bitumen sealing to Thomas Road, Murtoa – The additional surveys and works for this project has included formation widening, excavation under electric powerlines and pavement construction for elevated curves
- **Kerb and Channel:** Construction of replacement kerb and channel in Lloyd Street, Murtoa: Works are progressing north along Lloyd Street on the east side. Designs for the new kerb are based on existing drainage infrastructure. Maintenance and cleaning of old pipes has been carried out, which should improve drainage when the project is completed
- **Concrete Footpath Program:** Works are progressing well in Scott Street, Warracknabeal. The footpath work in Scott Street will be interrupted to complete the footpath replacement work at the Werrigar Street school section in Warracknabeal. The Gardiner Street concrete path is also still under construction

**Flood Works Projects**

- **Murtoa Rabl Park (west side) Bypass Drain:** A proposal has been discussed with local representatives concerning works around Rabl Park to retain flood drainage channels for the sub catchment area west of Rabl Park, which drains toward Rabl Park
- **Murtoa (south side) Bypass Drain:** A plan has been proposed for a 'flood overflow' drain through the Murtoa Racecourse, connecting with a now disused GWM Water supply channel. This extension drain will provide an important flood overflow particularly for major floods in Murtoa

**Other Projects**

- Investigations and recommendations for a children crossing in Cromie Street, Rupanyup. The State Primary School and Preschool Centre are located at opposing sides of the divided main road through Rupanyup. To provide increased levels of safety, two options have been discussed with Rupanyup representatives and Cr Ray Kingston. A plan for a single children and pedestrian crossing at the Wood Street intersection will be submitted to VicRoads as a major traffic control item for their approval
- Assessments and reports for Planning Permt Applications, specifically covering engineering issues
- Surveys for the new Hopetoun Depot

**10.5 Works Report – Prepared by Brian Poulton****Capital Works Program – Roads and Streets 2012-2013**

<b>URBAN ROAD PROJECTS</b>	<b>% COMPLETE</b>	<b>START DATE</b>	<b>COMPLETION DATE</b>	<b>COMMENT</b>
<b>King Street Brim (\$119,715)</b>	<b>100%</b>	<b>November 2012</b>	<b>November 2012</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Byrne Street Yaapeet (\$8,400)</b>	<b>100%</b>	<b>September 2012</b>	<b>September 2012</b>	<b>Shoulder Reconstruction &amp; Seal - Shire</b>
<b>Strachan Street Hopetoun (\$34,500)</b>	<b>100%</b>	<b>November 2012</b>	<b>December 2012</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Mandeville Street Hopetoun (\$11,025)</b>	<b>100%</b>	<b>July 2012</b>	<b>July 2012</b>	<b>Shoulder Reconstruction &amp; Seal - Shire</b>
<b>Gladstone Street Beulah (\$7,700)</b>	<b>%</b>	<b>May 2013</b>		<b>Shoulder Reconstruction &amp; Seal - Shire</b>
<b>Hope Road Hopetoun (\$8,610)</b>	<b>100%</b>	<b>July 2012</b>	<b>July 2012</b>	<b>Shoulder Reconstruction &amp; Seal - Shire</b>
<b>Conran Street Hopetoun (\$8,750)</b>	<b>100%</b>	<b>July 2012</b>	<b>July 2012</b>	<b>Shoulder Reconstruction &amp; Seal - Shire</b>
<b>Dingwell Street Beulah (\$8,820)</b>	<b>%</b>	<b>May 2013</b>		<b>Shoulder Reconstruction &amp; Seal - Shire</b>
<b>Bell Street Beulah (\$1,680)</b>	<b>%</b>	<b>May 2013</b>		<b>Shoulder Reconstruction &amp; Seal - Shire</b>

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<b>URBAN ROAD PROJECT</b>	<b>% COMPLETE</b>	<b>START DATE</b>	<b>COMPLETION DATE</b>	<b>COMMENT</b>
<b>Degenhardt Street Murtoa (\$9,775)</b>	<b>%</b>	<b>May 2013</b>		<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Friend Street Murtoa (\$32,775)</b>	<b>50%</b>	<b>January 2013</b>		<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Munro Street Murtoa (\$13,110)</b>	<b>%</b>	<b>May 2013</b>		<b>Road Reconstruction &amp; Seal - Shire</b>
<b>McDonald Street Murtoa (\$22,724)</b>	<b>100%</b>	<b>August 2012</b>	<b>September 2012</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Rabi Park Car Park Murtoa (\$15,000)</b>	<b>%</b>	<b>May 2012</b>		<b>Signage &amp; Resurfacing</b>
<b>Cemetery Road Warracknabeal (\$117,300)</b>	<b>100%</b>	<b>November 2012</b>	<b>December 2012</b>	<b>Road &amp; Shoulder Reconstruction - Shire</b>
<b>Gardiner Street Warracknabeal (\$51,117)</b>	<b>100%</b>	<b>November 2012</b>	<b>January 2013</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Pyers Street Warracknabeal (\$18,802)</b>	<b>100%</b>	<b>January 2013</b>	<b>February 2013</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Rose Street Warracknabeal (\$16,388)</b>	<b>100%</b>	<b>November 2012</b>	<b>November 2012</b>	<b>Road Reconstruction &amp; Seal - Shire</b>

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<b>RURAL PROJECTS</b>	<b>% COMPLETE</b>	<b>START DATE</b>	<b>COMPLETION DATE</b>	<b>COMMENT</b>
<b>Bell Street Beulah (\$10,005)</b>	<b>20%</b>	<b>March 2013</b>		<b>Re-align &amp; Construct Gravel Road shire</b>
<b>Galaquil West Road (\$29,932)</b>	<b>100%</b>	<b>February 2013</b>	<b>February 2013</b>	<b>Slurry Seal Contractor</b>
<b>Patchewollock – Temy Road (\$250,793)</b>	<b>100%</b>	<b>September 2012</b>	<b>November 2012</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Sea Lake - Lascelles (\$185,557)</b>	<b>%</b>	<b>April 2013</b>		<b>Road Reconstruction &amp; Seal – Shire</b>
<b>Brim West Road (\$126,274)</b>	<b>100%</b>	<b>February 2013</b>	<b>February 2013</b>	<b>Cold Mix Seal Contractor</b>
<b>Galaquil East Road (\$323,050)</b>	<b>100%</b>	<b>February 2013</b>	<b>February 2013</b>	<b>Cold Mix Seal Contractor</b>
<b>Galaquil East Road (\$276,983)</b>	<b>100%</b>	<b>February 2013</b>	<b>February 2013</b>	<b>Cold Mix Seal Contractor</b>
<b>Lascelles West Road (\$86,521)</b>	<b>%</b>	<b>May 2013</b>		<b>Road Reconstruction &amp; Seal – Shire</b>
<b>Harts Road Beulah (\$187,072)</b>	<b>100%</b>	<b>February 2013</b>	<b>March 2013</b>	<b>Road Reconstruction &amp; Seal – Shire</b>
<b>Thomas Road Murtoa (\$276,400)</b>	<b>80%</b>	<b>February 2013</b>		<b>Road Reconstruction &amp; Seal – Shire</b>
<b>Ashen Jacksons Road (\$44,210)</b>	<b>%</b>	<b>April 2013</b>		<b>Road Reconstruction &amp; Seal – Shire</b>
<b>Dimboola – Minyip Road (\$153,208)</b>	<b>100%</b>	<b>February 2013</b>	<b>March 2013</b>	<b>Road Reconstruction &amp; Seal – Shire</b>

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<b>RURAL PROJECTS</b>	<b>% COMPLETE</b>	<b>START DATE</b>	<b>COMPLETION DATE</b>	<b>COMMENT</b>
<b>Glenorchy Road (\$214,782)</b>	<b>100%</b>	<b>January 2013</b>	<b>February 2013</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Minyip Rich Avon Road (\$66,396)</b>	<b>100%</b>	<b>October 2012</b>	<b>November 2012</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Minyip Rich Avon Road (\$33,527)</b>	<b>100%</b>	<b>October 2013</b>	<b>November 2012</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Mount Pleasant Road (\$50,276)</b>	<b>100%</b>	<b>February 2013</b>	<b>February 2013</b>	<b>Cold Mix Seal Contractor</b>
<b>Mount Pleasant Road (\$12,277)</b>	<b>100%</b>	<b>February 2013</b>	<b>February 2013</b>	<b>Cold Mix Seal Contractor</b>
<b>Cemetery Road Murtoa (\$168,365)</b>	<b>100%</b>	<b>November 2012</b>	<b>February 2013</b>	<b>Road Reconstruction &amp; Seal - Shire</b>
<b>Lah Angle Road (\$389,344)</b>	<b>100%</b>	<b>September 2012</b>	<b>October 2012</b>	<b>Road Reconstruction &amp; Seal - Shire</b>

**Footpath Program 2011/2012**

<b>PROJECT</b>	<b>% COMPLETE</b>	<b>START DATE</b>	<b>COMPLETION DATE</b>	<b>COMMENT</b>
<b>Foundry Street Minyip (\$14,582)</b>	<b>100%</b>	<b>February 2013</b>	<b>February 2013</b>	<b>Quarry Dust Maintenance</b>
<b>Wimmera Street Minyip (\$4,815)</b>	<b>100%</b>	<b>January 2013</b>	<b>February 2013</b>	<b>Quarry Dust Maintenance</b>
<b>McLeod Street Murtoa (\$6,007)</b>	<b>100%</b>	<b>February 2013</b>	<b>February 2013</b>	<b>Quarry Dust</b>
<b>Breen Street Murtoa (\$2,153)</b>	<b>%</b>	<b>April 2013</b>		<b>Quarry Dust Maintenance</b>
<b>Bowman Street Warracknabeal (\$2,770)</b>	<b>%</b>	<b>April 2013</b>		<b>Reseal Shire Maintenance</b>
<b>Jamouneau Street Warracknabeal (\$2,093)</b>	<b>%</b>	<b>April 2013</b>		<b>Concrete Maintenance</b>
<b>Miller Street Murtoa (\$7,383)</b>	<b>%</b>	<b>April 2013</b>		<b>Quarry Dust</b>
<b>Beggs Street Warracknabeal (\$10,047)</b>	<b>%</b>	<b>June 2013</b>		<b>Concrete</b>
<b>Coral Avenue Warracknabeal (\$11,861)</b>	<b>%</b>	<b>May 2013</b>		<b>Concrete</b>
<b>Gardiner Street Warracknabeal (\$14,652)</b>	<b>60%</b>	<b>February 2013</b>		<b>Concrete</b>
<b>Phillips Street Warracknabeal (\$15,000)</b>	<b>%</b>	<b>May 2013</b>		<b>Concrete</b>
<b>Scott Street Warracknabeal (\$61,260)</b>	<b>70%</b>	<b>November 2012</b>		<b>Concrete</b>
<b>Werrigar Street Warracknabeal (\$16,885)</b>	<b>%</b>	<b>April 2013</b>		<b>Concrete</b>

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PROJECT	% COMPLETE	START DATE	COMPLETION DATE	COMMENT
Cumming Street Hopetoun (\$9,070)	100%	November 2012	November 2012	Concrete
Garrard Street Hopetoun (\$50,097)	100%	September 2012	November 2012	Concrete
Garrard Street – Cumming Street Hopetoun (\$8,254)	100%	November 2012	November 2012	Quarry Dust

**Total Gravel Re-Sheet Works 62.490km**

**Completed Works – March 2013**

- \* Hoffmanns Road
- \* Elliot Road
- \* Fred Frankels Road

**Completed Gravel Re-sheet Works 42.050km**

**Stabilising works commenced on local roads**

## **10.6 Community Services – Prepared by Gavin Blinman**

### **Kindergartens**

This month we have upgraded playgrounds at the Patchewollock Playgroup and Beulah Kindergarten as part of our annual Capital Program and Risk Management Plan.

All kindergartens identified as having high risk playground equipment have over the last three years been replaced; our focus is now to address the lower risk items that have been identified.

The Early Years Plan consultations are proceeding well with Council and staff. On 17 April the Annual Committee Dinner will be held and the Consultant will discuss the Early Years Plan with all Kindergarten Executives.

### **Aged and Disability**

Key Home and Community Care (HACC) staff will be travelling to Moorabool Shire to look at a system to replace our ageing Daelibs system. The current system that produces electronic timesheets for HACC staff and allows access across the Shire is wearing out and in need of replacement.

We have recently viewed a HACC PAC update that could be a better system, allowing not only timesheet management, but also the ability to send out rosters and communicate with staff, reducing travel costs and paperwork. We currently have capital funding from the department for this and recently received an additional grant of \$50,000 to cover any additional setup costs and also allow Council to purchase a HACC Assessment Vehicle.

The Improving Liveability for Older People program (ILOP) is rolling out, with the Technical Services Department finalising town gopher safe path mapping; we are also pulling together a newsletter for over '55's activities, for across the Shire.

The University of the Third Age (U3A) is also closer to becoming operational with a Dunmunkle group getting together to form a committee and start a program. We will focus on activities in the south as the U3A concept has only received a lukewarm response in Warracknabeal and Hopetoun.

The community bus in Warracknabeal has not been utilised to its full potential, a Media Campaign and public information is being sought to increase usage.

Meals on Wheels surveys are being collated and finalised; results so far have indicated positive feedback.

The Volunteer Transport Service is being reviewed with Client Satisfaction surveys being conducted this month.

### **Environmental Health / Local Laws**

Random food samples have been carried out this month; all samples tested returned a satisfactory result.

Information from the Public Health Department in relation to the recent Cryptosporidium outbreak in public swimming pools across different parts of the state has been sent to all pool operators in our Shire as a precaution.



Three onsite wastewater applications received this month have been processed and permits issued.

The first round of school immunizations has been completed across the Shire; Council staff also had flu immunisations this month.

All lakes and weir pools have been inspected for potential blue green algae outbreaks this month. Brim weir pool was of some concern but continual monitoring has found no outbreaks present.

Our Ranger (Greg Wilson) has been training our Relief Ranger (Bradley Cox) and this has been handy with Greg being on sick leave for over a week this month.

The pound has seen an increase of dogs this month with a number of animals wandering particularly on the windy weather days. Owners need to be aware of their animals and make sure they are secure on bad weather days.

### **Youth**

Our southern Youth Worker (Alistar Baker) has been working with the schools to ensure our Engage Program continues with the Yarriambiack Has Talent show again this year. Alistar has also been researching information for our review of youth services and development of a youth plan for our Shire.

### **Emergency Relief**

This area continues to be utilized by a small number of people; Council received referrals from the Dunmunkle Health social workers this month.

### **Volunteer Transport**

Eight Clients travelled 1,598 kilometres this month.

### **Maternal and Child Health**

The nurses have supported the school immunization program this month and have also taken annual leave.

Recently we received data advising of the key ages and stages checks for children up to 3½ years that our MCH nurses conduct – we topped the regional average and finished high in the state average.

### **Public Safety**

Recently we received funding from the Department of Justice to buy and set up mobile Graffiti Removal Kits. We are currently working with our OH&S Officer to set these up and have discussed placing them in police stations across the Shire to provide public access. When the kits are ready we will organise community safety information sessions for their use.

## **10.7 Infrastructure Services Report – Prepared by Bernie Naylor**

### **Truck Parking**

Council has received an increased number of complaints from residents particularly in Warracknabeal and Murtoa regarding large trucks parking in residential streets.

The local police officer in Murtoa has taken action through verbal warnings and placing notices on windscreens prior to prosecution.

In Warracknabeal, Council Officers have had discussions with the local police, as had the Murtoa Police Officer advising of the action taken in Murtoa.

As previously advised at the last Council meeting we have now constructed an area suitable for the stockpiling of gravel, aggregate etc at the transfer station, eliminating the need for unsightly stockpiles around the township of Warracknabeal, which were mainly located at the saleyards.

With these stockpiles removed from the saleyards, we intend to dedicate this area for overnight truck parking in the township of Warracknabeal.

### **Stabilisation Patch Works 2013**

This year Council has identified 7,500m<sup>2</sup> of stabilisation patch works to be undertaken throughout the municipality.

Quotations were sought and Fulton Hogan was awarded the works.

As to date they have completed 4,229m<sup>2</sup>, with the works to be completed by the end of April.

### **Footbridge Lighting - Warracknabeal**

Several years ago Council installed a solar light on the footbridge which is located on the north side of the Dimboola Road Bridge adjacent to the caravan park.

Unfortunately due to the overhanging trees and the amount of shade produced by the trees, the light has not been working as it should.

Council has been advised by a number of residents who use the footbridge that the light only remains on for a short period of time.

Council will convert this light on the bridge to 240V and install a timing switch to enable better light on the walkway.

### **Flood Rectification Works**

Council is now nearing the end of our flood rectification works program and I have provided Council with a list of jobs to be completed:-

#### **Hopetoun**

- Replacement of culverts in Austin Street, Hopetoun adjacent to old primary school
- Drainage works – Hopetoun Depot

#### **Warracknabeal**

- Remove old levee north of weir
- Replace fence – St Mary's School
- Floodway adjacent to weir track
- Culvert across Bowman Street at Henty Highway

**Beulah**

- Clean up levees around house south of township
- Install floodgate valves on two pipes – at new weir
- Renew platform in front of old weir gates
- Install barrier rail in front of new weir gates

**Goyura**

- Remove excess clay and channel bank

**Rupanyup**

- Levee work at Transfer Station
- Culvert/Drain Recreation Reserve Gate
- Form up Road and drain adjacent to Golf Course

**Murtoa**

- Clean out drain alongside railway line from Sudholz drain to Marma Street
- Dig out and re Clay around Lake Marma outlet to seal off
- Redirect drainage channel around tank and into channel adjacent to racecourse
- Floodway on Longerenong Road – to be costed and put in 2013/2014 program
- Clean out drain in Lloyd Street

**Rural**

- Install 2 x 600mm cells on Banyena Pimpinio Road (removed by GWM Water)
- Lift and reset Fire Tanks
- Replace culvert and gravel through floodway – Tegelhuter Road

## 10.8 Business, Economic & Community Development Report – Prepared by Jaye Macumber

### Meetings Attended

12/03/2013	Hanna Butuyuyu re Murray Conservatorium of Music visiting Warracknabeal
12/03/2013	Karen Niewand, Minyip IGA Manager
13/03/2013	Jamie Bell, Bell's Engineering
13/03/2013	Y/Fest 2013 Warracknabeal Easter Festival
14/03/2013	Lesley Stephan re Warracknabeal Caravan Rest Area
14/03/2013	Pauline Fay, Regional Development Victoria
15/03/2013	Claire Morgan, Rupanyup Living Home and Giftware
18/03/2013	Y-Fest 2013 Warracknabeal Easter Festival
18/03/2013	Rupanyup Progress Association
19/03/2013	Murtoa Progress Association
25/03/2013	Rupanyup Central Victorian Exporters Network Information Night for grain growers
25/03/2013	Rupanyup Agriculture & Pastoral Society (Rupanyup Show Committee)
26/03/2013	BuildPro Horsham re Minyip Bushland Reserve & Emma's Cafe
26/03/2013	Damian Drum, National Party representative for Northern Victoria Region
27/03/2013	Dan Carr, Teacher, Warracknabeal Secondary College
27/03/2013	Kelly Woods, Warracknabeal Country Women's Association member
05/04/2013	Andy Morcom, Yarriambiack Creek Committee
08/04/2013	Rupanyup Progress Association

### Community Development

- Warracknabeal Y/Fest Easter Festival 2013 held
- Planning for Murray Conservatorium of Music visiting Warracknabeal in April
- Planning for Lisa Curry visiting Murtoa and Warracknabeal in May
- Grant Application enquiries received from the following Community Groups and Shire assistance provided to:

Patchewollock, Lascelles, Lake Marma Committee Murtoa, Woomelang Men's Shed, Murtoa Historical Society, Minyip Lions Club, Murtoa Bowling Club, Minyip/Murtoa Football Club, Brim Sports Club

### Business & Economic Development

- Hopetoun Co-Op subdivision and progress follow-up with Damien Harberger
- Yaapeet Hairdresser re-opening; progress and follow-up with Julie Fuller
- Central Victorian Exporters Network information night for grain growers

### Summary

Two events were held in the Yarriambiack Shire.

Central Victorian Exporters Network (CVEN) and the Shire Council Business Development team co-ordinated and presented the evenings.

The presentation was professional, covered all aspects of the process for new exporters, outlined various Government funded programmes and presented a range of ideas around products, markets, marketing and export requirements.

The first information evening was held at Rupanyup on Monday, 25 March 2013 at the Commercial Hotel, five people attended the event.

The second event was held in Hopetoun on Tuesday, 26 March 2013 at the Community Hotel, five people also attended this event.

The expectations from these events were:

- To inform farmers and growers in the Shire about export possibilities, with particular emphasis on supported group programmes for developing new buyers
- To promote export within the region, with particular attention to new exporters productising, marketing and becoming export-ready
- To inform exporters about Government programmes and support

CVEN provided a press release and advertisement copy; the Shire placed the advertisements and press releases one week prior to the events in the following newspapers:

- Wimmera Mail-Times
- Hopetoun Courier
- Warracknabeal Herald
- Beulah Roundabout
- Murtoa Newspaper

CVEN also produced a flyer based on the press release and arranged distribution of 100 flyers to farmers in the Beulah area, using the Beulah Post Office's delivery service.

CVEN also placed the events in the ABC Local Events calendar for the region and pre-announced the events at the Future Farmers Event in Yarrowalla on 15 March.

Both CVEN and the Shire promoted the events to local groups and businesses.

The events ran from 6pm. Trish Fraser, representing CVEN, delivered a power-point presentation covering various aspects of becoming export-ready and the services CVEN provides to support that process. Questions and commentary were encouraged both during and after the presentation.

Included in the presentation and presented as a separate hand-out, were three CVEN case studies (Mitchell Genetics, Ulupna Winery and Two Old Men), with contact details for CVEN clients so that potential new clients could contact them.

All the attendees are used to the idea of selling and exporting bulk grain; there was interest (particularly from the Hopetoun group) in the potential of informal co-operatives for the selling of grain directly to Chinese buyers.

Attendees had not really thought about productising or value-adding to any large extent, but they have certainly gone away thinking. They had also not thought about value-adding to produce a premium, high-ticket product, or selling smaller quantities to wealthy markets for high prices.

There seems to be potential for involving a range of industry groups (Future Farmers, VFF, the Grains Industry Training Network) in promoting export and providing a framework for Yarriambiack Shire farmers to acquire the necessary skills and expertise to strengthen their agricultural business through export.

**SHARE Program (Sustainable Healthy Adaptable Resilient Engaged) – Prepared by Marianne Ferguson****SHARE Program**

The 5<sup>th</sup> round of SHARE Community Grants is currently open and will close on 19 April, 2013. All recreation, service, community organisations, volunteer and fundraising groups which are formally constituted organisations, located within the boundaries of the Yarriambiack Shire Council are eligible to apply for a maximum of \$5,000. Organisations who received funding in the previous round are ineligible.

**Regional Victoria Living Expo**

The Regional Victoria Living Expo will be held 19 to 21 April at the Melbourne Convention and Exhibition Centre. An Open Day is proposed to be held later in the year to encourage potential new residents to visit the Yarriambiack Shire.

**Wimmera Mallee Tourism**

Wimmera Mallee Tourism attended the 2013 Adelaide and Melbourne Camping Shows. Although the attendance numbers were down from the previous year, the enquiries from potential visitors were genuine and the event was thought to be a success.

**Woomelang Community Planning Forum and Action Plan**

The Community Planning Forum was held on 26 February at the Woomelang Memorial Hall. The event was well attended with approximately 60 residents in attendance. A draft of the Woomelang Community Action Plan is now being circulated for comment amongst local residents and organisations.

**Yarriambiack Tourism Association**

The Yarriambiack Tourism Association meeting was held on Monday, 25 February 2013 at the Mallee Bush Retreat in Hopetoun.

The Murtoa brochure is currently in draft form.

The Yarriambiack Tourism Facebook Page continues to grow and currently has 86 'Likes'.

## **11 REPORTS FOR DECISION**

### **11.1 Finance Report – Prepared by Anita McFarlane**

The Finance Report as at March 2013 will be tabled.

#### **Recommendation**

The Finance Report as at March 2013 be received.

### **11.2 Revenue Report – Prepared by Chantelle Pitt**

The Revenue Report as at April 2013 will be tabled.

#### **Recommendation**

The Revenue Report as at April 2013 be received.

**11.3 Proposal for the Closure of a Section of Warracknabeal Laneway 24 – Prepared by Tony Brennan**

An unused section of Laneway 24 has been incorporated into the property located at 11 Asquith Avenue for many years. This property has recently changed hands and the new owner wants to purchase this unused section of the Laneway so that it legally becomes part of this property and title.

The new owner also understands that nothing can be built on this section as it contains an access point for the sewerage main that runs underneath.

Council at its meeting held 28 November 2012 resolved that the proposed road closure be advertised for 28 days.

There were no submissions received.

**Recommendation**

That Council approves this proposal for the closure of the unused section of Laneway 24.



**11.4 Municipal Emergency Management Plan – Prepared by Mick Evans & Rhonda McNeil**

A key outcome of the Wimmera Emergency Management Project; a project funded by Natural Disaster Resilience funding, the State Government Royal Bushfire Commission and Local Government, which Mary Bignell and Rhonda McNeil have been undertaking, is the review and update of many of the manuals and guidelines which relate to emergency management.

The Municipal Emergency Management Plan is a key document which outlines all the stages of emergency management and in particular Local Government's roles. In the past, the plan was very generic and did not truly reflect actual capacity and practice of Local Government. This new plan has captured this as well as being consistent with three of our neighbouring LGA's which provides easier resource sharing when an emergency occurs.

A large proportion of the old plan was other agency's plans or Council internal arrangements. These plans will now be captured in Part B Supporting Plans and Arrangements which will be updated on a regular basis by the author of the plan.

This plan follows the guidelines in the Emergency Management Manual of Victoria and the Municipal Emergency Management Planning Committee (MEMPC) accepted this plan at their last meeting. The executive of the MEMPC has met and accepted the plan.

**Recommendation**

That Council endorses the Municipal Emergency Management Plan as tabled.

**11.5 Authorisation of Traffic Control Devices – prepared by Nathan McLean**

Under Regulation 10 of the Road Safety (Traffic Management) Regulations 2009; Yarriambiack Shire Council, being the road authority for local roads now has the instrument of delegation for traffic control devices.

Yarriambiack Shire Council can delegate the power to individual officers to manage major traffic control devices relating to the Council's road network.

The delegates will have the authority to erect, display, place, remove or alter a major traffic control device specified in the Schedule to this Instrument on all roads in the municipality other than freeways or arterials.

**Recommendation**

That James Magee, Bernie Naylor and Michael Evans be authorised to approve Major Traffic Control Devices.

**11.6 Request to Name Un-named Track in Murtoa – Prepared by Nathan McLean**

Council received correspondence from Jenny and Barry Williams on the 23 November 2012 proposing recognition for the Uhe pioneers for their contribution as founding German settlers in Murtoa.

Jenny and Barry proposed that an un-named track running through Rabl Park on the west side from Breen Street to the Wimmera Highway opposite the original Uhe selection (refer to attachment “Early Map Of Murtoa), be named Uhe Track. Whilst there are still Uhe’s residing in Murtoa, recognising their ancestors and acknowledging the settlers of Murtoa is an excellent way of remembering a major part of history.

**Recommendation**

That Council follow due process of the Geographic Name Guidelines and advertise to the public that consideration be given to the naming of the un-named track to that of “Uhe Track”.

**11.7 Request to Name Un-named Lane in Woomelang – prepared by Nathan McLean**

Council received correspondence from Col Bailey on 22 March 2013 requesting consideration be given to honour the name of World War I Soldier, Private William Bailey who made the ultimate sacrifice in battle. The naming of this currently un-named lane in Woomelang would be recognition for the name that exists in the community today.

Col Bailey wishes to propose the un-named lane linking Dettman Lane to Roberts Street in Woomelang be named Bailey Lane.

**Recommendation**

That Council follow due process of the Geographic Name Guidelines and advertise to the public that consideration be given to the naming of the un-named lane to that of “Bailey Lane”.

### **11.8 Mobile Telephone & Data Services in Rural and Regional Areas – Prepared by Ray Campling**

The intention of this report is to propose further advocacy on the difficulties that Yarriambiack Shire Council faces with inappropriate mobile phone coverage in rural areas.

For several years Council has been advocating for better quality mobile coverage within our Shire, particularly in the more remote and isolated areas.

At the Wimmera Development Association (WDA) meeting on Tuesday, 12 March 2013 it was unanimously resolved that the WDA on behalf of the five Wimmera Councils – Hindmarsh Shire Council, Horsham Rural City Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council prepare a motion to the Australian and Local Government Association National General Assembly of Local Government (to be held in Canberra in June 2013).

It is proposed that the five Wimmera Councils' jointly endorse and sponsor this motion to the National General Assembly of Local Government.

Equitable access to mobile telephone/data services is critical to the development of regional communities. Reliance on mobile telephone services to access information, maintain contact and transfer data is increasing, resulting in a growing 'divide' between communities that have mobile telephone/data services and those that do not.

#### **Summary of Key Arguments**

A review of the investment in mobile telephone infrastructure in regional Australia should include:-

- A review of the Universal Service Regime under the Telecommunications(Consumer Protection and Service Standards) Act 1999, to include mobile telephone and data services. This could provide standards of service and give certainty to consumers.
- Variability in access and signal strength is a growing issue as data use increases. The capacity of existing mobile infrastructure to service this growth is questioned, as well as the investment required to maintain the current service levels, aside from increasing services in regional areas.
- Co-location of service providers and shared infrastructure is technically feasible, but commercially unattractive. This could provide a solution in regional areas to maximise the investment and coverage of mobile services.

Agriculture is the prime economic activity in regional Australia. Increasing use of technology in agriculture is driven by productivity and efficiency objectives. Data use in animal management, machinery, farm planning, chemical and nutrient management is growing exponentially.

Access to mobile services during emergency events is critical to effective and timely responses. Communities experiencing wildfire, wind storm and flood events must be able to access emergency services during the crisis. Emergency Services planning is becoming more reliant on access to mobile data and communications.

Access to mobile telecommunications also impacts on the sustainability of regional tourism, with visitors to regional areas expecting to have mobile telephone and data services available. Tourism businesses rely on internet promotion with the market expectations for online servicing of their needs increasing.

The key motion is that the National General Assembly calls on the Federal Government to make additional funding available for mobile telephone and data services in regional areas based on:-

- Economic benefit to agriculture
- Emergency management requirements eg fire and flood
- Tourism activities

Council has frequently been informed by members of the community in addition to visitors to the area of concerns about the inadequate and inappropriate mobile coverage.

The Wimmera Development Association in conjunction and on behalf of the five Wimmera Council's highlight a number of case studies from across the region which should clearly identify and demonstrate the need for greater attention to this critical and crucial matter.

### **Recommendation**

That Yarriambiack Shire Council endorse the joint motion as follows:-

That the National General Assembly calls on the Federal Government to make additional funding available for mobile telephone and data services in regional areas based on:-

- Economic benefit to agriculture
- Emergency management requirements eg fire and floods
- Tourism activities

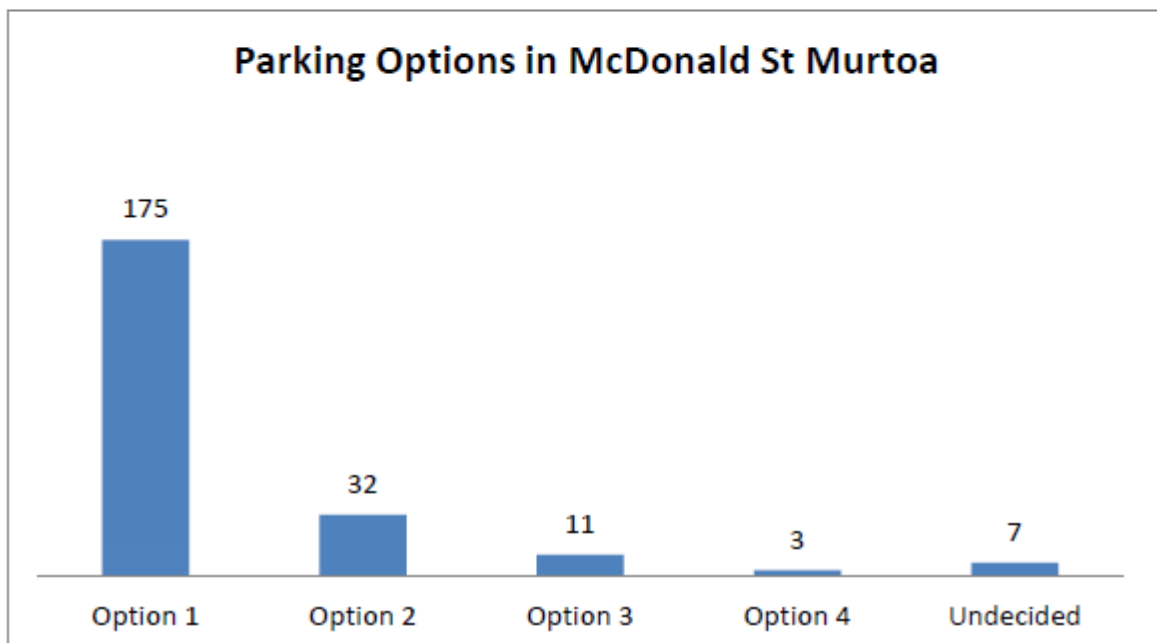
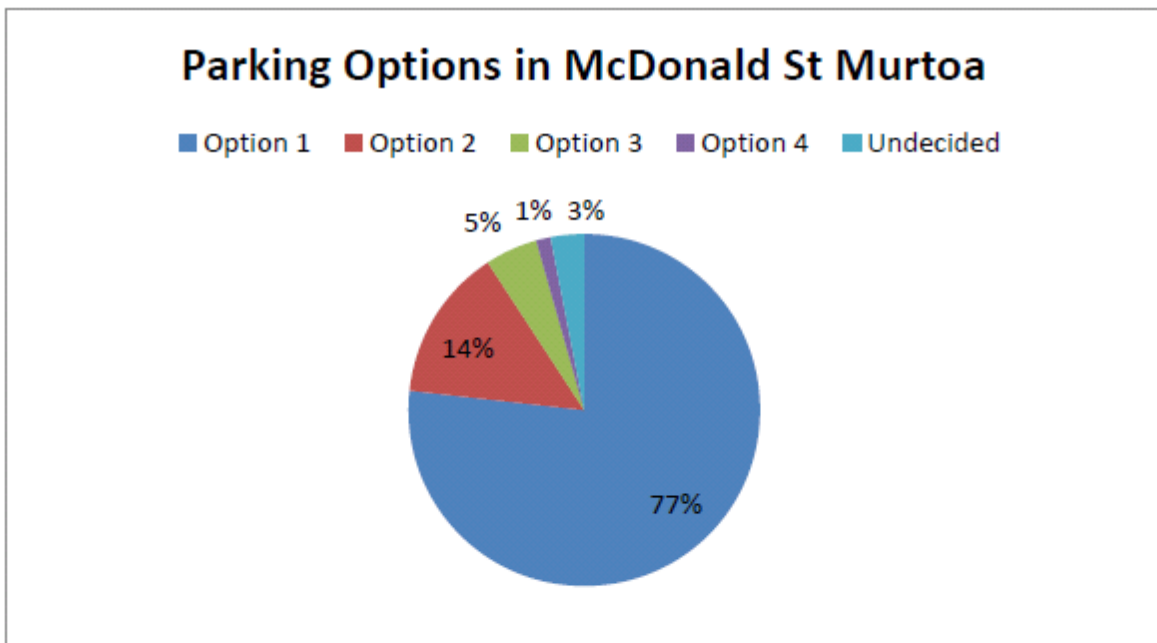
**11.9 McDonald Street, Murtoa Parking – Prepared by James Magee**

Council has been considering parking layouts for the commercial area of McDonald Street, Murtoa. Four parking options were developed and a public survey undertaken.

A total of 526 surveys were distributed with 228 being returned.

The data below shows overwhelming public support for Option 1

**Survey Results**



Option 1 in summary includes 30<sup>0</sup> parking on the Post Office side of McDonald Street and parallel parking on the Medical Centre side, replacing the current V/Line bus Stop. The intention is to relocate the V/Line Stop to its former site in Marma Street (near the public toilet block).

Many constructive comments were received within several of the surveys, some of the major themes being:-

- Support for park No 4 being a disabled parking bay in front of Post Office
- That a disabled parking bay be provided in front of the Medical Centre
- That two V/Line bus tops be created on Marma Street, one on either side of the street
- Support for timed parking limits in the precinct to be provided.

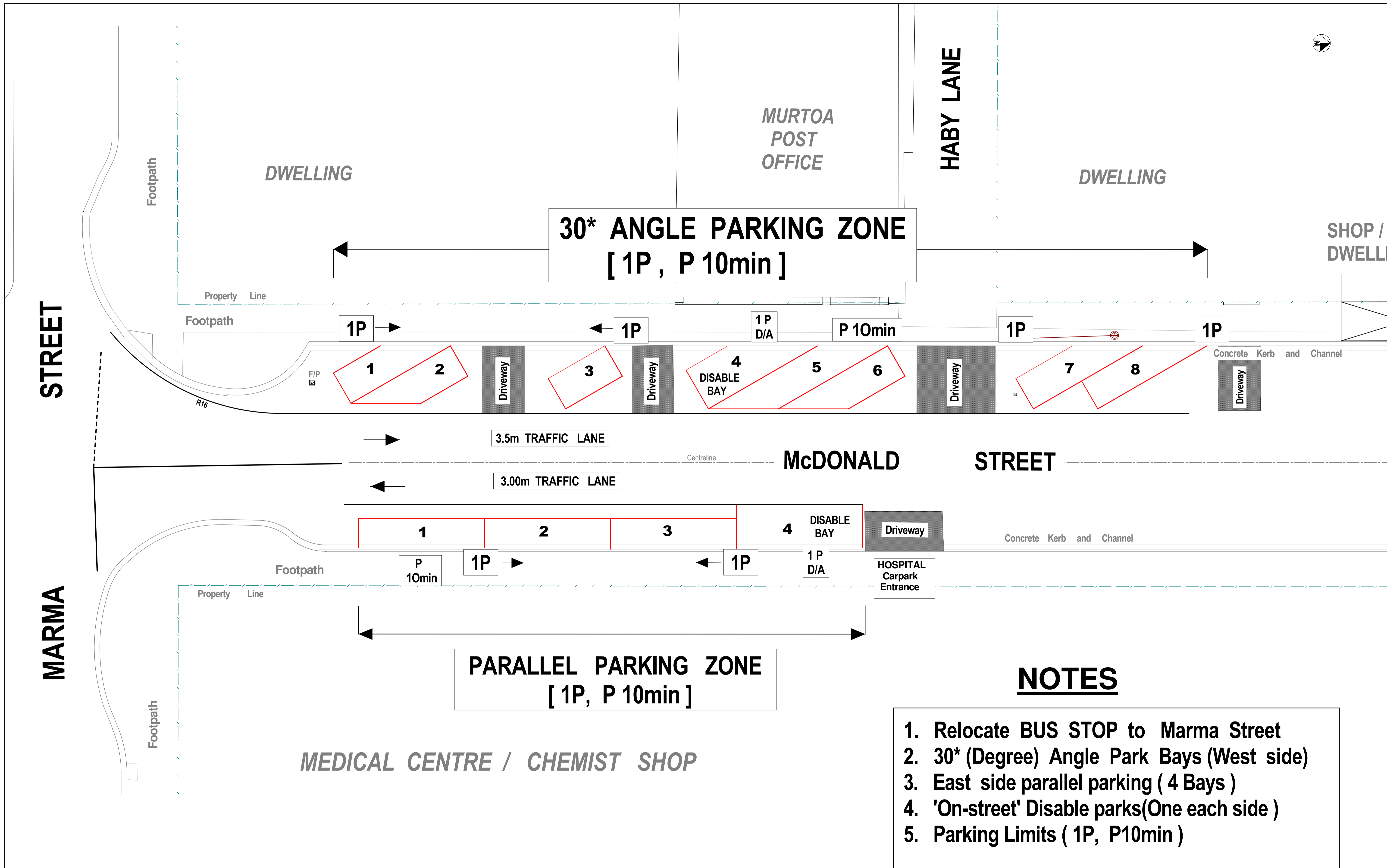
As such, Option 1 has been modified slightly, taking on board the comments as listed above. The plan is as Option 1 (attached)

V/Line has been contacted with respect to possible relocation of the Murtoa bus stop into Marma Street.

### **Recommendation**

That Council adopt Option 1 for McDonald Street, Murtoa with parallel parking on the Medical Centre side subject to approval by V/Line.





# OPTION 1: PARKING LAYOUT IN McDONALD STREET, MURTOA

**12 GENERAL BUSINESS** (including strategic direction and specific issues)

**13 CLOSED SESSION**

**14 MINUTES FROM MEETINGS**

**15 ATTACHMENTS / REPORTS**

**16 NEXT MEETING**

The next meeting of Council will be held on Wednesday 8 May 2013 at 9:30am at Warracknabeal.

**17 CLOSE**

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