

Yarriambiack Shire Council Employee and Councillor Gifts, Benefits and Hospitality Declaration Form 2023-2024

Declaration No	Position (Director)	Department	Date Offered	Describe the gift, benefit or hospitality offered	Estimated or actual value	Position of person making the offer (published only if the offer is accepted)	Name of Organisation making the offer	Type of organisation (for example: a) sporting organisation b) conference organisation c) lobbying firm	Accepted the offer Yes / No	Manager or CEO approval of decision	People and Culture Department Final Approval (State reason for rejecting approval)
1	Director Community & Wellbeing Co-Ordinator	Community and Wellbeing	14/07/2023	Wireless Phone Charge dock	\$75.00	Teitra rap at conference	Teitra	Communications Business	Yes	CEO	approved
2	Customer Support and Libraries Co-Ordinator	Library	9/08/2023	Set of books	\$300.00	Author	Stacey Logan	Author	Yes	CEO	approved and added to the Library collection
3	Customer Support and Libraries Co-Ordinator	Library	16/08/2023	Book	\$10.00	Author	Lyn Farren	Author	Yes	Manager	approved and added to the Library collection
4	Customer Support and Libraries Co-Ordinator	Library	16/08/2023	Books	\$15.00	Anonymous	Anonymous	N/A	Yes	Manager	approved and added to the Library collection
5	Assistant Educator	Early Years	14/09/2023	Bunch of Flowers	\$20.00	PAG Committee member	Beulah Parents Group	Parents Group	Yes	Manager	approved
6	Governance Officer	Governance	20/07/2023	1 night accommodation at Novotel Melbourne	\$250.00	Business Development Manager	Novotel Melbourne on Collins	Hotel Accommodation	No	CEO	approved rejection as YC has an active agreement in place with this Hotel for corporate rates
7	Warracknabeal Kindergarten Staff	Early Years	22/08/2023	Homemade Cake (\$10.00each)	\$30.00	Parent	N/A	N/A	Yes	Manager	approved
8	Warracknabeal Kindergarten Staff	Early Years	15/08/2023	Box of Chocolate	\$10.00	Kindergarten Teacher	N/A	N/A	Yes	Manager	approved
9	MCH Nurse	Maternal Child Health	29/08/2023	crochet scarf	\$30.00	community member	N/A	N/A	Yes	Manager	approved
10	Councillor	Council	6/10/2023	Chocolates and bunch of native flowers	\$30.00	President	Murtoa Show Committee	Committee runs Murtoa Annual Show	Yes	Mayor	approved
11	Customer Service	Customer Service	12/12/2023	Box of chocolates	\$10.00	President	Ladies Probus	Local Community Social Group	Yes	Manager	approved
12	Mayor	Council	15/11/2023	Guide Dog Calendar	\$20.00	community member	N/A	N/A	Yes	CEO	approved
13	Library Engagement Van Officer	Community Engagement	7/12/2023	Christmas Stocking with Lollies	\$15.00	Patron	N/A	N/A	Yes	COO	approved
14	Preschool Director	Kindergarten	11/12/2023	Hamper with candles and candleholder	\$50.00	President on behalf of PAG	N/A	Beulah Preschool	Yes	Manager	approved
15	Educator	Kindergarten	13/12/2023	muq, chocolates, pen	\$16.00	Parent	N/A	N/A	Yes	Manager	approved
16	Educator	Kindergarten	15/12/2023	Hair Voucher, Candle	\$86.00	PAG	N/A	N/A	Yes	Manager	approved by People and Culture Department through CEO (details attached to scanned doc)
17	Educator	Kindergarten	15/12/2023	Gift	\$74.00	Parent	N/A	N/A	Yes	Manager	approved by People and Culture Department through CEO (details attached to scanned doc)
18	Preschool Director	Kindergarten	18/12/2023	candle	\$20.00	PAG	N/A	N/A	Yes	Manager	approved
19	Educator	Kindergarten	18/12/2023	Fridge magnet, pen, card, cupcake and christmas ornaments	\$40.00	Parent	N/A	N/A	Yes	Manager	approved
20	Chief Executive Officer	CEO	2/03/2024	Hamper containing various boxes of nuts and sweets	\$80.00	Director / Manager	Pay Cat	Payroll Automation Company	Yes	Mayor	approved but donated to local organisation to raffle
21	Customer Service	Customer Service	15/12/2023	Tin of Chocolate	\$20.00	community member	N/A	N/A	Yes	Manager	approved and shared among all staff
22	Early Childhood Educator	Kindergarten	15/12/2023	Chocolates, Soap, teatowel, baked goods - shortbread	\$35.00	Parent	N/A	N/A	Yes	Manager	approved
23	Early Childhood Educator	Kindergarten	14/12/2023	small plant and assortment of body cream	\$15.00	Parent	N/A	N/A	Yes	Manager	approved
24	Early Childhood Educator	Kindergarten	14/12/2023	scented candle	\$10.00	Parent	N/A	N/A	Yes	Manager	approved
25	Early Childhood Educator	Kindergarten	14/12/2023	scented candle	\$10.00	parent	N/A	N/A	Yes	Manager	approved
26	Early Childhood Educator	Kindergarten	14/12/2023	small plant and assortment of body cream	\$15.00	Parent	N/A	N/A	Yes	Manager	approved
27	Early Childhood Educator	Kindergarten	14/12/2023	scented candle	\$10.00	Parent	N/A	N/A	Yes	Manager	approved
28	Early Childhood Educator	Kindergarten	14/12/2023	small plant and assortment of body cream	\$15.00	Parent	N/A	N/A	Yes	Manager	approved
29	MCH Nurse	Family Youth and Children	13/12/2023	Robert Gordon Mugs	\$49.95	President of Playgroup	Patchewollock/Tempy Playgroup	Playgroup	Yes	Manager	approved
30	Early Childhood Educator	Early Years	13/12/2023	Key ring	\$5.00	several parents each gift was \$5.00 or \$10.00	N/A	N/A	Yes	Manager	approved
				Jaw/tea towel	\$15.00						
				Biscuits	\$5.00						
				Chocolates	\$5.00						
				Plant	\$5.00						
31	Early Childhood Educator	Early Years	13/12/2023	Key ring	\$5.00	several parents (each gift was \$5.00 or \$10.00)	N/A	N/A	Yes	Manager	approved
				tea towels	\$15.00						
				cookies	\$5.00						
				Chocolate	\$5.00						
				Plant	\$5.00						
				Key ring	\$5.00						
				Diffuser	\$10.00						
				Diffuser	\$15.00						
				Biscuits	\$5.00						
				Chocolates	\$5.00						
				Plant	\$5.00						
32	Early Childhood Educator	Early Years	13/12/2023	Plant	\$5.00	several parents	N/A	N/A	Yes	Manager	approved
33	Customer Support and Libraries Co-Ordinator	Libraries/Admin	17/01/2024	10 book club sets	\$500	Sonia Higgs Co-Ordinator Collections & Services	Hyphen-Widowga Library	Council run library	Yes	Director	Books have been included in library collection
34	Customer Support and Libraries Co-Ordinator	Libraries/Admin	16/02/2024	Box of chocolates	\$12	Library patron			Yes	Manager	Chocolates were shared amongst admin and library staff
35	Customer Support and Libraries Co-Ordinator	Libraries/Admin	19/02/2024	Donation of box full of secondhand kids/junior books	\$150	Anonymous			Yes	Manager	Approved Books have been included in library collection
36	Early Childhood Teacher	Family Youth and Children	28/03/2024	Easter eggs	\$30	Several parents	N/A	N/A	Yes	Manager	Approved
37	Development Services Officer/Student Planner	Development & Environmental Services	17/04/2024	Camelbak water bottle with West Wind logo, jelly beans and mementos	\$20	Mark Hudson Sales and Communications (Marketing)	Renewable Energy Company	Renewable Energy Company	Yes	Manager	Approved
38	Customer Support and Libraries Co-Ordinator	Libraries/Admin	16/02/2024	Box of chocolates	\$12	Library patron	N/A	N/A	Yes	CEO	Approved Chocolates were shared amongst admin and library staff
39	Customer Support and Libraries Co-Ordinator	Libraries/Admin	24/04/2024	23 second hand DVDs and 5 Adult Fiction books	\$150	Library Supporter / Community Member	N/A	N/A	Yes	Manager	Approved Books and DVDs have been included in library collection

Register of Gifts, Benefits and Hospitality declared by all Councillors, Fulltime and Part-time employees. This register is in accordance with s49 of the Local Government Act 2020

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Declaration No	Position (Director)	Department	Date Offered	Describe the gift, benefit or hospitality offered	Estimated or actual value	Position of person making the offer (published only if the offer is accepted)	Name of Organisation making the offer	Type of organisation : for example: a) sporting organisation b) conference organisation c) lobbying firm	Accepted the offer Yes / No	Manager or CEO approval of decision	People and Culture Department Final Approval (State reason for rejecting approval)
40	Customer Support and Libraries Co-ordinator	Libraries/Admin	16/05/2024	Book donated in memory of patron's daughter	\$40	Library Supporter / Community Member	N/A	N/A	Yes	CEO	Approved Added to library collection
41	Manager Community Strengthening and Engagement	Community Strengthening and Engagement	24/05/2024	7x Defibrillator including lithium batteries 7x Cases 7x Defibrillator Pads	\$26,100	Manager Business Development and Manager Research & Innovation	WesternAg	Agriculture and Farm Production	Yes	Acting COO	Approved WesternAg donates defibrillators annually to selected groups/organisations to promote Heart Safety throughout Victoria
42	Maternal Child Health Nurse	Family, Youth and Children	21/05/2024	Small gift box containing some local produce	\$50	Project Manager	By Five	Paediatric health project	Yes	Manager	Approved
43	Early Childhood Educator	Family, Youth and Children	1/12/2023	Baked goods	\$21	Several kindergarten families	N/A	N/A	Yes	Manager	Approved
44	Early Childhood Educator	Family, Youth and Children	1/12/2023	Key chain	\$7	Kindergarten family	N/A	N/A	Yes	Manager	Approved
45	Early Childhood Educator	Family, Youth and Children	1/12/2023	Soap	\$5	Kindergarten family	N/A	N/A	Yes	Manager	Approved
46	Early Childhood Educator	Family, Youth and Children	1/12/2023	Cupcakes	\$10	Kindergarten family	N/A	N/A	Yes	Manager	Approved
47	Early Childhood Educator	Family, Youth and Children	1/12/2023	Chocolates	\$36	Several kindergarten families	N/A	N/A	Yes	Manager	Approved
48	Early Childhood Educator	Family, Youth and Children	1/12/2023	Candies	\$7	Kindergarten family	N/A	N/A	Yes	Manager	Approved
49	Early Childhood Educator	Family, Youth and Children	1/12/2023	Decoration	\$5	Kindergarten family	N/A	N/A	Yes	Manager	Approved
50	Early Childhood Educator	Family, Youth and Children	1/12/2023	Bag and drinker	\$20	Kindergarten family	N/A	N/A	Yes	Manager	Approved
51	Early Childhood Educator	Family, Youth and Children	1/12/2023	Gift voucher	\$10	Kindergarten family	N/A	N/A	Yes	Manager	Approved
52	Early Childhood Educator	Family, Youth and Children	1/12/2023	Gift voucher	\$10	Several kindergarten families	Parent Advisory Group	Kindergarten families	Yes	Manager	Approved
53	Early Childhood Educator	Family, Youth and Children	1/12/2023	Baked goods	\$21	Several kindergarten families	N/A	N/A	Yes	Manager	Approved
54	Early Childhood Educator	Family, Youth and Children	1/12/2023	Key chain	\$7	Kindergarten family	N/A	N/A	Yes	Manager	Approved
55	Early Childhood Educator	Family, Youth and Children	1/12/2023	Soap	\$5	Kindergarten family	N/A	N/A	Yes	Manager	Approved
56	Early Childhood Educator	Family, Youth and Children	1/12/2023	Cupcakes	\$10	Kindergarten family	N/A	N/A	Yes	Manager	Approved
57	Early Childhood Educator	Family, Youth and Children	1/12/2023	Chocolates	\$36	Several kindergarten families	N/A	N/A	Yes	Manager	Approved
58	Early Childhood Educator	Family, Youth and Children	1/12/2023	Candies	\$7	Kindergarten family	N/A	N/A	Yes	Manager	Approved
59	Early Childhood Educator	Family, Youth and Children	1/12/2023	Decoration	\$5	Kindergarten family	N/A	N/A	Yes	Manager	Approved
60	Early Childhood Educator	Family, Youth and Children	1/12/2023	Bag and drinker	\$20	Kindergarten family	N/A	N/A	Yes	Manager	Approved
61	Early Childhood Educator	Family, Youth and Children	1/12/2023	Gift voucher	\$10	Kindergarten family	N/A	N/A	Yes	Manager	Approved
62	Early Childhood Educator	Family, Youth and Children	1/12/2023	Gift voucher	\$10	Several kindergarten families	Parent Advisory Group	Kindergarten families	Yes	Manager	Approved
63	Early Childhood Educator	Family, Youth and Children	13/06/2024	Cooking Dish	\$15	Kindergarten family	N/A	N/A	Yes	Manager	Approved
64	Early Childhood Educator	Family, Youth and Children	1/12/2023	Baked goods	\$21	Several kindergarten families	N/A	N/A	Yes	Manager	Approved
65	Early Childhood Educator	Family, Youth and Children	1/12/2023	Key chain	\$7	Kindergarten family	N/A	N/A	Yes	Manager	Approved
66	Early Childhood Educator	Family, Youth and Children	1/12/2023	Soap	\$5	Kindergarten family	N/A	N/A	Yes	Manager	Approved
67	Early Childhood Educator	Family, Youth and Children	1/12/2023	Cupcakes	\$10	Kindergarten family	N/A	N/A	Yes	Manager	Approved
68	Early Childhood Educator	Family, Youth and Children	1/12/2023	Chocolates	\$36	Several kindergarten families	N/A	N/A	Yes	Manager	Approved
69	Early Childhood Educator	Family, Youth and Children	1/12/2023	Candies	\$7	Kindergarten family	N/A	N/A	Yes	Manager	Approved
70	Early Childhood Educator	Family, Youth and Children	1/12/2023	Decoration	\$5	Kindergarten family	N/A	N/A	Yes	Manager	Approved
71	Early Childhood Educator	Family, Youth and Children	1/12/2023	Bag and drinker	\$20	Kindergarten family	N/A	N/A	Yes	Manager	Approved
72	Early Childhood Educator	Family, Youth and Children	1/12/2023	Gift voucher	\$10	Kindergarten family	N/A	N/A	Yes	Manager	Approved
73	Early Childhood Educator	Family, Youth and Children	1/12/2023	Gift voucher	\$10	Several kindergarten families	Parent Advisory Group	Kindergarten families	Yes	Manager	Approved
74	Chief Executive Officer	CEO	3/05/2024	Plant - Tulip	\$15	President	Warracknabeal Ladies Probus	Not for Profit Community Organisation	Yes	Mayor	Approved
75	Chief Executive Officer	CEO	27/06/2024	Box of chocolates and tea towel	\$25	President	Minyip Lions Club	Not for Profit Community Group	Yes	Mayor	Approved
76	Early Childhood Educator	Family, Youth and Children	1/12/2023	Baked goods	\$21	Several kindergarten families	N/A	N/A	Yes	COO	Approved
77	Early Childhood Educator	Family, Youth and Children	1/12/2023	Key chain	\$7	Kindergarten family	N/A	N/A	Yes	COO	Approved
78	Early Childhood Educator	Family, Youth and Children	1/12/2023	Soap	\$5	Kindergarten family	N/A	N/A	Yes	COO	Approved
79	Early Childhood Educator	Family, Youth and Children	1/12/2023	Cupcakes	\$10	Kindergarten family	N/A	N/A	Yes	COO	Approved
80	Early Childhood Educator	Family, Youth and Children	1/12/2023	Chocolates	\$36	Several kindergarten families	N/A	N/A	Yes	COO	Approved
81	Early Childhood Educator	Family, Youth and Children	1/12/2023	Candies	\$7	Kindergarten family	N/A	N/A	Yes	COO	Approved
82	Early Childhood Educator	Family, Youth and Children	1/12/2023	Decoration	\$5	Kindergarten family	N/A	N/A	Yes	COO	Approved
83	Early Childhood Educator	Family, Youth and Children	1/12/2023	Bag and drinker	\$20	Kindergarten family	N/A	N/A	Yes	COO	Approved
84	Early Childhood Educator	Family, Youth and Children	1/12/2023	Gift voucher	\$10	Kindergarten family	N/A	N/A	Yes	COO	Approved
85	Early Childhood Educator	Family, Youth and Children	1/12/2023	Gift voucher	\$10	Several kindergarten families	Parent Advisory Group	Kindergarten families	Yes	COO	Approved