

AGENDA OF ORDINARY MEETING OF YARRIAMBIACK SHIRE COUNCIL TO BE HELD ON WEDNESDAY 23 AUGUST 2017 AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 9:30AM

1 WELCOME

2 ACKNOWLEDGEMENT

Acknowledging Traditional Owners

'I would like to acknowledge that this meeting is being held on the traditional lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagulk people, and I pay respects to their Elders, both past and present'

3 PRAYER

Almighty God, without whom no Council can stand nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

4 PRESENT

Crs G Massey, Cr H Ballentine, T Hamilton, C Heintze, S Roberts, J Wise, K Zanker, Ray Campling (Chief Executive Officer), James Magee (Director Infrastructure & Planning) and Bernardine Schilling (Executive Assistant)

5 APOLOGIES

6 CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 26 July 2017

Closed Meeting of Council – 26 July 2017

7 DECLARATION OF CONFLICT OF INTEREST

8 BUSINESS ARISING

8.1 Action List from last meeting

8.2 Ongoing and Pending Action List

9 PETITIONS

10 REPORTS

Corporate Reports

- 10.1 Mayor's Report
- 10.2 Councillor's Reports
- 10.3 Chief Executive Officer – Activity Report
- 10.4 Director Infrastructure & Planning Report
- 10.5 Capital Works Program Report
- 10.6 Community Services Report
- 10.7 Infrastructure Services Report

11 REPORTS FOR DECISION

- 11.1 Councillors' Expense Entitlement Policy
- 11.2 Permit Application to House Poultry in Beulah
- 11.3 Lease of Council Land to Emmett Motors (Rupanyup) Pty Ltd, 18 Cromie Street, Rupanyup: Former Works Depot
- 11.4 Lease of Council Land to Vic SES in Rupanyup, 2 Wood Street Rupanyup – Part C/A 5 – Section 2 – Parish of Rupanyup
- 11.5 Natural Disaster Resilience Grants Scheme
- 11.6 Waterway Manager Role
- 11.7 Planning Scheme Amendment C21 – Removal of Environmental Significance Overlay Schedule 3 from channel systems
- 11.8 Wimmera Emergency Animal Welfare Sub-Plan

10.1 Mayor's Report – Prepared by Graeme Massey

24 July	Attended Vicroads Meeting at Nhill
27 July	Attended Warracknabeal 150 th Committee Meeting
28 July	Attended Woomelang Shopping Precinct opening
02 August	Attended State Government announcement – Jaala Pulford MP of the Wimmera Intermodal Freight Terminal at Dooen
02 August	Attended State Government announcement – Dan Andrews MP at Sheep Hills
02 August	Attended Wimmera Southern Mallee Regional Assembly at Horsham
03 August	Attended the Mallee Machinery Field Day at Speed
05 August	Attended Anzac Park Netball Changeroom Opening
08 August	Attended Wimmera Development Association Meeting in Horsham
09 August	Attended Council Fourm
10 August	Attended Hopetoun Community Visit
11 August	Attended Youth Summit at Warracknabeal
11 August	Attended Battle of the Bands at Murtoa
21 August	Nhill visit to meet with Lisa Chesters MP

10.2 Councillor's Reports**Cr H Ballentine**

18 August Attended Committee meeting of Hopetoun Neighbourhood House at Hopetoun - various emails in past month regarding Tourism role

Cr K Zanker

02 August Attended the Regional Assembly in Horsham held at the Horsham Town Hall

02 August Attended the Sheep Hills Silo with the Premier Daniel Andrews and fellow councillors

09 August Attend Council Forum

09 August Attended Youth Action Council Meeting

10 August Attended the WORDS Steering Group Meeting

10 August Attended the Hopetoun Community Consultation Meeting

11 August Attended the Youth Summit at the Warracknabeal Town Hall

11 August Attended the Battle of the Bands at Murtoa

16 August Attended the Yarriambiack Youth Action Council Meeting

18 August Attended the Warracknabeal Apex Club Changeover Dinner

22 August Attend the Wimmera Leading Change Breakfast at the Horsham Town Hall

Cr T Hamilton

28 July	Attended the opening of the Woomelang Shopping Precinct
02 August	Attended the Wimmera Regional Assembly in Horsham
02 August	Attended the Mallee Machinery Field Day at Speed
03 August	Attended the Murtoa Grounds Committee Meeting at Murtoa
09 August	Attended Council Forum
09 August	Attended the Community Meeting re cabin opportunity at Murtoa
11 August	Attended the Battle of the Bands at Murtoa
14 August	Attended the Rupanyup Consultative Committee Meeting at Rupanyup
15 August	Attended Murtoa Progress Meeting at Murtoa
16 August	Attended Meeting re Murtoa Big Weekend at Murtoa
18 August	Attended Cycling Trails Infrastructure Committee meeting in Horsham

Cr C Heintze

28 July	Attended the opening of the Woomelang Shopping Precinct
02 August	Attended Minyip Progress Meeting
04 August	Attended LG Waste Forum at Halls Gap (Focus on organic waste)
07 August	Attended Minyip Cemetery Trust AGM
11 August	Attended GCWRRRC Board & Audit Meeting in Ballarat
15 August	Met with David Young and Minyip Memorial Hall Committee
17 August	Met with Emma Kelly on her routine visit to Minyip
18 August	Attended Wimmera Regional Transport Group Meeting in Horsham at 12 noon, then attended the Grampians Trails Meeting at 2 pm at the Horsham Business Centre
19 August	Attended Safe Place and Relationships Workshop run by the Lutheran Church at Warracknabeal
21 August	Nhill visit to meet with Lisa Chesters MP

YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

AGENDA

23 AUGUST 2017

Cr J Wise

27 July Attended the Wimmera Regional Library Sub-Committee Meeting in Horsham

28 July Attended the opening of the Woomelang Shopping Precinct

30 July Attended the Woods Museum Open Day and AGM at Rupanyup

02 August Attended Premier Andrews funding announcement at the Sheep Hills Silos

03 August Attended the Mallee Machinery Field Days at Speed

09 August Attended Council Forum

10 August Attended the Hopetoun Community Engagement Session

11 August Attended a Wimmera Regional Library Meeting in Horsham

14 August Attended the Yarriambiack Chaplaincy Meeting

14 August Attended Wimmera Road Safety Meeting in Horsham

18 August Attended the Wimmera Regional Library Board Meeting

21 August Attended the meeting with Ms Lisa Chesters MP in Nhill

Cr S Roberts

26 July Attended Vicroads stakeholder meeting in Nhill

28 July Attended opening of 'Combine Corner' at Woomelang

02 August Attended the Mallee Machinery Field Days at Speed

02 August Attended announcement made by Premier at the Sheep Hills Silos

02 August Attended Wimmera Mallee Regional Assembly

03 August Attended Mallee Machinery Field Days

07 August Attended Gateway BEET Meeting

09 August Attended Council Forum

09 August Attended Hopetoun Show Meeting

10 August Attended Hopetoun Community Consultation Meeting

11 August Attended GWM Deliberative Panel Meeting

10.3 Chief Executive Officer, Activity Report – Prepared by Ray Campling

- Attended Vicroads Country Roads Forum in Nhill
- Attended Skillinvest Business Presentation in Donald
- With Councillors and staff attended opening of the Woomelang Shopping Precinct
- Met with Vaughan Williams, Northern Grampians Shire Council – various matters
- With the Mayor, attended Minister Pulford announcement at the Dooen Freight Hub
- Attended the Wimmera Southern Mallee Regional Assembly at the Horsham Town Hall
- Attended day two of Mallee Machinery Field Days at Speed
- Attended the Youth Gaming Night at the Warracknabeal Neighbourhood House
- Chaired the Gateway BEET AGM in Hopetoun
- With the Mayor attended the Wimmera Development Association Meeting in Horsham
- With Councillors and staff attended the Hopetoun Community Engagement visit
- Attended Wimmera Southern Mallee LLEN Finance Meeting in Horsham
- With the Mayor and Gavin Blinman attended the Rosebery Silo Art Community Meeting at the CFA building
- Met with Ralph Kenyon, Wimmera Development Association – various matters
- Attended Crime Prevention Meeting in Stawell
- Attended Regional CEO's Meeting in Horsham
- Attended APEX Changeover Dinner at the ANZAC Park Community Centre
- Attended Youth Summit at the Warracknabeal Town Hall
- Judge at the 'Battle of the Bands at Murtoa
- Attended Lisa Chesters MP regional visit at Nhill
- Attended CORE breakfast with Gavin Blinman and Bernardine Schilling at the Horsham Town Hall
- Met with Greg Wood, CEO Hindmarsh Shire Council – LEBTI Equality Roadshow

10.4 Director Infrastructure & Planning Report – Prepared by James Magee Natural Disaster Resilience grants Scheme

- Successful in gaining \$732,500 from the Federal and State Governments:
 - \$ 50,000 Federal
 - \$682,500 State
- Council has allocated \$367,500 toward the project in its current budget. Total project cost \$1,100,000. Consisting of-
 - 3km of earth levee
 - 1km of hotmix levee where the road level will be raised (all in Craig Avenue)
 - 500m of street will be reconstructed and raised (The Avenue & Asquith Avenue)
 - 300m of concrete retaining wall levee (bowling Club and at Lions Park)
- Council will now:
 - sign the funding agreements
 - get final approvals for the project (Planning Permit, Crown Land and Native Title approval)
 - fine tune the design which has already been done
 - produce a specification
 - tender the works
 - build the levee
 - 18 months

Council undertook quite a lot of consultation about a year ago on the various types of levees that could be built.

Some types of levee are more suitable in specific areas hence the same levee treatment cannot be used in all locations.

Roads to Market Funding

Council has been successful in obtaining \$205,050 from the State Government for reconstruction and widening of a 1.623km section of the Minyip Dimboola Road. The section is a boundary road with Horsham Rural City Council and as such each Council will contribute \$51,273 for a total project cost of \$305,576.

Ailsa Road Stream Gauge

Council was unsuccessful in obtaining funds for the automatic stream gauge south of Warracknabeal. Other options for funding will be assessed.

Environment – Prepared by Geoff Harvey

- Inspected trees in Beulah
- Liaised with contractors re weed control on Ailsa Road
- Managed Yarrilinks accounts
- Inspected Emergency water tank sites with prospective contractor
- Responded to various requests/complaints

Risk & Safety Report to Council – Prepared by Barry Sullivan

- I am currently conducting asbestos audits of all council buildings at present. This is a visual inspection only and no testing will be carried out as part of the audit. The details of each audit will be recorded and photographs taken of items suspected of being asbestos. This is in line with Worksafe requirements under the OHS Regulations 2017
- Attended a MAV Risk Management Forum at Northern Grampians Shire Council. The forum focuses on one or two insurance claims against Victorian councils with a power point presentation showing photographs of the incident site, the extent of the claim and outcomes of the case. The forum looked at the rise of drones by council and the general public and the legal ramification and regulations of using them in public
- The Business Continuity Plan (BCP) has been finalised and signed off by the CEO. Council officer responsible for key critical functions have been working with Jardine Lloyd Thompson (JLT) to improve and streamline the earlier version to improve its performance
- As part of Councils Safe Driving Policy all staff, councillors and volunteers are, reminded to drive with their lights on when engaged in performing a task for council either in a council vehicle or in their own vehicle

10.5 Capital Works Program 2016/2017 – Prepared by Chris Lehmann

Re-sheets Completed

- Gama South Road, Lascelles
- Kellys Road, Watchupga
- Lascelles North Road, Turriff
- Kewell Tarkedia Road, Sheep Hills
- Krause Lane, Sheep Hills
- Woods Road, Boolite

Constructions Works Commenced

- Hopetoun Yaapeet Road, Hopetoun
- Dimboola Minyip Road, Murra Warra

Other Works Undertaken

- Rosebery Silo
- Drainage Works – Warracknabeal & Beulah
- Spraying of Shoulders on Sealed Roads
- Two Mile Road – Flood Works (450 metre reconstruction)
- Signage Installation – Speed Field Days & Lascelles Silo

10.6 Community Services Report – Prepared by Gavin Blinman

Kindergartens

Census time in our kindergartens and we have had some increase in numbers at Warracknabeal and Murtoa with new enrolments mid term.

Teaching staff are attending updates on DET protocols with special needs funding and transition statements.

Some staff are also doing webinar training after hours to meet their annual PD requirements. 3 staff are attending the numeracy course in Ballarat this month to enable staff to introduce the new program to our early year's area.

Following the safety audits by Barry Sullivan on our Kindergartens I have met with some committees to discuss planning where needed. Shire maintenance staff have commenced meeting essential services audit section.

We have hosted two work experience students at Murtoa and Hopetoun this month.

The review of the Municipal Early Years Plan has commenced with Glenda Hewitt holding community consultations at Hopetoun, Warracknabeal and Murtoa over the next few weeks. We are including sessions with children this time to get their feedback on our plan.

Environmental Health / Local Laws – Prepared by Tim Rose, Craig Byron

Council has conducted a number of food premises inspections in the southern and central areas of the Shire. In general, compliance has been good, however one business required extensive education about compliance matters and will receive ongoing monitoring in the future. Council did not receive any food business related complaints.

The first of four immunisation sessions has been conducted following the State Government's announcement of a Meningococcal program. This program has been delivered as a result of an increase in case numbers of a new strain of Meningococcal. As a result, the program is targeting the high risk group, being school children aged 15-19. Those whom are of an eligible age can receive the vaccine free-of-charge from either the Council at school sessions or by their local GP.

In accordance with the agreed terms of the Mosquito funding, Council is currently developing a Mosquito Management Plan. The plan is being developed to demonstrate how Yarriambiack Shire Council will manage routine mosquito seasons, where rainfall is at average levels. The plan also describes the actions to be taken during times of excessively high rainfall, as seen in over the 16/17 summer period. Response actions on a local level will obviously be influenced by the availability of State Government funding due to the high costs associated with mosquito management.

- Six dogs and one cat were impounded, owners were located and animals were released after pound fees and registration fees were paid. Five of these dogs were Unregistered
- One dog surrendered - currently in pound awaiting to be rehoused
- Ongoing cat cage requests. Have been conducting a feral cat trapping program in Minyip that has yielded over 20 cats
- Several barking dog complaints attended to, and investigate

- A report of sheep and a lamb being mauled to death by stray dog(s) in the Dumbuoy Road area, no actual sighting of the dog(s) at the time of the attack, so no action can be taken against dog owners until further evidence is found, investigation is ongoing
- Illegally dumped rubbish found north of the Yarriambiack Creek Weir, Rainbow Road. Investigation is ongoing
- Followed up a report of an Abandoned Landcruiser Vehicle at Tempy. Notice put on Vehicle; the vehicle was eventually collected the day before it was to be towed away

Aged and Disability – Prepared Lisa Dunkley

CHSP/VIC HACCPYP

In July the Memory Strategy group and Memory Lane Cafe combined together to hold a Christmas in July luncheon at the Horsham Cycling Clubrooms.

It was well attended by carers and people with memory loss. Agencies involved in organising this function was Horsham Rural City Council, Wimmera Health Care Group, Centre of Participation, Dunmunkle, Hindmarsh Shire and Yarriambiack Shire Council.

Staff training was held for all Community Support workers at the end of July.

Guest speakers were Sharon Taylor from Rural Northwest Health (RNH) on Skin conditions and what to look for on clients. Barry Sullivan, Risk and Safety Officer spoke on the new driving policy and when to slow down.

We also updated our first aid kits and handed out to all support workers.

Assessment Officer Report (April 2017) – Prepared by Bronwen Clayton

New referrals for assessment: 14 - All from My Aged Care (clients over 65) – Home Support Assessments and write up of required documentation remains time consuming, particularly when service specific assessment is included.

- Wellness Navigator Role started at RNH 1 July 2017. It is based on supporting people with chronic disease. RNH ‘Wellness Coordinators’ are doing client assessments in the home. Feedback from clients who have had HSA with me and are booked in for a Well being assessment, that they are confused about the roles and who is responsible for what
- Main issues – we are doubling up/over assessing clients and clients are given same information to different services which is then not shared
- Bronwen attended as chair and completed minutes for Wimmera Network meeting 4 July 2017
- Bronwen attended information session for Health professionals and Hospitals about referring through My Aged Care run by Pam Edwards (RAS Coordinator) and Robyn Salt (Regional Development Coordinator Sector Support and Development Team: CHSP and HACC PYP 7 July 2017
- Major update to My Aged Care – 24 July 2017, information provided about system changes (still adjusting to all the changes, with some minor issues around completing reviews and assessments being experienced)

- Bronwen assisted in running a combined Memory Lane Café in Horsham with HRCC, HSC and WHCG. Was Christmas in July theme with three people attending from Minyip and six from Hopetoun
- YSC CHSP provided transport to Horsham. A great day with lunch and activities
- Have changed Shared care meetings with RNH to monthly – difficult for everyone to attend fortnightly due to time restraints
- Larne Huebner has resigned from her position of RAS assessor (8 hours) finishing on 14 August 2017

Volunteer Meals and Transport – Prepared by Libby Wright

Transport

For the month of July 2017 the Shire completed nine drives and had one cancellation. This month elderly were mainly accessing services in Horsham, but there are increasing enquiries of transport to Ballarat.

The table below is a comparison over the last two years:

July 2017	9 drives, 1 cancellation
July 2016	9 drives, no cancellations

Meals on Wheels

July 2017	807 Meals
July 2016	849 Meals

Note that with the figures for Meals on Wheels, July included five weekly periods but last year only four.

Services in Hopetoun seem to be travelling ok with Monica continuing to supply the meals for both Centre Based Meals and Meals on Wheels. After a few early hiccups, most clients are satisfied with the change over at this stage, but I will continue to monitor this.

Unfortunately we have had to temporarily cease the Meals on Wheels service to Beulah as we got down to only one client. It's hoped that we can restart this when numbers start to pick up.

On 12 July the memory strategy group had their "Christmas in July" lunch in Horsham, at the Cycling Club. Clients were transported by bus and car from Hopetoun and Minyip and were entertained by a school choir. By all accounts this was a very enjoyable day.

Maternal and Child Health (MCH) – Prepared by Nanette Freckleton and Michelle Schilling

Birth notices:

Warracknabeal 4	Murtoa 1	Hopetoun 1
Rupanyup 1	Beulah 2	New enrolments 4

- Meningococcal immunisation sessions commenced in Yarriambiack Colleges, around 200 students to vaccinate
- Play to learn sessions in Hopetoun run by Rural Northwest Health well received by families, good attendance

Youth Report – Prepared by Murray McKenzie

Meeting of Yarriambiack Youth Action Council on Wednesday, 19 July saw the transition of agenda preparation to Shawn Pendlebury, one of the Youth Action Councillor's. Minute and Chairing of meetings had always been the youth councillors roles, but now with Shawn taking responsibility to put out the Agenda, it certainly helps with developing skills within the group.

Updates given on Youth Shed, for working on Vehicles by Bear Hynam! Also Drags at Warracknabeal on 7 October with Beat the Heat requesting assistance from our Young people.

"Gaming Nights" season concluded with successful evenings in Hopetoun and Warracknabeal. The youth action councillors do a fantastic job at organising and helping run these events. Great to see Yarriambiack CEO, Ray Campling put in an appearance, and hold his own, winning one of the games. Not sure where he got his licence though after seeing him drive a car on one of the others.

Youth Summit and Battle of the Bands planning completed. 'RUNK' a young Warrnambool Band to play at both Summit and Battle of the Bands! Great support from schools, expecting over 250 students from across the region.

Media training has been booked in for our Youth Action Council for September 25/26th at Horsham in partnership with Hindmarsh and Nexus.

SHARE Program 'Sustainable Healthy Adaptable Resilient Engaged' – Prepared by Marianne Ferguson**Grampians Region Cycling and Trails Infrastructure, Business and Master Plan**

A workshop to discuss the above mentioned plan will be held on 24 August to discuss issues, opportunities and aspirations for cycling and trails in the region. The workshop will also explore future plans and projects relevant to the Draft Master Plan.

Silo Art Trail

At the time of this report, the Rosebery Silo Art is due to begin mid to late August and will be painted by street artist Kaff Eine. Information signage has been drafted for the silos explaining the history of the artist and meaning of the artwork. Visitor books for each silo are currently being printed. The books will assist the collection of visitor numbers to the Silo Art Trail. The Silo Art Trail Facebook Page currently has approximately 16,000 'Likes'.

SHARE Community Grants

The SHARE Community Grants opened on August 11 and close on 22 September. Community groups can apply for a maximum of \$3000 with the total pool available of \$20,000. Eligible projects may include small equipment, events, projects that support shared facilities/equipment, seed funding for larger projects and projects that encourage visitors and tourism to the region.

Wimmera Mallee Tourism

The 4X4 brochure is currently being printed.

On 2 August, Premier Daniel Andrews joined members of the community at the Sheep Hills Art Silo to announce the Labor Government will invest \$500,000 to draw even more visitors to the region and create new jobs. The funding boost will be spent in conjunction with the local community and ensure the development of a tourism plan to boost visitors and help diversify the economy, by making more of everything the Grampians, Mallee and Wimmera has to offer.

Woomelang Shopping Precinct Upgrade

The grand opening of the Woomelang Shopping precinct took place on Friday, 28 July 2017. The site name unveiled during the opening is Combine Corner. There were approximately 40 community members in attendance.

Yarriambiack Tourism

The next Yarriambiack Tourism Meeting is scheduled for 28 August at the Rosebery Mallee Sunset Gallery. The Yarriambiack Tourism Facebook Page currently has 2,119 'Likes'. The Rupanyup, Minyip and Warracknabeal brochures are currently being updated.

Community Services & Development Projects Report - Prepared by Andrea Stepney

Project	Description	Status	Stage	% complete
Warracknabeal Saleyards Upgrade Project	Major Refurbishment	Infrastructure Proposal & Evaluation in progress. Project framework in development.	Development	25
Warracknabeal Town Hall Upgrade Project	Major Refurbishment	Project Plan completed. . Appropriate funding to be sourced.	Development	25
Pipeline				%
Beulah Netball Club Lighting Project	Light installations for two courts	Project did not meet SRV requirements for court inspection/audit. Club currently sourcing alternative grant.	Development	75
Hopetoun Bowls Club Synthetic Green 2 Project	Second Synthetic Surface	Potential for future SRV funding who have request a Schedule of Use to support second synthetic green. Project Plan in development.	Development	25
Minyip Memorial Hall	Structural problems, windows are decaying - dry rot. RSL floor subsidence	Proceeding with a Project Plan, quotes etc to be ready for next round of grants early 2018. Possibly Living Heritage Grant.	Development	10
Warracknabeal Playgroup	Shared Facilities Project	Funding for Multifunction Children's Centre	Development	
Assistance Only				
Sheep Hills Hall Appliances Upgrade	New fridge and pie warmer	Made application to FRRR on behalf of Committee for \$1,858. Notified 30/6/17 application was successful.	Completed	
Rupanyup Men's Shed	Grant to improve amenities	Stronger Communities Programme - provided guidance with application.	Application submitted by Committee	
Anzac Memorial Park W'beal	New paving at entry gates	Possibility for Restoring Community War Memorials & Avenues of Honour Program which closes on 28 August 2017. Application drafted, have requested documents from RSL. Heritage assessment & planning applications required.	Development	
W'beal Angling Club	Replace shed slab	Looking for grant \$2500 materials with all labour in-kind. Waiting for Share Community Grant to be available.	Identified Grant	

YARRIAMBIACK SHIRE COUNCIL

COUNCIL MEETING

AGENDA

23 AUGUST 2017

Assistance Only				
W'beal Croquet Club	Resurface green	Have requested assistance with obtaining a grant to repair the green. Need around \$2500. Waiting for Share Community Grant to be available.	Identified Grant	
Rupanyup Junior Football	Helmets for junior players	Club has asked for assistance in find a suitable grant. Possible Share Grant or SRV has Sporting Club Grants up to \$1k	Identified Grant	
Hopetoun Courier Office	Repair to brick wall - deteriorating mortar & bricks	Have asked for assistance with finding a grant for \$1,500. Recommend Share grant when available	Identified Grant	
Murtoa Progress Society	Streetscape & Irrigation System	Paula Clark 0437 852 626 Possible Stronger Communities Programme. Suggested staging project.	Identified Grant	
Rupanyup Memorial Hall	Seeking a grant for new chairs	Asked club to get a quote so suitable grant can be sourced. Recommend Share grant when available	Identified Grant	
Rupanyup Historical Society	Historical Street Walk	Still scoping project but estimate around \$20k. Recommended Local History Grants program	Identified Grant	
Tempy Patchewollock Play group	Kitchen Upgrade	Sent through info on FRRR Small Communities & Share grants.	Identified Grant	
Emma's Café - Minyip	Significant termite damage	Committee have requested assistance with a grant to repair the termite damage. Likely \$20k+ project. Project plan to be developed. Grant source not yet identified.	Sourcing Grant	
Minyip A&P	Minyip Show	Need \$4k to run event 10/10/17	Sourcing Grant	
Warracknabeal Apex	Skate Park Upgrade	Installation of interconnected paths around the skate park. Approx \$25k project. Assist with finding grant	Sourcing Grant	
Warracknabeal Swimming Pool	Shade sail replacement	Assist with sourcing a grant.	Sourcing Grant	
Warracknabeal	Disabled Facilities	Assist with sourcing a grant.	Sourcing Grant	

10.7 Infrastructure Services Report – Prepared by Bernie Naylor

Agriculture Infrastructure and Jobs Local Roads to Markets Program

In November, 2016 Council prepared and submitted an application to the State Government for funding under the abovementioned program for Pavement Widening and entrance upgrade to the Wilken Grain Receival Centre.

The project will involve the widening of the pavement on the Warracknabeal Birchip Road 4kms east of the Warracknabeal Township at the Wilken Grain Storage Facility. Widening of the pavement for a length of 163m and width of 12.5m will provide safe turning lanes for traffic entering the Grain Receival Centre from both the west and east along the Birchip Warracknabeal Road. As part of the pavement redevelopment the entrance to the facility will also be upgraded.

I am pleased to advise Council that the Minister for Agriculture, The Hon Jaala Pulford has approved the application by Yarriambiack Shire Council and will provide a grant of \$120,000 towards the project.

The total cost of the construction works will be \$180,000.

Weir Gate Motors - Warracknabeal

Following the September 2016 flows through the Yarriambiack Creek, there were issues in raising and adjusting the weir gates at Warracknabeal.

Council has allocated funds in the 2017/2018 budget to upgrade the winding mechanisms using 24V DC Actuators.

The total cost to upgrade the system is \$45,000, it is anticipated that the works will be completed by the end of September, 2017

Warracknabeal Transfer Station - Unlicensed landfill

Following discussions with the Environmental Protection Authority (EPA), in future the construction of any further cells at the Warracknabeal Transfer Station will require "Works Orders" for the construction to be undertaken.

Requirements under these works orders include the following:

- A landfill needs to be designed to ensure the surrounding environment is not impacted.
- Site layout needs to consider safety and efficient waste management practices.
- Landfill cells should be sized to provide enough airspace for waste disposal for a period not exceeding two years.
- Landfill liners should be constructed in accordance with landfill designs
- A leachate drainage layer at least 300 mm thick should be constructed across the base of the landfill from
- Offsite discharge of leachate or discharge of stormwater contaminated by leachate should be prevented.
- Adequate storage and management facilities for leachate should be provided.

- A stormwater diversion system should be constructed and maintained around the landfill able to cope with at least a one-in-20-years storm event.
- Stormwater control systems should be constructed and maintained to prevent contaminated stormwater from leaving the site.

Due to these requirements and the cost associated with implementation, I am now of the opinion that Council should redevelop the Warracknabeal site into a complete Transfer Station without a hard waste landfill facility.

All waste and recyclables will be transferred off site.

The existing cell should last approximately 2 years, giving Council time to design, plan and construct the necessary infrastructure.

Further information will be provided to Council in relation to costings once we have undertaken design work for the facility.

Asset Engineer – Prepared by Michael Evans**Assets**

- Finished developing Councils Capital Works Program (CWP)
- Updated the GIS mapping of the 2017-2018 Capital Works program and implemented into Pozi for public viewing
- Assisted in the installation of the new asset software called Asset Finda onto Council's system. The data still to be reviewed and validated before going live with the software.
- Continued with preparing information and for the yearly Valuation report for the finance auditors
- The Asset Management Working Group has now been combined to cover Project Management and Levels of Services
- The working group is now called the Services, Projects and Asset Management Working Group (SPAMWG) and will still meet every two months. A draft Terms of Reference is currently been developed
- Asset Management - Currently reviewing the project evaluation process and scoring for any future projects, either for Council owned assets or for any Council assisted community projects
- Attended the Yaapeet and Hopetoun Community Meetings
- Completed a first aid refresher course
- Attended the Wimmera Regulatory Services Meeting Horsham

Emergency Management

- Attended the Wimmera Emergency Management Resource Sharing Program (WEMRSP) meeting in Dimboola

Design Engineer – Prepared by Joel Turner

- Current road rehabilitation jobs being surveyed, designed and set out
- Preparation for 2017/18 capital works jobs
- Road widening on Birchip Warracknabeal Road at Wilken Grain Storage Facility entrance to commence in two weeks
- Birchip Rainbow Road drainage upgrade and road widening near Shannon's Grain Site entrance nearing commencement

Technical Officer – Prepared by Nathan McLean

Mayor Graeme Massey and Adrian Bibby, President of the Warracknabeal Eagles Football and Netball Club officially opened the Female Changeroom Facility on Saturday, 5 August at Anzac Park, Warracknabeal. Joel Clark from Loud Signs printed a sign acknowledging the contribution of the Victorian Government, Yarriambiack Shire Council, Australian Football League, Netball Victoria and AFL Victoria along with Warracknabeal Eagles Football and Netball Club. The project provides a private and functional female changerroom facility which includes five shower cubicles, four toilet cubicles (1 ambulatory compliant), three wash basins and ample changerroom area to accommodate all female sporting participants including players, umpires, spectators and members of the public. The project also provides a stepped undercover viewing area of the netball court so spectators have a sheltered area to avoid the seasonal weather conditions.

Technical Officer – Tony Brennan

- On annual leave from 7 August to 11 August
- Process as required Dial Before You Dig enquiries ...July (47) Aug currently (30)
- Put together plant and vehicle checklist reports and email to relevant supervisors/managers
- Report on maintenance items required at Lascelles caravan park and playground amenities area
- Issue NOTAMS for Warracknabeal / Hopetoun Aerodromes regarding wet surfaces on all grassed areas
- Murtoa Caravan Park road entrance has been hot mixed and all low level sites have been top dressed and plugs of new grass sown to speed up growth in the new soil

Warracknabeal Regional Livestock Exchange

- Sale held July 19th Total Sold = 2539 Head
- Sale held Aug 2nd Total Sold = 3413 Head

The annual National Saleyards Quality Assurance audit was conducted on July 19th by John Koschel from Meat Livestock Australia. I am pleased to report that we passed with flying colours with only a couple of minor recommendations to be carried out.

Still compiling information for the Phase 2 application process of the NLIS (electronic ear tags) into our livestock exchange. This has to be submitted by October 31st 2017.

Caravan Park Occupancy July 2017

State	Warracknabeal	Hopetoun	Murtoa
VIC	167	0	23
NSW	6	0	2
WA	8	0	1
QLD	1	0	0
SA	19	0	2
NT	0	0	0
ACT	0	0	0
TAS	5	0	1
International	0	0	0
Permanents	(14 x 10) = 140 (17 x 11) = 177	(31 x 0) = 0	(31 x 0) = 0
Monthly Occupancy	515	90 Receipts based	29

11 REPORTS FOR DECISION

11.1 Councillors' Expense Entitlement Policy – Prepared by Ray Campling

One of the roles of the Council organisation is to resource the Councillors in their day to day representation of the Yarriambiack Shire community. As such duties will necessarily incur additional expenditure above and beyond Councillors' normal expenses covered by their allowance; provision for financial support has been made and is outlined in this policy.

These guidelines give a broad overview of how the Council can provide assistance to the Councillors in carrying out their functions.

The Local Government Act 1989 (Section 75) provides for the reimbursement of "necessary out of pocket expenses" incurred while performing duties as a Councillor. The basic test that will be applied to determine whether or not an expense is lawfully incurred is whether the expenditure is necessary because it is either supplemental to or incidental to or consequent on the exercise of Council functions. Where this criteria is satisfied and a Councillor has incurred an out of pocket expense, this expense may be reimbursed by Council.

Recommendation

That the Councillors' Expense Entitlement Policy be adopted.

11.2 Permit Application to House Poultry in Beulah – Prepared by Craig Byron

Mr Daniel Kropp of 21 Bell Street, Beulah has applied for a permit to keep more than the allowed number of animals at his residence. The Council Ranger has inspected the property and animals at this address.

Two neighbours surrounding Mr Daniel Kropp have been given a Notice of Objection to the permit. Both notices have strong objections to the permit being granted on the grounds of noise, odour and animal welfare.

In my opinion this will have an effect on the surrounding neighbours and I support the objections received.

Recommendation

That Council does not grant the permit to keep additional animals at 21 Bell Street, Beulah.

11.3 Lease of Council Land to Emmett Motors (Rupanyup) Pty Ltd, 18 Cromie Street, Rupanyup: Former Works Depot – Prepared By Bernie Naylor

Council has been approached by Emmett Motors (Rupanyup) Pty Ltd, to ascertain whether Council would consider extending the lease the abovementioned property from Council.

Lease agreement documents extending the lease for a further three (3) years have been prepared.

The terms will be \$2,400 per year plus GST with a 3% increase for each of the remaining years.

New lease agreement documents have been prepared by Saines Lucas Solicitors.

Recommendation

That Council sign and seal the agreement to lease the land being the 18 Cromie Street, Rupanyup (Former Council Works Depot) site, which is Lot 1 – on TP 939114L described in Certificate of Title Volume 1192 folio 244 to Emmett Motors (Rupanyup) Pty Ltd.

The lease is for three (3) years.

11.4 Lease of Council Land to Vic SES in Rupanyup, 2 Wood Street Rupanyup – Part C/A 5 – Section 2 – Parish of Rupanyup – Prepared by Bernie Naylor

As per the recommendation from the Council meeting held on the 26th July regarding leasing the property located at 2 Wood Street, Rupanyup which currently is utilised by the Rupanyup SES, Council has now prepared a lease agreement with Vic SES including the following conditions:-

Term of lease seven (7) years

- That Council do not charge a rental amount for the lease
- That the SES be responsible for the Fire Service Levy and Garbage Rates as well as all utility costs.
- Council continue to pay Insurance on the building
- SES be responsible for maintaining the building and surrounds

Recommendation

That Council now Sign and Seal the lease agreement with Vic SES including the following conditions for the property being Part Crown Allotment 5, Section 2 in the Parish of Rupanyup known as at 2 Wood Street Rupanyup.

Lease Conditions:-

Term of lease seven (7) years

- That Council do not charge a rental amount for the lease
- That the SES be responsible for the Fire Service Levy and Garbage Rates as well as all utility costs.
- Council continue to pay Insurance on the building
- SES be responsible for maintaining the building and surrounds

11.5 Natural Disaster Resilience Grants Scheme – Prepared by James Magee

Council has been offered funding of \$732,500 to construct a flood levee within the Warracknabeal Township.

The agreement provides for both Federal and State funding and is with the State of Victoria, Department of Justice and Regulation. Agreement tabled.

Recommendation

That Council accept the funding offered and that the Mayor and CEO be authorised to sign the agreement as tabled.

11.6 Waterway Manager Role – Prepared by James Magee

Council has received a letter from Maritime Safety Victoria requesting Council to continue as waterway manager for a period of five years. The “waterway manager” role is with respect to management of vessels at Brim, Warracknabeal and Beulah weir pools. Council does not manage boating/skiing at any of the weir pools. They are in fact controlled by individual committees within each Township.

Council only became aware that it was deemed to be waterway manager early in 2013. Council decided to resign from its role. The Minister for Ports was advised in writing.

A response from the Minister was received 24 June 2013. The Minister advised that Transport Safety Victoria (TSV) would be inspecting the weir pools, assessing the boating activity and identifying organisations or bodies that may be appropriate to take on the waterway manager role. TSV conducted these meetings with the various committees. Council representatives attended as well. TSV installed signage at the Beulah, Brim and Warracknabeal weir pools at around the time of the community meetings. The signage is dated July 2013.

On the 26 February 2014, Council again wrote to the Minister for Port and advised the following:

“Council has attended meetings of the Maritime Safety branch of Transport Safety Victoria and potential local waterway management groups. Local groups interested in becoming waterway manager have been identified and are liaising with Transport Safety Victoria.

Hence at Council’s Forum Meeting 26 February 2014, Council confirmed their resignation as Waterway Manager for Yarriambiack Creek.”

No reply was received and the next correspondence from the Minister or TSV was the recent request.

TSV need to follow through on the initiative they commenced in 2013 and properly empower the local management groups to be waterway manager for their respective weir pools, as they actually undertake boating management, whereas Council do not.

Recommendation

That Council reject the request to be waterway manager for Yarriambiack Creek for a five year term and reaffirm its resignation as waterway manger.

11.7 Planning Scheme Amendment C21 – Removal of Environmental Significance Overlay Schedule 3 from channel systems – Prepared by David Young

Introduction

The Environmental Significance Overlay Schedule 3, (ESO3), was applied to protect irrigation channels throughout the municipality, however since its application all of the channels have been decommissioned and therefore no longer require protection through the planning scheme. As such an amendment to the planning scheme is required to remove the provisions and controls in relation to the ESO 3.

What the amendment will do

The amendment will remove the ESO 3 Channel and Reservoir Protection, from various locations throughout Yarriambiack Shire where Wimmera Mallee Irrigation System channels have been decommissioned and no longer required.

Specifically the amendment will:

- Remove the ESO 3 from all planning scheme maps,
- Remove the schedule number 3 from the Environmental Significance Overlay.

Reason for request

The ESO3 is triggering unnecessary permits, relating to the protection of the channel system, increasing the financial and administrative burden on landowners and Council.

The ESO3, sought to maintain and enhance the quality and supply of irrigation and domestic water throughout the Wimmera region, and to protect water reservoirs and channels from potential sources of pollution. With the completion of the Wimmera Mallee Pipeline, these channels are no longer required. The amendment request has been prepared in consultation with Grampians Wimmera Mallee Water who supports the removal of the ESO3 from the planning scheme. See attached letter of support.

Benefit of a Section 20(4) Amendment

Section 20(4) of the Act allows the Minister for Planning to carry out amendments to planning schemes that are considered administrative or minor in nature.

Grampians Wimmera Mallee Water decommissioned the irrigation channels in 2014 and as a consequence a number of properties still have the ESO 3 on them. Grampians Wimmera Mallee Water has provided consent to council to remove the ESO3 over all the irrigation channels.

The Government Advisory Note, “A protocol for fast tracking amendments”, March 2007, indicates that the following types of amendments are appropriate for consideration under Section 20(4) of the Act:

- The removal of a planning control that is no longer required

It is considered that the amendment will be positive, as the removal of the ESO3 from decommissioned channels will result in the removal of unnecessary planning permit triggers. The changes introduced by the amendment are unlikely to have any adverse effects. The removal of a redundant control over various properties within the municipality will contribute to the fair and orderly planning of Yarriambiack Shire.

The exemption from notice, under the 20(4) of the Act is unlikely to affect third party rights and the amendment will have a positive impact on the administrative resources of the responsible authority, as ESO3 triggers unnecessary planning permits. Removing the overlay from these areas where it is no longer required will free up a significant amount of council administrative resources and reduce red tape and costs for landowners.

Conclusion

Yarriambiack Shire Council should request the Minister for Planning to prepare an amendment under 20 part 4 of the Planning and Environment Act 1987 to remove an ESO3, from the Yarriambiack Planning Scheme.

The amendment achieves the objectives of section 4 of the Act by providing for the fair and orderly use and development of land by removing redundant provisions.

The exemption enables a prompt decision on an amendment which will improve the operational efficiency of the Planning Scheme by deleting redundant controls.

Grampians Wimmera Mallee Water is the referral authority for any planning permit application triggered under the ESO3. Grampians Wimmera Mallee Water were consulted in the development of the amendment, and have provided consent.

Recommendation

That Council request the Minister for Planning to prepare an amendment under 20 part 4 of the Planning and Environment Act 1987 to remove an Environmental Significance Overlay, Schedule 3 and any subsequent components, from the Yarriambiack Planning Scheme

11.8 Wimmera Emergency Animal Welfare Sub-Plan – Prepared by Michael Evans

The Wimmera Emergency Animal Welfare Support Plan has been one of the key outcomes from the Wimmera Emergency Management Resource sharing group (WEMRSP) this year.

The sub-plan is a combined plan between the partner Council's (Horsham Rural City Council, West Wimmera Shire Council, Hindmarsh Shire Council and Yarriambiack Shire Council) and meets a need / gap in the planning arrangements for the WEMRSP Partner Councils.

Council has had an existing Draft Animal Welfare Plan since 2013, but the plan was never endorsed by the Municipal Emergency Management Planning Committee (MEMPC).

The Wimmera Emergency Animal Welfare Plan also falls in line with the newly developed State Animal Welfare Plan and will be a supporting sub-plan in Council's Municipal Emergency Management Plan (MEMP).

Recommendation

The recommendation is that Council endorses the Wimmera Emergency Animal Welfare Support Sub-Plan as tabled.

12 GENERAL BUSINESS (including strategic direction and specific issues)

13 CLOSED SESSION

14 MINUTES FROM MEETINGS

15 ATTACHMENTS / REPORTS

Planning Permit Activity Report for August 2017
Natural Disaster resilience Grants Scheme 2016-2017
Emergency Animal Welfare Support Sub-Plan

16 NEXT MEETING

The next meeting of Council will be held on Wednesday, 27 September 2017 at 9:30am at Warracknabeal.

17 CLOSE

_____ **Mayor**