

MINUTES OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL HELD ON WEDNESDAY 25 JANUARY 2017 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9:30AM

1 WELCOME

2 ACKNOWLEDGEMENT

Acknowledging Traditional Owners

'I would like to acknowledge that this meeting is being held on the traditional lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagulk people, and I pay respects to their Elders, both past and present'

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Crs G Massey, H Ballentine, T Hamilton, C Heintze, S Roberts, J Wise, Ray Campling (Chief Executive Officer), James Magee (Director Infrastructure & Planning)

5 APOLOGIES

Cr Kylie Zanker, Bernardine Schilling (Executive Assistant)

6 CONFIRMATION OF MINUTES

Special Meeting of Council – 14 December 2016

Moved by Cr J Wise seconded Cr H Ballentine the minutes of the Special Meeting of Council held on 14 December 2016.

Carried

Closed Session of Council – 14 December 2016

Moved Cr T Hamilton seconded Cr C Heintze the Minutes of the Closed Session of Council 14 December 2016.

Carried

7 DECLARATION OF CONFLICT OF INTEREST

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor's Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Capital Works Program Report
- 10.6 Community Services Report
- 10.7 Infrastructure Services Report

11 REPORTS FOR DECISION

- 11.1 Finance Report
- 11.2 Revenue Report
- 11.3 Lease from Yarriambiack Shire to Telstra Corporation with premises being at McIntyres Road, Rupanyup
- 11.4 Amended land lease Patchewollock

10.1 Mayor's Report – Prepared by Graeme Massey

24 November	Attended Woodbine Art Show at Warracknabeal
25 November	Attended North West Municipalities meeting at Warracknabeal
25 November	Attended the opening of the Sheep Hills Silo Art Project – Artist Matt Adnate
1 December	Attended the Municipal Association of Victoria (MAV) Mayoral training session at Melbourne
1 December	Attended function to welcome new Mayors, Deputy Mayors – Hon Natalie Hutchins MP
2 December	Attended unveiling of Victorian Community Christmas Tree at Government House, Melbourne
4 December	Assisted with Judging at the Yarriambiack Has Talent Competition at the Warracknabeal Town Hall
9 December	Attended Wimmera Southern Mallee Councils – introduction to the Regional Approach
12 December	Chaired Anzac Park Trustees Triennial Meeting at Warracknabeal
13 December	Attended the WDA Meeting in Horsham
13 December	Attended Public Transport Issues Report Meeting in Ararat
14 December	Attended Special Council Meeting
14 December	Conducted a Citizenship Ceremony in Warracknabeal
14 December	Attended Murtoa College Presentation Evening
15 December	Attended Hopetoun P-12 Presentation Evening
18 December	Attended the Warracknabeal Action Group (WAG) Christmas Festival / Carols
20 December	Attended Woodbine Warrack Warriors morning tea reception hosted by Council
9 January	Attended Evaluation Meeting at Warracknabeal Shire Office

10.2 Councillor's Reports**Cr H Ballentine**

25 November	Attended the opening of the Sheep Hills Silo Art Project - Artist Matt Adnate
1 December	Attended function to welcome new Mayors, deputy Mayors – Hon Natalie Hutchins MP
4 December	Assisted with judging at the Yarriambiack Has Talent Competition, Warracknabeal Town Hall
7 December	Attended the Hopetoun Senior Citizens Christmas Lunch
10 December	Interviewed by TV crew regarding Lake Lascelles
13 December	Attended Wimmera Mallee Tourism meeting in Hopetoun
13 December	Attended Wimmera Development Association meeting in Horsham
14 December	Attended Special Council meeting & Christmas Lunch in Warracknabeal
14 December	Attended Hopetoun Neighbourhood House meeting
15 December	Attended Hopetoun P-12 College Presentation Evening and presented the last award from the former Rotary Club of Hopetoun
16 December	Attended Launch of Menzies Tribute at Jeparit
23 December	Attended Wimmera Mallee Tourism meeting

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Cr K Zanker

- | | |
|-------------|--|
| 24 November | Attended Woodbine/Rural Northwest Health Annual Art Exhibition |
| 2 December | Attended Rural Financial Counselling Service strategic planning day |
| 3 December | Attended and officially opened the Rural Financial Counselling Service Bendigo office |
| 3 December | Attended Oz Circus Warracknabeal |
| 4 December | Attended Yarriambiack Has Talent Competition |
| 5 December | Attended Chaplain meeting and Christmas celebration dinner |
| 9 December | Attended the Wimmera Southern Mallee Councils – Introduction to the Regional Approach. |
| 14 December | Attended Special Council Meeting |
| 15 December | Attended Centre for Participation general meeting |
| 18 December | MC Warracknabeal Action Group (WAG) carols by candlelight |

Cr T Hamilton

- | | |
|-------------|---|
| 25 November | Attended Rail Freight Alliance meeting Melbourne |
| 4 December | Attended Yarriambiacks Has Talent Competition |
| 9 December | Attended Wimmera Southern Mallee Councils – Introduction to the Regional Approach |
| 12 December | Consulted with locals regarding Dunlops Rd, Rupanyup |
| 14 December | Attended Special Council Meeting |
| 14 December | Attended Murtoa College Presentation Evening |
| 17 December | Attended Lubeck Community Dinner |

Cr C Heintze

- 24 November Attended YCHANGE at Minyip
- 25 November Attended the opening of the Sheep Hills Silo Art project – Artist Matt Adnate
- 4 December Attended Rupanyup Nursing Home Christmas Lunch
- 7 December Grampians Waste Management and Recycling Group Horsham
- 7 December Attended Minyip Progress Meeting
- 8 December Visited Murtoa SLAAM and Neighbourhood House
- 9 December Attended the Wimmera Southern Mallee Councils – introduction to the Regional Approach
- 14 December Attended Special Council Meeting
- 14 December Attended Murtoa College Presentation Evening
- 19 December Cleaned up and created a ‘Rowan’s Grocery Store 1960’ window at Minyip IGA. Hopefully other windows in empty shops can be cleaned out and themed with whatever their original purpose was. Need people to commit and permission from owners.
- 12 January Several Progress members and I spread red wood chips on the new garden beds along Church St, Minyip. Will do garden beds at roundabout once VicRoads has finished upgrading it.
- 17 January Submitted my nomination for Grampians Central Waste and Resource Recovery Group Board, with CEO Ray Campling

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Cr S Roberts

24 November Spoke with Hopetoun Fire Brigade Captain re: New Station

25 November Attended Rural Northwest Health Market

3 December Attended Circus Oz Warracknabeal

4 December Attended Yarriambiack Has Talent

7 December Interview with Win News re: Donald, Birchip, Woomelang

9 December Attended the Wimmera Southern Mallee Councils – introduction to the Regional Approach

11 December Constituent contacted me regarding Bangerang Sheep Hills Rd

12 December Met with constituent regarding roads for harvest

13 December Ararat Council and EMV rail feasibility

14 December Attended Special Council Meeting

15 December Attended Hopetoun P-12 Presentation Evening

24 January Attended YCHANGE meeting in Hopetoun

Cr J Wise

9 December Attended the Wimmera Southern Mallee Councils – Introduction to the Regional Approach

14 December Attended Special Council Meeting

16 December Attended Library Board Meeting – elected Chairman

19 December Attended Library Regional – Presented Three Certificates for Years of Service

19 December Attended Internal Audit Meeting

20 December Attended Woodbine Warrack Warriors morning tea reception hosted by council

24 January Attended YCHANGE meeting in Hopetoun

10.3 Chief Executive Officer, Activity Report – Prepared by Ray Campling

- Attended Woodbine Art Show at Warracknabeal
- Attended North West Municipalities Association meeting in Warracknabeal
- Attended Dunmunkle Health Services AGM in Rupanyup
- Attended Mayor's, Deputy Mayor's and CEO's function hosted by Minister for Local Government in Melbourne
- Attended meeting in Mildura with Councillor Simon Clemence (new chair NWMA) and Win Scott (NWMA secretariat) to officially hand over the position
- Attended WDA meeting in Horsham with the Mayor and Deputy Mayor
- Attended Wimmera CEO's meeting in Horsham
- Attended Wimmera Southern LLEN Finance Committee meeting
- Attended Hopetoun P12 College Award Night with Mayor Massey and Councillors Ballentine and Roberts
- Attended Volunteering Recognition Awards function in Horsham
- Attended Regional Partnership meeting in Horsham
- Met with recently appointed DELWP Grampians Regional Director, Christine Ferguson
- Attended Council Internal Audit Committee meeting
- Attended Woodbine Warrack Warriors morning tea reception hosted by Council
- Attended Essential Services Commission meeting in Melbourne
- Met with Keegan Bartlett, Victorian Electoral Commission – Finalisation of Council Election process
- Met with Richard Baum – Council Plan Workshop
- Participated in the capacity as a Judge at Yarriambiack Has Talent
- Attended the Wimmera Southern Mallee Councils – Introduction to the Regional Approach

10.4 Director Infrastructure & Planning Report – Prepared by James Magee**NBN Planning for Warracknabeal**

Design of the system, which will deliver NBN to the majority of the township of Warracknabeal has commenced. The construction should commence later in 2017. The area of coverage is also under consideration.

Minyip Roundabout

VicRoads have commenced works at the Minyip Roundabout. Works include replacement of crumbling outer kerbing and reconstruction of the central roundabout itself. The hotmix surface will be replaced as well. The central portion of the roundabout will have a semi mountable apron which will allow larger vehicles to turn easier.

Automatic Weather Station (AWS) for Warracknabeal

The newly installed weather station located at the Warracknabeal Aerodrome is operational and live data can be found on the Bureau of Meteorology with observations taken at least every 30 minutes.

Environment – Prepared by Geoff Harvey

- Inspected roads re: Prairie groundcherry on information from DPI
- Inspected roads in Hopetoun area on report of Spiny burrgrass
- Consulted with DPI and Council outdoor staff re: infestation of Mesquite in work area
- Financial reports for Yarrilinks
- Inspected trees in Warracknabeal from resident's reports
- Consulted with Ironbark Sustainability re: Climate Change Grant
- Responded to ratepayer requests/complaints

Risk & Safety Report to Council – Prepared by Barry Sullivan

A final skin cancer lecture followed by skin checks were completed on staff for 2016. Overall feedback was very positive with staff requesting the checks annually. Three staff members from Buloke Shire Council joined in to trial the program before they take it on next year. Consideration is being given to make it an annual event and possibly extending the program to include medical checks using the same process. Currently other organisations within the region have both each year.

OH&S Management Plan was developed in corporation with the Community & Economic Development Officer to ensure all safety systems were in place and operating prior to the start of the Sheep Hills Silo Art Project. A further OH&S Management Plan has been developed and is in place for the up and coming Rupanyup Silo Art Project.

A Health & Safety Risk Assessment was conducted on Murtoa's Stick Shed relating to the health and safety of visitors attending the centre with the assessment covering the car park facilities, office entrance facilities and inside the stick shed. Risks and hazards were highlighted at each location and actions were noted to address each risk & hazard. The committee will determine persons responsible to manage each risk within their group. The assessment will be used as a future planning tool to have the Stick Shed up and running as a key tourist destination in Murtoa.

Safety audits are currently being conducted on all of the swimming pools within the Shire. The 2016 -17 Audit has focused around chemical storage and handling, pool structures and surrounds, plant equipment and circulation systems, water and pool amenities, as well as fire and emergency responses. Overall, the pools audited so far have shown that they are well maintained and in good condition. which is a reflection of the dedication and commitment of the individual pool's committees and volunteers that help to keep their pool open for their community and visitors to the area.

A report will be tabled to all swimming pool committees highlighting small improvements to be made to improve health and safety standards. Discussions are being held to improve networking between individual pools so that ideas such as pool maintenance, safety and pool promotion can be shared. A proposed get-together for a day is being considered, which would involve visiting individual pools to look at how the committees and volunteers manage their pool.

I am currently upgrading the Yarriambiack Shire Council's Office Emergency Management Plan for 2017. Changes include reducing the number of Office Wardens from seven to two, with Wardens having the authority to nominate a staff member/s to assist them in the event of an emergency. Investigating and reporting on numerous incidents in January. Six incidents have been reported, investigated and recorded so far this month.

10.5 Capital Works Program 2016/2017 – Prepared by Chris Lehmann

Roads & Streets				
<i>Urban Streets</i>				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Breen Street (Lakeside) Murtoa		February 2017		Hot Mix
Devereux Street Warracknabeal		February 2017		
Golf Links Road Hopetoun		February 2017		Hot Mix
Lascelles Street Beulah		February 2017		Hot Mix
Market Street Minyip		February 2017		
Antwerp Road R2R	100%	October 2016	January 2017	Reconstruct seal width 4 metres length 980 metres
Blue Ribbon Road R2R		February 2017		Reconstruct seal width 4 metres length 965 metres
Burrum North Road R2R		March 2017		Reconstruct seal width 4 metres length 1 km
Dimboola Minyip Road (YSC & HRCC)				Construct, Widen & Seal to 6.6 metres length 1.2 kms

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Rural Roads (continued)				
Project	% Completed	Start Date	Completion Date	Comments
Donald Laen Road (YSC & BSC)	20%	January 2017		Reconstruct seal to 6.6 metres length 190 metres
Glenorchy Road (YSC & NGSC)		January 2017		Construct & Seal width 4 metres length 1.3 kms (south of Warranooke Rd)
Hopetoun Aerodrome Road R2R	100%	January 2017	January 2017	Widen & Seal 2 metres either side length 900 metres
Lah West Road R2R		February 2017		Reconstruct & Stabilise seal width 4 metres length 1.3 kms
Longerenong Road R2R	10% <i>Rain</i>	January 2017		Construct, Widen & Seal to 6.6 metres length 2.2 kms
Patchewollock Temy Road R2R		February 2017		Construct 6.6 metre seal length 1.25 kms (end of seal heading west)
Sea Lake Lascelles Road R2R	100%	September 2016	October 2016	Construct, Widen & Seal to 6.6 metres length 1.1 kms
Sheep Hills Bangerang Road R2R	100%	October 2016	December 2017	Construct 4 metre seal length 1.4 kms (end of seal heading north)

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Gravel Shoulders				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Ashens Jackson Road		March 2017		2 metres wide length 2.6 kms Sandstone
Banyena Pimpinio Road		April 2017		2 metres wide length 2.6 kms Sandstone
Centre Hill Road	100%	July 2016	July 2016	2 metres wide length 2.5 kms Limestone
Two Mile Road		March 2017		4 metres wide length 450 metres Limestone

Gravel Re-Sheets				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
3LK Road	100%	August 2016	September 2016	4 metres wide length 1.1 kms Great Western Gravel
A Matthews Road		February 2017		4 metres wide length 920 metres Drums Sandstone
Appledores Road	100%	October 2016	October 2016	4 metres wide length 2.3 kms Hewitts Sandstone
Batchica West Road	100%	December 2016	December 2016	5 metres wide length 230 metres Murphys Sandstone
Binders Road	100%	July 2016	July 2016	4 metres wide length 1.5 kms Alldays-Andersons Limestone
Boundary Road 2		April 2017		5 metres wide length 2.2 kms Hofmaiers Limestone
Brennans Road	100%	September 2016	October 2016	4 metres wide Length 2.1 kms Murphys Sandstone

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Gravel Re-Sheets (continued)				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Burroin Road	100%	October 2016	October 2016	4 metres wide length 1.9 kms Hallams Limestone
Cannum Five Chain Road	100%	August 2016	September 2016	5 metres wide length 2.5 kms Hewitts Sandstone
Cousins Road		May 2017		4 metres wide length 330 metres Great Western Gravel
Daveys Road		February 2017		4.5 metres wide length 870 metres Drums Sandstone
Dyers Estate Road		April 2017		4 metres wide length 1.6 kms Great Western Gravel
Feerys Road		May 2017		4 metres wide length 1.8 kms Murphys Sandstone
Gaalanungah North Road	100%	July 2016	July 2016	4 metres wide length 2.2 kms Websters Limestone
Gama South Road	100%	October 2016	October 2016	4 metres wide length 670 metres Hallams or Alldays Limestone
Geodetic Road		February 2017		4 metres wide length 1.5 kms Murphys Limestone
Goyura East School Bus Route		May 2017		4 metres wide length 2.4 kms Hofmaiers Limestone
Healeys Road	100%	October 2016	October 2016	4 metres wide length 2.3 kms Websters Limestone
Laen School Road	100%	November 2016	November 2016	4 metres wide length 870 metres Reeves-McLeans Gravel
Lah Angle Road		April 2017		4 metres wide length 1 km Hewitts Sandstone
Lallat School Road		April 2017		4 metres wide length 580 metres Drums Sandstone

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Gravel Re-Sheets (continued)				
Project	% Completed	Start Date	Completion Date	Comments
Lawler Road		May 2017		5 metres wide length 1.2 kms Reeves-McLeans Gravel
Leith Road	100%	January 2017	January 2017	4 metres wide length 1.7 kms Drums Sandstone
Liersch Road	100%	October 2016	October 2016	4 metres wide length 900 metres Reeves-McLeans Gravel
Longerenong Warracknabeal Road		March 2017		5 metres wide length 3.5 kms Drums Sandstone
Mellis Road	100%	October 2016	October 2016	4 metres wide length 1 km Reeves-McLeans Gravel
Morgans Road		April 2017		4 metres wide length 1.5 kms Great Western Gravel
Myall Road	100%	October 2016	October 2016	4 metres wide length 1.5 kms Alldays-Andersons Limestone
Nyallo Road		May 2017		4.3 metres wide length 660 metres Hallams Limestone
Old Walpeup Road		April 2017		5 metres wide length 1.9 kms Moles Limestone
Ruwoldts Road	100%	January 2017	January 2017	5 metres wide length 4.2 kms Drums Sandstone
Sullivans Road		February 2017		4 metres wide length 1 km Burns Limestone
Two Mile Road	100%	July 2016	July 2016	4 metres wide length 1.5 kms Navy Dam or Hallams Limestone
Waller Road		May 2017		4 metres wide length 310 metres McKenzies/Chapmans Gravel
Yaapeet North Road	100%	July 2016	July 2016	6 metres wide length 3 kms Websters Limestone

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Gravel Re-Sheets (continued)				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Zerbsts Road		May 2017		4 metres wide length 1.6 kms McKenzies/Chapmans Gravel

Footpaths				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Anderson Street Warracknabeal		March 2017		Construct New Concrete Path – width 1.5 m, length 139 m – Lefthand Side Woolcock Street to Square Pavers
Campbell Street Warracknabeal		March 2017		Construct Ramp – width 1.2 m, length 5 m – Lefthand Side Start of Concrete to Lyle Street
Craig Avenue Warracknabeal		March 2017		Construct New Concrete Path – width 1.5 m, length 134 m – Righthand Side Elizabeth Street to Gould Street
Cromie Street Rupanyup		March 2017		Upgrade of Path – width 1.5 m, length 225 m – Righthand Side Wemyss Street to end of Crushed Rock
Lascelles Street Hopetoun		March 2017		Construct New Concrete Path – width 1.5 m, length 113 m – Righthand Side Strachan Street heading South
Marma Street Murtoa		March 2017		Construct New Quarry Dust Path – width 1.5 m, length 99 m – Righthand Side Lake Street to Duncan Street

Footpaths (continued)				
Project	% Completed	Start Date	Completion Date	Comments <i>Works part of contract</i>
Molyneaux Street Warracknabeal		March 2017		Construct New Crushed Rock Path – width 1.5 m, length 100 m – Righthand Side Arnold Street to Crushed Rock (end of pavers at Anzac Park gates)
Wood Street Warracknabeal		March 2017		Re-construct Sections of Path – width 1.2 m, length 50 m – Righthand Side Hudgson Street to Anderson Street
Woolcock Street Warracknabeal		March 2017		Re-construct Sections of Path – width 1.2 m, length 45 m – Righthand Side Molyneaux Street to Thomas Street

Kerb & Channel				
Project	% Completed	Start Date	Completion Date	Comments
Gladstone Street Beulah		April 2017		Renew Kerbing Length 51 metres
Swann Street Brim		March 2017		
Toole Street Hopetoun		April 2017		Renew Kerbing Length 36 metres
Wimmera Street Minyip	100%	October 2016	October 2016	Renew Kerbing Length 195 metres

Bridges & Culverts and Drainage				
<i>Project</i>	<i>% Completed</i>	<i>Start Date</i>	<i>Completion Date</i>	<i>Comments</i>
Banyena Pimpinio Road				Culvert Renewal – Dunmunkle Creek Cross Over Contractors
Arnold Street Warracknabeal	100%	August 2016	September 2016	Drainage - Install Culverts
McIntyre Street Warracknabeal	100%	August 2016	October 2016	Drainage - Install Culverts
Lloyd / Munro Streets Murtoa				Drainage – Install New System

- Drainage Works – Beulah & Warracknabeal
- Spraying Summer Weeds
- Sign Replacement
- Aerodrome Works – Hopetoun & Warracknabeal

10.6 Community Services Report – Prepared by Gavin Blinman

Kindergartens

We are currently in the process of staff replacement at Warracknabeal Kindergarten with our teacher leaving at the end of last year. Advertisements closes on 10 January and we will make a decision once we look at applicants.

We have already replaced our teacher at Rupanyup / Minyip and Anna Kelly will start as our new teacher shortly. We held an interview for this with the Minyip Kindergarten president involved as we try to have community representation on interviews for kindergartens.

We have also replaced an assistant at Hopetoun with a current casual from our staff pool. Kindergarten staff commence back on the 30 January.

We have also discontinued the license for Woomelang Kindergarten, as we will have no enrolments moving forward with no new preschool children at Woomelang.

We will continue to monitor this but in small towns suspension of license due to low numbers occurs periodically and in this case as we did at Tempy a while ago it is unlikely this service will ever operate again.

Environmental Health/ Local Laws – Prepared by Tim Rose, Greg Wilson

Food premises inspections have been conducted leading into the Christmas holidays and no major breaches were identified. Council did not receive any food related complaints or notification of food poisoning cases over the holidays as had happened in previous years. One new food business in Warracknabeal has changed ownership and due to re-open in coming days.

Registration renewals were sent to all food, health and accommodation establishments in late November. All annual registrations under respective legislation expired on the 31 December. Many businesses have renewed for the 2017 year and Council will soon send reminder notices to proprietors who are yet to complete their businesses registration renewal.

Mosquito numbers have subsided in recent times due to many breeding sites evaporating. However, the ecology of mosquitoes and flood waters has presented communities with an increased risk of transmission of mosquito borne conditions and diseases as seen following the 2010/11 floods. Ross River Virus cases in the region have increased over the past 4 weeks. The Department of Health & Human Services have recognised this issue and have provided Council with the opportunity to be reimbursed for all mosquito control program expenditure. This funding will assist Council in controlling potential breeding sites and monitoring existing mosquito populations to determine species and if diseases are currently present.

Council is in the process of ordering control agents and equipment. Council has heavily promoted both the funding announcement and how residents can protect themselves by contributing to newspaper articles, radio interviews and distribution of educational materials. Council conducted BGA monitoring across the municipality over this period. All recreational weir pools and lakes have been inspected and samples obtained to determine overall safety of these waters. Currently awaiting sample results.

Onsite wastewater regulation remains active. A number of applications have been received over the reporting period and Council is processing these requests accordingly. No complaints in this area have been received.

Council conducted interviews for the Local Laws Officer and has offered the position to a suitable applicant. It is anticipated that the position will be filled by mid February. In the interim, Council's ability to respond to matters in this area remains limited.

A number of non-serious complaints have been received and investigations, where possible, have been conducted.

Aged and Disability – Prepared by Lisa Dunkley Home & Community Care (HACC)

All staff in HACC have had Yang Ngalung Maligundidj Cultural training by Traditional Owner Joanne Clarke from the Wimmera.

The Training package focuses on gaining an understanding about the five traditional clan groups of the Wimmera Region – Wotjobaluk, Wergaia Jaadwa, Jadawadjali, and Jupagulk people.

The aim was to have strategies that are culturally appropriate when staff are working with Traditional Owners and transient community members. All staff attended and were amazed by the stories told by Traditional Owner Joanne Clarke. We hope to have her back in the near future.

In December we arranged for Memory Strategies Groups in Hopetoun and Minyip to combine one session here in Warracknabeal.

Buses were organised, to bring them together to listen to Dementia spokesperson, Kay Miller from Ballarat.

In the next month all staff will be updated in medication and First aid.

Through out the year we will be focusing training in Dementia with staff so they are aware of what to look for and ways to handle certain situations when they arise .

Assessment Officer Report May 2016 – Prepared by Bronwen Clayton

New Referrals received for living at home assessments (total 14)

- 13 from My Aged Care
- 1 from WWHS Physiotherapy (under 65)

From these referrals: 11 home assessments were completed and 3 were cancelled by the client.

A lot of time spent coordinating assessments and client services over the Christmas/New Year period.

- Attended monthly Wimmera Partnership meeting in Horsham – will continue with these in 2017 as feel networking and support is paramount moving through transition and continued navigation of My Aged Care process.
- Both Assessment officers attended video link in Horsham for Melbourne forum about RAS link, My Aged Care and transition – found it helpful to attend with others from the region

Volunteer Meals and Transport – Prepared by Alannah Milne

Transport

For the month of December 2016 shire completed 11 drives and had 1 cancellation. This month elderly were mainly accessing services in Horsham

The table below is a comparison over the last two years.

December 2016	11 drives, 1 cancellation
December 2015	13 drives, 0 cancellations

Meals on Wheels

December 2016	662 Meals
December 2015	1,008 Meals

This will be Alannah's last report before going on maternity leave, we recently advertised and interviewed to fill this role for the next 12 months, Elizabeth Wright will start on 6 February.

Maternal and Child Health (MCH) – Prepared by Nanette Freckleton and Michelle Schilling

Birth Notifications = 30 year to date

Enrolments = 41 year to date

Immunisations Oct - Dec quarter = 234

Youth Report – Prepared by Murray McKenzie

- Yarriambiack Has Talent appears to have been successful again this year, a video clip on Facebook of the winner has attracted more than 1300 views.
- Attended Murtoa College Presentation night 14 December
- A Skate Park League event will be held on 4 February and is part of the state competition so should attract a good crowd and competitors in Warracknabeal
- A Youth Music event will be held on 5 February at the Creekside Hotel, Warracknabeal

SHARE Program ‘Sustainable Healthy Adaptable Resilient Engaged’ – Prepared by Marianne Ferguson**Silo Art Trail**

Russian Artist Julia Vochkova is expected to begin painting the Rupanyup silos in March. The Silo Art Trail website is now live, go to www.siloarttrail.com. The website will develop over time and provide information for Silo Art Trail visitors. The Silo Art Trail Facebook Page currently has 5485 ‘Likes’ 2,797 ‘Followers’.

SHARE Community Grants

The SHARE Community Grants opened on 13 January and close on 24 February. Community groups can apply for a maximum of \$3000 with the total pool available of \$20,000. Eligible projects may include small equipment, events, projects that support shared facilities/equipment, seed funding for larger projects and projects that encourage visitors and tourism to the region.

Wimmera Mallee Tourism

Wimmera Mallee Tourism has reprinted the Free Camping brochure and are currently distributing to relevant tourism information outlets. Wimmera Mallee Tourism is also researching drone equipment to assist with marketing tourism destinations in the area.

Woomelang Shopping Precinct Upgrade

The snake mural on the Cafe wall is now complete and features a Victorian Carpet Python. The mural was installed by artist Andrew Burke. The amenities have been delivered and have been installed. The shelter is expected to be completed in late January.

Yarriambiack Tourism

The Yarriambiack Tourism Facebook Page currently has 2,001 ‘Likes’. The increase of ‘Likes’ is due to the very popular Silo Art Trail posts. The Yarriambiack Touring Guide is currently being updated.

10.7 Infrastructure Services Report – Prepared by Bernie Naylor**1. Contract C212/2016 Supply and Delivery of One (1) Grader**

Council advertised contract C212/2016 being the Supply and Delivery of One (1) Grader for the Southern Works Area on the 16 November, 2016 through Tenderlink.

Tenders for the above mentioned contract closed at 2.00 pm on Monday the 12 December, 2016.

Submissions for the tender will be evaluated by Council at the January 2017 meeting.

2. Beulah Memorial Swimming Pool

In association with the Beulah Swimming Pool Committee, Council has prepared an application for funding under the Community Infrastructure Fund in relation to heating the Beulah Swimming Pool and extend the period that it can be used from around three months to possibly 6 months.

The cost of the project is \$49,000 which I have allocated an amount of \$5,000 in Council's 2016-2017 budget as a contribution towards the project.

I am pleased to advise Council that this application for \$32,800 in funding has been successful with the project works commencing in July 2017.

3. Contract C214/2017 - Minor patching including stabilisation and sealing of existing road pavement material

Council has advertised contract C214/2017 being Minor patching including stabilisation and sealing of existing road pavement material –

General Stabilisation Works (1943 m²), Flood Stabilisation Works (2441 m²)

Tenders close on Friday 27 January, 2017 for the abovementioned contract.

4. Grain Bags

Currently working with the Grampians Central West Waste and Resource Recovery Group regarding the possibility of recycling grain bags.

Due to the size of this years harvest and the amount of grain that is being stored on farm in these grains bags, there will be a need to deal with the bags when grain is emptied.

The Group are investigating a process in which Council can accept the bags, store them and then have them collected for recycling.

Technical Officer - Prepared by Nathan McLean

A contractor is currently undertaking a project to construct a walking track and car parking area at the Patchewollock Heritage Railway Station.

The project involves constructing a gravel parking area and walking track around the historic Patchewollock Heritage Railway Station along with landscaping and interpretive signage. This would provide improved access and parking to the Patchewollock Heritage Railway Station and Mallee Fowl Sculptures for locals and visitors to the region.

OH&S Officer – Prepared by Bob Taylor

- SWMS - I am upgrading the Safe Work Method Statements. We have SWMS for every job the staff do, the SWMS describes the job steps/potential hazards and how to manage the hazard before doing the job
- Training Register - I am updating the outdoor staff training register to see what refreshers and training staff need for 2017
- CCTV - I have been working with the police on the criminal damage in Warracknabeal and Minyip, the cameras we have in place are helping catch the people responsible

Design Engineer – Joel Turner

- Dunmunkle creek culvert replacement tender was awarded to Wilmore Contractors - and will commence construction Feb 2017
- Kerbing contract was also awarded to Wilmore Contractors and will commence at the end of February
- Footpath works will be completed by WestVic Concreters and Warrack Concrete
- Glenorchy Rd was set out and designs handed over to NGSC to complete the construction
- Donald Laen Rd works will commence this week.
- Open drains are being improved in Beulah

Technical Officer – Tony Brennan

- Electrical upgrade works completed at Hopetoun Caravan Park
- Busy times continue for our three major caravan parks during November which is great for the towns/businesses within the Shire (refer to table below)
- Attended a meeting with V-Line regarding flooding issues at the Hopetoun silo yard due to a collapsed culvert under the rail line
- Met with **Civil Aviation Safety Authority** auditors re: the upcoming Hopetoun Aerodrome Surveillance Inspection
- Update all Star Rating certificates for Warracknabeal, Hopetoun and Murtoa Caravan Parks
- Continue with monitoring and processing of **Dial Before You Dig**, **Road Reserve Work Permit**, **Asset Protection Permit**, **Storm Water Discharge Point** and **Road Manager Consent** requests

Warracknabeal Regional Livestock Exchange

- 2015/2016 financial year sale figures. Total Sold = 113,714 Head
- 2016/2017 financial year sale figures. Total Sold = 44,916 Head (9 Sales)
- Job application advertisement for new Caretaker/Maintenance employee for Livestock Exchange to close on January 20.

Carry out a complete review, amendment and update to all **National Saleyard Quality Assurance** manuals to reflect any changes to current standards and regulations, staff and operational procedures

Caravan Park Occupancy November 2016

State	Warracknabeal	Hopetoun	Murtoa
VIC	138	172	116
NSW	7	6	10
WA	3	0	12
QLD	16	4	0
SA	14	6	6
NT	0	0	0
ACT	0	0	0
TAS	5	0	0
International	1	0	0
Permanents	(6 x 10) = 60 (2 x 11) = 22 (8 x 13) = 104 (2 x 14) = 28 (5 x 15) = 75 (7 x 16) = 112	(30 x 0) = 0	(30 x 1) = 31
Monthly	539	188	174

Occupancy			
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11 REPORTS FOR DECISION

11.1 Finance Report – Prepared by Anita McFarlane

Recommendation

The Finance Report as at December 2016 be received.

Moved Cr J Wise seconded Cr T Hamilton that the Finance Report as at December 2016 be received.

Carried

11.2 Revenue Report – Prepared by Chantelle Pitt

Recommendation

The Revenue Report as at January 2017 be received.

Moved Cr T Hamilton seconded Cr C Heintze that the Revenue Report as at January 2017 be received.

Carried

11.3 Lease from Yarriambiack Shire to Telstra Corporation with premises being at McIntyres Road, Rupanyup – Prepared by James Magee

Council have leased a small portion of Council land at the south end of the Rupanyup Works Depot to Telstra for the purpose of a mobile phone tower since 1 Feb 2000. Telstra have proposed a renewal and variation of the lease, the varied lease term will commence 1 February 2015 and be for a period of five years.

The variations relate to terms within the lease and treatment of GST.

Recommendation

That Council sign and seal the Deed for variation of the abovementioned lease.

Moved Cr J Wise seconded Cr S Roberts that Council sign and seal the Deed for variation of the abovementioned lease.

Carried

11.4 Amended Land Lease Patchewollock – Prepared by Gavin Blinman

VicTrack and Yarriambiack Shire Council have recently negotiated a new lease for the Patchewollock Railway Station and surrounding area. Council signed off at the previous meeting, however, VicTrack noticed a few errors at their end and have altered costs as this is the land only lease.

Council has added the additional area for the new walking track and also the silo recently added to the art trail. The railway station area is already used by the community. The annual cost is \$250.

Recommendation:

That Council signs the new lease for five years.

Moved Cr T Hamilton seconded Cr C Heintze that Council signs the new lease for five years.

Carried

Moved Cr J Wise seconded Cr H Ballentine that standing orders be suspended at 10.25am.

Carried

Moved Cr J Wise seconded Cr H Ballentine that standing orders be resumed at 10.40am.

Carried

12 GENERAL BUSINESS (including strategic direction and specific issues)

13 CLOSED SESSION

Moved Cr T Hamilton seconded Cr H Ballentine that Council move into Closed Session.

Carried

Moved Cr J Wise seconded Cr T Hamilton that Council move back into open session.

Carried

Moved Cr H Ballentine seconded Cr C Heintze that Council adopt the Resolution from the Closed Session of Council.

Carried

14 MINUTES FROM MEETINGS

15 ATTACHMENTS / REPORTS

Planning Permit Activity Report for December 2016
Rates Report – January 2017
Income Statement by Resources for December 2016
Income Statement by Department for December 2016
Capital Expenditure for December 2016
Balance Sheet as at 31 December 2016

16 NEXT MEETING

The next meeting of Council will be held on Wednesday, 22 February 2017 at 9:30am at Warracknabeal.

17 CLOSE 10.55am

_____ **Mayor**